



REPORT

To: Rural Budgets Administration Committee

Report Number: FN-RBAC-309

From: Roxanne Shepherd, Chief Financial Officer

Date: April 25, 2024

Subject: Grant Request – Baldonnel Elementary School Parent Advisory Committee

RECOMMENDATION #1:

That the Rural Budgets Administration Committee authorize a grant in the amount of \$316,317.10 payable from Function 120 – Electoral Area C Gas Tax Recreation Infrastructure, to be issued to the Baldonnel Elementary School Parent Advisory Committee to assist with the construction of an Intermediate Playground; payable upon Regional Board approval of a Gas Tax Funding Agreement with the Baldonnel Elementary School Parent Advisory Committee and School District 60 Peace River North.

RECOMMENDATION #2:

That the Rural Budgets Administration Committee recommend that the Regional Board enter into a Gas Tax Funding Agreement with the Baldonnel Elementary School Parent Advisory Committee and School District 60 Peace River North for Gas Tax funding in the amount of \$316,317.10 to construct an Intermediate Playground at the Baldonnel Elementary School; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

BACKGROUND/RATIONALE:

Baldonnel Elementary Parent Advisory Committee (BEPAC) is requesting grant funding in the amount of \$315,317.20 to assist with the replacement of the Baldonnel Elementary Intermediate Playground which was removed in 2018 due to safety concerns.

BEPAC has been active in Baldonnel since 2002 and their mission is to support the quality of education and well-being of students in Baldonnel Elementary School. The project BEPAC is embarking on is to replace the intermediate playground. This playground will cater to intermediate students as currently intermediate students are having to share the primary students' play area which was provided by the previous BEPAC over a decade ago. The construction of this playground will provide intermediate children from the Baldonnel area and surrounding communities with a safe place to play.

This project does qualify for the Canada Community-Building Fund (CCBF) (formerly Gas Tax) funding. Given the size of the project, the Union of BC Municipalities (UBCM), administrators of the CCBF Program, have recommended a Funding Agreement between the Regional District and grant recipients. Staff has developed a Funding Agreement that formalizes the requirements of the CCBF Program. The agreement's content includes a schedule that will be completed by the grant applicant and used for the annual reporting to UBCM. As part of the reporting requirements of the CCBF Program, an additional \$1,000 has been added to the applicant's request to meet the signage and communications requirements for a total funding amount of \$316,317.10.

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

As of March 31, 2024, the balance after remaining commitments Electoral Area C Community Works Gas Tax was \$775,174.06.

COMMUNICATIONS CONSIDERATION(S):

The applicant will be notified in writing of the Rural Budgets Administration Committee's decision and, if grant funding is approved, will be asked to recognize the Peace River Regional District for its contribution.

Due to the funding being over \$100,000, there is a project signage requirement as mentioned above.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Grant Application – Baldonnel Elementary School Parent Advisory Committee
2. DRAFT Baldonnel Elementary School Parent Advisory SD 60 Gas Tax Agreement

External Links:

1. [Community Works Gas-Tax Grant Policy #0340-68](#)