

Date: JAN 27, 2023Society Number: S0006840

## Applicant Information

1. Name of Organization: Rolla Rate Payers Association
- Contact Person: Jennifer Lalonde
- Mailing Address: PO Box 4 Rolla BC V0C 2G0
- Phone: [REDACTED] Fax: [REDACTED]
- Email: [REDACTED]
- Website: The Rolla Hall - FB Page

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)

2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)
- Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

5173-407th St. Rolla BC Legal Desc. Lot 1 PL 16160 SEC 5 TWP 80 R14 W6M

Lot 1 PL 16160 SEC 5 TWP 80 R14 W6M

3. Organization Executives:

## President

Name: Keltie Scobie Phone: [REDACTED] Email: [REDACTED]

## Vice President

Name: Shari Brochu Phone: [REDACTED] Email: [REDACTED]

## Treasurer

Name: Brenda Mytron Phone: [REDACTED] Email: [REDACTED]

## Secretary

Name: Pennie Johnston Phone: [REDACTED] Email: [REDACTED]

4. Purpose of Organization:

Operate & maintain the Rolla Hall buildings and grounds, provide a Community gathering space for our Community members. Hold local events that encourage community spirit and gatherings.

5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
2	DANCES - NYE EVENT & HARVEST (OCT)	OCT. 21 & DEC. 31
12	BOARD, ASSOCIATION & PUBLIC MEETINGS	QUARTERLY 2023
6	FUNERAL GATHERINGS	FEB-NOV
2	COMMUNITY DINNERS - REMEMBRANCE DAY/LADIE	NOV 11 & DEC2
6	EXERCISE CLASS FOR COMMUNITY	NOV & DEC
2	CLEANING BEE EVENTS - HALL VOLUNTEER RAN	OCT & NOV



6. Please provide a 5 year action plan for your organization.

Year 1: See attached W WOULD

Year 2: See attached report

Year 3: see attached report

Year 4: see attached report

Year 5: see attached report

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.  
See attached report.

8. How essential is the project to the community?

Our Community Hall is essential for a gathering place in our community. We want to see it continue for years to come. Having Bathroom upgrades is necessary, the roof needs repair.

9. What is the degree of support from the community at large?

We have held many community events in the last half of 2023, our events were close to selling out near 150. We see community members from south Rolla all the way to Doe River

10. Approximately how many volunteer hours does your membership contribute each year?

1000+ - we expect to increase this in 2024, maybe double that.

11. How do you plan to maintain any future ongoing costs associated with this project?

We plan to apply for grants this year to assist with the Roof repair, and Bathroom renovations. We would like to have assistance to offer free community events.

12. What is the total cost of insurance(s) your organization pays each year? 6112.00

13. What is the total amount requested from the Regional District? 32,724.00 - see attached.

Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before January 31 and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$10,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: Jennifer Lalonde

Amended by the Regional Board

May 28, 2020

RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Rolla Rate Payers Association

**Mailing Address:** PO Box 4 Rolla BC V0C 2G0

**Year GIA funds received:** 2023

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).  
We receive general operating costs
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.  
We paid utilities, insurance and yard maintenance. We were able to host a few Community events.
3. Please provide in detail what was not completed and why?  
We have funding set aside for some future capital projects - bathroom replacement, general painting and design work.
4. When do you expect to complete all outstanding projects, activities or events?  
We believe we can begin some projects this year, bathrooms are priority. We are opening up the Hall for a lot of upcoming events, and are increasing the use to a community gathering centre.



5. If your organization used GIA funds to support operational costs, please list the expenses below.  
Insurance - \$7468.00. Hall/Yard Maintenance \$7468.78  
PNG - \$4489.93  
BC Hydro - \$2550.06  
Water - \$775.00. Telus \$1301.80
6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	12,000
Less Total Operational costs paid for by GIA	24,053.57
Less Total Capital costs paid for by GIA	
Total GIA funds unused	0

If there is unused GIA funds please explain why and how your organization intends utilize them.  
No funds left over.

**Signatories**

We, the undersigned **BOARD MEMBERS**, certify on behalf of the organization that all of the information stated is correct.

**Board Member (Treasurer)**

Name (print): \_\_\_\_\_  
Position: Brenda Mytron - Treasurer  
Phone Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Date: JAN 27, 2023

Signature: \_\_\_\_\_

**Board Member**

Name (print): \_\_\_\_\_  
Position: Jennifer Lalonde - Director  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Date: Jan. 27, 2024

Signature: \_\_\_\_\_

**THIS REPORT WAS PREPARED BY:**

Name (print): \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_

E-mail: \_\_\_\_\_

Date: Jan. 27, 2024 - Jennifer Lalonde

***Retain a copy of this report for your records.***

QUESTION 6.  
5 YEAR ACTION PLAN

YEAR 1 – We want to increase the usage of the Hall this year, to organize Community events, and gatherings. We would like to offer free community events (see attached Event budget report), and encourage and welcome the community members to attend. We have events planned such as live music 19+ events, kid & adult dances, community dinners, workshops, exercise classes, breathe work classes, participation in the Arts Festival in June upon many others. It is the intent of the funding requested to offer free Community events to encourage gatherings in our community. We require assistance with our operating costs, while we will hold a number of fundraising events for the Hall, we have only started these events and will take some time to build attendance. We would like to begin the planning stages for painting and redesign work as well as bathroom renovations. The roof is in need of repair, these projects require grant money that will be applied for assistance.

YEAR 2 – Continued use for free Community events. Plan for 6 free events at least per year. Hold at 2 community dinners, 2 community dances, 4 special events.  
Capital projects – roof repair, acoustics and sound system for Hall

YEAR 3 – Intent to continue with the Community events as stated above.  
Capital projects – Roof (if not complete), Kitchen renovations (3 year project)

YEAR 4 – Intent to continue with the Community events as stated above.  
Capital projects – Kitchen reno (year 2 of 3), Carpet replacement

YEAR 5 – Intent to continue with the Community events as stated above.  
Capital projects – kitchen reno (year 3 of 3)

Event Budgets		
	Expenses	Income
March 2024 - Singer Songwriter FREE Community Event 19+ event	\$1000 Musicians \$500 food \$600 Safe Ride home \$400 Misc expenses \$2500	\$2,500 Free event
June 2024 - Arts Festival - an all day event hosting craft workshops, will feature visual artists in the upstairs displaying their art, will end the evening with 2 live bands. FREE event for the Community. 19+ in the evening after 8pm.	\$2500 Musicians/Artists \$500 food \$600 Safe Ride \$400 Misc expenses \$3500	\$3,500 Free Event
Spring/Summer 2024 - Local Kids Party - FREE event for the kids. Crafts and Dance Party/ Teenagers later. 16 age limit.	\$500 DJ \$1000 Food/ Treats Candy Bar \$600 Safe Ride to bring kids from town and back again \$400 Misc expenses \$2500	\$2,500 Free Event
Fall 2024 - Harvest Community Dance - \$40 Ticket 19+ event	\$2000 Band Fee \$500 Food \$600 Safe Ride Home \$500 Decorating \$500 Misc Expenses \$4000	Tickets - \$35 each X 75 \$2625  \$4,000
Community BBQ/Dinners x 2 events in 2024	\$2000 Food \$1000 Misc Fees \$6000 for the year	\$6,000 Free Event
Exercise Class & Workshops & Games Nights, Etc. Throughout the year 2024	4-6 events @ \$500 each \$2000	\$2,000 If fees are charged , they go to the facilitator

Halloween Fireworks Event - FREE for the Community. *if allowed by local Fire rules	\$500 Hot Chocolate & Snacks \$2000 Fireworks		May seek donations to add to the \$2,500 Fireworks fund.
Community Christmas Gathering - A Meal & Music FREE Community event	\$500 Musicians \$2000 Food		\$2,500
			\$25,500
Operating Expenses	\$24,224	\$	24,224.00
Grant - Free Events		\$	8,500.00 See highlights above
		\$	32,724.00 TOTAL Grant PRRD Asl

## Operating Expenses

Insurance/Dues \$6,112 est. \*2023 invoices included

### Utilities

Water 800

PNG 4500

Hydro 2600

Telus 1300

\$15,312

Yard Maintenance 2800 invoice attached

\$ 24,224.00

# ROLLA RATEPAYERS FINANCIAL STATEMENT

JAN. -DEC. 2023

INCOME:	Kitchen rental	\$12,000.00
	PRRD Grants-in- Aids	\$12,000.00
	PRRD (Covid Recovery)	\$5000.00
	Dance	\$6958.86
	Funerals	\$1150.00
	Church	\$100.00
	Co-op	\$400.00
	Women's Institute	\$1384.41
		<hr/>
		\$34,993.27

EXPENSES:	Water	\$775.00
	PNG	\$4489.93
	BC Hydro	\$2550.06
	Telus	\$1301.80
	Ins. / Dues/ Permits	\$7468.00
	Hall/Yard Maintenance	\$7468.78
	Bank Chg.	\$132.00
	Dance Expenses	\$9500.07
		<hr/>
		\$33,685.64


Bank Bal. Jan. 2023	\$11,409.31
Income	+ \$34,993.27
Expenses	- \$33,685.64

Closing Bal. Dec. '23	<hr/> \$12,716.94
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Dec. 31/22 Balances

D.C.  
Roofmen and  
Maintenance  
Dennis  
Coldwell

8927 Haro Park Terrace  
North Saanich, B.C. V8L 3Z3



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June 20, 2023

Rolla Community Hall  
% Keltie Scobie  
Rolla BC

RE: Roofing Systems for community hall

As per rooftop inspection the condition of the existing roof is one of aged torch on over rigid polyiso insulation system . The roof is showing its age with some surface alligating and degranulation . Very typical of the type of roof and our climate in the north. Of concern is ridges becoming pronounced in conjunction with loss of granules and cracking at surface . In addition, there is cable for communication screwed into ridge area and will cause a leak . If it's in the budget I would recommend one if the following scenarios :

**System 1 : 2ply SBS Torch-on**

Install protecto board substrate over existing roofing system to create new surface that is stable and mechanically fastened . Install new roof top flashings and 2 layers of torch-on roofing. Prepainted perimeter cap flashing is replaced to match existing . . All work to be performed in a safe and tidy manner and to good roofing standards.

**\*Price \$37700 +GST1885= \$39,585**

**System 2 : 2ply SBS Torch-on with fastener system**

This scenario is similar to the one above but would use large plates to mechanically fasten the existing roof system to negate ridging as best as possible and then apply torch on Roofing .

**\*Price \$33200+GST1660= \$34860**

**Happy to answer any questions and to serve your needs.**

Thanks once again,  
Dennis Coldwell

***\*Hidden variables or rot are discussed and repaired at cost of materials and labour***



Date: Jan 26, 2024

Society Number: S0006541

## Applicant Information

1. Name of Organization: Dawson Creek Sportsman's Club

Contact Person: Andy Waddell

Mailing Address: PO Box 426 Dawson Creek, BC V1G 4H3

Phone:

Fax:

Email: dcsportsmanclub@gmail.com

Website: www.dcsclub.ca

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

237 Rileys Crossing

3. Organization Executives:

## President

Name: Andy Waddell

Phone:

Email:

## Vice President

Name: Joe Delawsky

Phone:

Email:

## Treasurer

Name: Nerida Hygh

Phone:

Email:

## Secretary

Name: Ricky Vakeva

Phone:

Email:

4. Purpose of Organization:

To educate, and provide a safe space for the continuation of shooting sports. Also to engage future generations in the shooting sports.

5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
1	BCWF Wild Kidz Camp	August 2023
1	Project Mapleseed (National event)	August 2023
7	Monthly Precision .22 shoots	April to October



## PEACE RIVER REGIONAL DISTRICT

### 6. Please provide a 5 year action plan for your organization.

- Year 1:** Hire range manager for hopeful 2024 indoor range opening. Continued Conservation Support. Range Upgrades.
- Year 2:** Equipment and older facility upgrades. Continued support for Conservation projects. Training for support staff.
- Year 3:** Continued training for seasonal volunteers/staff. Continued Conservation Support. Range upgrades. General Operations
- Year 4:** Range upgrades, training for staff/volunteers. Continued Conservation Support. General operations.
- Year 5:** Continued Conservation Support, Range upgrades, training for staff/volunteers. General Operations.

### Project Information

#### 7. Describe the Year 1 project or general operations for which your organization is requesting funding.

With the hopeful opening of the brand new indoor range in the Spring, we will be looking to hire a range operator, and there is the BCWF AGM which helps with Conservation projects in our area, and there are always range upgrades needed.

#### 8. How essential is the project to the community?

Incredibly essential. The range is used by not only hunters and target shooters, it is also used by the RCMP, the BC Conservation Officers, the Canadian Ranger's, and the BC Sherrif Services. Target need to be replaced continually.

#### 9. What is the degree of support from the community at large?

We have huge support from not only the PRRD, but local businesses, memebers and volunteers, and the BC Wildlife Federation.

#### 10. Approximately how many volunteer hours does your membership contribute each year?

2500

#### 11. How do you plan to maintain any future ongoing costs associated with this project?

Membership revenue, granting opportunities, rentals, fundraising events ie. Raffles, and our annual Gun Show.

#### 12. What is the total cost of insurance(s) your organization pays each year? \$6000 for property and \$30000 to the BCWF

#### 13. What is the total amount requested from the Regional District? \$65500.00

### Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- *Year-end financial statements (Income statement and/or balance sheet).*
- *Detailed project and operations budget (list 'In-Kind' contributions).*
- *1 quote for labour, equipment or material costs valued at over \$10,000*
- *Annual Report(s), Schedule C*



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant:

Amended by the Regional Board

May 28, 2020

RD/20/05/24 (28)

Dawson Creek Sportsman's Club  
2024 Grant In Aid Request

Computer Program Upgrades	2000.00
Jr. Shooting Programs	2500.00
Archery Programs and Range upgrades	5000.00
Promotion and Gun Show	10,000.00
Pistol	3000.00
Shotgun Range upgrades	30000.00
Insurance	12500.00
Total	65500.00



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- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Dawson Creek Sportsman's Club

**Mailing Address:** PO Box 426 Dawson Creek B.C. V1G3H4

**Year GIA funds received:** 2023

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).  
General operating costs, purchase of equipment, upgrade lighting, upgrade 400 yard range.
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.  
Lighting was upgraded, 400 yard range was updated and general operating costs were covered.
3. Please provide in detail what was not completed and why?  
Skid steer and auger were not purchased, as the person selling the machine was not ready to sell last year.
4. When do you expect to complete all outstanding projects, activities or events?  
Hopefully in the new fiscal year we will be able to purchase the skid steer and auger.



5. If your organization used GIA funds to support operational costs, please list the expenses below. Property insurance \$5689.00, Property taxes \$1364.57, Federation Premiums \$5344.00, ICBC insurance premiums for enclosed trailers \$1273.00, Lighting \$3500.00, 400 Yard range upkeep \$5229.43
6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	22400.00
Less Total Operational costs paid for by GIA	13670.57
Less Total Capital costs paid for by GIA	8729.43
Total GIA funds unused	0.00

If there is unused GIA funds please explain why and how your organization intends utilize them.

**Signatories****We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.****Board Member (Treasurer)**

Name (print): Andy Waddell  
Position: Acting President  
Phone: [REDACTED]  
E-mail: [REDACTED]  
Date: Jan. 29, 2024

Signature: \_\_\_\_\_

**Board Member**

Name (print): \_\_\_\_\_  
Position: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**THIS REPORT WAS PREPARED BY:**

Name (print): Andy Waddell  
Phone Number: [REDACTED]  
Signature: [REDACTED]

E-mail: [REDACTED]  
Date: Jan. 29, 2024

**Retain a copy of this report for your records.**

# Dawson Creek Sportsman's Club

## Balance Sheet As at 01/31/24

### ASSET

#### Current Assets

Building Fund - Scotia 3719	161,835.01	
Savings - Scotia 2410	70,177.72	
Lottery - Scotia 4117	34,974.79	
USD - Scotia 4814	205.15	
Chequing - Scotia 6616	12,795.44	
Total Cash		279,988.11
Accounts Receivable	4,147.50	
Total Receivable		4,147.50
Purchase Prepayments		952.99
<b>Total Current Assets</b>		<b>285,088.60</b>

#### Inventory Assets

Inventory		69,135.32
.22 Ammunition		2,376.00
<b>Total Inventory Assets</b>		<b>71,511.32</b>

#### Capital Assets

Office Furniture & Equipment	90,998.18	
Accum. Amort. -Furn. & Equip.	-24,240.80	
Net - Furniture & Equipment		66,757.38
Computer Equipment	3,006.30	
Accum. Amort. -Comp	-577.16	
Net - Computer Equipment		2,429.14
Land	60,000.00	
Net - Land		60,000.00
2021 Indoor Range Building	1,729,962.49	
Net - Indoor range		1,729,962.49
<b>Total Capital Assets</b>		<b>1,859,149.01</b>

<b>TOTAL ASSET</b>	<b>2,215,748.93</b>
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### LIABILITY

#### Current Liabilities

Accounts Payable		11,370.92
PST Payable		-55.59
GST/HST Charged on Sales	3,501.62	
GST/HST Paid on Purchases	3,891.20	
GST/HST Owing (Refund)		7,392.82
<b>Total Current Liabilities</b>		<b>18,708.15</b>

<b>TOTAL LIABILITY</b>	<b>18,708.15</b>
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### EQUITY

**Dawson Creek Sportsman's Club**  
**Balance Sheet As at 01/31/24**

<b>Adjustments - Prior Year</b>	
Prior Period Adjustments	-9,745.56
<b>Total Adjustments - Prior Year</b>	-9,745.56
<b>Retained Earnings</b>	
Retained Earnings - Previous Year	2,200,260.30
Current Earnings	6,526.04
<b>Total Retained Earnings</b>	2,206,786.34
<b>TOTAL EQUITY</b>	2,197,040.78
<b>LIABILITIES AND EQUITY</b>	2,215,748.93

# Dawson Creek Sportsman's Club

## Comparative Income Statement

	Actual 01/01/24 to 01/31/24	Budget 01/01/24 to 12/31/24	Difference
<b>REVENUE</b>			
<b>Sales Revenue</b>			
Ammunition Sales	0.00	1,000.00	-1,000.00
Lottery Revenue (Licensed)	0.00	15,000.00	-15,000.00
Advertising Revenue	0.00	1,200.00	-1,200.00
Gun Show Revenue	0.00	35,000.00	-35,000.00
Membership Revenue	0.00	95,000.00	-95,000.00
Corporate Membership Revenue	0.00	7,200.00	-7,200.00
Range Rental Revenue	0.00	2,500.00	-2,500.00
Grant Revenue - PRRD	0.00	20,000.00	-20,000.00
<b>Net Sales</b>	0.00	176,900.00	-176,900.00
<b>TOTAL REVENUE</b>	0.00	176,900.00	-176,900.00
<b>EXPENSE</b>			
<b>Payroll Expenses</b>			
Wages & Salaries	0.00	31,000.00	-31,000.00
WCB Expense	0.00	1,000.00	-1,000.00
<b>Total Payroll Expense</b>	0.00	32,000.00	-32,000.00
<b>General &amp; Administrative Ex...</b>			
Accounting & Legal	315.00	7,000.00	-6,685.00
Business Fees & Licenses	101.48	300.00	-198.52
BCWLF Insurance Premiums	0.00	20,000.00	-20,000.00
Courier & Postage	92.00	400.00	-308.00
Property, Equip, Liability Insurance	0.00	5,000.00	-5,000.00
Interest & Bank Charges	92.47	2,000.00	-1,907.53
Membership Service Charge	0.00	3,000.00	-3,000.00
Membership Keys	0.00	1,500.00	-1,500.00
Office Supplies	11.60	2,000.00	-1,988.40
Fuel	0.00	3,500.00	-3,500.00
Lottery Advertising Expense	500.00	0.00	500.00
Property Taxes	0.00	2,000.00	-2,000.00
Small Tools	12.84	2,000.00	-1,987.16
Security Equipment	0.00	5,000.00	-5,000.00
Range Improvements	0.00	10,000.00	-10,000.00
R & M Range	1,490.10	3,500.00	-2,009.90
R & M Buildings	0.00	3,500.00	-3,500.00
R & M Equipment	0.00	2,500.00	-2,500.00
Indoor Range Set Up Expenses	0.00	3,000.00	-3,000.00
Gun Show Advertising	60.99	0.00	60.99
Gun Show Expenses	4,706.03	0.00	4,706.03
Wild Kidz Camp	0.00	3,000.00	-3,000.00
Telephone & Internet	264.71	400.00	-135.29
Travel & Entertainment	0.00	400.00	-400.00
Utilities	365.78	10,000.00	-9,634.22

Doe River Recreation Commission  
R. R. #2, S6, C16  
Dawson Creek, B. C. V1G 4E8

January 22, 2024

Peace River Regional District  
Box 810  
Dawson Creek, B. C. V1G 4H8

Attn: Grant-In-Aid Committee

One of the goals of the Doe River Recreation Commission has been to create a playground area close to the hall, which our children can enjoy. With that in mind, we have been slowly saving funds towards this. Over the years, we have managed to save \$6,500.00. This year we received a donation from a local oil company, Vermilion Energy, of \$10,000.00 to go towards the playground. We also received funds from the Women's Institute (\$717.54) Sadly they are no longer active in Doe River and wanted to put their remaining funds towards the playground. This gave us a total of \$17,217.54. This summer we purchased and installed some component playground equipment for a total of \$2,910.88. This equipment can be added on to as funding becomes available. This leaves us with \$14,306.66. We are working towards building a covered shelter of some type, so that barbeques and events can be held as planned, and are not dependent on the weather. We are still in the planning stage, but hope to build this year. We are not sure how the playground fund would fit into the Grant-In-Aid program and have kept it separate.

In 2021, we applied for grant money to do necessary repairs and clean up at the Rodeo grounds. We ran out of funds and time, and along with Covid 19, it prevented us from getting the work done as planned. We then added this work to our 2022 project budget. Last year, the cleanup was done but there is still some gate work to be done. We were hoping to get it done last summer, but a lot of our time went into the playground installation. We added this to the work that needed to be done on our 2024 GIA application, not because we are applying for funding, but because we still have more work to be done there.

I hope that this clarifies some of the issues that we have with our 2024 GIA application.

Yours truly,



Stephanie Evans  
President



Date: JANUARY 22, 2024

Society Number: S0009148

## Applicant Information

1. Name of Organization: DOE RIVER RECREATION COMMISSION
- Contact Person: Cheryl Hartnell/Stephanie Evans
- Mailing Address: [REDACTED]
- Phone: [REDACTED] Fax: [REDACTED]
- Email: [REDACTED]
- Website: [REDACTED]

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)

2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)
- Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

3816 Rolla Road, Lot 1, Plan BCP28929, Part NW 1/4 2 81 14 W6M PID 027-002-659, 441 Rodeo Road, Lot 1, Plan BCP48122, 3 81 14 W6M PID 028-586-042

## 3. Organization Executives:

## President

Name: Stephanie Evans Phone: [REDACTED] Email: [REDACTED]

## Vice President

Name: Pat Gerlinsky Phone: [REDACTED] Email: [REDACTED]

## Treasurer

Name: Cheryl Hartnell Phone: [REDACTED] Email: [REDACTED]

## Secretary

Name: Tracey Pearson Phone: [REDACTED] Email: [REDACTED]

## 4. Purpose of Organization:

Community Hall and Community Recreation Activities

## 5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
Year Round	Wellness and Exercise Program	Mondays and Thursdays
Monthly	Doe River Recreation Commission Directors Meetings/ Annual AGM	Monthly/ March 9
7	Potluck Suppers	Monthly
2	Prime Rib Dinner/Turkey Supper	April 29/October 1
6	Card Nights	Friday Nights
	See Attached List	



**6. Please provide a 5 year action plan for your organization.**

<b>Year 1:</b>	General Hall Operations, Exercise Storage, Hand Railings, Chair Dollies, Microwave, Weather Stripping, TV (Playroom), High Chair, Rodeo Grounds Gates.
<b>Year 2:</b>	Resurface Floor, Gravel Parking Lot, Fire Suppression Kit, Upgrade Road Sign, Paint and Repair Picnic Tables
<b>Year 3:</b>	New Flooring in Kitchen and Bathrooms and Bar, Bathroom Fixtures
<b>Year 4:</b>	Kitchen Ceiling, Cupboard Maintenance and Upgrades
<b>Year 5:</b>	Lighting in Parking Lot, Maintenance of Playground Equipment, Painting in Hall

**Project Information**

**7. Describe the Year 1 project or general operations for which your organization is requesting funding.**

Please See Attached.

**8. How essential is the project to the community?**

The Hand Railings, Chair Dollies, Microwave, Weather Stripping and Repairs to the Rodeo Grounds Gates are all needed for safety reasons and for general operation and maintenance of the hall. The Exercise Storage Container will allow the exercise equipment to be stored safely and keep it clean. The TV for the Playroom and the Highchair would make it more convenient for people to bring their little ones when they attend functions at the hall. The paint for the outhouse is to make the grounds more appealing and help to attract people to use this facility.

**9. What is the degree of support from the community at large?**

The Doe River Hall and Rodeo Grounds are the heart of our community, providing a gathering place for residents and guests. We hold many activities for all ages to participate in, including recreational and social events. All of our events are well attended.

**10. Approximately how many volunteer hours does your membership contribute each year?**

Approximately 1000 hours, including meetings, work bees, prepping for functions and bookkeeping and administration.

**11. How do you plan to maintain any future ongoing costs associated with this project?**

This year we plan to have two fundraising suppers. Next year we will once again hold our bi-annual supper and auction. We are fortunate this year to have some carry over from last years auction.

**12. What is the total cost of insurance(s) your organization pays each year?** 2023 - \$9,149.00

**13. What is the total amount requested from the Regional District?** \$5,754.94

**Application Submission & Authorization:**

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: \_\_\_\_\_

Amended by the Regional Board  
May 28, 2020  
RD/20/05/24 (28)

Doe River Grants in Aid Application  
January 22, 2024

5. Please describe the programs and activities that your organization sponsored in the last year:

Quantity	Activity	Dates
2	Birthday Parties	November 18/November19
1	North Rolla AGM	March 11
1	Wedding	July 22
1	PRRD (Leonard Hiebert – Round Table)	June 6
4	Vermilion Energy (Meet and Greet)/Seismic	Mar 7/Apr4/July31
1	Rural Crime Watch Meeting	June 16
4	Work Bees	Jne 10/Jly 21/Aug 25/Spt 23
1	Christmas Party	December 9
1	Wedding	July 22
3	Funerals	March 17/July 8/Sept 2
1	Foot Care Session	April 4
1	Baby Shower	May 13
1	Church Service	April 9

## DOE RIVER RECREATION COMMISSION 2024 PROPOSED PROJECT BUDGET

### Revenue

Available Cash on Hand	\$20,000.00
Less One Year Reserve	(-10,000.00)
Steak Supper/Fall Supper (Fundraisers)	\$3,000.00
Hall Rent	<u>\$1,500.00</u>
	<b>\$ 14,500.00</b>

### Expenses:

Hall Operating Costs:	
Office/Memberships/Administration/Accounting	\$1,000.00
Insurance	7,000.00
Liability Insurance	2,500.00
BC Hydro	1,800.00
P N Gas	3,200.00
Water	600.00
Hall Repairs	2,500.00
Janitor	2,400.00
Hall Supplies	2,000.00
Ground Maintenance	1,200.00
Renewal of Tickets (Serving it Right, Food Safe, Water	<u>900.00</u>
	<b>\$25,100.00</b>

### Capital Projects:

Storage Box for Exercise Equipment	\$800.00
Gate for Chair Storage Area/Hand Rails	\$2,000.00
Chair Dollies	\$500.00
Microwave	\$300.00
Weather Stripping for Exterior Doors	250.00
New TV and Wall Mount for Playroom	800.00
New High Chair	150.00
Paint for Outhouse at Rodeo Grounds	<u>400.00</u>
<b>Total Capital Projects</b>	<b>\$5,200.00</b>

Total Expenses: **\$30,300.00**

Revenue Less Expenses: **\$15,800.00**

## DOE RIVER RECREATION COMMISSION

### 2024 GRANTS-IN-AID APPLICATION

#### YEAR 1 OPERATIONS ATTACHMENT

1. General Operation and Maintenance of the hall and grounds, insurance and utilities.
2. We would like to purchase a metal lock box storage container for the exercise group, for their exercise equipment and weights. Exercises are held twice a week, and at present, their equipment must be packed up and put away in a storage room behind the stage. A locked box on the floor would keep the equipment safe and clean.
3. We need to install a gate on the new chair storage area, to keep children from climbing on the stacked chairs. We need to install a hand railing on the stairs going up to the stage and also on the stairs going down to the lower floor.
4. We are short some chair dollies, to properly stack the excess chairs in the new storage facility.
5. Our microwave has quit. It is used frequently at all functions.
6. We need to install weather stripping around our exterior doors.
7. We would like to buy a new TV and Wall Mount for the Children's play room. Our old TV quit. A new TV mounted on the wall would be the safest and would keep the children entertained during community functions.
8. We would like to buy a high chair for the hall.
9. Some of the gates at the rodeo grounds still need to be braced. We would like to paint the pink outhouse at the rodeo grounds, to make it cleaner and more appealing.

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**DOE RIVER RECREATION  
COMMISSION**

**2023 FINANCIAL STATEMENTS**

**DOE RIVER RECREATION COMMISSION  
BALANCE SHEET  
DECEMBER 31, 2023**

**ASSETS**

CASH		\$ 42,348.26	
CAPITAL ASSETS, AT COST			
Land	\$53,092.11		
Buildings	\$27,000.00		
Grandstands, Corrals & Fencing	\$37,198.57		
Equipment	<u>\$61,692.41</u>		
		\$178,983.09	
<b>TOTAL ASSETS</b>			<b>\$221,331.35</b>

**LIABILITIES**

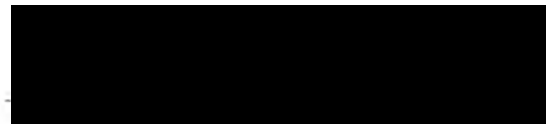
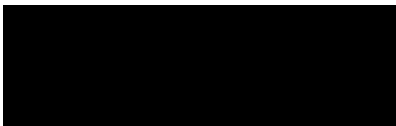
LIABILITIES	\$	00.00
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**EQUITY**

EQUITY	\$221,331.35
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$221,331.35</b>

We have examined the Financial Records and Statements of the Doe River Recreation Commission for the year ending December 31, 2023 and, in our opinion have found them correctly set forth.

Dated this 22<sup>th</sup> day of January, 2024.



Mary Rouse (Auditor)

**DOE RIVER RECREATION COMMISSION**  
**December 31, 2023**

President: Stephanie Evans  
Vice President: Pat Gerlinsky  
Secretary: Tracey Pearson  
Treasurer: Charlie Hartnell

**OPENING BALANCES AT JANUARY 1, 2023**

Chequing	\$ -6,718.10	
N/I Equity Shares	\$ 161.76	
High Interest Savings	\$20,132.48	
Plan 24 (Medical)	\$ 5,249.18	
Cash on Hand (Float)	<u>\$ 170.00</u>	
		<b>\$18,995.32</b>

**ADD:**

2023 Income	\$63,599.37	
		<b>\$82,594.69</b>

**SUBTRACT:**

2023 Expenditures	\$40,246.43	
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<b>BALANCE AT December 31, 2023</b>		<b>\$42,348.26</b>
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**CLOSING BALANCE AT DECEMBER 31, 2023**

Chequing	\$ 1,337.66	
N/I Equity Shares	\$ 174.70	
High Interest Savings	\$33,014.06	
Plan 24 (Medical)	\$ 7,651.84	
Cash on Hand (Float)	<u>\$ 170.00</u>	
		<b>\$42,348.26</b>

DOE RIVER RECREATION COMMISSION  
STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED  
December 31, 2023

RECEIPTS:

Hall Rent	\$1,675.00	
Grants	\$17,500.00	
Interest & Other	\$317.18	
Donations	\$2,390.15	
Playground Fund	\$10,717.54	
Fall Supper	\$4,267.50	
Fundraiser/Auction	\$26,732.00	
TOTAL RECEIPTS		\$63,599.37

DISBURSEMENTS:

Bank Charges	\$182.00	
Catering & Party Expenses	\$1,151.21	
Turkey Supper Expenses	\$922.81	
Prime Rib Dinner Expenses	\$3,843.56	
Insurance - Buildings	\$6,845.00	
Insurance - Liability	\$2,304.00	
Janitor	\$1,968.57	
Medical Benefits	\$600.00	
Office/Administration	\$629.65	
Gifts and Donations	\$207.49	
Hall Supplies	\$1,722.65	
Utilities - Hydro	\$1,579.34	
Utilities - Water	\$197.00	
Utilities - Gas	\$3,111.25	
Hall Repairs and Maintenance	\$1,825.21	
Chair Storage Area	\$9,545.81	
Playground Expenses	\$2,910.88	
Ground Maintenance	\$700.00	
TOTAL DISBURSEMENTS:		\$40,246.43

EXCESS OF RECEIPTS OVER DISBURSEMENTS: \$23,352.94

Equity Beginning of Year \$197,978.41

Equity End of Year \$223,331.35



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Doe River Recreation Commission

**Mailing Address:** RR2 S6C16 Dawson Creek BC V1G 4E8

**Year GIA funds received:** 2023

### Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).

We received funding to help with the Operation and Maintenance costs of our hall. Our main project this year was the chair storage area. We purchased 6 new tables to replace old ones. The paint was purchased to paint the porches and the ceilings in the addition.

2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

We built a storage area for extra chairs and tables. We purchased 6 new tables to replace old wooden ones. The paint was purchased to paint the porches and the ceilings in the addition. The porches were painted, but we did not get the ceilings painted.

3. Please provide in detail what was not completed and why?

The paint was purchased to paint the porches and the ceilings in the addition of the hall. We managed to get the porches painted, but didn't get the ceilings in the addition painted. We have been raising separate funds for our playground and we installed new playground equipment this year. That left us short of volunteer time to finish the painting.

4. When do you expect to complete all outstanding projects, activities or events?

We are still hoping to complete the painting this spring or early summer.



5. If your organization used GIA funds to support operational costs, please list the expenses below.  
Insurance (\$9,149.00), Utilities (\$4,887.59)
6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	\$17,500.00
Less Total Operational costs paid for by GIA	\$14,036.59
Less Total Capital costs paid for by GIA	\$11,018.96
Total GIA funds unused	-\$7555.55

If there is unused GIA funds please explain why and how your organization intends utilize them.

All of our 2023 GIA funds were used.

**Signatories****We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.****Board Member (Treasurer)**Name (print): CHERYL HARTNELLPosition: TreasurerPhone Number: [REDACTED]E-mail: [REDACTED]Date: January 22, 2024Signature: [REDACTED]**Board Member**Name (print): Stephanie EvansPosition: PresidentPhone Number: [REDACTED]E-mail: [REDACTED]Date: January 22, 2024Signature: [REDACTED]**THIS REPORT WAS PREPARED BY:**Name (print): CHERYL HARTNELLPhone Number: [REDACTED]Signature: [REDACTED]E-mail: [REDACTED]Date: January 22, 2024**Retain a copy of this report for your records.**





PEACE RIVER REGIONAL DISTRICT

RURAL RECREATION & CULTURAL  
GRANT-IN-AID APPLICATION  
SCHEDULE A

Date: JAN 26, 2024

Society Number: S-0024492 BN 131663650

Applicant Information

1. Name of Organization: DAWSON CREEK YOUTH CENTER SOCIETY/THE ARK

Contact Person: LAURELLE ALLEN

Mailing Address: RR#2 SITE 19 COMP 17 DAWSON CREEK, BC V1G 4E8

Phone: [REDACTED] Fax: [REDACTED]

Email: arkoffice@thearkcyc.com

Website: thearkcyc.com

Please list our organization on the PRRD website as a "Local Community Group" ☐ Yes ☐ No (please check one)

2. If applicable, does your organization own any facilities or properties? ☐ Yes ☐ No (please check one)

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

3. Organization Executives:

President

Name: Elaine Fitzpatrick Phone: [REDACTED] Email: [REDACTED]

Vice President

Name: [REDACTED] Phone: [REDACTED] Email: [REDACTED]

Treasurer

Name: Tom van Spronsen Phone: [REDACTED] Email: [REDACTED]

Secretary

Name: Elaine Fitzpatrick Phone: [REDACTED] Email: [REDACTED]

4. Purpose of Organization:

a recreational facility that provides a safe, supervised environment for youth ages 5-18

5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
78	Ball Hockey - U9, U13, U18	Jan-Apr, Sept-Dec
all summer	Outdoor Roller Blade Hockey	May-Sept
all summer	Outdoor Beach Volleyball	May-Sept
all winter	Outdoor Skating Rink	Nov-Mar
200+	Birthday/Facility Rentals	All Year
24	Jr NBA Basketball Program	Jan-Apr, Sept-Dec



## PEACE RIVER REGIONAL DISTRICT

**6. Please provide a 5 year action plan for your organization.**

Year 1:	Maintain & Develop Programs & Events for Youth
Year 2:	" "
Year 3:	" "
Year 4:	" "
Year 5:	" "

### Project Information

**7. Describe the Year 1 project or general operations for which your organization is requesting funding.**

General Operating Costs: Building - Heating, Utilities, Telephone, General Maintenance  
Insurance

**8. How essential is the project to the community?**

Very Essential. There isn't any other facility in our district or the Peace River Area. It is essential in the north to have an affordable indoor facility for youth to use year round. Our free outdoor basketball court, beach volleyball court, and skating rink has proved to be well used and invaluable for so many families.

**9. What is the degree of support from the community at large?**

Our budget is ~80% met by donations from individuals, businesses, churches, and with this grant.  
~20% is met by fees and rentals.

**10. Approximately how many volunteer hours does your membership contribute each year?**

We have had over 1000 volunteer hours in the past year.

**11. How do you plan to maintain any future ongoing costs associated with this project?**

By donations, grants, fees, and fundraising.

**12. What is the total cost of insurance(s) your organization pays each year?** \$6663.00 was paid last year

**13. What is the total amount requested from the Regional District?** \$15,000

### Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$10,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: \_\_\_\_\_

Amended by the Regional Board  
May 28, 2020  
RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: DAWSON CREEK YOUTH CENTER SOCIETY  
THE ARK CHRISTIAN YOUTH CENTRE

Mailing Address: RR#2 SITE 19 COMP 17 DAWSON CREEK, BC V1G 4E8

Year GIA funds received: 2023

### Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).

INSURANCE  
GENERAL OPERATING COSTS

2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

ALL FUNDS WERE USED FOR GENERAL OPERATIONS  $\frac{1}{3}$  INSURANCE

3. Please provide in detail what was not completed and why?

N/A

4. When do you expect to complete all outstanding projects, activities or events?

ALL COMPLETED



5. If your organization used GIA funds to support operational costs, please list the expenses below.

INSURANCE	BC TEL	
BC HYDRO	WINDSOR PLYWOOD	] GENERAL MAINTENANCE
PNG	CANADIAN TIRE	

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

### Summary of Financial Information

Please complete the following table.

Total GIA Contribution	\$ 15,000
Less Total Operational costs paid for by GIA	0
Less Total Capital costs paid for by GIA	0
Total GIA funds unused	0

If there is unused GIA funds please explain why and how your organization intends utilize them.

### Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

#### Board Member (Treasurer)

Name (print): TOM VAN SPRONSEN  
 Position: TREASURER  
 Phone Number: [REDACTED]  
 E-mail: [REDACTED]  
 Date: 8 JAN 2024  
 Signature: [REDACTED]

#### Board Member

Name (print): John van Spronsen  
 Position: DIRECTOR  
 Phone Number: [REDACTED]  
 E-mail: [REDACTED]  
 Date: 8 JAN 2024  
 Signature: [REDACTED]

#### THIS REPORT WAS PREPARED BY:

Name (print): LAURELLE ALLEN  
 Phone Number: 250-782-4391  
 Signature: [REDACTED]

E-mail: arkoffice@thearkcyc.com  
 Date: 26 JAN 2024

**Retain a copy of this report for your records.**

**INCOME STATEMENT FOR  
DAWSON CREEK YOUTH CENTRE SOCIETY  
2023**

**REVENUE**

SALES-CONCESSION	13,558.98
FUND RAISING	1,135.00
SPECIAL EVENTS	-
RECEIPTABLE DONATIONS	105,026.84
NONRECEIPTABLE DONATIONS	21,486.52
GIFTS FROM REGISTERED CHARITIES	20,274.23
DROP-IN/LEAGUE FEES/BDAY PARTIES	48,186.00
<b>TOTAL REVENUE</b>	<b>\$ 209,667.57</b>

**EXPENSES**

COST OF SALES-CONCESSION	7,830.52
SALARIES AND BENEFITS	118,612.59
CASUAL LABOUR	-
SUPPLIES/MAINTENANCE	14,664.43
VEHICLE EXPENSE	2,342.88
UTILITIES	8,984.44
RENT	7,175.00
INSURANCE	6,663.00
SPECIAL EVENTS	-
LEAGUE EXPENSE	1,385.08
FIELDWORK EXPENSE	670.64
FUNDRAISING EXPENSE	980.11
ADVERTISING	-
DEPRECIATION	7,454.46
TRAINING	-
AUDIT/LEGAL	-
SERVICE CHARGES	2,553.40
OFFICE SUPPLIES/POSTAGE	877.71
PROPERTY TAXES	6,167.08
<b>TOTAL EXPENSES</b>	<b>\$ 186,361.34</b>

**NET INCOME**

**\$23,306.23**

**BALANCE SHEET FOR  
DAWSON CREEK YOUTH CENTER SOCIETY  
December 31, 2023**

**ASSETS**

CASH	\$38,532.92
FIXED ASSETS	\$1,606,936.42
GST RECOVERABLE	\$2,584.92
ACCOUNTS RECEIVABLE	\$0.00
INVENTORY	\$870.06
INVESTMENT	\$0.00
<b>TOTAL ASSETS</b>	<b>\$1,648,924.32</b>

**LIABILITIES**

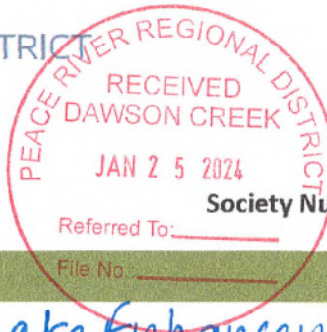
ACCOUNTS PAYABLE	\$3,864.38
LOAN	\$0.00
<b>TOTAL LIABLILITES</b>	<b>\$3,864.38</b>

**EQUITY**

RETAINED EARNINGS	\$1,645,059.94
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,648,924.32</b>

**DAWSON CREEK YOUTH CENTER SOCIETY/THE ARK**  
**INCOME STATEMENT COMPARISON 2022/202423**  
**BUDGET 2024**

CATEGORY	BUDGET 2023	ACTUAL 2023	BUDGET VARIANCE	BUDGET 2023
<b>REVENUE</b>				
LEAGUE FEES	\$ 14,000.00	\$11,285.00	\$2,715.00	\$ 14,000.00
KIDS CAFÉ REVENUE	\$ -	\$2,146.00	(\$2,146.00)	\$ 5,000.00
GYM RENTALS	\$ 26,000.00	\$29,085.00	\$3,085.00	\$ 30,000.00
CONC PROFIT	\$ 1,500.00	\$5,728.46	\$4,228.46	\$ 5,500.00
FUNDRAISING	\$ 10,000.00	\$1,135.00	(\$8,865.00)	\$ 5,000.00
RECEIPTABLE DON	\$ 80,000.00	\$105,026.84	\$25,026.84	\$ 80,000.00
N/R DONATIONS	\$ 18,000.00	\$21,486.52	\$3,486.52	\$ 18,000.00
REG. CHARITIES	\$ 11,000.00	\$20,274.23	\$9,274.23	\$ 11,000.00
DROP IN	\$ 3,750.00	\$5,590.00	\$1,840.00	\$ 5,000.00
PUNCH CARD	\$ 200.00	\$80.00	(\$120.00)	\$ 100.00
SPECIAL EVENTS	\$ 200.00	\$0.00	(\$200.00)	\$ 200.00
<b>TOTAL REVENUE</b>	<b>\$ 164,650.00</b>	<b>\$201,837.05</b>	<b>\$38,325.05</b>	<b>\$ 173,800.00</b>
<b>EXPENSES</b>				
WAGES	100000.00	\$102,949.98	(\$2,949.98)	103000.00
CASUAL LABOUR	1000.00	\$0.00	\$1,000.00	500.00
WCB	750.00	\$1,298.38	(\$548.38)	1300.00
EMPLOYEE BENEFITS	6000.00	\$6,322.11	(\$322.11)	6500.00
CPP	4700.00	\$5,692.94	(\$992.94)	5700.00
EI	2500.00	\$2,349.18	\$150.82	2400.00
RENT	12000.00	\$7,175.00	\$4,825.00	7200.00
INSURANCE	4500.00	\$6,663.00	(\$2,163.00)	6000.00
PROPERTY TAXES	5500.00	\$6,167.08	(\$667.08)	6200.00
PHONE	2500.00	\$2,199.12	\$300.88	2000.00
SPORTS SUPPLIES	1000.00	\$1,630.96	(\$630.96)	1000.00
STEREO SUPPLIES	500.00	(\$279.70)	\$779.70	300.00
KITCHEN & MAINT	8000.00	\$13,313.17	(\$5,313.17)	10000.00
MILEAGE	2400.00	\$2,342.88	\$57.12	2400.00
LEAGUE EXPENSES	200.00	\$1,113.45	(\$913.45)	1000.00
KIDS CAFÉ EXPENSES	0.00	\$271.63	(\$271.63)	1000.00
SPECIAL EVENTS	200.00	\$0.00	\$200.00	200.00
FUNDRAISING EXP	800.00	\$980.11	(\$180.11)	1000.00
HYDRO	2000.00	\$3,092.33	(\$1,092.33)	3000.00
NATURAL GAS	3000.00	\$3,692.99	(\$692.99)	3500.00
FIELDWORK EXP	200.00	\$670.64	(\$470.64)	300.00
ADVERTISING	100.00	\$0.00	\$100.00	100.00
DEPRECIATION	4000.00	\$7,454.46	(\$3,454.46)	5600.00
AUDIT/LEGAL	0.00	\$0.00	\$0.00	0.00
BANK CHARGES	1500.00	\$2,553.40	(\$1,053.40)	2500.00
OFFICE	800.00	\$877.71	(\$77.71)	800.00
CONFER/TRAINING	500.00	\$0.00	\$500.00	300.00
<b>TOTAL EXPENSES</b>	<b>\$164,650.00</b>	<b>\$178,530.82</b>	<b>(\$13,880.82)</b>	<b>\$173,800.00</b>
<b>NET INCOME</b>	<b>\$0.00</b>	<b>\$23,306.23</b>		<b>\$0.00</b>

Date: January 2024Society Number: S-0045437

## Applicant Information

1. Name of Organization: Swan Lake Enhancement Society aka SLES  
 Contact Person: Darryl Kroeker  
 Mailing Address: PO BOX 51 Toms Lake, BC N0C 2 L0  
 Phone: [REDACTED] Fax: [REDACTED]  
 Email: [REDACTED]  
 Website: [REDACTED]

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)

2. If applicable, does your organization own any facilities or properties? ☐ Yes ☒ No (please check one)  
 Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

## 3. Organization Executives:

## President

Name: Ernie Heller Phone: [REDACTED] Email: [REDACTED]

## Vice President

Name: Darryl Kroeker Phone: [REDACTED] Email: [REDACTED]

## Treasurer

Name: Cherie Nelson Phone: [REDACTED] Email: [REDACTED]

## Secretary

Name: Wilma Browner Phone: [REDACTED] Email: [REDACTED]

## 4. Purpose of Organization:

## 5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
100x	Daily water level reading, removal of debris from	April to November - Weir
One	Tree Program: BBO	May 27th - Toms Lake
One	AGM - held at Tupper Hall	April 16th - Tupper
1x	Marker buoys placed along shoreline	June 18th - Swan Lake
1x	Removal of 12 marker buoys from lake	September 10 - Swan Lake
1x	Placement of 2 fish signs for BC Parks.	September 17 - Swan Lake
0	NO STOP LOGS WERE Removed this season due to Swan Lake being in extreme drought condition. Lowest level in over 20 years.	Provincial Park



## PEACE RIVER REGIONAL DISTRICT

### 6. Please provide a 5 year action plan for your organization.

- Year 1: Maintain weir, fish ladder, beaver cage, log boom, tree program, BBQ, AGM
- Year 2: Maintain weir, fish ladder, beaver cage, log boom, tree program, BBQ, AGM
- Year 3: Maintain weir, fish ladder, beaver cage, log boom, tree program, BBQ, AGM
- Year 4: Maintain weir, fish ladder, beaver cage, log boom, tree program, BBQ, AGM
- Year 5: Maintain weir, fish ladder, beaver cage, log boom, tree program, BBQ, AGM

### Project Information

### 7. Describe the Year 1 project or general operations for which your organization is requesting funding.

The societies general operation costs are insurance policies which allow us to maintain weir and have a society.

### 8. How essential is the project to the community?

Our projects are very essential to the community as we provide information and member involvement in tree program and work bees.

### 9. What is the degree of support from the community at large?

Our support from surrounding communities is shown by the high attendance at our functions that we provide.

### 10. Approximately how many volunteer hours does your membership contribute each year?

Membership volunteer hours are approximately 900.

### 11. How do you plan to maintain any future ongoing costs associated with this project?

Our ongoing projects has been maintaining weir within Swan Lake Park and our annual tree program & BBQ.  
We do hope to continue with financial support through G1A.

### 12. What is the total cost of insurance(s) your organization pays each year?

\$3,012.00 for 2023

### 13. What is the total amount requested from the Regional District?

\$900.00

### Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant:

[Redacted Signature]



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** SwanLake Enhancement Society aka SLES

**Mailing Address:** PO BOX 51 TomsLake, BC V0C 2L0

**Year GIA funds received:** 2023

#### Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).  
We received funding for general operating cost of two insurance policies.
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

Our operational costs were paid GIA funds.

3. Please provide in detail what was not completed and why?

All yearly activities completed.

4. When do you expect to complete all outstanding projects, activities or events?

Nothing outstanding.



5. If your organization used GIA funds to support operational costs, please list the expenses below.

Commercial liability insurance for weir work = \$1610.00  
officers & directors insurance for society = \$1402.00

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

Requested info attached.

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	1000.00
Less Total Operational costs paid for by GIA	
Less Total Capital costs paid for by GIA	
Total GIA funds unused	0

If there is unused GIA funds please explain why and how your organization intends utilize them.

No funds unused from 2023 GIA.

**Signatories**

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

**Board Member (Treasurer)**

Name (print): Cherie Nelson  
Position: Treasurer  
Phone Number: [REDACTED]  
E-mail: [REDACTED]  
Date: January 2024  
Signature: [REDACTED]

**Board Member**

Name (print): Wilma BRAWNER  
Position: SECRETARY  
Phone Number: [REDACTED]  
E-mail: [REDACTED]  
Date: January 2024  
Signature: [REDACTED]

**THIS REPORT WAS PREPARED BY:**

Name (print): Cherie Nelson  
Phone Number: [REDACTED]  
Signature: [REDACTED]

E-mail: [REDACTED]  
Date: January 2024

Retain a copy of this report for your records.

## **2023 Annual Project Report**

### Utilization of Grant-In-Aid Funding

Operation costs: Insurances \$3,012.00 (attached Invoices)

**TOTAL OPERATIONAL EXPENSE: \$3,012.00**

\*The fish species signs have been completed with Parks BC, including placement.

\*Our society held the annual tree program and BBQ in May. It was a success with over 100 people in attendance. We were able to disperse over 2,000 sapling trees for riparian along watershed and surrounding local properties.

\* There were no stop logs removed from the weir this past season. Lake is in drought condition and documented daily water level readings speak to this.

## **2024 Projects/ Operation Budget for G.I.A funding**

Operational cost: Two insurance policies for Directors and Officers, along with Commercial Liability Insurance for working on and around the weir.

Projects: There will be no new projects for 2024. The fish signs have been completed, including placement within the park. We will continue to maintain the weir within Swan Lake Park and host the annual tree program and BBQ, along with our AGM sometime in April.

Approximate operating cost: \$3012.00 (Insurances)

Funding requested by S.L.E.S. : \$ 900 to help with operation costs

**Swan Lake Enhancement Society Financial Report**  
**January 1, 2023 to December 31, 2023**

TOTAL INCOME:	\$10,762.73
TOTAL EXPENSES:	<u>\$6,331.38</u>
NET INCOME:	<u>4431.35</u>

BANK BALANCES: January 1, 2023 - LVCU Dawson Creek, BC

Business Chequing	\$18,276.91
Equity Shares	98.32
HISA	33,459.01
PLAN 24	<u>2217.51</u>
TOTAL	<u>\$54,051.75</u>

BANK BALANCES: December 31, 2023 - LVCU Dawson Creek, BC

Business Chequing	\$ 22,305.53
Equity Shares	\$106.18
HISA	\$33,852.80
PLAN 24	<u>\$2,218.59</u>
TOTAL	<u>\$58,483.10</u>

January 1, 2022 Opening bank balances	\$54,051.75
December 31, 2022 Closing bank balances	\$58,483.10
TOTAL NET INCOME	4431.35

Dated:

Moved by:

Seconded:

President:

Treasurer:

**SLES 2023 Expenses**

	Cheque#	Amount
HubInsurance-2 policy renewals:CommercialGeneralLiability(Weir work)&Directors/Officers(Society)	56	\$ 3,012.00
WilmaBrawner reimbursement on a case of printer paper	57	39.13
TupperCommunityHall-donation for use of hall for AGM and monthly meetings	58	200.00
CherieNelson-reimbursement of BC Registry Filing Fee	59	40.00
WilmaBrawner/HelenMacLaren reimbursement on FoodSafe course online.	60	176.00
Tomslake Community Cultural Association-donation for use of hall and grounds for Tree Program&BBQ	61	200.00
StephanieWaggoner-reimbursement for hamburger&hotdog buns	62	107.82
CherieNelson-reimbursement for hamburgers&hotdogs and receipt book	63	211.29
WilmaBrawner-reimbursement on supplies for BBQ	64	436.19
DarrylKroeker-fuel for travel to pickup trees from Fairview	65	130.00
Flowers by Charene-bouquet for Ernie Heller in hospital	66	84.00
WilmaBrawner-reimbursement for chairs and coolers needed for yearly BBQ	67	1,028.77
GarthHarris-reimbursent on cost of auger(RentcoEuipment) for drilling 4 holes to place fish signs	68	194.59

**SLES 2023 Income**

	Amount
Jarvis Taylor Family (20)Memberships for 2023	\$ 100.00
PRRD-Contract for weir maintenance/fish ladder	\$ 8,325.00
Iva Tuttle-Donation (100) \$10 for 2 memberships	110.00
AGM	
Memeberships	110.00
LVCU-Credit Shareholder Dividend	7.86
Hellers-Membership	10.00
Huette-membership	10.00
LVCU-Deposit	
TreeProgram/BBQ	
Memberships & Donations	440.00
LVCU-deposit donation from Lorne Hansen for 110 trees	95.00
LVCU-deposit 2 memberships	10.00
PRRD-GIA 2023	1000.00
SouthPeaceCrimePrevention-Donation for use of event tent	50.00
HelenMcLaren-donation for use of event tents	100.00

WilmaBrawner-reimbursement on FirstAid bottle (Bailies for coffee)	69	40.34		
CherieNelson-cash for dinner meeting@Sams'sKitchen(8 directors@\$30 each)	70	240.00	LVCU-Interest	394.87
CherieNelson-reimbursement on sympathy bouquet for ClaudetteOuellette(past director)	71	131.25		

LVCU Service charge of \$5 per month x 12 months

60.00

**TOTAL**

**\$ 6,331.38**

**\$ 10,762.73**

**LVCU monthly interest**

39.51 January  
0.09  
36.25 February  
0.09  
38.77 March  
0.09  
30.35 April  
0.09  
31.39 May  
0.09  
30.41 June  
0.09  
31.45 July  
0.09  
31.48 August  
0.09  
30.49 September  
0.09  
31.54 October  
0.09  
30.55 November  
0.09  
31.6 December  
0.09

**TOTAL**

**394.87**



Date: Jan 25/2024

Society Number: 12068

## Applicant Information

1. Name of Organization: McLeod Recreation &amp; Social Services Society

Contact Person: Peter Bonderud

Mailing Address: P.O. Box 198, Groundbirch, B.C. V0C 1T0

Phone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Website:

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

8032-265 Rd Parcel "A" ( L35226) Sec 26 T78 R19 W6N

## 3. Organization Executives:

## President

Name: Peter Bonderud

Phone: [REDACTED]

Email: [REDACTED]

## Vice President

Name: Heidi Sloane

Phone: [REDACTED]

Email: [REDACTED]

## Treasurer

Name: Colleen Smalley

Phone: [REDACTED]

Email: [REDACTED]

## Secretary

Name: Sigrid Bonderud

Phone: [REDACTED]

Email: [REDACTED]

## 4. Purpose of Organization:

To sponsor recreation & Social Programs in McLeod Area and to provide every individual of the McLeod area who wish to Participate in any type of recreation and Social Services the Society is able to facilitate.

## 5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
On Going	Outdoor Skating ( Natural Ice Surface)	Daily- Nov. to March
On Going	Friday- (Artificial Ice)	Oct to March
On Going	Card Night until March	Oct. to April
15	Country Quilters and new Beach body p90x3 workout classes	Jan. to December
16	Meetings- McLeod, Groundbirch, Sunset Pasture Ass., 4H meetings	Jan. to December
12	McLeod School- Skating, Curling, Emerg. Response Centre, and Family get togethers	Upon Request till March-Year round



**6. Please provide a 5 year action plan for your organization.**

**Year 1:** Please see Attached (Typed)

**Year 2:** Please see Attached (Typed)

**Year 3:** Please see Attached (Typed)

**Year 4:** Please see Attached (Typed)

**Year 5:** Please see Attached (Typed)

**Project Information**

**7. Describe the Year 1 project or general operations for which your organization is requesting funding.**

Please see Attached (Typed)

**8. How essential is the project to the community?**

Please see Attached (Typed)

**9. What is the degree of support from the community at large?**

Please see Attached (Typed)

**10. Approximately how many volunteer hours does your membership contribute each year?**

Please see Attached (Typed)

**11. How do you plan to maintain any future ongoing costs associated with this project?**

Please see Attached (Typed)

**12. What is the total cost of insurance(s) your organization pays each year?** \$1150.00

**13. What is the total amount requested from the Regional District?** \$20,542.64

**Application Submission & Authorization:**

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: \_\_\_\_\_

# McLeod Recreation & Social Services Society



Box 198 Groundbirch, BC  
VOC 1T0

Cards  
Curling  
Skating

*Home of the McLeod Country Quilters*



## Project Rationale for 2024

7. Operation expenses including utilities, internet and insurances and general maintenance. Funding for projects and purchases not completed in 2023. Puck board repairs to skating rink- Complete tin installation on well and north addition on curling rink. Sand to cover skating rink liner

8. Our main project is the ongoing operation of our curling rink, outdoor skating rink and provides a well maintained facility that is user friendly to members of our community who wish to participate in sporting and social programs and in turn add to the health and wellness of the community. As our population ages, going 40-50 km to the next nearest facility in Dawson Creek becomes a challenge.

9. On a yearly average our facilities are used by 600 plus people. Our curling rink is used by 12-20 people a week for mixed curling and this year 2 junior teams from Nov to the end of March. Our facilities are used by the McLeod Country Quilters and the community for meetings such as Cattlemen, 4H meetings and family gatherings. Skating will be used as the weather permits. Beach body p90x3 workout classes. Used by McLeod School for emergency evac site and for their physical education program

10. Please check volunteer hours and 'In Kind' contributions contained our 2023 Grants in Aid application. (917 volunteer hours for 2023) plus (20 hours) for donated equipment

11. Fundraising

12. \$ 1150.00 (D&O insurance costs)

13. **\$20,542.64**



## Five year plan for McLeod Recreation & Social Services Society (2024)

**2024-** Yearly repairs to our existing skating rink and curling rink facilities, Outside of boards in bad need of a coat of white paint, protective netting and all other purchases necessary to renew our skating facility. Some white puck board needs to be replaced due to cracking. Plant room leaking needs new roof (replace old shingles with tin) (Completed in 2023) Approx. 35 cubic yards of sand needed to cover skating rink liner

Paint for outdoor skating donated by Dawson Co-op. Will complete in 2023

Built a building to house our recently acquired Zamboni. (Thanks to PRRD for funding for this building and the initial acquisition of the Zamboni. (Completed in 2022)

Doors purchased (2 off 3 installed ) one left to be installed in 2024. Full 45 mil liner installed in skating rink in late fall 2022. The time has finally come for us to scrub our ice plant off the R22 gas and replace it with a governmentally approved replacement. Hopefully not to many unforeseen costs arise during this transition. Transition went good to R422B Gas(Completed in2023)

**2025-** Fence the outer perimeters of the land that is currently owned and maintained by the McLeod Recreation and Social Services Society. Complete any projects or purchases not completed in 2023. Necessary fencing, for security reasons has been completed for now. Purchase white puck board for select areas in the curling rink ice surface area to replace existing OSB board that has a tendency to absorb condensation creating a problem area. Complete exterior tin on tractor and well cover buildings.

**2026-** Install a system whereby heat generated from the operation of the curling rink ice plant be channeled into the ice surface area to reduce heating costs. ??

**2027-** McLeod Recreation has become the dominate provider of winter recreational services to the McLeod area. Various proposals to achieve the same dominance in summer related activates have been introduced. Although no final decision on what facility will be constructed our aim is to have a definitive plan in place within the next few years. ??

**2028-** Follow thru with the acquisition of an additional 5.4 acres of adjacent land. This process of acquisition was originally started back in the late 1980's but was never complete for various reasons. ??

**Note:** Projects not completed carried over to 2024

**Note:** Highlight in turquoise indicates projects that have been completed.

**??:** Subject to change

General maintenance of our faculty is required on a yearly basis (painting, well issues etc.)

# McLeod Rec. S.S.S. 2023 Volunteer Hours

Volunteer Description (Hours)	Hours	@	\$15	Total
Meetings	12			
Treasurers/Secretary/ Vice	172			
Maintains/Running of Curling Rink/Cleaning Hack to Hack	143			
Cutting grass	8			
Concession/Cards	272			
Removal of snow/rinks/parking lot	10			
	617	@	\$15	\$9,255.00

Projects (Description (Volunteer Labour)	Hours	@	\$20	\$25	\$30	Total
<b>Jan 1/23-DEC- 31/23</b>						
Pick up and Deliveries ( Sigrid & Peter)	58					
Flooding rink/Curling rink/scraping ice/Zambonie	122					
Paint skating rink boards	48					
Replace roof	32					
Tractor Repair	4					
	264	@	\$20	\$5,280.00		
Broken water line	16					
	16	@	\$25	\$400.00		
Maintenance on ice plant	20					
	20	@	\$30	\$600.00		
<b>Total Volunteer Hours</b>	<b>917</b>					<b>\$15,535.00</b>

Equipment Description (In-Kind Contributions)	Qty	Hours	@	\$220	\$120	\$480.00	Total
<b>Jan 1/23- Dec 31/23</b>							
Argo- snow removal New Year Eve, Grater, operator	1	6	@	\$220	\$1,320.00		
Truck and Plow	1	10	@	\$120	\$1,200.00		
Brandon- Truck and Trailer	1	4	@	\$120	\$480.00		
<b>Total In-Kind Contributions Equipment Hours</b>		<b>20</b>					<b>\$3,000.00</b>
<b>Total</b>		<b>930</b>					<b>\$18,535.00</b>

**McLeod Recreation and Social Services Society**  
**2023 FINANCIAL STATEMENT**  
**Business CHEQUING ACCOUNT**

Page 1 of 2

Opening Bank Balance-January 1/2023  
Lake View Credit Union

26,118.11

26,118.11

**Income:**

PRRD Grant in Aid (2023)-RRGrant (2023)	20,000.00	
Donations/gift cards	2,300.00	
Membership Dues	135.00	
Curling Dues	1,000.00	
Sunday drop in/ Spare curling	10.00	
Concession	3,864.00	
Rentals	250.00	
GST	122.00	
Bank Interest	0.00	
Refunds/Deposit/ Over payment	865.20	
<b>Total Income</b>	<b>28,546.20</b>	<b>54,664.31</b>

**Expenses:**

Operation / Maintenance	7,686.97	
Bell	436.17	
Hydro	4,601.30	
Propane	0.00	
Construction / Major Purchases	1,363.17	
Accounting / Legal	115.00	
Insurance / Liability	1,150.00	
General Supplies/Shipping	552.53	
Concession	2,862.88	
Bonspiel	0.00	
Office	505.09	
Fun Day	3,024.47	
Kids Entertainment / Equipment	0.00	
Donation / Thank you	0.00	
Bank Charges/Transfer/Over charges	25.00	
<b>Total Expenses</b>	<b>22,322.58</b>	
Gaming Trans. GST		
(2022)Outstanding Cheq. Cashed #530	3,000.00	
	<b>25,322.58</b>	29,341.73
Leger Balance- December 31/21		29,341.73
Late cheq deposit-	0.00	29,341.73
Outstanding cheq not cashed- #551	3000.00	3,000.00
<b>Closing Bank Balance- December 31/23</b>		<b>32,341.73</b>

**McLeod Recreation and Social Services Society**  
**2023 FINANCIAL STATEMENT**  
**Equity Share, Building Fund ACCOUNT**

**Building Fund**

Opening Balance-Janurary 1/23

9605.63

**Income**

0.00

**Total**

**0.00**

**9605.63**

**Expenses**

0.00

**Total**

**0.00**

Opening Balance-Janurary 1/23

9605.63

Closing Balance December 31/23

9605.63

Year End - Financial Statement 2023

Prepared by:

Colleen Smalley, Treasurer

Date:

*Jan. 22, 24*

Audit done by:

Print Name:

Signature:

*MARY-ANN SMITHARD*

Print Name:

Signature:

*Mary Felhauer*

Comment:

**Organization Name:** McLeod Recreation and Social Services Society

**Proposed Operational Project Budget 2024**

**Program Revenues/Expenses-curling rink**

**Revenues**

<b>Balance Forward</b>	<b>32,341.73</b>
Grant in Aid (2023)	20,000.00
Donations/ Concession	4,000.00
GST Return (2023-24)	350.00
Membership Fees/curling dues	3,500.00

<b>Sub Total</b>				<b>60,191.73</b>
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**Note: \* Reserved funds for (Unforeseen break downs in Ice Plant and Furance etc.)** 55,000.00

**Please Note:** Our Ice plant uses **Freon Gas** which is considered obsolete  
it may require upgrade in the future.

<b>Total</b>	<b>5,191.73</b>
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**Operation Expenses**

Maintenance repairs (projects, and including 2-furances , and ice plant maintenance when down.)	5,500.00
Capital Projects	0.00
Bell/internet	1,300.00
Hydro	7,000.00
Propane	8,000.00
Office Supplies	600.00
Northern Health Permits/Annual Report	150.00
Directors Insurance	1,265.00
Property Insurance	0.00
Concession/General Supplies	4,500.00
Fun Day	3,400.00
Bank Charges	25.00

**Projects**

Sand- 35 cubic yards to cover skate liner ( Hoping to get trucking and some of the sand Donated)	2,500.00
Exterior Tin-(addition and well cover)	500.00
White Puck Board( 3/4 " ) Repairs	600.00

**Consult: ( Attached is 5 year Plan.)**

<b>Total</b>	<b>35,340.00</b>
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<b>Total PRRD Grant-in Aids Request</b>	<b>30,148.27</b>
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**Building Fund**

**9,605.63**

<b>Total GIA REQUEST</b>	<b>\$ 20,542.64</b>
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<b>"In-Kind" Contributions</b>	<b>Hours/Qty</b>	<b>Price</b>	
Volunteers/ Labour	917	\$15-\$20	15,535.00
In- Kind Contribution Equipment	20	\$80-\$300	3,000.00
<b>Total</b>			<b>18,535.00</b>

**\* Please Note:** The Building Fund Account is for donated funds to aid in various projects the society deems necessary. ie/ on 5 years projects.



# PEACE RIVER REGIONAL DISTRICT

## Recreation and Cultural Grants-in-Aid Schedule "C" – Annual Report

Date of Report: Jan 25/2024

Name of Organization: McLeod Recreation & Social Services Society

Mailing Address: P.O. Box 198, Grounbirch, B.C. V0C 2T0

### Project Summary

- 1) For what Grant-in-Aid funding year does this report refer to? (i.e., when were funds approved)

Please see Attached (Typed)

- 2) What activities did your organization complete or start in the last year for which you received Grants-in-Aid funding? (this may include capital projects, events or general operations)

Please see Attached (Typed)

- 3) Please describe the progress you made on your capital projects, events or general operations for which you applied for Grants-in-Aid funding.

- a. What was accomplished or completed with assistance from Grants-in-Aid funding?

Please see Attached (Typed)

- b. What projects or events were not accomplished that you had applied for funding for? OR what operational costs have not been incurred that you had applied for funding for? Please state why any projects or events were not completed or costs were not incurred.

Please see Attached (Typed)

- c. What is your plan to complete your projects and/or events or utilize your operational cost funding?

Please see Attached (Typed)

- d. What is your timeframe for completing your projects, events or utilizing your operational cost funding?

Please see Attached (Typed)

## Expense Summary

Please provide a summary of costs that have been submitted for reimbursement for the project year for which this report refers to (i.e., 2013 or 2012).

Amount of Approved GIA Funding in 2023	20,000
Less TOTAL Operational Costs paid for by GIA	20,000
Less TOTAL Capital Costs paid for by GIA	0.00
Total GIA Funds Remaining for 2023	0.00

Please describe your plan for the funds remaining. (i.e., timeline for completing your projects or events or utilizing your operational cost funding, requesting a funding amendment to apply unused funds to another project or can the funds be reallocated to next year's GIA budget?)

No funds remaining

## Authorization

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct and that the Board of Directors has approved the submission of this report.

## Board Member (Treasurer)

Name (print) Colleen Smalley

Position: Treasurer

Business phone: \_\_\_\_\_

Residence phone: [REDACTED]

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: [REDACTED]

## Board Member

Name (print) Peter Bonderud

Position: President

Business phone: \_\_\_\_\_

Residence phone: [REDACTED]

Fax: [REDACTED]

E-mail: [REDACTED]

Signature: [REDACTED]

## THIS REPORT WAS PREPARED BY:

Name (print): Peter/Colleen

Business phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: [REDACTED]

Residence phone: [REDACTED]

Signature: \_\_\_\_\_

**Retain a copy of this report for your organization's records.**

## Grant in Aid Annual Report

Date of Report: 2023

Name of organization: **McLeod Recreation & Social Services Society**  
Address: PO Box 198 Groundbirch, BC V0C 1T0  
911 Address - 8032 Road 265 Progress, BC

1) Report refer to: **2023**

2) - Operational Costs/Project/ Events

- Outdoor Skating
- Meetings (McLeod, Groundbirch & Sunset Prairie Cattlemen)
- Curling League (Fridays)
- Card Night (Wednesdays)
- Country Quilter
- McLeod School (Emergency Response Center for School)
- McLeod School (Skating & Curling/Physical Education Classes)
- New Year's Eve Fireworks
- Family gatherings
- Beach body p90x3 workout classes

3) a) **GIA:**

Operational Costs, Projects, Events-

- Directors Insurance
- Propane (heat)
- Hydro ( curling rink & skating rink)
- Cell booster
- Internet for security cameras, Bell router
- Health Permits
- Annual Reports
- Fuel/tractor and truck for snow removal

**( Completed in 2023).**

Purchase 3 outside doors (2 installed to date) 1 to be installed in 2024

Repaired roof on ice plant,

Painted outside of skating rink

Replaced R22 in ice plant with environmentally friendly R422B

(b) Projects not completed in 2023 where small amount of tin for building exterior on tractor and well buildings

3 exterior doors purchased previously (2 installed to date 1 remaining)

(c) Plans to complete these projects in 2024 will be funded using 2024 GIA. Projects not completed back onto 5 year plan. We are and have every year activated an intensive fundraising plan directed at the companies that are working in our immediate area.

(d) Timeframe- Will complete in 2024 which includes projects, events or utilizing of operational cost funding.

Date: January 23 2024Society Number: 90007224

## Applicant Information

1. Name of Organization: Tupper Community Club  
 Contact Person: Ira Tuttle  
 Mailing Address: P.O. Box 142 Tomslake BC V0C2L0  
 Phone: [REDACTED] Fax: [REDACTED]  
 Email: [REDACTED]  
 Website: FB

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)

2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)  
 Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

16010 Gandy Road Tupper BC

## 3. Organization Executives:

## President

Name: Tim SchramPhone: [REDACTED]Email: [REDACTED]

## Vice President

Name: Andreas KurxPhone: [REDACTED]Email: [REDACTED]

## Treasurer

Name: Ira TuttlePhone: [REDACTED]Email: [REDACTED]

## Secretary

Name: Tabitha PerryPhone: [REDACTED]Email: [REDACTED]

## 4. Purpose of Organization:

Community events and meeting place

## 5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
<u>2</u>	<u>Birthdays</u>	<u>July - May</u>
<u>16</u>	<u>Meetings - SLPS</u>	<u>months</u>
<u>4</u>	<u>meetings - ECH</u>	<u>Quarterly</u>



6. Please provide a 5 year action plan for your organization.

Year 1: *Continue w/ repairs to building & property - opening*  
Year 2: *More done at property - working for community*  
Year 3: \_\_\_\_\_  
Year 4: \_\_\_\_\_  
Year 5: \_\_\_\_\_

### Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

*Operational - utilities - insurance - maintenance*

8. How essential is the project to the community?

*Working on garnering more support*

9. What is the degree of support from the community at large?

*50%*

10. Approximately how many volunteer hours does your membership contribute each year?

*75 - 100*

11. How do you plan to maintain any future ongoing costs associated with this project?

12. What is the total cost of insurance(s) your organization pays each year? *\$7000 - \$8000*

13. What is the total amount requested from the Regional District?

*As much as possible*

### Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: \_\_\_\_\_

Amended by the Regional Board  
May 28, 2020



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: Tupper Community Club  
Mailing Address: P.O. Box 142 Tomslake, BC V0C 2L0  
Year GIA funds received: \$10,000

### Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).

*general operating costs*

2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

*Insurance, Utilities, maintenance for the year*

3. Please provide in detail what was not completed and why?

*N/A*

4. When do you expect to complete all outstanding projects, activities or events?

*N/A*



5. If your organization used GIA funds to support operational costs, please list the expenses below.

Insurance required 6,665.  
Bldg rep Maintenance 599  
Utilities 3081  
\$10,345

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

Required Dir EIO  
Bldg. Contents & Liability

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	\$10,000
Less Total Operational costs paid for by GIA	10,000
Less Total Capital costs paid for by GIA	
Total GIA funds unused	0

If there is unused GIA funds please explain why and how your organization intends utilize them.

**Signatories**

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

**Board Member (Treasurer)**

Name (print): Iva h. Tuttle  
Position: Treasurer  
Phone Number: [REDACTED]  
E-mail: [REDACTED]  
Date: [REDACTED]

Signature: [REDACTED]

**Board Member**

Name (print): Tim Schram  
Position: President  
Phone Number: [REDACTED]  
E-mail: [REDACTED]  
Date: 23/01/24

Signature: [REDACTED]

**THIS REPORT WAS PREPARED BY:**

Name (print): Iva Tuttle  
Phone Number: [REDACTED]  
Signature: [REDACTED]

E-mail: [REDACTED]  
Date: Jan 23 - 2024

Retain a copy of this report for your records.

## Tupper Community Club

### 2024 Budget

#### Utilities:

Hydro	\$ 700.00	
PNG	\$ 2,800.00	
Water	\$ 400.00	
Sewer	<u>\$ 1,600.00</u>	\$ 5,500.00

#### Insurance:

Directors E&O	\$ 1,900.00	
Building, contents, liability	<u>\$ 5,600.00</u>	\$ 7,500.00
Property Maintenance & Repair		\$ 2,500.00
Office, legal, banking		<u>\$ 500.00</u>

Total estimated expenses \$ 16,000.00

Hall Funding \$ 5,000.00

Requested from GIA Funding \$ 11,000.00

Total estimated income \$ 16,000.00

At the AGM held in the fall of 2023, a new board was elected who decided that the Hall would continue to be possible for at least the foreseeable future. Necessary repairs and maintenance are in the process and are being investigated. We feel that the above budget is viable and will allow us to work toward making sure the club continues to have their hall as a gathering place for all. We will continue to allow for certain events to be a donation to the Hall either by labour or monetary donation to further make the Hall useful.

Tupper Community Hall  
Financials - October 1, 2022, to Sept 30, 2023

Data for year

Date	Hydro	Heat	water	sewer	clean-up	Off/leg	bank	Bldg	Insurance	grounds	Hall Income	Grants	Interest
Oct	\$ 65.00	\$ 216.00					\$ 10.00						\$ 17.00
Nov		\$ 93.65				\$ 276.18	\$ 10.00						\$ 17.01
Dec		\$ 210.40					\$ 10.00				\$ 300.00		\$ 42.82
Jan		\$ 209.00				\$ 26.25	\$ 10.00		\$ 1,730.00				\$ 47.37
Feb		\$ 209.00				\$ 96.00	\$ 10.00	\$ 73.49					\$ 33.89
Mar		\$ 209.00					\$ 10.00						\$ 37.55
April		\$ 209.00					\$ 10.00				\$ 200.00		\$ 36.38
May	\$ 17.36	\$ 209.00					\$ 10.00						\$ 37.62
June	\$ 48.00	\$ 209.00					\$ 10.00	\$ 300.00				\$ 10,000.00	\$ 38.70
July	\$ 48.00	\$ 209.00					\$ 10.00		\$ 4,935.00				\$ 42.47
August	\$ 48.00	\$ 604.47					\$ 10.00						\$ 42.08
Sept	\$ 48.00	\$ 219.00					\$ 10.00	\$ 225.00					\$ 40.76
Totals	\$ 274.36	\$ 2,806.52				\$ 398.43	\$ 120.00	\$ 598.49	\$ 6,665.00		\$ 500.00	\$ 10,000.00	\$ 433.65
										Total Expenses	\$ 10,862.80	Total Income	\$ 10,933.65

BALANCE SHEET

Beginning Balances	Ending Balances	Difference
Chequing \$ 5,968.73	\$ 951.85	
Hisa \$ 40,037.58	\$ 45,125.31	
Total \$ 46,006.31	\$ 46,077.16	\$ 70.85 (\$5,000 held for bathroom repairs)
Income \$ 10,933.65		
Expenses \$ (10,862.80)		
Total \$ 70.85		

INCOME STATEMENT

Revenue	Expenses	Net Increase
Donations/Fund Raising \$ 500.00	Utilities \$ 3,080.88	
Interest \$ 433.65	Office/Legal \$ 398.43	
Grants \$ 10,000.00	Banking \$ 120.00	
Total Revenue \$ 10,933.65	Bldg Repair/Maintenance \$ 598.49	
	Insurance \$ 6,665.00	
	Total Expenses \$ 10,862.80	\$ 70.85

Date: January 15, 2024Society Number: S-0042359

## Applicant Information

1. Name of Organization: Farmington Community AssociationContact Person: Kim StraskyMailing Address: [REDACTED]Phone: [REDACTED]Fax: noneEmail: FarmCommAssoc@gmail.com & [REDACTED]Website: nonePlease list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

Farmington Hall 4794 Parkland Road and Matthews Centennial Park, 5019 Sweetwater Road

3. Organization Executives:

## President

Name: Jame StraskyPhone: [REDACTED]Email: [REDACTED]

## Vice President

Name: Eugene KeenanPhone: [REDACTED]Email: [REDACTED]

## Treasurer

Name: Kim StraskyPhone: [REDACTED]Email: [REDACTED]

## Secretary

Name: Pat StraskyPhone: [REDACTED]Email: [REDACTED]

4. Purpose of Organization:

To manage and maintain the Farmington Hall and Matthews Park for the rural community members and the larger public.

5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
as requested	Swimming lessons for local families- one set per child per family per year	as requested
1 each	St Patricks dance, Halloween Family dance, Family Christmas potluck	March 17, Oct 30, Dec 10
1	Annual Meeting Sweetwater Farmers Institute	July
1	Montly meeting Farmington Farmerettes Club & Spring & Christmas Teas	1st Tue each month except July, Aug
41	Weekly quilting group	Wed mornings except July, Aug
35	Weekly yoga class	Wed evenings except July, Aug & holidays



# PEACE RIVER REGIONAL DISTRICT

## 6. Please provide a 5 year action plan for your organization.

Year 1:	<u>maintenance at Hall and Park. Improvements at Hall - replace floor, replace urinal. Park: replace 4 wood picnic tables with cement ones.</u>
Year 2:	<u>maintenance and improvements at Hall and Park - start playground upgrade at park</u>
Year 3:	<u>maintenance and improvements at Hall and Park - complete playground upgrade at park.</u>
Year 4:	<u>maintenance and improvements at Hall and Park - replace range hood at hall kitchen</u>
Year 5:	<u>maintenance and improvements at Hall and Park - add dishwasher to hall kitchen</u>

## Project Information

### 7. Describe the Year 1 project or general operations for which your organization is requesting funding.

Wood floor at hall needs refinishing or replacing. Got quotes for both. Refinishing is as expensive and will not last as long as having commercial vinyl plank put over the existing floor. Quote for this job is attached. Wood tables at park are rotting. Have a commitment from local firm to donate one table for each one we purchase. Hall Insurance update: waiting for new quote on increased coverage for hall. We are currently under insured. Have pd \$4200 in Dec for 2024 building insurance pending new quote. Still have to pay directors insurance for 2024. We attempted to get a quote to insure our park but were not successful.

### 8. How essential is the project to the community?

We are committed to continually work towards maintaining and improving our facilities so that they stay in good shape for many years of future community use.

### 9. What is the degree of support from the community at large?

Our hall and park are well used (rentals and community events). The park has rentals during all summer months. Hall is in use weekly - year round.

### 10. Approximately how many volunteer hours does your membership contribute each year?

3 members = 50 hrs each. (includes bookkeeping & secretarial) 2 members = 30 hrs each. 15 members = 4 hours each.

### 11. How do you plan to maintain any future ongoing costs associated with this project?

park and hall rentals to community and other groups. Donations from local gas companies towards certain events.

### 12. What is the total cost of insurance(s) your organization pays each year?

4904. Bldg & Directors Liability

### 13. What is the total amount requested from the Regional District?

26000

## Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: \_\_\_\_\_

Amended by the Regional Board

May 28, 2020

RD/20/05/24 (28)

# FARMINGTON COMMUNITY ASSOCIATION

## Income Statement Jan 01, 2023 to Dec 31, 2023

### REVENUE

#### Sales Revenue

Hall Rent	7,755.00
Park Rent	2,650.00
Dance Revenue	4,507.00
Memberships	34.00
Credit Interest	37.38
Float re-deposited	302.00

<b>Net Sales</b>	<u>15,285.38</u>
------------------	------------------

#### Other Revenue

Aids & Grants Revenue	15,000.00
Non Reg Term Depo Interest Income	261.99
Interest Revenue	221.76
Donations Revenue	10,350.00

<b>Total Other Revenue</b>	<u>25,833.75</u>
----------------------------	------------------

### TOTAL REVENUE

<u>41,119.13</u>
------------------

- \$10000 for  
playground  
upgrade

### EXPENSE

#### General Admin Expenses

Advertising & Promotions	71.70
Business Fees & Licenses	40.00
Liability Insurance	9,322.19
Interest & Bank Charges	170.00
Dance Expenses-See Breakdown	2,576.75
Operating Expense	225.52
Event Expenses	1,314.76
Rep & Maint Mathew Park-Lawn/Supp	259.00
Repair & Maintenance - Hall	3,343.08
Hall & Park Renovations	5,949.80
Telephone	298.11
PNG-Hall	2,405.93
BC Hyrdo-Hall	1,219.43
BC Hydro-Park	153.05
Water-Hall	162.00

<b>Total General &amp; Admin. Expenses</b>	<u>27,511.32</u>
--	------------------

### TOTAL EXPENSE

<u>27,511.32</u>
------------------

### NET INCOME

<u>13,607.81</u>
------------------

- Includes 2024  
Bkg Insurance pd  
in late Dec

# PROPOSAL



## Top Floors & Design

TOP FLOORS & DESIGN  
721-100A Ave  
Dawson Creek, BC V1G 1X8  
Tel: (250) 782-7640 Fax: (250) 782-3079

SUBMITTED TO FARMINGTON COMMUNITY ASSOCIATION		DATE DEC 4/2023
STREET 4794 PARKLAND ROAD		JOB NAME
CITY FARMINGTON	PROVINCE BC	POSTAL CODE V1G-0J2
CONTACT SARAH		JOB TELEPHONE

We hereby submit specifications and estimates for:

SUPPLY AND INSTALL VINYL PLANK AND SUBFLOOR IN MAIN HALL

VINYL PLANK -BEAULIEU , ( VARIA OR SEASIDE )  
SUBFLOOR—U-LAY 3/8

### PRICE INCLUDES

- PST & GST
- ADHESIVES
- FREIGHT TO DAWSON CREEK

### PRICE DOES NOT INCLUDE

- RE/RE FURNITURE OR APPLIANCES
- UNFORSEEN PREP ISSUES

PLEASE NOTE THIS QUOTE IS BASED ON CURRENT PRICEING AND SUBJECT TO CHANGE UPON APPROVAL  
IF SUPPLIES HAVE INCREASED IN PRICE

### UNFORSEEN PREP ISSUES BILLED @ \$60.00/HOUR

**We Propose** hereby to furnish material and labour - complete in accordance with above specifications, for the sum of:

NET 30 DAYS - 24% PER ANNUM CHARGED ON ALL OVERDUE ACCOUNTS

Payment to be made as follows: DEPOSIT REQUIRED UPON ACCEPTANCE OF QUOTE

\$ 16,465.17

\$ 11,500.00

BALANCE DUE UPON COMPLETION OF JOB

\$ 4,965.17

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by the applicable workplace safety and

Authorized  
Signature \_\_\_\_\_

Note: This proposal may be  
withdrawn by us if not accepted within 10 days

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.  
Cancellation of job will result in restocking and if applicable, return freight charges being deducted from deposit.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_





In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Farmington Community Association

**Mailing Address:** 4794 Parkland Road PRRD, BC V1G 0J2

**Year GIA funds received:** 2023

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).  
Cost of heat, electricity, liability and directors insurance and project to have electricity put in picnic shelter and and plugs to hall
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.  
Electricity put into outdoor picnic shelter at Matthews Park. Additional electric plug ins installed at hall. Built and installed glass case and frame for our Centennial quilt. (see invoices from Deep Woods Electrical)
3. Please provide in detail what was not completed and why?  
Painting of schoolhouse at park and reno of doors on hall. Turn out for work bee was limited. Worked on prep for electrical project and painting seats in new outhouses instead. Going to try a picnic lunch work bee to increase turnout.
4. When do you expect to complete all outstanding projects, activities or events?  
Fall of 2024



5. If your organization used GIA funds to support operational costs, please list the expenses below.  
Building and Directors insurance. Hydro and natural gas heating costs.

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.** ☒ Building and Directors Insurance

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	15000
Less Total Operational costs paid for by GIA	4904.00 + 4146.00 (insurance + hydro, PNG)
Less Total Capital costs paid for by GIA	5950.00 (electric projects)
Total GIA funds unused	0

If there is unused GIA funds please explain why and how your organization intends utilize them.

**Signatories**

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

**Board Member (Treasurer)**

Name (print): Kim Strasky  
Position: Treasurer  
Phone: [REDACTED]  
E-mail: [REDACTED]  
Date: January 15, 2024

Signature: [REDACTED]

**Board Member**

Name (print): Pat Strasky  
Position: Secretary  
Phone: [REDACTED]  
E-mail: [REDACTED]  
Date: January 15, 2024

Signature: [REDACTED]

**THIS REPORT WAS PREPARED BY:**

Name (print): KIM STRASKY  
Phone Number: [REDACTED]  
Signature: [REDACTED]

E-mail: [REDACTED]  
Date: January 15, 2024

**Retain a copy of this report for your records.**



Deep Woods Electrical & Controls Ltd.  
212 98 Avenue  
Dawson Creek, British Columbia, V1G 1R6  
Phone: 250-219-2370

Invoice #220216-1

Date 07/17/2023

Email: admin@deepwoodselectric.com

GST#: 788425601 WCB#: 200858063

TSBC License No. LEL 0210695

Bill To: Farmington Community Hall  
4794 Parkland Road  
Farmington, British Columbia, V0C 1N0

Job Site Farmington Community Hall  
4794 Parkland Road  
Farmington, British Columbia, V0C 1N0

Permit EL-1578983-2023

Invoice Note:

Install six 20A receptacles in the Farmington Community Hall.

- Install two 20A receptacles on the east wall, under the heaters. One 15' to the left of the existing receptacle, and one 15' to the right
- Install two 20A receptacles on the west wall, under the heaters. One 15' to the left of the existing receptacle, and one 15' to the right
- Install one 20A receptacle, flush mounted, to the right of the stage
- Install one 20A receptacle, flush mounted, to the right of the stage
- All receptacles are controlled by separate 20A Breakers to maximize current availability

Quote	Total Quote	Percentage	Total
Quote #220089	\$2,857.41	100%	\$2,857.41

Other

Item	Unit Cost	Quantity	Total	Tax
Under estimated time	-166.92	1	(\$166.92)	GST
Sub Total			(\$166.92)	

Method	Payment Reference	Amount
E-Transfer	220216-1	1825.00
Total Payments:		\$1,825.00
Amount Owing:		\$1,000.00

Total Pre-Tax \$2,690.49  
GST(5%) \$134.51  
Total Invoice: \$2,825.00

VOLDED  
↑  
CHQ #515 - CHQ lost in mail  
July 21-2023  
J84

We appreciate your business.

All accounts are due when rendered. Interest will be charged on accounts not paid within 30 days of the date of invoice at

2% per month (24% per annum).

call LUCU to STOP CHQ 515 &  
reissue new CHQ # 518



**Deep Woods Electrical & Controls Ltd.**  
 212 98 Avenue  
 Dawson Creek, British Columbia, V1G 1R6  
 Phone: 250-219-2370

**Invoice #220215-**

**Date** 07/24/2020

Email: admin@deepwoodselectric.com

GST#: 788425601 WCB#: 200656063

TSBC License No. LEL 0210695

**Bill To:** Farmington Community Hall  
 4794 Parkland Road  
 Farmington, British Columbia, V0C 1N0

**Job Site** Mathews Park  
 Peace River District, British Columbia, V0C 1N0

**Permit** EL-1589414-2023

**Invoice Note:**

- Install ACWU 3c#2 cable feeder from the old school house to a new outdoor panel on the gazebo
- Install two 15A 110V outlets in the gazebo
  - Outlet #1 - NW corner
  - Outlet #2 - NE corner
- ACWU 3c#2 cable, and trench supplied by Farmington community member.
  - Trench scheduled for Aug 10th
- School house
  - Installed one 20A outlet inside, on the north wall
  - Upgraded the inside south 15A circuit to a 20A circuit
- Freebies
  - Installed 20A circuits in the gazebo rather than 15A circuits
  - Replaced inside east and west wall 15A outlets and east wall switches

\$1825.00 deposit paid

Discount (7%): Farmers

Quote	Total Quote	Percentage	Total
Quote #220090	\$2,976.00	100%	\$2,976.00

Method	Payment Reference	Amount
E-Transfer	220215-1	1825.00
<b>Total Payments:</b>		<b>\$1,825.00</b>
<b>Amount Owning:</b>		<b>\$1,299.80</b>

**Total Pre-Tax** \$2,976.00  
**GST(5%)** \$148.80  
**Total Invoice:** \$3,124.80

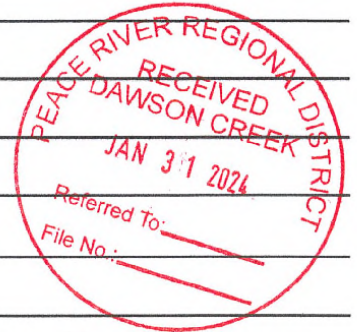
J102

**We appreciate your business.**

**All accounts are due when rendered. Interest will be charged on accounts not paid within 30 days of the date of invoice at 2% per month (24% per annum).**

Date: January 30, 2024Society Number: S 0019439

## Applicant Information

1. Name of Organization: Sunset Prairie Recreation CommissionContact Person: Linda AshMailing Address: Box 180 Arras, BC V0C 1B0Phone: [REDACTED] Fax:                     Email: [REDACTED]Website:                     Please list our organization on the PRRD website as a "Local Community Group" ☐ Yes ☐ No (please check one)2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)Please give the **9-1-1 address** and legal description of the property that your organization either leases or owns.

Part NE 1/4 Legal Subdivision 16, Sec.7, Tws.79, R18, WM6. Parcel A PartNW1/4 Sec.8, TWS79, R18, WM6

3. Organization Executives:

## President

Name: Selina TeghtmeyerPhone: [REDACTED]Email: [REDACTED]

## Vice President

Name: Rachel TurnbullPhone: [REDACTED]Email: [REDACTED]

## Treasurer

Name: Linda AshPhone: [REDACTED]Email: [REDACTED]

## Secretary

Name: Linda AshPhone: [REDACTED]Email: [REDACTED]

4. Purpose of Organization:

To promote the advancement of agriculture &amp; rural living in the Peace River South

To hold the Annual Kiskjatinaw Fall Fair. To provide recreational, sport and cultural opportunities for all ages

5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
1	Saddle champs 4H club	June 2 - 4
1	Western GHorizon Kids Pony Club	July sever dates
1	Kiskatinaw Fall Fair	August 19 - 20
1	Mile - o - Farriers Riding	September many dates



6. Please provide a 5 year action plan for your organization.

Year 1:	Operational costs, put on Kiskatinaw Fall Fair, repair roof and sheet inside handicraft building, stabilize horticulture building, paint balance of buildings,
Year 2:	Soffits and fascia for the Red building to keep the bats and birds out
Year 3:	finish inside of red building
Year 4:	Replace Barn
Year 5:	Replace Barn

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

Operational costs, put on Kiskatinaw Fall Fair, repair roof & sheet inside of handicraft building,, paint balance of buildings to assist their longevity

8. How essential is the project to the community?

The project is essential to preserve this very useful facility for community use. It hosts the Kiskatinaw Fall Fair which is in its 82nd year. This brings the community together and provides opportunities for all ages to participate. It is essential to continually do repairs and maintenance on these older buildings.

9. What is the degree of support from the community at large?

The fall fair requires volunteers for every department of the fair, we require volunteers for grass mowing and maintenance cleaning the buildings and general maintenance. These volunteers are from the community.

10. Approximately how many volunteer hours does your membership contribute each year?

2000 hours with grounds mowing, painting, fix display tables cleaning buildings etc.

11. How do you plan to maintain any future ongoing costs associated with this project?

We have a fund-raiser supper and dance planned for March 02, 2024 at the Seniors hall in Dawson Creek. We had one last year and it was very successful.

12. What is the total cost of insurance(s) your organization pays each year? \$8,975.00

13. What is the total amount requested from the Regional District? \$32,355.00

Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$10,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: \_\_\_\_\_

Approved by the Regional Board

SUNSET PRAIRIE RECREATION COMMISSION  
FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2023

# SUNSET PRAIRIE RECREATION COMMISSION

---

BOX 180, ARRAS, B.C. V0C 1B0

## Statement of Income and Expense 2023

### Income General

Membership Dues	\$ 76.00
Grounds Rental	\$ 40.00
Donations	\$ 3,725.00
Fundraiser Supper& Dance /pie auction	\$ 6,375.47
Government Covid Recovery grant	\$ 2,400.00
PRRD Grant-in-Aid grant	<u>\$25,000.00</u>
<b>Sub-Total</b>	<b>\$37,616.47</b>

### Fair Income

Donations	\$ 975.00
Vendor Commission	\$ 400.08
Entry fees -cattle, sheep, goats	\$ 260.00
Entry fees –light horse	\$ 920.00
Entry fees – heavy horse	\$ 235.00
Gate income	\$ 731.10
T-shirt sales	\$ 95.00
Prize winnings donated back to club	<u>\$ 234.50</u>
<b>Sub-Total</b>	<b>\$ 3,850.68</b>
<b>Total income</b>	<b>\$41,467.15</b>

## SUNSET PRAIRIE RECREATION COMMISSION

BOX 180, ARRAS, B.C. V0C 1B0

### **General Expenses**

Bank Charges	\$ 236.82
BC Hydro	\$ 291.23
Insurance-property, Liability, directors & Officers	\$ 8,425.00
Property Appraisal	\$ 1,587.25
Office supplies, website, postage, paper etc.	\$ 515.37
Grounds Maintenance	\$ 390.13
BC Fairs, Society, NLCCGA memberships	\$ 75.00
Repairs to buildings including paint	\$ 2,478.32
Miscellaneous small items for building repairs	\$ 511.32
Repair power line crossing the road	\$ 1,365.00
Replace & repair signs	\$ 1,074.01
6 six-foot tables	\$ 503.94
Propane for concession	\$ 235.18
Install soffits & fascia around Handicraft building	\$ 1,953.00
Replace step to field crop building	\$ 438.74
Repairs to Poulin & John Deere lawn mowers	\$ 2,357.05
5 sheets of cork board for displays	\$ 840.00
Fundraiser expenses, Supper& Dance etc.	\$ 3,045.56
<b>Sub-Total</b>	<b>\$26,322.92</b>

### **Fair Expenses**

Advertising & promotion	\$ 1,680.00
Special Event Insurance	\$ 550.00
Entertainment Band	\$ 900.00
Judges' honorariums	\$ 484.00
Pony Rides	\$ 300.00
Fair Books & Posters	\$ 1,102.27
Face painting	\$ 480.00
Volunteer T-shirts & Reprint	\$ 588.53
Thankyou cards and envelopes	\$ 63.25
Miscellaneous-garbage bags, recycle bags etc.	\$ 386.85
Medical supplies-Epi-pens etc.	\$ 236.68
Parade float materials	\$ 209.60
<b>Sub-Total</b>	<b>\$ 6,981.18</b>

## SUNSET PRAIRIE RECREATION COMMISSION

---

BOX 180, ARRAS, B.C. V0C 1B0

### **Prizes & Trophies**

Ribbons, rosettes, engraving	\$ 513.41
Prize money paid by cheque light horse	\$ 104.00
Other	\$ 90.00
Cash Payouts—Heavy Horse	\$ 2,225.00
Light Horse	\$ 1,876.50
Cattle	\$ 1,045.00
All other departments	<u>\$ 2,390.00</u>
<b>Sub-Total</b>	<b>\$ 8,243.91</b>
<b>Total Fair Expenses</b>	<b>\$15,225.09</b>
 <b>Total Year expenses</b>	 <b>\$41,548.01</b>

BOX 180, ARRAS, B.C. V0C 1B0

January 01, 2023, Opening Balance		\$4372.86
<u>Income</u> – General	\$37,616.47	
Fair	<u>\$ 3,850.68</u>	
<b>Total Income</b>	<b>\$41,467.15</b>	
Expenses – General	\$26,322.92	
Fair	<u>\$15,225.09</u>	
<b>Total Expenses</b>	<b>\$41,548.01</b>	

December 31, 2023 Bank Balance	\$4,658.47	
Less Outstanding Cheques -	<u>366.47</u>	<u>\$ 4,292.00</u>
# 325 Aleana YU	\$ 56.87	
#348 Kelli Squires	\$209.60	
#350 Kristy Doornbos	\$ 50.00	
#353 Quentin Tutin	<u>\$ 50.00</u>	
	<b>\$366.47</b>	

Share Equity Opening Balance Jan 01, 2023	\$	37.94
Interest	\$	3.05
Closing Balance December 31, 2023	\$	40.99

# SUNSET PRAIRIE RECREATION COMMISSION

BOX 180, ARRAS, B.C. V0C 1B0

## Project Budget for 2024

### Operating Costs

Insurance-----	\$9,000.00
Hydro & Water-----	\$ 500.00
Grounds Maintenance& mower upkeep	\$1,000.00
Sewer cleanout	\$ 500.00
Society& membership Fees	\$ 240.00
Office Supplies	\$ 550.00
Building Repairs & paint	\$2,000.00
Repair roof & sheet inside Handicraft bld. & stabilize Horticulture bld.	\$3,150.00
Continue replacing/repair signs	\$ 750.00
Propane	\$ 275.00
6 more six foot tables	\$ 500.00
5 more sheets corkboard	\$ 840.00
<b>Fair expenses</b>	
Advertising& promotion	\$ 1,500.00
Entertainment band& face painting & pony rides	\$1,800.00
Fair Supplies	\$1,200.00
Special Event Insurance	\$ 550.00
Prizes, Ribbons, Trophies	\$8,000.00
<b>Total-----</b>	<b>\$32,355.00</b>



## Todd Rice Contracting

340 100b Ave  
Dawson Creek, BC, V1G 1Y1  
(250) 808-8650

---

Quote for Kiskatinaw Fall Fair Grounds

2024-01-10

Roof repair for Handicraft building	\$ 800.00
Plywood 2 interior walls Handicraft building	\$ 1,600.00
Level foundation	\$ 600.00

Total	\$ 3,000.00
G.S.T. # 897162723RT0001	\$ 150.00
Total quote	\$ 3,150.00



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Sunset Prairie Recreational Commission

**Mailing Address:** Box180 Arras BC V0C 1B0

**Year GIA funds received:** 2023

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).  
Operational costs and repair of exhibition buildings
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.  
Stage repair, lawn mowers-repaired and serviced, put on Kiskatinaw Fall Fair, repaired power line across the road to buildings, repaired step and painted buildings, all of our other operational costs have been paid
3. Please provide in detail what was not completed and why?  
All projects that we applied for funds for have been completed
4. When do you expect to complete all outstanding projects, activities or events?  
There are no outstanding projects for our 2023 funding.



5. If your organization used GIA funds to support operational costs, please list the expenses below.

*attached*

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

### Summary of Financial Information

Please complete the following table.


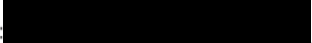
Total GIA Contribution	25,000\$
Less Total Operational costs paid for by GIA	000000 <i>25000</i>
Less Total Capital costs paid for by GIA	000000
Total GIA funds unused	000000

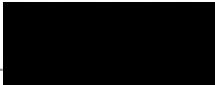
If there is unused GIA funds please explain why and how your organization intends utilize them.

### Signatories


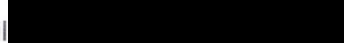
We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.


#### Board Member (Treasurer)

Name (print): *Linda Ash*  
Position: *Secretary/Treasurer*  
Phone:   
E-mail:   
Date: *January 31, 2024*



Signature: 


#### Board Member

Name (print): *Faye Salisbury*  
Position: *Director*  
Phone:   
E-mail:   
Date: *January 31, 2024*

Signature: 

#### THIS REPORT WAS PREPARED BY:

Name (print): *Linda Ash*  
Phone Number:   
Signature: 

E-mail:   
Date: *January 31, 2024*

**Retain a copy of this report for your records.**

## SUNSET PRAIRIE RECREATION COMMISSION

BOX 180, ARRAS, B.C. V0C 1B0

### **General Expenses**

Bank Charges	\$ 236.82
BC Hydro	\$ 291.23
Insurance-property, Liability, directors & Officers	\$ 8,425.00
Property Appraisal	\$ 1,587.25
Office supplies, website, postage, paper etc.	\$ 515.37
Grounds Maintenance	\$ 390.13
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<b>Sub-Total</b>	<b>\$26,322.92</b>

### **Fair Expenses**

Advertising & promotion	\$ 1,680.00
Special Event Insurance	\$ 550.00
Entertainment Band	\$ 900.00
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Pony Rides	\$ 300.00
Fair Books & Posters	\$ 1,102.27
Face painting	\$ 480.00
Volunteer T-shirts & Reprint	\$ 588.53
Thankyou cards and envelopes	\$ 63.25
Miscellaneous-garbage bags, recycle bags etc.	\$ 386.85
Medical supplies-Epi-pens etc.	\$ 236.68
Parade float materials	<u>\$ 209.60</u>
<b>Sub-Total</b>	<b>\$ 6,981.18</b>


## SUNSET PRAIRIE RECREATION COMMISSION

---

BOX 180, ARRAS, B.C. V0C 1B0

### **Prizes & Trophies**

Ribbons, rosettes, engraving	\$ 513.41
Prize money paid by cheque light horse	\$ 104.00
Other	\$ 90.00
Cash Payouts—Heavy Horse	\$ 2,225.00
Light Horse	\$ 1,876.50
Cattle	\$ 1,045.00
All other departments	<u>\$ 2,390.00</u>
<b>Sub-Total</b>	<b>\$ 8,243.91</b>
<b>Total Fair Expenses</b>	<b>\$15,225.09</b>
 <b>Total Year expenses</b>	 <b>\$41,548.01</b>



2024  
Roof Repair  
needed









**OFFICE**

Office



Sunset Prairie  
Recreation Commission



PEACE RIVER  
REGIONAL DISTRICT



**KISKATINAW  
FALL FAIR**

*"Share What You Know - Show What You Grow!"*



"We acknowledge the financial support of Electoral Area E  
and Electoral Area D in the Peace River Regional District."



Date: January 3, 2024

Society Number: S-0012259

## Applicant Information

1. Name of Organization: Tomslake and District Recreation Commission

Contact Person: Art Seidl

Mailing Address: PO Box 47, Tomslake, BC V0C 2L0

Phone: [REDACTED] Fax: n/a

Email: tomslakerecreation@yahoo.ca

Website: n/a

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

245 Ind Rd, 15337 Tomslake Sub, 15404 Old Edm Highway, Lot A NW1/4 Sec 25 and 15439 Old Edm Hwy

3. Organization Executives:

## President

Name: Art Seidl Phone: [REDACTED] Email: tomslakerecreation@yahoo.ca

## Vice President

Name: Ed McCullough Phone: [REDACTED] Email: n/a

## Treasurer

Name: Ernie Heller Phone: [REDACTED] Email: n/a

## Secretary

Name: Stephanie Waggoner Phone: [REDACTED] Email: n/a

4. Purpose of Organization:

We are the recognized registered society in our Community and hold title to property representing local community sports, recreation and cultural organizations.

5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
365	Maintenance and general operations of our facilities	throughout the year
10	Monthly organizational meetings	monthly
169	Crime Watch patrols (including attending meetings)	throughout the year



## PEACE RIVER REGIONAL DISTRICT

### 6. Please provide a 5 year action plan for your organization.

<b>Year 1:</b>	Continue with park improvements, maintenance and operations, grass cutting on other properties.
<b>Year 2:</b>	Continue with park improvements, maintenance and operations, grass cutting on other properties.
<b>Year 3:</b>	Continue with park improvements, maintenance and operations, grass cutting on other properties.
<b>Year 4:</b>	Continue with park maintenance and operations, grass cutting on other properties.
<b>Year 5:</b>	Continue with park maintenance and operations, grass cutting on other properties.

### Project Information

#### 7. Describe the Year 1 project or general operations for which your organization is requesting funding.

We request funding for the operation, maintenance and insurance for the existing facilities in our community. As well as community approved park improvements. (see attached)

#### 8. How essential is the project to the community?

It is important for the well-being of our community that we continue to maintain our facilities and operate them as efficiently as possible.

#### 9. What is the degree of support from the community at large?

Very well supported. The volunteer hours reflect the level of community involvement and support.

#### 10. Approximately how many volunteer hours does your membership contribute each year?

See attached. Combined organizations.

#### 11. How do you plan to maintain any future ongoing costs associated with this project?

We will continue to pursue other avenues of funding available to us, including additional grant applications. We have contacted PRRD Grant Writers.

#### 12. What is the total cost of insurance(s) your organization pays each year? \$2096 (shard portion with TCCC \$26,000)

#### 13. What is the total amount requested from the Regional District? \$12,250.00

### Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: \_\_\_\_\_

Amended by the Regional Board  
May 28, 2020  
RD/20/05/24 (28)

## Tomslake & District Recreation Commision

### G-I-A Attachment to Question #7

The T&DRC presented a 5 year ugrade program of the Sudeten Heritage Park to our community at last year's Annual General Meeting. The response was positive and we are going forward with improvements as funding and grants become available. The first improvement will be to replace the power/pumphouse as it is over 50 years old and settling in the ground. The replacement has been ordered and was hoped to be on site after the season closed.



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Tomslake and District Recreation Commission

**Mailing Address:** PO Box 47, Tomslake, BC V0C 2L0

**Year GIA funds received:** 2023

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).  
The provided funding went towards insurance and annual operating and maintenance of our facilities as well as initial implementation of our five year improvement plan for our Tomslake Sudeten Heritage Park.
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.  
Insurance policies were paid. We awarded an annual contract for the maintenance and operation of the Sudeten Heritage Park. The dog park was completed and is fully operational at the Sudeten Park. Contracted out grass cutting for our soccer field, library and museum grounds.
3. Please provide in detail what was not completed and why?  
All projects were completed as planned.
4. When do you expect to complete all outstanding projects, activities or events?  
Not applicable.



5. If your organization used GIA funds to support operational costs, please list the expenses below.  
See attached financial report.
6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	\$10,000.00
Less Total Operational costs paid for by GIA	\$10,000.00
Less Total Capital costs paid for by GIA	n/a
Total GIA funds unused	Full funding received

If there is unused GIA funds please explain why and how your organization intends utilize them.  
Not applicable.

**Signatories**

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

**Board Member (Treasurer)**

Name (print): BAWIE HELLER  
Position: Treasurer  
Phone Number: [REDACTED]  
E-mail: n/a  
Date: January 3, 2024  
Signature: [REDACTED]

**Board Member**

Name (print): Stephanie Waggoner  
Position: Secretary  
Phone Number: [REDACTED]  
E-mail: n/a  
Date: January 3, 2024  
Signature: [REDACTED]

**THIS REPORT WAS PREPARED BY:**

Name (print): ART SEIDL  
Phone Number: [REDACTED]  
Signature: [REDACTED]

E-mail: tomslakerecreation@yahoo.ca  
Date: January 3, 2024

**Retain a copy of this report for your records.**

# **TOMSLAKE AND DISTRICT RECREATION COMMISSION**

**Community Volunteer Hours  
2023**

<b>Organization</b>	<b>Hours</b>	<b>Description</b>
Recreation Commission	533	Meetings, community sign changes and administration
Museum/Library	10	Hours of operation
Rural Crime Watch	404	Weekly patrols/Meetings/Fund Raising
<b>TOTAL HOURS</b>	<b>947</b>	

# Financial Statement

## Tomslake & District Recreation Commission

As of January 1, 2023

Balance \$31,737.51

### Income

Grant-In-Aid-2023	10000.00
PRRD TCCC Funding	90000.00
Donations	28.00
<i>Chronicle</i> Sponsorship	240.00
Sudeten Heritage Park	3315.00
Insurance Refund	241.00
Interest	302.39
	<hr/>
	\$104,126.39

### Expenses

Liability Insurance	2096.00
ICBC	35.00
Society Fee	40.00
Office Supplies	235.53
Bank Charges	128.19
Hydro	605.17
Park Contract	7500.00
Park Expenses	703.00
Rental	60.00
TCCC Funding	90000.00
Grass Cutting	2000.00
Park Signs	2868.86
	<hr/>
	\$106,271.75

Net Income (or Loss) -\$2,145.36

Ending Balance \$29,592.15



Date: January 3, 2024

Society Number: S-0007710

## Applicant Information

1. Name of Organization: Tomslake Cultural Community Association

Contact Person: Judy Seidl

Mailing Address: PO Box 124, Tomslake, BC V0C 2L0

Phone: [REDACTED] Fax: n/a

Email: [REDACTED]

Website: n/a

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)Please give the **9-1-1 address** and legal description of the property that your organization either leases or owns.

15329 Old Edmonton Highway

3. Organization Executives:

## President

Name: Linda Fister

Phone: [REDACTED]

Email: [REDACTED]

## Vice President

Name: Linda Bartusek

Phone: [REDACTED]

Email: [REDACTED]

## Treasurer

Name: Judy Seidl

Phone: [REDACTED]

Email: [REDACTED]

## Secretary

Name: Art Seidl

Phone: [REDACTED]

Email: [REDACTED]

4. Purpose of Organization:

To provide a facility in our community for social events such as weddings, reunions, funerals, suppers and meetings.

5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
52	Morning coffee & social for the community at large (approx. 30 to 40 people)	Thursday morning
2	Memorial services	March
1	Christmas Party and Bazaar	1st Saturday in December
2	Weddings	July and August
9 & 5	Family Nights which include cards and bingo & hall meetings	September to June
1	German Supper	September



6. Please provide a 5 year action plan for your organization.

Year 1: Continued activities as above and general maintenance of our facility including dance hall floor resurfacing

Year 2: Continued activities as above and general maintenance of our facility

Year 3: Continued activities as above and general maintenance of our facility

Year 4: Continued activities as above and general maintenance of our facility

Year 5: Continued activities as above and general maintenance of our facility

Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

Funding is being requested for annual insurance and the resurfacing of our dance hall floor.

8. How essential is the project to the community?

The dance hall floor has not been resurfaced in an estimated 30 years and is in dire need of maintenance. The dance hall is seeing a resurgence of weddings with 1 already booked for this upcoming October.

9. What is the degree of support from the community at large?

The community supports our weekly and monthly functions with approximately 30 to 40 people attending our weekly coffee and social as an example.

10. Approximately how many volunteer hours does your membership contribute each year?

Approximately, 1000 hours.

11. How do you plan to maintain any future ongoing costs associated with this project?

We will continue all our fund raising efforts throughout the year.

12. What is the total cost of insurance(s) your organization pays each year? \$1604.00

13. What is the total amount requested from the Regional District? \$7000.00

Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: \_\_\_\_\_

Amended by the Regional Board

May 28, 2020

RD/20/05/24 (28)



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Tomslake Cultural Community Association

**Mailing Address:** PO Box 124, Tomslake, BC V0C 2L0

**Year GIA funds received:** 2023

### Project Summary

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).  
We purchased a new stove and grill which performed very well at our annual German Supper.
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.  
A new stove and grill was purchased and installed.
3. Please provide in detail what was not completed and why?  
Everything planned was completed.
4. When do you expect to complete all outstanding projects, activities or events?  
Not applicable.



5. If your organization used GIA funds to support operational costs, please list the expenses below.  
For details, please see attached financial report.  
Insurance and general maintenance to our hall.
6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	\$7000.00
Less Total Operational costs paid for by GIA	\$7000.00
Less Total Capital costs paid for by GIA	n/a
Total GIA funds unused	Full funding received

If there is unused GIA funds please explain why and how your organization intends utilize them.  
All funds have been used to cover expenses.

**Signatories**

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

**Board Member (Treasurer)**

Name (print): JUDY SEIDL  
Position: Treasurer  
Phone Number: [REDACTED]  
E-mail: [REDACTED]  
Date: January 3, 2024  
Signature: [REDACTED]

**Board Member**

Name (print): LINDA FISTER  
Position: President  
Phone Number: [REDACTED]  
E-mail: n/a  
Date: January 3, 2024  
Signature: [REDACTED]

**THIS REPORT WAS PREPARED BY:**

Name (print): JUDY SEIDL  
Phone Number: [REDACTED]  
Signature: [REDACTED]

E-mail: [REDACTED]  
Date: January 3, 2024

*Retain a copy of this report for your records.*

# Financial Statement

Tomslake Cultural Community Association

April 1, 2023 to December 31, 2023

Balance as of March 31, 2023 \$28,455.95

## Income

LVCU Interest	135.60
Hall Rental	6631.75
Coffee/Hot Dogs	3527.32
Bar	2934.80
Membership	300.00
Plaques	92.65
Pancake Breakfast	562.00
German Supper	5415.00
Grant in Aid	7000.00
Coop Equity	14.43
Donations	250.00
Propane Tank Sale	700.00
Bazaar	1617.25
	<u>\$29,180.80</u>

## Expenses

LVCU Service Charges	27.00
BC Hydro	1554.87
PNG	2248.60
Coffee/Hot Dogs	1231.97
Hall Functions	4159.81
Bar	2113.16
Maintenance	14651.19
Plaques	43.70
Donation	306.95
Office Supplies	91.54
Water	330.00
Insurance	1604.00
Society Fee	40.00
	<u>\$28,402.79</u>

**Net Income (Loss)** \$778.01

**Ending Balance** \$29,233.96

**Tomslake Cultural Community Association**

As of December 31, 2023

**Bank Balances**

Chequing	\$6,814.58	
Shares	\$174.70	
Plan 24	\$5,558.95	
HISA	\$16,085.73	
Cash	\$600.00	
Total Bank Balance		\$29,233.96

**Functions**

Function:		
Christmas Bazaar		
Income	1617.25	
Expense	57.90	
Net:		\$1,559.35



Date: \_\_\_\_\_

Referred To: \_\_\_\_\_

File No.: \_\_\_\_\_

Society Number: 50032252

## Applicant Information

1. Name of Organization: Groundbirch Recreation Comm  
 Contact Person: Bonnie Wilson  
 Mailing Address: Box 196 Groundbirch Bc. V0C 1T0  
 Phone: [REDACTED] Fax: \_\_\_\_\_  
 Email: [REDACTED]  
 Website: \_\_\_\_\_

Please list our organization on the PRRD website as a "Local Community Group" ☐ Yes ☒ No (please check one)

2. If applicable, does your organization own any facilities or properties? ☒ Yes ☐ No (please check one)  
 Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

## 3. Organization Executives:

## President

Name: Bessie King Phone: [REDACTED] Email: [REDACTED]

## Vice President

Name: Kelly Little Phone: [REDACTED] Email: [REDACTED]

## Treasurer

Name: Bonnie Wilson Phone: [REDACTED] Email: [REDACTED]

## Secretary

Name: Bonnie Wilson Phone: [REDACTED] Email: [REDACTED]

## 4. Purpose of Organization:

To provide sport for the Community

## 5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
<u>8</u>	<u>As a practise Arena</u>	
	<u>Barnd Jackpots (May-Aug)</u>	<u>2/4 Wednesday</u>



6. Please provide a 5 year action plan for your organization.

Year 1:

Year 2:

The Arena is finished

Year 3:

Year 4:

Year 5:

### Project Information

7. Describe the Year 1 project or general operations for which your organization is requesting funding.

We need it to pay for the Insurance and a couple cans of Paint for Up Keep

8. How essential is the project to the community?

Yes, cause everyone can use it  
We Welcome Everyone

9. What is the degree of support from the community at large?

We have about 75 percent.

10. Approximately how many volunteer hours does your membership contribute each year?

About 56 hours.

11. How do you plan to maintain any future ongoing costs associated with this project?

Mostly just keeping it painted

12. What is the total cost of insurance(s) your organization pays each year? \$ 1950.00

13. What is the total amount requested from the Regional District? 2100.00

### Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: [Redacted]

Amended by the Regional Board  
May 28, 2020



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

Organization Name: Groundbirch Recreation Comm.  
Mailing Address: Box #196 Groundbirch B.C Voc 170  
Year GIA funds received: 2022 - \$2100.

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).

*Insurance  
and paint*

2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.
3. Please provide in detail what was not completed and why?
4. When do you expect to complete all outstanding projects, activities or events?



5. If your organization used GIA funds to support operational costs, please list the expenses below.

The Insurance \$1950.00  
The rest on paint

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	2100.00
Less Total Operational costs paid for by GIA	1950. (Insurance)
Less Total Capital costs paid for by GIA	150. 3 gallons of green paint
Total GIA funds unused	0

If there is unused GIA funds please explain why and how your organization intends utilize them.

**Signatories**

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

**Board Member (Treasurer)**

Name (print): Bonnie Wilson  
Position: Sec/Treasurer  
Phone Number: [REDACTED]  
E-mail: [REDACTED]  
Date: Dec 30/2020  
Signature: [REDACTED]

**Board Member**

Name (print): Bessie King  
Position: President  
Phone Number: [REDACTED]  
E-mail: [REDACTED]  
Date: Dec 29/2023  
Signature: [REDACTED]

**THIS REPORT WAS PREPARED BY:**

Name (print): Bonnie Wilson  
Phone Number: [REDACTED]  
Signature: [REDACTED]

E-mail: [REDACTED]  
Date: Dec 31/2023

Retain a copy of this report for your records.

Bank Balance

Dec 31, 2022

1872.02

Income -

Regional Board 2100.00

3972.02

Expenses -

Insurance 1950.00

Bank Charges 11.00

Paint 151.25

TOTAL 2112.25

BANK Balance

Dec 31/2023

1859.27

Date: January 13, 2024Society Number: S17245**Applicant Information**1. **Name of Organization:** Cutbank Community Club**Contact Person:** Tracey Reynen**Mailing Address:** Box 157 Arras, BC V0C 1B0**Phone:** [REDACTED] **Fax:** \_\_\_\_\_**Email:** cutbankhall@gmail.com**Website:** \_\_\_\_\_

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)

2. **If applicable, does your organization own any facilities or properties?** ☐ Yes ☐ No (please check one)

Please give the **9-1-1 address** and legal description of the property that your organization either leases or owns.

13514 Hwy 52N Arras, BC V0C 1B03. **Organization Executives:****President**Name: Tracey Reynen Phone: [REDACTED] Email: [REDACTED]**Vice President**Name: Tracey Dannish Phone: [REDACTED] Email: [REDACTED]**Treasurer**Name: Tanya Jones Phone: [REDACTED] Email: [REDACTED]**Secretary**Name: Brandi Mayer Phone: [REDACTED] Email: [REDACTED]4. **Purpose of Organization:**

To provide a venue for hosting community events and rental space for other groups/individuals who would like to host their own private events.

5. **Please describe the programs and activities that your organization sponsored in the last year:**

Qty per year	Activity/Program	Dates
25	Tops meetings	2023
5	Weddings	"
10	Rentals from other community groups or individuals	"



# PEACE RIVER REGIONAL DISTRICT

## 6. Please provide a 5 year action plan for your organization.

Year 1: Improvements on ventilation system

Year 2: Building of outdoor wedding ceremony venue : pergola

Year 3: New roof

Year 4: Construct new storage building

Year 5: New dance hall flooring

## Project Information

### 7. Describe the Year 1 project or general operations for which your organization is requesting funding.

Funding for insurance, operational expenses and necessary maintenance

### 8. How essential is the project to the community?

The proper maintenance of the building and property is crucial in our objective of providing the community with a venue that is modern and up to date

### 9. What is the degree of support from the community at large?

While membership is generally low, the community does participate in attending fundraisers and with donations during events

### 10. Approximately how many volunteer hours does your membership contribute each year?

Approx 400 hrs

### 11. How do you plan to maintain any future ongoing costs associated with this project?

We have existing funds in our account

### 12. What is the total cost of insurance(s) your organization pays each year?

\$8112.00

### 13. What is the total amount requested from the Regional District?

\$22,000.00

## Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff.

Signature of Applicant: \_\_\_\_\_

Amended by the Regional Board

May 28, 2020

05/20/2020 12:01

**Cutbank Community Club**  
**Income Statement**  
**For the year ending December 31, 2023**

**Revenue**

Hall Rental	\$ 8,025.00	
Miscellaneous Revenue	140.00	
Donations	5,500.00	
Grants	18,700.00	
Total Revenue		\$ 32,365.00

**Expenses**

Propane	\$ 4,208.96	
Hydro	1,343.52	
Water	1,053.00	
Supplies	1,150.03	
Janitorial	8,964.63	
Repairs & Maintenance	2,825.35	
Insurance	8,112.00	
Accounting & Legal	40.00	
Service Charges	54.00	
Dance Expense	-	
Miscellaneous	-	
Office Supplies	-	
Renovation Expenses	-	
Capital Purchases	8,502.88	
Total Expenses		36,254.37
Net Income (Loss)		<u><u>-\$ 3,889.37</u></u>

**Cutbank Community Club**  
**Balance Sheet**  
**As at December 31, 2023**

**Current Assets**

Cash	46,292.13	
Exterior Renovations - allocated funds	25,222.89	
Total Current Assets		\$ 71,515.02

**Capital Assets**

Equipment	71,050.00	
Land & Building (assessed value)	529,100.00	
Total Capital Assets		600,150.00

<b>Total Assets</b>		<b>\$ 671,665.02</b>
---------------------	--	----------------------

**Current Liabilities**

Accounts Payable	\$ -
Deposits	3,500.00

<b><u>Equity</u></b>	668,165.02
----------------------	------------

<b>Total Liabilities &amp; Equity</b>	<b>\$ 671,665.02</b>
---------------------------------------	----------------------



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Cutbank Community Club

**Mailing Address:** Box 157 Arras, BC V0C 1B0

**Year GIA funds received:** 2023

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).

Insurance, operating expenses, maintenance

2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

GIA funding allowed the hall to keep up with general maintenance to the exterior of our community hall, interior of the building, lawn maintenance

3. Please provide in detail what was not completed and why?

We completed everything

4. When do you expect to complete all outstanding projects, activities or events?



5. If your organization used GIA funds to support operational costs, please list the expenses below.
- |                                   |                               |
|-----------------------------------|-------------------------------|
| Propane \$4208.96                 | Repairs/Maintenance \$2825.35 |
| Hydro \$1343.52                   | Insurance \$8112.00           |
| Water \$1053.00                   | Accounting/Legal \$40.00      |
| Janitorial \$8964.63              | Service Charges \$54.00       |
| Cleaning/Paper Supplies \$1150.03 |                               |
6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	\$12,000.00
Less Total Operational costs paid for by GIA	12,000.00
Less Total Capital costs paid for by GIA	
Total GIA funds unused	0

If there is unused GIA funds please explain why and how your organization intends utilize them.

**Signatories****We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.****Board Member (Treasurer)**

Name (print): TANYA JONES  
Position: Treasurer  
Phone: [REDACTED]  
E-mail: [REDACTED]  
Date: January 13/2024  
Signature: [REDACTED]

**Board Member**

Name (print): TRACEY REYNEN  
Position: President  
Phone: [REDACTED]  
E-mail: [REDACTED]  
Date: January 13/2024  
Signature: [REDACTED]

**THIS REPORT WAS PREPARED BY:**

Name (print): TRACEY REYNEN  
Phone Number: [REDACTED]  
Signature: [REDACTED]

E-mail: [REDACTED]  
Date: January 13/2024

**Retain a copy of this report for your records.**



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Cutbank Community Club

**Mailing Address:** Box 157 Arras, BC V0C 1B0

**Year GIA funds received:** 2022

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).  
Insurance, operational expenses, maintenance
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.  
Funding allowed the hall to make improvements in the building and some exterior maintenance
3. Please provide in detail what was not completed and why?  
We were not able to complete all parking lot maintenance due to some scheduling conflicts in regards to hall rentals and contractor availability.
4. When do you expect to complete all outstanding projects, activities or events?  
Parking lot has rec'd necessary gravel by donation, and machine work was also done by donation.

In regards to the next schedule C that I have included, it is for unused funds from the prior year. I was unsure if I had to fill out the entire Schedule C for that year, or just fill out the section Summary of Financial Information, so I filled out everything?

Tracey Reynen



5. If your organization used GIA funds to support operational costs, please list the expenses below.
- |                      |                           |
|----------------------|---------------------------|
| Propane \$3959.23    | Repairs/Maint \$2155.51   |
| Hydro \$1093.43      | Insurance \$7752          |
| Water \$552          | Accounting/Legal \$316.18 |
| Supplies \$329.67    | Service Charges \$42      |
| Janitorial \$1894.32 | Dance Exp \$58.23         |
6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

**Summary of Financial Information**

Please complete the following table.

	(Indicates Unused portion)	(Updated)
Total GIA Contribution	\$20,000.00	\$20,000
Less Total Operational costs paid for by GIA	18,152.57	18,152.57
Less Total Capital costs paid for by GIA		1,847.43
Total GIA funds unused	\$1847.43	0

If there is unused GIA funds please explain why and how your organization intends utilize them.

The unused portion of GIA funding from 2022 of \$1847.43 has been used and was reallocated to purchase a floor buffer since all gravel and machine work was by donation.

**Signatories****We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.****Board Member (Treasurer)**Name (print): TANYA JONESPosition: TreasurerPhone: [REDACTED]E-mail: [REDACTED]Date: Jan 15/2024Signature: [REDACTED]**Board Member**Name (print): TRACEY REYNENPosition: PresidentPhone: [REDACTED]E-mail: [REDACTED]Date: Jan 15/2024Signature: [REDACTED]**THIS REPORT WAS PREPARED BY:**Name (print): TRACEY REYNENPhone Number: [REDACTED]Signature: [REDACTED]E-mail: [REDACTED]Date: Jan 15-2024**Retain a copy of this report for your records.**



Dawson Creek & District Stables & Arena Association  
Unit 3, 300 Highway 2  
Dawson Creek, BC  
V1G 0H4

February 21, 2024

Peace River Regional District  
Attention: Grants  
[prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)

Dear Chairman and Board,

**Re: 2024 Grant-in-Aid Application – Dawson Creek & District Stables & Arena Association**

Please find attached the Rural Recreation & Cultural Grant-in-Aid Application – Schedule A along with our 2023 Annual Report. We would like to thank the Board for considering our request.

The Dawson Creek & District Stables & Arena Association is a non-profit organization that lease and manage the Lakota Centre in the City of Dawson Creek's multiplex. We are seeking a grant-in-aid to support our supplies and maintenance costs. We continue to have over 100 members, to which over 75% are rural residents that enjoy our facility on a daily basis (please refer to the attached membership listing).

In 2023 we saw an uptick in facility rentals, particularly in our quieter months (May – September). We hosted the Barrel Series in May which wrapped up in October and supported the Dawson Creek Exhibition Association with the Spring Rodeo. We organized 2 – Kade Mills Horseman Clinics, hosted our First Annual Stock Dog Trials and again hosted the Northern Lights College Rodeo in October along with 2 High School Rodeos (Spring and Fall). We are very proud of our accomplishments.

Also provided are the required financial statements for 2022 (as we are just in the process in completing our yearend for 2023), along with our Income Statement for 2023 and our budget vs actual report for 2023. We are also providing copies of our invoices of charges for these expenses in which we applied the grant funding towards.



Dawson Creek & District Stables & Arena Association  
Unit 3, 300 Highway 2  
Dawson Creek, BC  
V1G 0H4

We are also providing you within this report, Schedule C – Annual Report for the 2023 receipt of the Recreational & Cultural Grants-in-Aid amount of \$5,000, to which we were so appreciative in receiving. In 2023, we used this funding to purchase shavings (bedding), a minor repair for the arena groomer and insurance for our bobcat.

We are truly hopeful that through the grant adjudication process, we are successful and that grant may support the Association's annual expenses. We would again like to thank you for considering our request.

Should you have any questions with regards to the grant application, please do not hesitate to reach out to me. I can be reached by calling [REDACTED] or by email at [REDACTED].

Thank you again for considering our request.

Sincerely yours,

Janet Loisel  
Treasurer

Attachments:

Rural Grant-in-Aid Application (Schedule A)  
Addendum to Schedule A  
Year-end Financial Statements 2022  
Income Statement 2023  
Budget vs Actual 2024  
Membership Listing  
Rural Grant-in-Aid Schedule C – Annual Grant Report  
Supporting Invoices for Annual Grant

Date: January 31, 2024Society Number: S0027847

## Applicant Information

1. **Name of Organization:** Dawson Creek & District Stables & Arena Association (DCDSAA)
- Contact Person:** Janet Loiselle, Treasurer
- Mailing Address:** Unit #3, 300 Highway 2, Dawson Creek, BC V1G 4H8
- Phone:** [REDACTED] **Fax:**
- Email:** dcdsaa@gmail.com
- Website:** www.lakota-agriplex.ca

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)

2. **If applicable, does your organization own any facilities or properties?** ☐ Yes ☒ No (please check one)
- Please give the **9-1-1 address** and **legal description** of the property that your organization either leases or owns.

FID#014-433-478 - Part 1, SE Section 11, Township 78, Range 15 Meridian Land District 44, Except Plan H283 & EXC Plans PGP27780, PGP 43185, BCP 22682 PGP 43185 & BCP34120

3. **Organization Executives:****President**

Name: Aurena Sharp Phone: [REDACTED] Email: [REDACTED]

**Vice President**

Name: Kodi Loiselle Phone: [REDACTED] Email: [REDACTED]

**Treasurer**

Name: Janet Loiselle Phone: [REDACTED] Email: [REDACTED]

**Secretary**

Name: Rose Cousins Phone: [REDACTED] Email: [REDACTED]

4. **Purpose of Organization:**

The DCDSAA provides a state of the art Equestrian centre aimed to accommodate a wide range of activities and interests at affordable rates for the Dawson Creek and surrounding Peace River Regional District. (Continues on the attached)

5. **Please describe the programs and activities that your organization sponsored in the last year:**

Qty per year	Activity/Program	Dates
15-20	Barrel Racing	Varies
1	High School Rodeos	April and October
96	Northern Lights College Rodeo Club - practices/rodeos	3x's a week practice and 2 rodeos annually
24	Roping Events (every Monday and Friday along with a weekend a month)	Weekly
12	Riding and jumping clinics (by Clinicians)	varies
12	Internally Hosted Clinics	Monthly



## PEACE RIVER REGIONAL DISTRICT

### 6. Please provide a 5 year action plan for your organization.

Year 1:	Support for costs associated to stall Shavings/bedding , Manure removal and insurance
Year 2:	Support Stall Shavings/bedding, Manure removal and operational costs
Year 3:	Support, Stall Shavings/bedding, Manure removal and operational costs
Year 4:	Support, Stall Shavings/bedding, Manure removal and operational costs
Year 5:	Support, Stall Shavings/bedding, Manure removal and operational costs

### Project Information

#### 7. Describe the Year 1 project or general operations for which your organization is requesting funding.

Please refer to the attached.

#### 8. How essential is the project to the community?

This is very essential to the community as it will allow the facility to remain open without increasing rates to a near unaffordable amount to the members and users. (Please refer the attached for further information)

#### 9. What is the degree of support from the community at large?

Please refer to the attached.

#### 10. Approximately how many volunteer hours does your membership contribute each year?

Please refer to the attached.

#### 11. How do you plan to maintain any future ongoing costs associated with this project?

Please refer to the attached.

#### 12. What is the total cost of insurance(s) your organization pays each year? 2023 - \$7878

#### 13. What is the total amount requested from the Regional District? \$10,000

### Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$3,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and

Signature of Applicant:

## ***Attachment***

### **Question 4: Purpose of the Organization**

This facility boasts 110 horse stalls (11 of which are feed stalls) 76 lockers for members, a 110' x 240' arena and a roping chute. We also have a wash bay and holding area. Our outside area encompasses a shavings shed that holds our bedding for the horses along with 29 turn-out pens, as well as a round pen and a fenced warm up area.

Our group has hosted many regional events over the years, such as barrel racing events, team roping and show jumping. As well, we have rented the facility for the Beef Congress. We have partnered with the Northern Lights College Rodeo Team to co-host 2 annual indoor rodeo events, 2 high school rodeos and taken greater effort in 2023 to provide internally hosted clinics and consider other revenue generating streams.

This facility provides a great opportunity for members at any level or discipline to ride. The facility is staffed by a full time office manager and 1 full time senior barn attendant and 3-part time junior barn attendants.

## **6. Action Plan**

**Year 1** – The DCDSAA is seeking assistance to support for costs for our **shavings and manure removal expense** along with expenses relating to our **annual insurance costs** and related expenses for **equipment costs**. Our annual expenses for these are as follows:

**Shavings** – Our shavings expense averages anywhere between \$30 - \$35K annually. However, for this reporting period, we have been very fortunate to have Roger's Trucking sponsor and provide us with free shavings, in lieu of us hosting the Roger's Trucking Kids Program. Within the Income Statement you will note under the line item Sawdust/Shavings, our costs associated to this expense has been significantly reduced by \$20,165K from the previous year. Also it should be noted that there was a moratorium on shavings in the first 4 months of 2023 as well, as shavings were simply not available, due to mill shut downs. We feel that this sponsorship from Roger's Trucking may not last, therefore, we want to be proactive in order to cover any expenses that may occur in 2024.

Typically, each load currently costs between the group \$2,256 - \$2,400 GST included. Our 2022 annual cost for this line item is \$30,304K. Each load fills the shavings shed two-thirds full and when the facility is full, the members can exhaust the supply in 2 to 3 weeks, as members are required to clean the stalls on a daily basis.

**Manure removal** – The Manure Removal line expense, has also decreased, mainly due to the moratorium of shavings. Members had to provide shavings at their own cost, therefore, they

used less. These expenses directly support the user/member. The Association recognizes that future manure removal could potentially exhaust the Association in securing a location and company that will support the Association with the disposal of the manure. We are currently using Wes Dyck Trucking, and he has secured a dumping site for the manure. It should be noted that our stalls have not been rented out at 100% capacity since the beginning of May 2023 due to the availability of hay – therefore producing less manure but costs for the removal has increased (fuel). Therefore, we are again asking for support for this.

**Annual Insurance Costs** – Expenses associated to insurance has increased in 2023 mainly due to the Association having to insure our equipment for off-site use as we have been fueling both our tractor and bobcat at the UFA card lock. In the past, we could not afford this insurance. We continue to have insurance coverage for general commercial liability/content insurance, director's insurance and insurance relating to Horse Council BC.

**Annual Equipment Costs** – Even though our expenses have decreased for this line item from the previous year, we had our mechanical support donated, to which we will not be receiving in 2024. However, our supply costs will be increased as well. Our equipment is aging and we are seeing more equipment failures - battery replacements to starters and support arms. Our tractor is continually giving us grief and in the fall, our then office manager was looking at costs to replace it. However, we soon discovered that even a second hand tractor that could meet our needs was simply not obtainable due to the cost to purchase.

Our arena groomer also has 18 scarifier shanks and teeth that need replacing quarterly due to wear and tear and each one costs anywhere from \$150 - \$250 each. Our roller basket at the back of the groomer continually is breaking, which is getting repaired by a volunteer. We were once again fortunate that our volunteer maintenance support person was able to get these made through his place of employment, costing the association a quarter of the costs. This will simply not be the case for 2024 as he has moved away.

Our future maintenance expenses continue to include; wheel barrels at \$325/each for each alley/outside pens and parts to repair them, along with scoop shovels, push brooms, corn brooms and manure rakes on a regular basis. Only a few wheel barrels were purchased in 2023.

As well, with our new lease agreement with the City of Dawson Creek, their annual charge to us is 15% of their annual operating costs for the facility. In 2023 this amounted to just over \$21K. This was billed to us on a quarterly basis (it should be noted that our income statement does not reflect the last payment of the year to date).

**Year 2** – The DCDSAA will be seeking assistance to support costs for our shavings expense, manure removal, annual insurance and equipment line item expenses.

**Year 2** - the DCDSAA will once again be exploring opportunities for cleaning equipment to clean the cement flooring in the facility, as staff use push brooms and corn brooms to keep the hay/debris from the horses and the dirt of the arena down in the main walkway area, tie-up area, wash bay and bleachers.

Also seeking other grant opportunities for rubber matting in the tie-up and wash bay area that will wrap the circumference of these two areas and provide comfort for the horses while tied up.

**Year 3** – The DCDSAA will be seeking assistance to support costs for our shavings expense, manure removal, annual insurance and equipment line item expenses. In year 3, our group will be looking at installing waterers to the outside pens. We will be seeking City approval for this project.

**Year 4** – The DCDSAA will be seeking assistance to support costs for our shavings expense, manure removal, annual insurance and equipment line item expenses.

In year 4, the Association may be considering a capital project that with support from other grant funding sources, for the fabrication of a building that would serve as a multi-use building for visiting farriers and veterinarians. This building would provide two stalls, an area to which a vehicle could be backed into to support the users for these type of visits along with a small alley way. We are hopeful this facility will have water and electricity to it. Again, we will be required to have City approval for this project.

**Year 5** – The DCDSAA will be seeking assistance to support costs for our shavings expense, manure removal, annual insurance and equipment line item expenses.

In year 5, we are still considering getting additional turnout pens to meet the demand for horses stalled inside the 98 stall facility. Currently we only have 29.

**Question 7:**

**Describe year one project or general operations for which your organization is requesting funding.**

As noted in question 6, Year One, the DCDSAA recognizes that asking for 100% support for shavings and manure removal is simply not obtainable through this grant and process due to other applicants. However, if the consolidation of all our insurances were covered along with potential increases with our aging equipment expenses be funded, that would be appreciated. These expenses support the users on a daily basis. Therefore, we are asking for \$15K.

**Question 8:**

**How essential is this project(s) to our community?**

These projects are very essential to the equine community as they will allow the facility to remain open. The Association implemented new rates to its users in September 2024 to offset the increasing costs we are facing due global supply and demand. The upkeep and maintenance of the facility is a requirement of our lease with the City of Dawson Creek. Any maintenance and capital projects are the Association's responsibility. If we fail to improve the conditions of the facility, we fail our obligation to the City of Dawson Creek, our agricultural community, as we don't just support Equine activities.

We are registered with our regional Emergency Operating Centre and have provided shelter/stalling to all our regional fire evacuees free of charge in 2023. We also supported bovine, pigs, goats, duck and chickens.

Our facility has also been used for a funeral venue on multiple occasions, particularly for well-known agricultural/equine citizens in our community.

**Question 9:**

**What is the degree of support from the community at large?**

The Association is still active in doing as much fundraising as possible with affordable internally hosted events which was not being done in the past along with raffles and tack sales, and now stock dog trials, where the community may attend. We offer advertising opportunities to local businesses as well. We are also hosting the BC Junior Cattlemen event in April 2024 and looking forward at seeing this as the largest cattle show for our up and coming youth in western Canada.

Our arena groomer loan that was provided through Annabrina Holdings (Gerry & Peggy Bergeron), has now been paid in full. Having local business like this supports any non-profit group. Without financial support from our community, it would make it very difficult to operate and provide a service to the community.

We will continue to seek volunteer maintenance for our equipment from local members who work within the community. Our cost associated to the parts, lubricants and fuel have also challenged the Association as the equipment is again starting to show signs of possible replacement.

**Question 10:**

**Approximately how many volunteer hours does your membership contribute each year?**

The DCDSAA Board of Directors currently has 7 members. On average, each Director contributes 1 hour/week x 52 weeks' x 7 directors = 364 hours. One Board member acts as a liaison between our Office Manager and the board and supports ongoing demands with equipment or maintenance of the facility. As well as, other board members help support equipment repairs, facility issues beyond management and volunteer when staff are not available for shifts.

The Associations membership are required to clean their own stalls, sweep their alleys, tidy feed stalls and pick up their horse's droppings after riding in the arena. Therefore, members volunteer approximately 1 hour a day x 99 stall renters' (at full capacity) x 365 days/year = 36,135 hours.

Grand total hours – 36,499 hours.

**Question 11:**

**How do you plan to maintain future ongoing costs?**

The DCDSAA implemented new user rates for use of the facility, along with memberships and updated our Policy and Procedures Manual for the facility. Operating under the old rates were simply not affordable and we continually experienced deficits. We were "cherry picking" who we could pay, when and how.

We anticipate costs for expenses will continue to increase as it's evident globally and now with the feed not being available, we have less people bringing their horses into the facility to be stalled. Since Covid – we have been hit so hard. We have lost stall rental revenues and arena rental revenues. We are anywhere between 75-85% occupancy currently and this simply was not the case in past years. It's been a tough go for any non-profit organization, I am sure.

Our efforts in providing internally hosted clinics and events has supported our revenue stream and we will continue to work towards this. And we will try to look outside the box and determine how best our facility can be utilized.

With any non-profit organization, the Board of Directors continually change. We have to ensure communication, education and understanding and messaging is transparent for new Board members and that the Association is continually seeking ways cover our costs and provide the same level of service to our current and future users.

**DAWSON CREEK & DISTRICT STABLES & ARENA ASSOCIATION**

Compiled Financial Information  
for the year ended December 31, 2022.

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Compilation Engagement Report	1
Balance Sheet	2
Statement of Operations and Retained Earnings	3
Notes to the Compiled Financial Information	4

## COMPILATION ENGAGEMENT REPORT

On the basis of information provided by management, we have compiled the balance sheet of Dawson Creek & District Stables & Arena Association as at December 31, 2022 and the statement of operations and retained earnings for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Dawson Creek, BC  
July 12, 2023

*Core Partners*  
**CHARTERED PROFESSIONAL  
ACCOUNTANTS**

**DAWSON CREEK & DISTRICT STABLES & ARENA ASSOCIATION**  
**BALANCE SHEET**  
**AS AT DECEMBER 31, 2022**

	2022	2021
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and cash equivalents	23,953	27,493
Accounts receivable	2,010	-
<b>Total Current Assets</b>	25,963	27,493
Equipment (Note 2)	394,878	394,878
<b>TOTAL ASSETS</b>	<b>420,841</b>	<b>422,371</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Accounts payable	23,081	13,082
Current portion of long term debt	2,838	4,626
<b>TOTAL LIABILITIES</b>	<b>25,919</b>	<b>17,708</b>
<b>MEMBERS' EQUITY</b>		
Net assets	394,922	404,663
<b>TOTAL LIABILITIES AND MEMBERS' EQUITY</b>	<b>420,841</b>	<b>422,371</b>

**DAWSON CREEK & DISTRICT STABLES & ARENA ASSOCIATION**  
**STATEMENT OF OPERATIONS AND NET ASSETS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

	2022	2021
Revenue		
Stable and arena revenue	257,772	202,263
Government subsidy	-	23,213
	257,772	225,476
Expenses		
Accounting and legal	1,000	466
Advertising and promotion	1,932	2,510
Equipment rental	973	7,411
Fuel	4,887	5,779
Insurance and licenses	2,276	4,910
Interest and bank charges	3,328	491
Office	8,867	4,128
Repairs and maintenance	65,498	32,745
Safety	759	2,790
Supplies and small tools	34,814	41,377
Utilities	19,954	4,741
Wages and benefits	123,225	134,412
	267,513	241,760
Net (loss)	(9,741)	(16,284)
Net assets, beginning of year	404,663	420,947
<b>Net assets, end of year</b>	<b>394,922</b>	<b>404,663</b>

**DAWSON CREEK & DISTRICT STABLES & ARENA ASSOCIATION**  
**NOTES TO THE COMPILED FINANCIAL INFORMATION**  
**DECEMBER 31, 2022**

	2022	2021
--	------	------

**1. Basis of accounting**

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions, with the addition of the following:

- Accounts receivable;
- Equipment;
- Accounts payable and accrued liabilities.

**2. Equipment**

	<u>Cost</u>	<u>Cost</u>
Shop equipment	<u>394,878</u>	<u>394,878</u>

# Dawson Creek & District Stables & Arena Association

## Comparative Income Statement

	Actual 01/01/2023 to 31/12/2023	Actual 01/01/2022 to 31/12/2022	Percent
<b>REVENUE</b>			
Revenue			
Stall Rentals	168,309.80	155,214.34	8.44
Donations	7,305.10	301.00	2,326.94
Association Fees	9,037.73	1,405.18	543.17
Board Room Rental	514.29	38.10	1,249.84
Drop Ins	3,971.64	1,819.07	118.33
Stall Deposit Revenue	4,272.54	7,674.24	-44.33
Overnight Stall Rental	4,923.78	11,524.38	-57.28
Riding Passes	4,576.18	3,649.75	25.38
Weekly stalls rental	0.00	0.00	0.00
Arena Rental	49,625.74	41,659.68	19.12
Memberships	4,086.92	5,353.47	-23.66
Board Services	2,412.66	0.00	0.00
Facility Rentals	428.57	1,400.00	-69.39
Peace River Regional District G...	10,000.00	4,500.00	122.22
Grant Revenue - Sand	0.00	10,000.00	-100.00
other revenue- misc	1,229.06	2,749.89	-55.31
Advertising Sign Revenue	6,333.34	4,063.48	55.86
Raffle Tickets	0.00	3,660.00	-100.00
Fundraising	5,165.61	1,200.00	330.47
Internal Hosted Clinics	11,994.28	1,017.39	1,078.93
Bank Interest	177.84	2.73	6,414.29
Wage Subsidy CEWS	0.00	0.00	0.00
Total Revenue	294,365.08	257,232.70	14.44
<b>TOTAL REVENUE</b>	294,365.08	257,232.70	14.44
<b>EXPENSE</b>			
Operating Expenses			
Wages & Benefits	133,419.47	106,910.76	24.80
Vacation Paid	6,896.41	4,958.93	39.07
Caretaker Expense	0.00	140.44	-100.00
Stall Cleaning Expense	0.00	394.49	-100.00
Facility Repair Expense	423.07	4,618.23	-90.84
Yard Work Expense	178.72	6.29	2,741.34
EI Expense	3,198.38	2,463.94	29.81
CPP Expense	7,193.67	5,345.31	34.58
W.C.B.Expense	4,364.79	4,489.01	-2.77
City Lease Billing	20,834.77	14,821.69	40.57
Total Caretaker Expense	43,089.81	37,238.33	15.71
Tractor Repairs and Maintenan...	6,746.80	11,227.08	-39.91
Bobcat Repairs	701.28	236.81	196.14
Yard Equipment Repairs & Mai...	9.62	610.82	-98.43
Total Equipment Repairs&Main...	7,457.70	12,074.71	-38.24
Stall Repairs & Maintenance	126.70	986.49	-87.16
Arena Repairs & Maintenance	1,829.48	12,778.71	-85.68
Sawdust / Shavings	10,138.76	30,303.86	-66.54
Arena Addition	0.00	53.62	-100.00

# Dawson Creek & District Stables & Arena Association

## Comparative Income Statement

	Actual 01/01/2023 to 31/12/2023	Actual 01/01/2022 to 31/12/2022	Percent
Cleaning /bathroom supplies	2,911.11	3,495.12	-16.71
Washrooms Repairs & Mainten...	70.00	86.86	-19.41
Yard Repairs & Maintenance	78.10	54.31	43.80
Total Facilities Repairs & Maint...	15,154.15	47,758.97	-68.27
Small tools and supplies	689.14	1,015.11	-32.11
Equipment Rental	1,779.08	972.50	82.94
Manure Removal	18,914.24	31,363.32	-39.69
Fuel	2,865.52	4,887.31	-41.37
Donation - Facility Rental	700.00	0.00	0.00
Office Supplies	5,242.24	3,560.07	47.25
MISC	6,862.82	1,722.07	298.52
Returned Deposits for Stalls	3,687.98	5,847.15	-36.93
Cell Phone/telephone	3,111.51	5,830.92	-46.64
Advertising	2,005.50	0.00	0.00
Service Charges	140.00	120.00	16.67
ICBC- Bobcat insurance	968.00	647.00	49.61
ICBC- Tractor Insurance	1,038.00	0.00	0.00
Licences & Insurance	5,872.95	1,629.49	260.42
Raffle ticket-expenses	0.00	931.90	-100.00
Fundraising Expenses	0.00	1,000.00	-100.00
Internal Hosted Clinics - Expen...	8,083.81	0.00	0.00
Safety Courses	973.70	759.04	28.28
Legal / Accounting	1,300.00	1,000.00	30.00
garbage removal	1,528.70	1,233.10	23.97
bank charges	363.05	25.00	1,352.20
Total Operating Expenses	265,247.37	266,526.75	-0.48
TOTAL EXPENSE	265,247.37	266,526.75	-0.48
NET INCOME	29,117.71	-9,294.05	-413.29

# Dawson Creek & District Stables & Arena Association

## Budget vs Actual 2023

## Budget 2024

Expense Item	Budget 2024	Budget 2023	Actual 2023
Shavings at \$2400 load x 18 loads annually	\$ 35,000.00	\$ 35,000.00	\$ 10,138.76
Manure Removal	\$ 35,000.00	\$ 35,000.00	\$ 18,914.24
Arena Groomer (annually)	\$ 5,000.00	\$ 2,899.82	\$ 6,746.80
<b>Totals:</b>	<b>\$ 75,000.00</b>	<b>\$ 72,899.82</b>	<b>\$ 35,799.80</b>
<b>Grant Request</b>	<b>\$ 15,000.00</b>	<b>\$ 36,449.91</b>	<b>\$ 17,899.90</b>
<b>In-kind Contributions</b>		<b>Total Hours</b>	<b>Total In-Kind \$</b>
<b>Labour - *Volunteers</b>			
Labour - *Volunteers (Stall Renters) 99 stalls x 1 hour x 365 days/year x \$17/hour	Remains constant and unchanged	36,135	\$ 614,295.00
<b>Labour - *Board Members</b>			
7 Members x 1 hr/week x 52 weeks x \$17/hour	Varies considerably based on position and portfolio	364	\$ 6,188.00
*\$17/hr is the rate we pay our staff	*Increased to maintain staff		
<b>Totals:</b>		<b>36,499</b>	<b>\$ 620,483.00</b>

**Dawson Creek & District Stables & Arena Association**  
**Membership List 2024**

<b>Last Name</b>	<b>First Name</b>	<b>Type of Membership</b>
Arndt	Amanda	Stall Renter H8
Barton	Heather	Stall Renter H2
Best	Anna	Single Riding Pass
Comak	Jorden	Stall Renter K9
Beckford	Jessica Blake Dekota	Single Riding Pass
Best	Anna	Single Riding Pass
Brekkas	Dale	Stall Renter D4 D10
Chalmers	Samantha	Stall Renter B10
Chapman	Rea	Stall Renter A2 A3
Chounard	Genevieve	Stall Renter G4
Cousins	Rose	Stall Renter C4
DeVust	Nicloe	Stall Renter B5
Delamont	Brenda	Stall Renter G5
Dowe	Taiji	Stall Renter D2
Fellows	Haley	Stall Renter F7
Feist	Samantha	Single Riding Pass
Garrison	Paul Stef	Stall Renter I9 I8 I3
Gibson	Lexi	Stall Renter K10
Gitchef	Kale	Single Riding Pass
Gorrel	Heather	Stall Renter C10
Grant	Talia	Stall Renter B6
Hatt	Greg	Family Riding Pass
Harper	Stacie	Stall Renter I7
Harris	Christine	Stall Renter B7
Harris	Cole	Single Riding Pass
Hiney	Lynda	Single Riding Pass
Harris	Orval	Stall Renter B8
Isaak	Lance	Single Riding Pass
Isaak	Tracy	Single Riding Pass
Johnson	Marianne	Single Riding Pass
Juell	Malory	Stall Renter B9
Juell	Rachel	Stall Renter C2
Kenda	Holly	Single Riding Pass
Kershaw	Robbie	Stall Renter J2
Kerr	Kim	Single Riding Pass
King	Bessie	Stall Renter E3
King	Ryne	Youth Riding Pass
Kilgour	Pyper	Stall Renter B2
Lindballe	Curtis	Stall Renter H5
Little	Anissa	Stall Renter E2

Loiselle	Janet	Stall Renter A4 A8
Loiselle	Kodi	Single Riding Pass
MacDonald	Tammy	Stall Renter E5
Moat	Hether	Stall Renter J8 J7 J6 J3
Moore	Danny	Stall Renter A9 A7
Norman	Tara	Stall Renter F8 F2
Painter	Charlie	Youth Riding Pass
Park	Jen	Stall Renter I5 I4
Paulovich	Destinee	Stall Renter E10 E4
Pederson	Jen Ingram	Family Riding Pass
Pederson	Tyler	Single Riding Pass
Peters	Chanelle	Stall Renter F10 F9
Ryz	Betty	Stall Renter G10
Robar	Holly	Stall Renter H9 H3
Sajtovich	Candace	Stall Renter I2 H4
Sharp	Aurena	Stall Renter G3 G2
Simmons	Jen	Stall Renter A10
Smith	Stacy	Single Riding Pass
Sliver	Karma	Stall Renter G9
Sliver	Krista	Stall Renter G8
Studley	Tyonna	Stall Renter H10
Soucy	Shelby	Stall Renter D7
Swaffied	Charity	Single Riding Pass
Tiernan	Kianna	Stall Renter D5
Twomey	Jessica	Stall Renter E7
VanEch	Chase Joey Ryder Sawyer	Family riding Pass
Vanvenlzon	Sofie	Youth Riding Pass
Vyse	Cindy	Stall Renter C3
Wards	Pagie	Stall Renter H7
Wetherill	Macee	Stall Renter D9 K3
Zacherias	Roise	Single Riding Pass

# WK VENTURES L.T.D

Box 12  
 Bay Tree AB.T0H 0A0  
 PHONE: (250) 786-0361  
 FAX: (250) 786-0381  
 Cell: (250) 784-7277

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Dawson Creek Stables& Arena  
 #3, 300-Hwy 2  
 Dawson Creek, BC

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AFE NO.	CODE NO.	CUSTOMER NO.	REFERENCE INFORMATION	INVOICE NUMBER
			Jennifer 250-719-5151	23-10285
G.S.T. REGISTRATION NO.		W.C.B. #		INVOICE DATE
873179758		BC 903794 AB 4987740		05-Jan-23

## Supply ground sawdust for bedding (Omish blend)

Jan 01	Tri box load sawdust	\$200.00/load = \$200.00
	Trucking tri box truck	\$175.00
Jan 03	Tri box load sawdust	\$200.00/load = \$200.00
	Trucking tri box truck	\$175.00
Jan 05	walking floor -60% full	\$1100.00
	Trucking	1.5 hrs x \$200.00/hr = \$300.00

STAMP

SUB TOTAL \$2,150.00

PST

GST AMOUNT \$107.50

POSTED

ALL CHARGE ACCOUNT TERMS ARE NET 30 DAYS FROM DATE OF INVOICE, ALL  
 ACCOUNTS BEAR INTEREST BUT WILL BE WAIVED IF PAYMENT IS RECEIVED WITHIN 30  
 DAYS FROM THE INVOICE DATE:

INTEREST RATE IS

% PER MONTH (

% PER ANNUM)

PLEASE PAY THIS AMOUNT ► \$2,257.50

Wayne & Wendy Kettner



6446 Airport Rd  
Fort St. John, BC  
V1J 8C5  
250-785-3647

# Invoice

Date	Invoice #
2023-01-10	119089

<b>Invoice To</b>
Lakota Centre DC Stables@Lakota 3, 300 Hwy Dawson Creek, BC V1G 0A4
Note: Due to the rising costs of fuel, your next invoice may reflect a fuel surcharge.

<b>Project</b>
<b>P.O. No.</b>

BOL #	QTY	ITEM	DESCRIPTION	RATE	AMOUNT
136201	3	Truck and C...	Supply truck & chip van to load and haul shavings	225.00	675.00
136201	1	Shavings W...	Supply Shavings - Walking Floor	1,325.00	1,325.00
			GST On Sales	5.00%	100.00
			PST On Sales	7.00%	140.00
POSTED					

For all your hauling needs, Call **Rogers Trucking Inc.**

GST/HST No.	897583399
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<b>Total</b>	\$2,240.00
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DC Bearing & Hydraulic Services LTD.  
537-114 Ave  
Dawson Creek, BC  
V1G 2Z9  
(250) 782-4100  
(250) 782-4112

Invoice 122970  
6/06/2023  
6/06/2023 1:10:34 PM  
Page 1 of 1  
Charge Sale  
GST# 868434838

DAWSON CREEK & DISTRICT STABLE & ARENA /  
#3-300 Highway 2  
DAWSON CREEK BC V1G 0A4

SHIP TO

DAWSON CREEK & DISTRICT STABLE  
& ARENA ASSOCIATION  
#3-300 Highway 2

00-006781

PO No. 122970

PST. #

SHIP VIA

UNIT #

MAKE

MODEL #

SERIAL #

Category Number	Part Number	Description	Ordered	Shipped	List	Price	Total
163	UCX08-24	BALL BEARING UC STYLE 1.500*85MM* FRONT SIDE GREASING	2.00	2.00	58.14	58.14	116.28
160	F209	FLANGE BLOCK PREMIUM BC 4.1338 BH .8299 FR SIDE GR	2.00	2.00	39.27	39.27	78.54

**POSTED**

Customer Signature:

<b>Sub Total</b>	<b>\$194.82</b>
<b>PST 7%</b>	<b>\$13.64</b>
<b>GST 5%</b>	<b>\$9.74</b>
<b>Total</b>	<b>\$218.20</b>
<b>Paid</b>	<b>\$0.00</b>
<b>Balance</b>	<b>\$218.20</b>

Terms: Net 30 days, Interest at 2% per month (24.0 per annum) will be charged on the amount of any overdue balance from the date such balance(s) become overdue. We are not liable for downtime, enviro spills, OEM Modifications or loss of work because of any and/or inferred warranty claim(s)  
QUOTED PRICES ARE HELD FOR 30 DAYS ONLY.



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** Dawson Creek & District Stables & Arena Association

**Mailing Address:** Unit #3, 300 Highway 2, Dawson Creek, BC V1G 0H4

**Year GIA funds received:** 2023

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).
  - The Dawson Creek & District Stables & Arena Association (DCDSAA) received these funds to help support operational costs associated to shavings (bedding) insurance and groomer costs for the Association.
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.

The DCDSAA was able to complete the following projects which mainly consisted of:  
Purchase two loads of shavings (24-30 loads are typically purchased throughout the year).  
Small maintenance bill for the groomer.  
Insurance for bobcat for one year.
3. Please provide in detail what was not completed and why?

All projects that were identified within the 2023 were completed. Therefore no additional details available.
4. When do you expect to complete all outstanding projects, activities or events?

Not applicable.



5. If your organization used GIA funds to support operational costs, please list the expenses below.

As per the attached.

1. Shavings (WK Ventures - \$2257.50, Rogers Trucking - \$2240.00,
2. Operational costs for repairs to groomer - DC Bearing & Hydraulic Services \$218.20
3. Insurance - Bobcat \$968.00

6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

### Summary of Financial Information

Please complete the following table.

Total GIA Contribution	\$5,000.00
Less Total Operational costs paid for by GIA	\$5,683.70
Less Total Capital costs paid for by GIA	\$0.00
Total GIA funds unused	\$0.00

If there is unused GIA funds please explain why and how your organization intends utilize them.

### Signatories

We, the undersigned BOARD MEMBERS, certify on behalf of the organization that all of the information stated is correct.

#### Board Member (Treasurer)

Name (print): Janet Loisel  
Position: Treasurer  
Phone: [REDACTED]  
E-mail: [REDACTED]  
Date: February 25, 2024  
Signature: [REDACTED]

#### Board Member

Name (print): Aurora Sharp  
Position: President  
Phone Number: [REDACTED]  
E-mail: [REDACTED]  
Date: Feb 27 2024  
Signature: [REDACTED]

#### THIS REPORT WAS PREPARED BY:

Name (print): Janet Loisel  
Phone Number: [REDACTED]  
Signature: [REDACTED]

E-mail: [REDACTED]  
Date: Feb 27, 2024

**Retain a copy of this report for your records.**



**Shavings for Shavings Shed**



**Tractor – Pulls Groomer**

**Dawson Creek & District Stables & Arena Association**

**Photos – Funding Projects**



**Arena Groomer**



Date: FEBRUARY 5/2024

Society Number: S18302

## Applicant Information

1. Name of Organization: BESSBOROUGH COMMUNITY CLUB

Contact Person: SYDNEY LAZINCHUK

Mailing Address: BOX 4 ARRAS BC V0C1B0

Phone: [REDACTED] Fax: [REDACTED]

Email: BESSBOROUGH.COMMUNITY@GMAIL.COM

Website: [REDACTED]

Please list our organization on the PRRD website as a "Local Community Group" ☐ Yes ☒ No (please check one)2. If applicable, does your organization own any facilities or properties? ☐ Yes ☒ No (please check one)

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

3. Organization Executives:

## President

Name: MIKE LAZINCHUK

Phone: [REDACTED]

Email: [REDACTED]

## Vice President

Name: DANIELLE STUDLEY

Phone: [REDACTED]

Email: [REDACTED]

## Treasurer

Name: SYDNEY LAZINCHUK

Phone: [REDACTED]

Email: [REDACTED]

## Secretary

Name: BRITT LAZINCHUK

Phone: [REDACTED]

Email: [REDACTED]

4. Purpose of Organization:

COMMUNITY NON-PROFIT CLUB/HALL

5. Please describe the programs and activities that your organization sponsored in the last year:

Qty per year	Activity/Program	Dates
12	MEETINGS	1/MONTH
12	BIRTHDAY PARTIES/SHOWERS/CELEBRATION OF LIFE	1/MONTH
4-6	COMMUNITY DANCES	BIMONTHLY DURING FALL/WINTER
16	RECREATIONAL EVENT (FLOOR CURLING)	WEEKLY NOVEMBER-FEBRUARY



In accordance with Section 4.10 of the Recreational and Cultural Grants-in-Aid policy, all grant recipients are required to submit an Annual Report by January 31st of each year. This procedure has been implemented in an effort to ensure more accountability to tax payers and other organizations receiving Grant-in-Aid (GIA) funding. By doing so the Peace River Regional District will be following best practices employed by other municipalities and regional districts. This information will also assist the Rural Directors in making fair and equitable decisions on future Grant-in-Aid funding applications for all organizations. The report should include the following details:

- Progress made on all funded projects, activities, initiatives or events;
- Information on how grant funding was spent;
- Summary of capital costs and/or operational costs (include a copy of invoice to support the expense paid for insurance, if applicable); and
- Photos must be provided showing projects, including capital projects, completed with Grants-In-Aid funds.

**Grant recipients should note that failure to provide this information could result in the following:**

- Organizations being required to repay grant funds; and
- Not being considered for future grant funding.

**Organization Name:** BESSBOROUGH COMMUNITY CLUB

**Mailing Address:** BOX 4 ARRAS BC V0C1B0

**Year GIA funds received:** 2023

### **Project Summary**

1. Please list below the reason(s) your organization received GIA funds (this may include capital projects, activities, events or general operating costs).  
OPERATING COSTS  
REPAIR ENTRANCE  
PAINTING  
KITCHEN UPGRADES
2. Describe what was accomplished or completed on your capital projects, activities, and events for which you received GIA funds.  
OPERATING COSTS WERE COVERED  
GOT QUOTES FOR ENTRANCE REPAIRS AND MADE PLAN  
BOUGHT PAINTING SUPPLIES  
REMOVED ORIGINAL GAS STOVE
3. Please provide in detail what was not completed and why?  
KITCHEN UPGRADES WERE NOT ABLE TO BE COMPLETED AS WE HAD TO MAKE A PLAN TO REMOVE THE EXISTING GAS STOVE BEFORE WE COULD PROCEED.  
  
ENTRANCE WAS NOT REPAIRED DUE TO ORIGINAL CONTRACTOR NOT BEING ABLE TO COMPLETE JOB AND NOT BEING ABLE TO FIND ANOTHER CONTRACTOR
4. When do you expect to complete all outstanding projects, activities or events?  
SPRING 2023, WE HAVE A FAMILY VALENTINES DAY DANCE AND AFTER THAT WE PLAN TO START.



5. If your organization used GIA funds to support operational costs, please list the expenses below.  
INSURANCE, PNG, BC HYDRO, WATER BILL
6. If GIA funds were used to support insurance expenses, please indicate below what type of insurance (liability, directors insurance, property, building, etc.). **Please attach insurance statement/policy that outlines the type of insurance and a breakdown of the cost.**

**Summary of Financial Information**

Please complete the following table.

Total GIA Contribution	15,000
Less Total Operational costs paid for by GIA	10,000
Less Total Capital costs paid for by GIA	
Total GIA funds unused	5,000

If there is unused GIA funds please explain why and how your organization intends utilize them.  
5,000 WAS UNUSED AND SET ASIDE FOR KITCHEN AND FRONT ENTRANCE REPAIRS

**Signatories**

We, the undersigned **BOARD MEMBERS**, certify on behalf of the organization that all of the information stated is correct.

**Board Member (Treasurer)**

Name (print): Sydney Lazinchuk  
Position: TREASURER  
Phone: [REDACTED]  
E-mail: [REDACTED]  
Date: FEBRUARY 5/2024

Signature: [REDACTED]

**THIS REPORT WAS PREPARED BY:**

Name (print): Sydney Lazinchuk  
Phone Number: [REDACTED]  
Signature: [REDACTED]

**Board Member**

Name (print): BRENDA LAZINCHUK  
Position: DIRECTOR  
Phone Number: [REDACTED]  
E-mail: [REDACTED]  
Date: FEBRUARY 5/2024

Signature: [REDACTED]

E-mail: [REDACTED]

Date: FEBRUARY 5/2024

**Retain a copy of this report for your records.**



## PEACE RIVER REGIONAL DISTRICT

### 6. Please provide a 5 year action plan for your organization.

Year 1: OPERATIONAL EXPENSES / KITCHEN UPGRADES

Year 2: OPERATIONAL EXPENSES

Year 3: OPERATIONAL EXPENSE

Year 4: OPERATIONAL EXPENSES

Year 5: OPERATIONAL EXPENSES

### Project Information

#### 7. Describe the Year 1 project or general operations for which your organization is requesting funding.

OPERATIONAL COSTS; INSURANCE, BC HYDRO, PNG, WATER  
KITCHEN UPGRADE; REPLACE EXISTING GAS STOVE, NO LONGER WORKED AND NEEDED TO BE REMOVED

#### 8. How essential is the project to the community?

IT IS VERY IMPORTANT TO KEEP THE HALL OPERATING.  
OUR DANCES ARE ABLE TO COVER THE EXPENSES OF THE DANCE IT SELF BUT WE ARENT MAKING MUCH EXTRA.

#### 9. What is the degree of support from the community at large?

WE HAVE A VERY SUPPORTIVE COMMUNITY THAT ALL BENEFIT FROM THE COMMUNITY HALL.

#### 10. Approximately how many volunteer hours does your membership contribute each year?

800-1000 HOURS/YEAR

#### 11. How do you plan to maintain any future ongoing costs associated with this project?

COMMUNITY SUPPERS, PRIVATE RENTALS, HOSTING FAMILY + KID FRIENDLY DANCES, MOVIE NIGHTS

12. What is the total cost of insurance(s) your organization pays each year? \$5084.00

13. What is the total amount requested from the Regional District? \$10,000

### Application Submission & Authorization:

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- Year-end financial statements (Income statement and/or balance sheet).
- Detailed project and operations budget (list 'In-Kind' contributions).
- 1 quote for labour, equipment or material costs valued at over \$10,000
- Annual Report(s), Schedule C



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant: \_\_\_\_\_

Amended by the Regional Board

May 28, 2020

RD/20/05/24 (28)

## Project Rationale

The Grants in Aid funds help to support our Community Hall by allowing us to continue operating.

By keeping our hall running we are able to have community functions where neighbors and community members are able to come together. Our community also will continue to support the youth in our region by hosting events to get the next generation out and enjoying all we have to offer. We pride ourselves with the ability to help our community when they come on hard times; members who fall ill or end up in need.

We also will be continuing to donate funds to children's activities (elementary curling, swimming, school donations) within the community. Our hall is largely supported through the Bessborough Community and will continue to host dances and fundraisers to get members out. We aim to hire all local contractors. DJ's/Bands to support those who support us.

We have a phenomenal volunteer system within our community. Everyone works very hard to preserve the hall we have all grown to love.

Bessborough Community Club  
Annual Financial Statement 2023

Income

Regional District: \$15,000.00

Rentals: \$430.00

Membership Fees: \$250.00

Donation: \$150.00

\$15,830.00

Expenses

PNG: \$2,389.98

BC Hydro: \$654.26

Insurance: \$5,084.00

Water: \$314.00

Donations: \$100.00

Hall Supplies: \$1,587.88

Accounting: \$160.00

Service Charge: \$120.00

Dance Expense (Cancelled Dance, non returnable deposit) \$425.00

\$10,835.12



## SCHEDULE A

**Society Number:** S0023516

## 1 of 2



**6. Please provide a 5 year action plan for your organization.**

<b>Year 1:</b>	Upgrade lower Level Campground Main Building, purchase Travel Trailer for Campground Attendant to oversee 24/7
<b>Year 2:</b>	Remove rock piles and tree roots from upper campground to install two new campsites. Esthetic landscaping for level #26 & #27 campsite
<b>Year 3:</b>	Configure campsite #27 Attendant Campsite to angle a Travel Trailer to be able to view children's playground & both entrances
<b>Year 4:</b>	Trench sewer line from Campground Attendant campsite #27 to existing septic tank west of the Main Building
<b>Year 5:</b>	Trench in conduit to carry electrical supply and water to the Campground Attendant campsite #27

**Project Information**

**7. Describe the Year 1 project or general operations for which your organization is requesting funding.**

Please see Business Plan attached

**8. How essential is the project to the community?**

Leasing the campground to the surrounding area of Tumbler Ridge, Dawson Creek, Fort St. John, Chetwyn, and across Alberta, Manitoba, and as far away as Europe is absolutely beneficial to the community in all ways that we serve. The net revenue from the campground is one of three revenue streams that support tourism in the area and allows the Lions Club of Tumbler Ridge help seniors, handicap, donate food to the food bank - see Business Plan for more detail

**9. What is the degree of support from the community at large?**

The community at large recognizes the benefits of the campground located within 10 minutes from town and next to Flatbed Creek and the Murry River. It provides many amenities to the community, see Business Plan, first paragraph to view the detail.

**10. Approximately how many volunteer hours does your membership contribute each year?**

7860 per year directly related to the Lions Flatbed Creek Campground support

**11. How do you plan to maintain any future ongoing costs associated with this project?**

Through increased revenue such as campsite cost increasing from \$20 per night to \$30, fundraising in the campground - providing cooks, a commercial BBQ and servers all having Food Safe Level 1 certification and in-kind contribution will continue to grow as the Lion Membership increases by a target of 10% per year

**12. What is the total cost of insurance(s) your organization pays each year?**

\$1,300/month for \$5,000,000 liability plus Workman Compensation

**13. What is the total amount requested from the Regional District?**

Matching: \$133,153 from South Peace Mackenzie Trust

**Application Submission & Authorization:**

Please submit applications to [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca) on or before **January 31** and include the following:

- *Year-end financial statements (Income statement and/or balance sheet).*
- *Detailed project and operations budget (list 'In-Kind' contributions).*
- *1 quote for labour, equipment or material costs valued at over \$3,000*
- *Annual Report(s), Schedule C*



I confirm that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented. I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act and may be shared with the Board of Directors, Committee(s) and staff of the Regional District.

Signature of Applicant:

Amended by the Regional Board

May 28, 2020

05/28/2024 (20)

# Hyper Toys (2007) Ltd

Box 299

Dawson Creek, B.C.

V1G 4G7

Tel: (250) 782-4415 Fax: (250) 782-4458



PST #PST-1000-6656 GST #855177184RT0001

SOLD TO

SHIP TO

RIMES BOB

Email:

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CUSTOMER NO	ORDER NO	TAX NO	TERMS	SHIP VIA	REFERENCE	REPRESENTATIVE	TIME	DATE	
8990						200 DEAN	13:23	Jan 19, 2024	
TY	BIN	QTY	PRODUCT NO	DESCRIPTION	B/O	CORE	RETAIL	SALE	AMOUNT
		1	23RANGER570EPS				16,599.00	0.00	16,599.00
		1	P 2885077	K-ACCY ROOF POLY, SPOR			564.99	0.00	564.99
		1	P 2883320	K-WINDSHIELD, HALF, RGT			264.99	0.00	264.99
		1	P 2885095	K-ACCY, WINCH, 3500HD			614.99	0.00	614.99
							P.D.I.....		150.00
							Tire ADF.....		20.00
							FREIGHT.....		500.00
</									

WE APPRECIATE YOUR BUSINESS AND HOPE TO SEE YOU AGAIN SOON  
THANK YOU FROM ALL OF US AT HYPER TOYS [2000] LTD.  
NO RETURNS ON UNIT SALES, NO RETURNS WITHOUT RECEIPT FOR PARTS  
EXCHANGE OR IN STORE CREDIT ONLY, RETURNS WITHIN 14 DAYS

INVOICE

TOTAL ► 20,959.65

UNIT SALE

U006072

RECEIVED BY \_\_\_\_\_

Special orders must be picked up within 14 days. No returns on electrical parts, special orders or after 14 days.  
Customers must have all receipts and parts must be in original condition and original packaging. Restocking charges of 30% apply.

**Lions Club of Tumbler Ridge**  
**Profit & Loss**  
**July 2022 through June 2023**

	Jul '22 - Jun 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>1 - Activities</b>	
Concession/Activities Income	20,372.50
Fundraiser Events	2,858.75
Interest-Savings, Short-term CD	540.81
Membership Income	925.00
sale of assets	300.79
<b>Total 1 - Activities</b>	24,997.85
<b>2 - Gaming Income</b>	
Bingo	8,845.00
Gaming Raffles	3,221.55
<b>Total 2 - Gaming Income</b>	12,066.55
<b>3 - Campground Revenue</b>	
Camp Donations	0.00
Camp Fees Collected	37,550.00
Wood & Shower Sales	6,851.00
<b>Total 3 - Campground Revenue</b>	44,401.00
<b>Total Income</b>	81,465.40
<b>Expense</b>	
<b>1 - Activities Expenses</b>	
Accounting Fees	535.50
Building Misc Expenses	10,721.13
Concession/Arena Supplies	12,031.50
Donation Expense	29,152.34
Meetings	121.97
Member Supplies	264.22
Membership Dues Expense	3,579.20
<b>Total 1 - Activities Expenses</b>	56,405.86
<b>2 - Gaming Expenses</b>	
Bingo Payouts	1,129.70
Gaming Donations/Bursaries	10,689.35
Gaming Fees/Licences	181.72
<b>Total 2 - Gaming Expenses</b>	12,000.77
<b>3 - Campground Expenses</b>	
Camp Bank & Terminal Fees	580.00
Camp Gas	2,698.34
Camp Labour	
Camp Attendant	7,000.00
Camp Janitorial	5,600.00
<b>Total Camp Labour</b>	12,600.00
Camp Phone	514.08
Camp Supplies	5,756.09
District 20%	3,786.83
US Exchange Expense	1,662.86
<b>Total 3 - Campground Expenses</b>	27,598.20
<b>Total Expense</b>	96,004.83
<b>Net Ordinary Income</b>	-14,539.43
<b>Net Income</b>	-14,539.43

5:03 PM

10/27/23

Accrual Basis

## Lions Club of Tumbler Ridge

## Balance Sheet

As of June 30, 2023

	Jun 30, 23
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
Equity Shares - 3796	315.59
Lakeview - Activities	39,882.43
Lakeview - Admin	1,100.87
Lakeview - Bingo Trust	403.30
Lakeview - Gaming	9,110.46
Lakeview - Hisa	114,916.85
Lakeview - TR Special	50,171.11
Lakeview - USD campground	4,347.14
Total Chequing/Savings	220,247.75
Total Current Assets	220,247.75
<b>TOTAL ASSETS</b>	<b>220,247.75</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	535.50
Total Accounts Payable	535.50
Total Current Liabilities	535.50
Total Liabilities	535.50
Equity	
Opening Balance Equity	226,494.75
Unrestricted Net Assets	7,756.93
Net Income	-14,539.43
Total Equity	219,712.25
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>220,247.75</b>



**Hyper Toys (2007) Ltd**

Box 299

Dawson Creek, B.C.

V1G 4G7

Tel: (250) 782-4415 Fax: (250) 782-4458

APP 60 @ 1CCLOUD.COM



PST #PST-1000-6656 GST #855177184RT0001

SOLD TO

SHIP TO

**RIMES BOB**

[780] 916-5747

f: [ ] -

[ ] -

c: [ ] -

[ ] -

CUSTOMER NO	ORDER NO	TAX NO	TERMS	SHIP VIA	REFERENCE	REPRESENTATIVE	TIME	DATE
8990						200 DEAN	12:19	Sep 08, 2023
TV BIN	QTY	PRODUCT NO	DESCRIPTION	B/O	CORE	RETAIL	SALE	AMOUNT
	1	23RGR570EPS				17,199.00	0.00	17,199.00
	1	P 2885077	K-ACCY ROOF POLY, SPOR			564.99	0.00	564.99
	1	P 2883320	K-WINDSHIELD, HALF, RGT			264.99	0.00	264.99
	1	P 2885095	K-ACCY, WINCH, 3500HD			614.99	0.00	614.99
						P.D.I.....		150.00
						Tire ADF.....		20.00
						FREIGHT.....		500.00
FED TAXABLE	GST	PROV TAXABLE	PROV NON TAXABLE	PST	TOTAL	CREDIT	CURRENT DEPOSIT	TOTAL DEPOSIT
19,313.97	965.70	19,313.97	0.00	1,351.98	21,631.65	0.00	0.00	0.00
						BALANCE OWING	21,631.65	

WE APPRECIATE YOUR BUSINESS AND HOPE TO SEE YOU AGAIN SOON  
THANK YOU FROM ALL OF US AT HYPER TOYS [2000] LTD.  
NO RETURNS ON UNIT SALES, NO RETURNS WITHOUT RECEIPT FOR PARTS  
EXCHANGE OR IN STORE CREDIT ONLY, RETURNS WITHIN 14 DAYS

**INVOICE****TOTAL ► 21,631.65****UNIT SALE****U005880**

RECEIVED BY \_\_\_\_\_

Special orders must be picked up within 14 days. No returns on electrical parts, special orders or after 14 days.  
Customers must have all receipts and parts must be in original condition and original packaging. Restocking charges of 30% apply.

# Construction Quote

## Owner information

Name Lions Flatbed Creek Campground

Address \_\_\_\_\_

City, State ZIP Tumbler Ridge, BC V0C 2W0

Phone [REDACTED]

Email [REDACTED]

Project name Campground office remodeling

## Contractor information

Company Jarbas Noronha

Name Jarbas L. de Noronha Filho

Address [REDACTED]

City, State ZIP Tumbler Ridge, BC V0C 2W0

Phone [REDACTED]

Email [REDACTED]

License number 6426 – Tumbler Ridge, BC

## Scope of work

1. Build a 13' wall separating the office area from the utility/ storage area.
2. Patch crack on concrete floor.
3. Install a window on former opening, protected by fence material and install a second concession window on same wall.
4. Box in existing electrical conduits for hot water heaters.
5. Repair damaged drywall on walls and ceiling, complete missing drywall, tape and mud walls and ceiling (ready for painting)
6. Build and install plywood shelves for storage area..

## Not included

Materials will be provided and painting will be done by client. Upon acceptance of quote, contractor will provide a material list.

## Company proposal

I estimate that the project will take approximately 2 weeks to complete. The cost is CA\$ 2,500. This quote is valid for 90 days.

From: Jarbas Noronha [REDACTED]  
Subject: Fw: Quote for campground office reno  
Date: October 3, 2023 at 7:55:52 PM  
To: Bob Rimes [REDACTED]

---

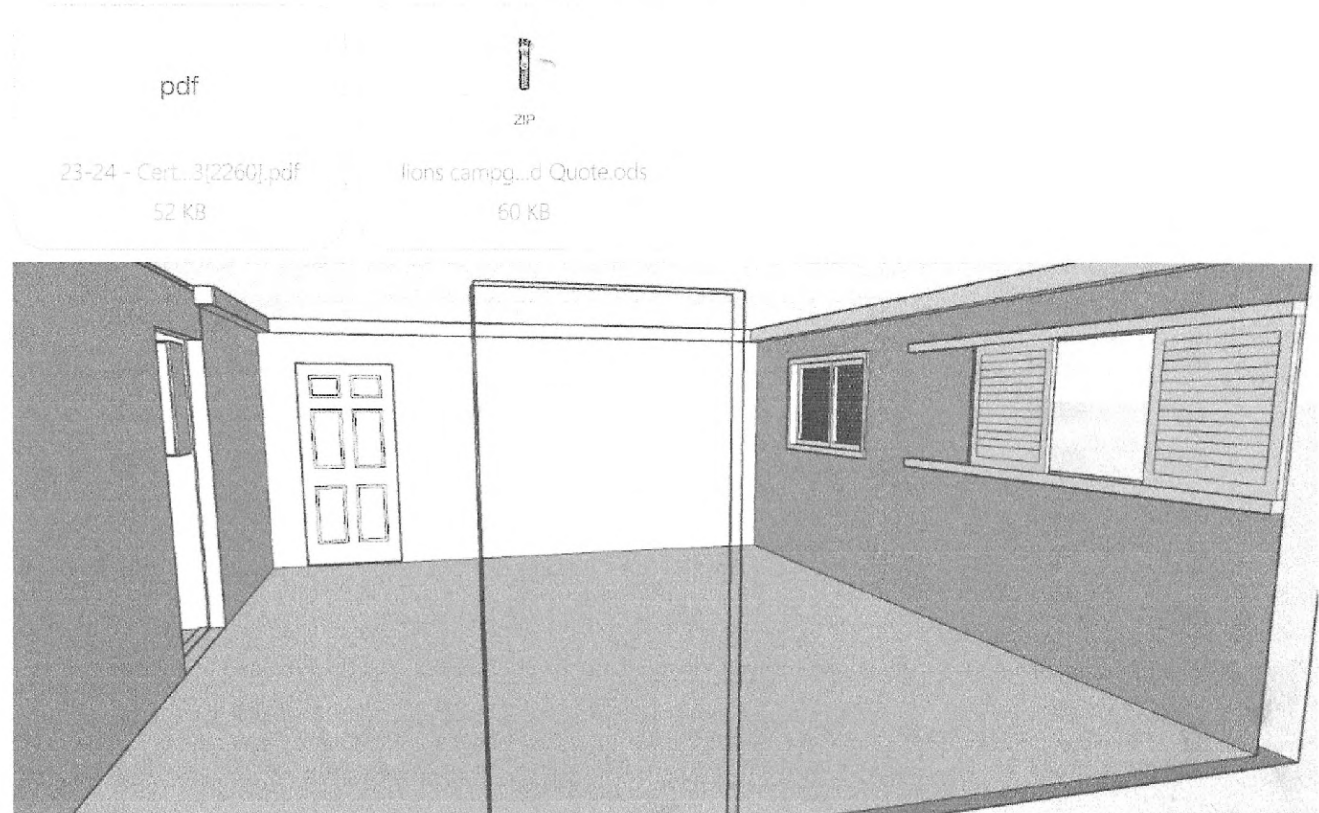
**From:** Jarbas Noronha  
**Sent:** Wednesday, September 6, 2023 5:14 AM  
**To:** [REDACTED]  
**Subject:** Quote for campground office reno

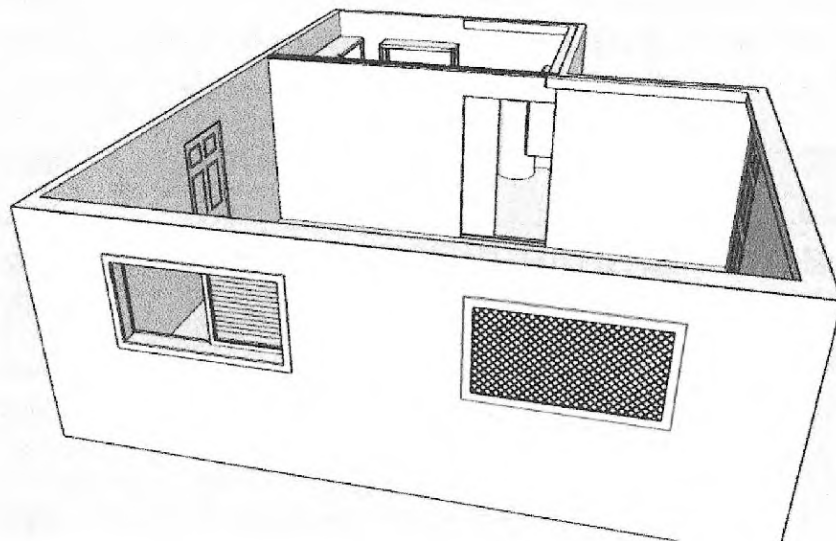
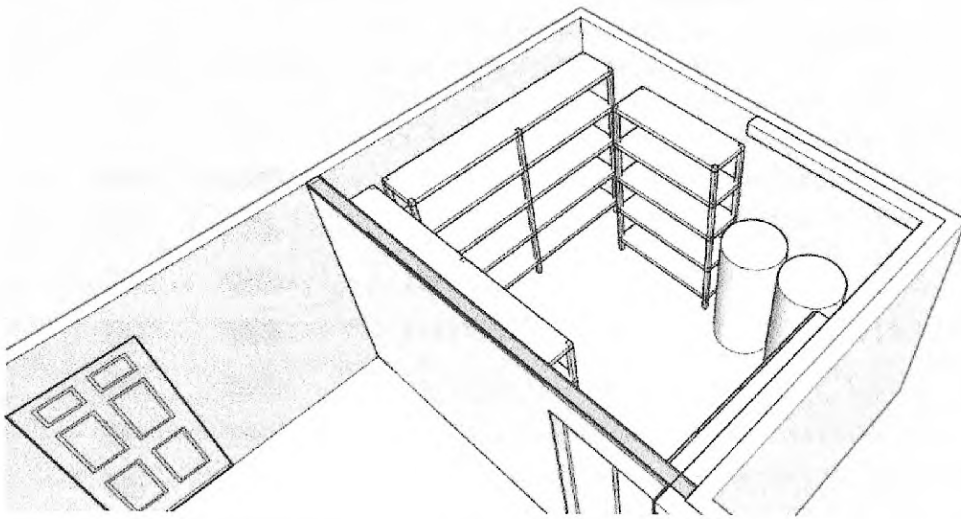
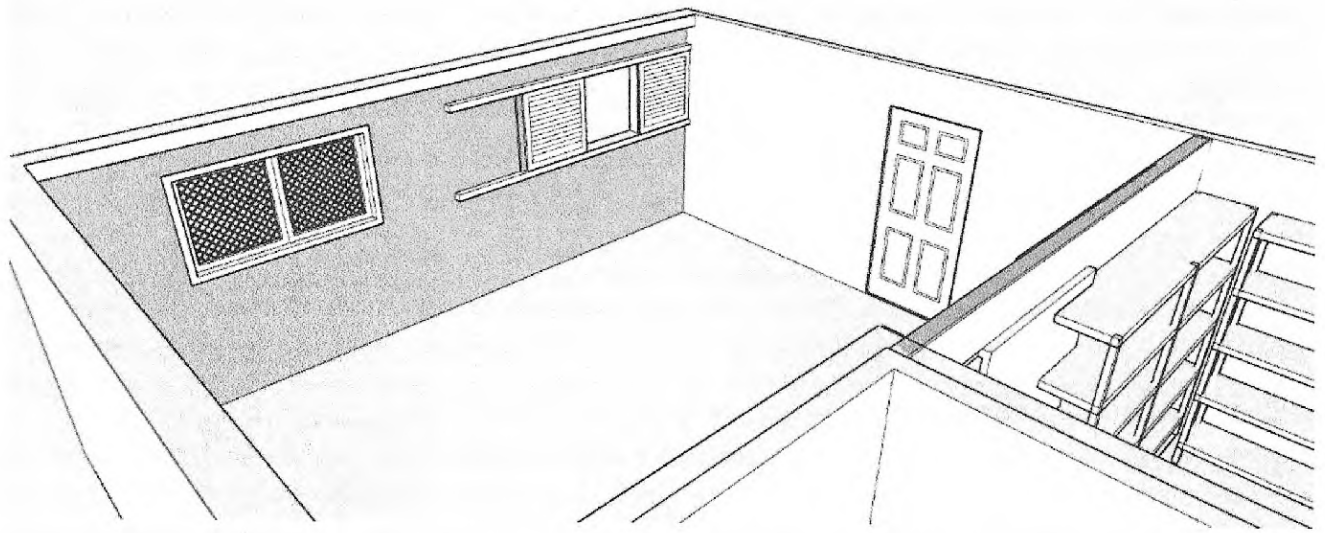
Bob;

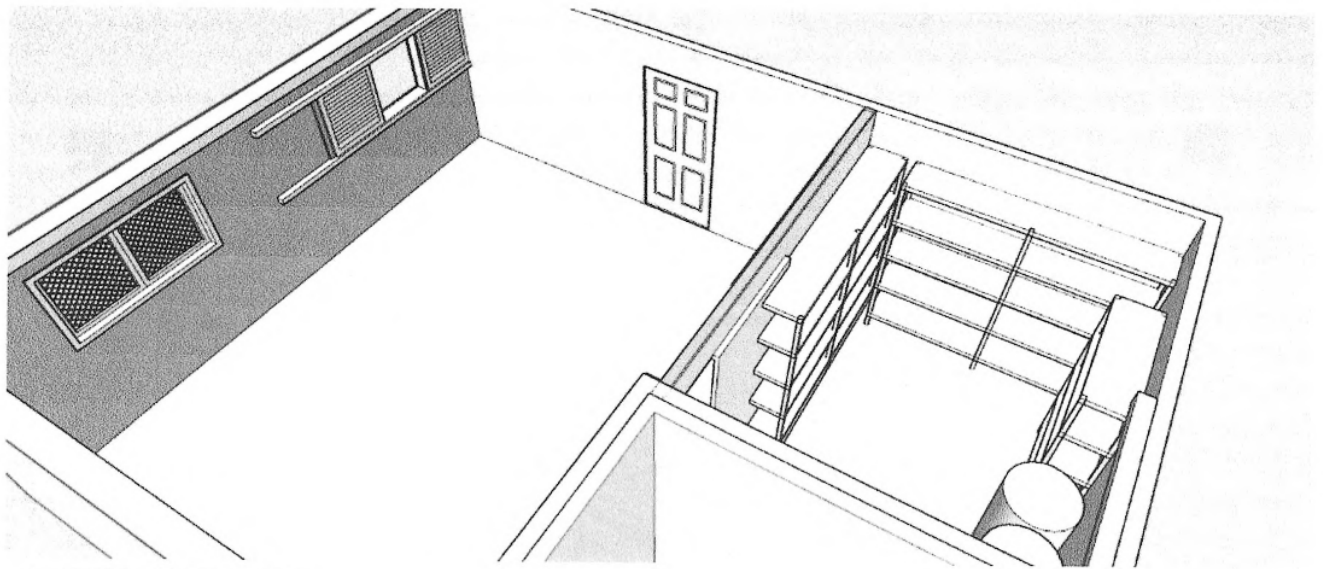
Attached are the quote and other relevant documents.

Jarbas Noronha

p.s. I have not inserted a wall for the concession stand for I would need specs for it.







ZIP

portfolio.odp

21.4 MB



## **TTAZ Contracting Inc.**

**BOX 769  
Tumbler Ridge, BC  
V0C 2W0**

**Office: 250-242-4092  
Cell: Joe: [REDACTED]  
Geoff: [REDACTED]  
Fax: 250-242-4010  
Email: jpheaton@telus.net**

**Feb 12/2024**

**Attention: Lion's Club Campground Flatbed**

**Prep and level existing sites on top bench. Extend and make some of the smaller site's longer and more accessible for larger units.**

**Add two sites. Level and put in water & sewer for camp attendant site.**

**Approx Cost: \$44,800.00**

**Plus Applicable Taxes**

**Second Agenda:**

**Replace roads and campsites bottom tier along creek.**

**Add gravel and grade up sites, make entrance's more accessible.**

**Clean up and level picnic area.**

**Approx Cost: \$19,360.0**

**Plus applicable taxes**

**Any Questions please phone Joe Heaton [REDACTED]**



## **TTAZ Contracting Inc.**

**BOX 769  
Tumbler Ridge, BC  
V0C 2W0**

**Office: 250-242-4092  
Cell: Joe: [REDACTED]  
Geoff: [REDACTED]  
Fax: 250-242-4010  
Email: jpheaton@telus.net**

**Feb 17/2024**

**Attention: Lion's Club Campground Flatbed**

### **PHASE ONE:**

**Put in two new stalls**

**Widen entrances to existing stalls.**

**Grade up road and existing pads to eliminate grass and weeds.**

**10 Loads of  $\frac{3}{4}$  crush delivered - \$6000.00**

**12 Hours skid steer work - \$1764.00**

**6 Hours Grade roads - \$1230.00**

**Plus Applicable Taxes TOTAL: \$8994.00**

**PHASE TWO:**

**Redo area for camp attendants**

**Level ground, put in water & sewer lines**

**Top with ¾ crush gravel**

**6 Loads of ¾ crush gravel delivered - \$3600.00**

**Excavator time 48 hours - \$9840.00**

**Skid Steer 20 Hours - \$2940.00**

**Miscellaneous pipe, sand, fittings extra - \$3000.00**

**Labor - \$3792.00**

**Plus Applicable Taxes TOTAL \$23,172.00**

**PHASE THREE:**

**Grade up roads and parking area around playground campsite on bottom tier improve camp stall entrances.**

**4 Loads ¾ crush gravel - \$2400.00**

**12 Hours skid steer - \$1764.00**

**6 Hours Grader - \$1230.00**

**Plus Taxes TOTAL: - \$5,394.00**



## DISTRICT OF TUMBLER RIDGE

---

February 14<sup>th</sup>, 2024

Robert Rimes, President  
Tumbler Ridge Lions Club  
via email: [REDACTED]

Dear Mr. Rimes,

**RE: Letter of Support for Grant Application**

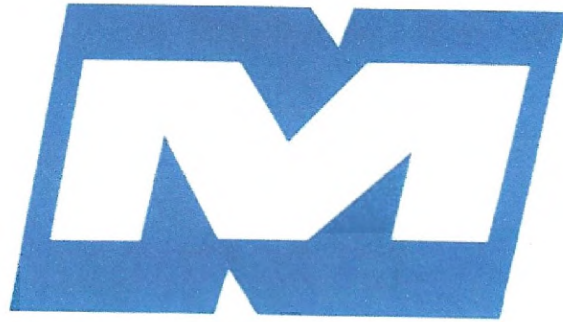
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The District of Tumbler Ridge is pleased to provide a letter of support for the grant applications submitted by the Lions Club of Tumbler Ridge in order to secure funding for essential upgrades to the Flatbed Creek Campground, a vital community asset in our region.

The Lions Club of Tumbler Ridge is to be commended for their dedication and commitment to improving our community's recreational infrastructure. Their proactive approach and collaborative spirit exemplify the values of service and community stewardship that are integral to the success of initiatives such as this.

Sincerely,

Darryl Krakowka,  
Mayor

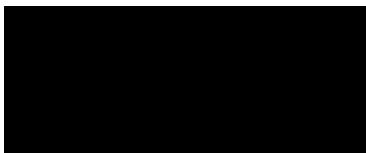


The suggestion of additional campsites in Tumbler Ridge would be an exceptional way to attract more tourism into our beautiful little town. Tumbler Ridge has been growing as of late, and tourism is a big part of it. When people come to visit our town, they see the lovely scenery, a calming atmosphere, and the friendly welcome that the residents have to offer.

The Lion's Club have been a huge support to the town and its people for many years, always quick to volunteer their help. These campsites are no different. The campground not only offers more places for tourists to stay, but is also a great way for families to spend their weekends together.

Tumbler Ridge has been seeing a large rise in tourism recently, with all three hotels in town filled to capacity for long periods of time. Tourism is a great way to support local businesses, and with more people coming to Tumbler Ridge, there has also more opportunities for new shops to open.

The campground being so close to Kinuseo Falls is something that many tourists- especially the ones who bring boats- would love as it is one of the most popular areas to visit here in Tumbler Ridge. Outdoor activities are very common for both residents and guests, so we at Northern Metallic believe that these campsites would be a lovely addition to the town.



Amanda Rebchuk  
Branch Manager



February 12, 2024

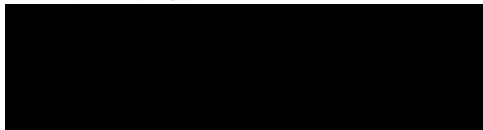
Home Hardware Tumbler Ridge  
128 Commercial Crescent  
Tumbler Ridge, BC  
V0C 2W0

To Whom It May Concern:

We are writing you this letter on behalf of the Lions Flatbed Creek Campground project to show our support for a monetary grant through your organization. We believe the Lions Flatbed Creek Campground is deserving of this grant because of their commitment to providing a beautiful destination for tourists visiting the District of Tumbler Ridge area.

Our business offers a variety of goods and services a visiting tourist may need for their stay, propane, camping supplies, fishing and hunting licenses, automotive necessities. Businesses in Tumbler Ridge benefit from the additional tourists to the area by increasing the population base of our small community from visiting customers. This increase to revenue helps secure employment opportunities for local residents.

Sincerely,



Janice Turner  
Owner/Operator

---

**Letter of support**

2 messages

Jonathan Taylor [REDACTED]

Thu, Feb 15, 2024 at 10:13 AM

To: [REDACTED]

Twisted Seasons Bistro  
Jonathan Taylor, Owner  
Email: [REDACTED]  
Cell: [REDACTED]

This letter is in support of the intended beautification and campground renovations for the Lions Flatbed Creek Campground.

As a small business owner we rely heavily on tourism and the foot traffic it brings to our small town.

The improvements as outlined by the Lions Club would create more camping spots (as you are aware hotel rooms are not available due to the lack of housing for mine workers and contractors), provide a facelift to the weary buildings, employ students (providing work experience) not to mention reduce the hazards of rocks and stumps and creating a safe environment for visitors and locals alike!

In closing, we strongly support the Lions and our community!

Regards,

Jonathan Taylor  
Wendy Trueit

---

**Bob Rimes** <[REDACTED]>  
To: Jonathan [REDACTED]

Thu, Feb 15, 2024 at 10:33 AM

Got it

Best regards,

Bob

email: [REDACTED]  
cell: [REDACTED]

[Quoted text hidden]