



# REPORT

To: Chair and Directors

Report Number: ENV-BRD-181

From: Kari Bondaroff, General Manager of Environmental Services

Date: April 18, 2024

**Subject: Contract Award RFQ 01-2024 Architectural Services (QBS) for Standalone EOC**

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## **RECOMMENDATION: [Corporate Weighted]**

That the Regional Board award RFQ 01-2024 "Architectural Services (QBS) for a Standalone EOC" to McElhanney Ltd. for land investigative works, detailed design of an Emergency Operations Centre, support in compiling tender documents for the procurement process, and construction quality assurance and oversight, at a cost of \$210,414.29 (excluding taxes).

## **BACKGROUND/RATIONALE:**

At the November 16, 2023 Regional Board Meeting, the Regional Board resolved the following:

*MOVED, SECONDED, and CARRIED*

*That the Regional Board allocated \$750,000 of the Growing Communities Fund to Function 300 – Emergency Planning, for the design and construction of a standalone Regional Emergency Operations Centre.*

Through a public procurement process using Quality Based Selection criteria, six submissions were received from potential teams including Architects and Engineering Services. This process includes evaluating the team to enhance the procurement of a suitable, qualified team to complete the desired project. Following the evaluation and selection process, negotiations are initiated with the preferred team to secure terms in the contract.

The intention is to construct the standalone Emergency Operations Centre (EOC) on the PRRD owned property located at 52 Collins Road in Dawson Creek. The works proposed include investigative works for the suitability of the land which will better inform the design of the building, detailed design of the EOC, assistance and support with the preparation of construction tender documents and the procurement process, construction oversight, and quality assurance.

## **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

## **STRATEGIC PLAN RELEVANCE:**

- ☒ Asset and Infrastructure Management
- ☒ Emergency Management

**FINANCIAL CONSIDERATION(S):**

The total funding allocated to this project is \$750,000 through the Growing Communities Fund grant dollars. Should the architectural/engineering services utilize the full contract amount, the remaining funds for construction are \$539,596.

**COMMUNICATIONS CONSIDERATION(S):**

None at this time.

**OTHER CONSIDERATION(S):**

None at this time.