



## HEALTH CARE SCHOLARSHIP COMMITTEE MEETING MINUTES

April 19, 2024, 1:00 pm

1981 Alaska Avenue, Dawson Creek, BC

Directors Present:	Chair Veach, Village of Pouce Coupe (via Zoom) Vice-Chair Hansen, City of Fort St. John (via Zoom) Director Kealy, Electoral Area 'B' (via Zoom) Alternate Director Parslow, City of Dawson Creek Director Rose, Electoral Area 'E' Director Sperling, Electoral Area 'C' (Ex Officio) Director Taillefer, District of Taylor (via Zoom)
Directors Absent:	Director Courtoreille, District of Chetwynd
Staff Present:	Shawn Dahlen, Chief Administrative Officer Roxanne Shepherd, Chief Financial Officer Tyra Henderson, Corporate Officer Joanne Caldecott, Deputy Corporate Officer Matthew Bascom, Recorder, Grants Coordinator
Others Present:	<b><u>Northern Health</u></b> Shannon Anderson, Director (via Zoom) Kendra Kiss, South Peace Health Services Coordinator (via Zoom)  <b><u>Northern Lights College Foundation</u></b> Nicole Dahlen, Associate Dean Health Science (via Zoom) Lindsey Borek, Executive Director (via Zoom)

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**1. CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m.

**2. ADOPTION OF AGENDA**

MOVED Director Veach

SECONDED Director Kealy

That the Health Care Scholarship Committee agenda for April 19, 2024, be adopted:

1. **CALL TO ORDER**

2. **ADOPTION OF AGENDA**

3. **GALLERY COMMENTS OR QUESTIONS**

4. **ADOPTION OF MINUTES**

4.1 Health Care Scholarship Committee Draft Meeting Minutes of January 12, 2024

5. **BUSINESS ARISING FROM THE MINUTES**

6. **DELEGATIONS**

(Cont'd on next page)



**7. CORRESPONDENCE**

7.1 Northern Lights College Foundation - Thank You Letters

**8. REPORTS**

8.1 Northern Health Authority – Funding Balance Carry Forward Request, FN-HCSC-017

**9. NEW BUSINESS**

**10. CONSENT CALENDAR**

10.1 HCSC Terms of Reference

10.2 Health Care Scholarship Matrix

**11. ADJOURNMENT**

**CARRIED**

**3. GALLERY COMMENTS OR QUESTIONS**

**4. ADOPTION OF MINUTES**

**4.1 Health Care Scholarship Committee Draft Meeting Minutes of January 12, 2024**

MOVED Director Taillefer

SECONDED Director Kealy

That the Health Care Scholarship Committee Meeting Minutes of January 12, 2024, be adopted.

**CARRIED**

Vice-Chair Hansen, joined the meeting at 1:03 p.m.

**5. BUSINESS ARISING FROM THE MINUTES**

**6. DELEGATIONS**

**7. CORRESPONDENCE**

**7.1 Northern Lights College Foundation - Thank You Letters**

MOVED Director Rose

SECONDED Director Kealy

That the Health Care Scholarship Committee receive the Thank you Cards received from Northern Lights College award recipients.

**CARRIED**

Director Rose asked whether feedback had been received from participants and how many had received scholarship awards. Lindsey Borek indicated that a new cycle for awards started in January 2024 and 6 of the 20 scholarship awards for 2024 had already been given out. Nicole Dahlen advised that the graduate numbers for 2024 were significantly higher than in the past with 78 Health Care Aids and 13 Practical Nursing students expected to graduate this year.

**8. REPORTS**

**8.1 Northern Health Authority – Funding Balance Carry Forward Request, FN-HCSC-017**

MOVED Director Kealy

SECONDED Vice-Chair Hansen

**8.1 Northern Health Authority – Funding Balance Carry Forward Request, FN-HCSC-017 (Cont'd)**

That the Health Care Scholarship Committee recommend that the Regional Board approve the request from Northern Health Authority to carry forward unspent grant funding totaling \$75,250 to the 2024/2025 calendar year.

**CARRIED**

**OPPOSED:** Alternate Director Parslow

Chair Veach asked if there were any plans to host any luncheons to promote the scholarships as she would like to attend. Kendra Kiss advised that luncheons had been held virtually in October each year, however now that the restructuring was in place, Northern Health hoped to host luncheons a little earlier to ensure more students are reached as some students were missed in the past year. Northern Health plans to send invitations out around August or beginning of September in 2024.

Chair Sperling arrived at 1:10 p.m.

Director Rose explained that he was not in favour of the proposed recommendation and suggested that the remaining funds be held in reserve as there was no reason for Health Care to go beyond their budget. Directors noted that the amount in question related to unspent budgeted amounts from prior years and suggested that these funds be used towards scholarships as was originally intended and approved. Further, since a higher amount of graduates were expected in 2024, Directors suggested that more students may be eligible to receive scholarships and more students could be helped if the balance remaining was used this year.

The Chief Financial Officer reminded the Committee that the carry forward request related to funding already provided to Northern Health and she confirmed that these funds were no longer in the PRRD's account. She clarified that the balance carry forward amount was brought forward from 2022 and, based on the large balance, the PRRD had not even paid out funds in 2023. The Corporate Officer also confirmed that the Memorandum of Understanding in place with Northern Health required that any proposed changes to the number of participants must come to the Committee and the Regional Board for final approval.

**9. NEW BUSINESS**

**10. CONSENT CALENDAR**

- 10.1 HCSC Terms of Reference
- 10.2 Health Care Scholarship Matrix

**11. ADJOURNMENT**

The Chair adjourned the meeting at 1:13 p.m.



CERTIFIED a true and correct copy of the Minutes of the Health Care Scholarship Committee held on April 19, 2024 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

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Danielle Veach, Chair

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Matthew Bascom, Recorder

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