



# Chetwynd Public Library

## Regular Board Meeting Minutes - APPROVED

### February 11, 2020

**Call to Order:** 5:32pm

**Present:** Dana Bergen, Sara Hoehn, Lynda Johnstone, Sorene Kampen, Gloria Millsap, Melissa Millsap, Dan Rose

**Regrets:** Myra Grodzuik, Sherlana Schroeder, Janet Wark

**Agenda:** MOVED by DR, SECONDED by SK That the agenda be adopted as amended. – CARRIED

**Minutes:** MOVED by DR, SECONDED by SK That the minutes of the January 27, 2020 regular board meeting be adopted. – CARRIED

**Treasurer Report** – As per motion from our AGM reallocations to the Canada Day Raffle, Festival of Trees and Amazing Yard Sale fund accounts are complete.

**Chair** – Nil

**Library Director** – Report as submitted including: update on the sanitary sewer line, meeting and events, CPL 2019 Provincial Library Grants Report is complete and submitted, staff notes including Family Literacy Week, the planning for the upcoming Baby Welcoming Party, February Family Flashlight Fridays, Bursting with Brilliance Conference, and Children's Art Gala, and regular library on location and programming updates.

**Fundraising Committee** – Dana, Sherlana and Sorene will all sit on the Friday Night Market planning committee. Dana will send out a meeting date and time for the committee members.

**Library Project Committee** – Nil

**District of Chetwynd** – Nil

**Peace River Regional District** – Budget season

**(NELF) North East Library Federation Representative** – Gloria is meeting with our NELF manager to have a meeting about the NELF budget.

**Friends of the Library** – Next meeting is in March

**Children's Area Upgrade Planning Committee** – Nil

MOVED by DR, SECONDED by SH That the reports be accepted as presented. – CARRIED

**Old and New Business:**

Discussion about the Bistro cooler, SH will speak with Pam to review the annual contract and update the Bistro inventory list.

Discussion about the vacation policy revision; tabled until the next meeting to give the Board members more time to review the changes.

**Diary Items:**

Discussion about ways to recognize people/organization that donate to the library: create a photobook, create a power point and have it play on the TV's within the library, wait until the new building. It was agreed the Board Members do not want to do a permanent fixture or item.

**In-Camera:**

Entered into in-camera meeting at 6:16pm

Resumed regular meeting at 6:42pm

**Adjournment:** MOVED by SK, SECONDED by GM to adjourn the meeting at 6:43pm. – CARRIED

**Next Meeting:** Tuesday March 24 @ 5:30pm

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Board Chair

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Library Director