



## PEACE RIVER REGIONAL DISTRICT

### **ELECTORAL AREA DIRECTORS COMMITTEE MEETING** **MINUTES**

DATE: February 20, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Director Goodings, Meeting Chair  
Director Sperling  
Director Hiebert  
Director Rose

**Staff**

Shawn Dahlen, Chief Administrative Officer  
Crystal Brown, Electoral Area Manager  
Tyra Henderson, Corporate Officer  
Trish Morgan, General Manager of Community Services, via teleconference  
Lyle Smith, Chief Financial Officer, via teleconference  
Kevan Sumner, General Manager of Development Services  
Kari Bondaroff, Environmental Services Manager  
Gerritt Lacey, Solid Waste Services Manager  
Naomi Donat, Recording Secretary

Call to Order The Chair called the meeting to order at 9:58 a.m.

**DIRECTORS NOTICE OF NEW BUSINESS:**

Director Hiebert	Cleanfarms in Lethbridge, Alberta
Director Rose	Meals on wheels
Director Rose	Letter to BC Hydro
Director Goodings	Curbside pick-up of recyclables

**ADOPTION OF AGENDA:**

MOVED by Director Rose, SECONDED by Director Hiebert  
That the Electoral Area Directors Committee agenda for the February 20, 2020 meeting, including Director's new business, be adopted as amended:

1. **CALL TO ORDER** - Director Goodings to Chair the Meeting
2. **DIRECTORS NOTICE OF NEW BUSINESS:**
3. **ADOPTION OF AGENDA:**
4. **ADOPTION OF MINUTES:**  
M-1 Electoral Area Directors Committee Meeting Minutes of January 16, 2020
5. **BUSINESS ARISING FROM THE MINUTES:**
6. **DELEGATIONS:**  
D-1 (10:30) Mike Colberg, VP, Customer Experience and Rebecca Lagos, Community Engagement Lead, Valo Networks Ltd. – Needs Assessment Update

Adoption of Agenda  
continued

D-2 (1:00) Shaely Wilbur, President, South Peace Health Services Society – Health Care Accommodation Funding Update

**7. CORRESPONDENCE:**

C-1 January 14, 2020 – Letter from Bruce Baxter – Montney Fire Protection

C-2 February 7, 2020 – Email from Isabell Kameka, Vincent Communications Ltd. – Broadband Connectivity

C-3 January 22, 2020 – Letter from Julia Berardinucci, Ministry of Environment and Climate Change Strategy – Re: Follow-up to UBCM 2019 regarding *Water Sustainability Act* related questions.

**8. REPORTS:**

R-1 January 28, 2020 – Director's Notice of New Business from Director Sperling – Regulation of Cannabis Retail Establishments in Rural Areas

R-2 January 16, 2020 – Report from Kevan Sumner, General Manager of Development Services – Temporary Use Permit Alternatives

R-3 February 10, 2020 – Report from Trish Morgan, General Manager of Community Services – Kelly Lake Design Study Report

R-4 February 11, 2020 – Director's Notice of New Business from Director Sperling – Area C Community Event Days

R-5 February 11, 2020 – Report from Paulo Eichelberger, General Manager of Environmental Services – Rose Prairie Water Station Update – Alternative Water Source

**9. DISCUSSION ITEMS:**

**10. NEW BUSINESS:**

NB-1 Cleanfarms in Lethbridge, Alberta

NB-2 Meals on Wheels

NB-3 Letter to BC Hydro

NB-4 Curbside Recycling Pick-up

**11. COMMUNICATIONS:**

**12. DIARY:**

**13. ADJOURNMENT:**

**CARRIED**

**ADOPTION OF MINUTES:**

M-1

EADC Minutes

MOVED by Director Hiebert, SECONDED by Director Rose,

That the Electoral Area Directors Committee Meeting Minutes of January 16, 2020 be adopted.

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES:**

**DELEGATIONS:**

D-1

Valo Networks Ltd.

Mike Colberg and Rebecca Lagos of Velo Networks gave an update on the Needs Assessment work done so far.

Recess

Reconvene

The Chair recessed the meeting at 10:45

The Chair reconvened the meeting at 10:53

D-2

South Peace Health  
Services Society

Shaely Wilbur gave an update on construction at Bulterys House.

Unforeseen circumstances have delayed their opening until April. They will be looking at more fundraising to secure the \$350,000 they still need to finish building and furnish the rooms. The Electoral Area Directors asked for a financial breakdown

of what is left to fund, and have it submitted for the Rural Budgets Administration Committee meeting on March 19, 2020. Shaely Wilbur will send the information to the Electoral Area Manager.

**CORRESPONDENCE:**

C-1  
Jan 14, 2020 – Bruce  
Baxter – Montney Fire  
Protection

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee clarify legal liability for the Regional District to offer support to rural volunteer fire departments.

**CARRIED**

The Electoral Area Manager will put this topic on the agenda for the Montney roundtable meeting.

C-2  
Feb 7, 2020 – Isabell  
Kameka, Vincent  
Communications Ltd.  
– Broadband  
Connectivity

MOVED by Director Rose, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee invite Vincent Communications to an Electoral Area Directors Committee meeting to talk more about what they are doing.

**CARRIED**

C-3  
Jan 22, 2020 – Julia  
Berardinucci, MOECCS  
– UBCM *Water  
Sustainability Act*  
related questions

MOVED by Director Rose, SECONDED by Director Sperling,  
That the Electoral Area Directors Committee share the Letter from Julia Berardinucci, Ministry of Environment and Climate Change Strategy – Re: Follow-up to UBCM 2019 regarding Water Sustainability Act with the Regional Cattlemen’s Association, and post it to the Regional District Facebook Page.

**CARRIED**

Direction was given to staff to obtain water licenses for all district-owned water facilities that use groundwater for domestic purposes as per the WSA.

**REPORTS:**

R-1  
Jan 28, 2020 –  
Regulation of  
Cannabis Retail  
Establishments in  
Rural Areas

MOVED by Director Sperling, SECONDED by Director Rose,  
That the Electoral Area Directors Committee recommend to the Regional Board that the Regional Board review guidelines from surrounding municipalities applicable to cannabis production and retail establishments; further, that a report identifying potential harmonized guidelines for potential inclusion in Regional District Zoning bylaws applicable to rural areas be provided to the Electoral Area Directors Committee.

**CARRIED**

R-2  
Jan 16, 2020 –  
Temporary Use Permit  
Alternatives

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee recommend to the Regional Board that the Regional Board suspend application of the Board resolution *“That a security deposit to guarantee site remediation and/or the completion of any terms and conditions imposed by the terms of a Temporary Use Permit (TUP),*

*be required for all TUP applications”* until new guidelines for Temporary Use Permits can be brought forward to the Board; further, that in the interim, property owners be required to sign a waiver to relinquish any right to remediation of their property by any third party, including the proponent or the PRRD.

**CARRIED**

R-3  
Feb 11, 2020 –  
Kelly Lake Design  
Study Report

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors Committee receive the report entitled “Kelly Lake Design Study Report” dated February 11, 2020 for discussion.

**CARRIED**

R-4  
Feb 11, 2020 –  
Area C Community  
Event Days

MOVED by Director Sperling, SECONDED by Director Rose,  
That the Electoral Area Directors Committee discuss options for hosting community event days in Area C in conjunction with the Fire Smart presentations.

**CARRIED**

R-5  
Feb 10, 2020 –  
Rose Prairie Water  
Station Update –  
Alternative Water  
Source

MOVED by Director Goodings, SECONDED by Director Hiebert,  
That the Electoral Area Directors Committee suggest that Director Goodings approach the North Peace Fall Fair Committee to discuss the possibility of using the well at the fair grounds to supply a public water tanker loading station; and further

That the Environmental Services Manager will attend that meeting to provide information.

**CARRIED**

**DISCUSSION ITEMS:**

None

**NEW BUSINESS:**

NB-1  
Cleanfarms,  
Lethbridge, Alberta

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors Committee recommend to the Regional Board that the Regional Board add the ‘Cleanfarms’ stewardship program to the April 15<sup>th</sup> interprovincial meeting agenda.

**CARRIED**

Direction to staff: Gerritt Lacey will connect with Cleanfarms to clarify costs and report back to EADC.

NB-2  
Meals on Wheels

The pilot project will be wrapping up this week. The need is a lot bigger than originally expected. Fifty thousand dollars was allocated from both Electoral Area ‘D’ and Electoral Area ‘E’ for meals (seven meals per week per client, delivered once per week), snow removal, and house cleaning services. One hundred percent of the costs

have been tracked. Consideration is being given to going ahead with a referendum to add this service as a function. A regional commission would be required to run it.

NB-3  
BC Hydro outage, letter to BCUC

Direction to staff: Crystal Brown will contact BC Hydro to get answers to the questions that the BC Utilities Commission requested.

NB-4  
Curbside recycling:

Shawn Dahlen indicated that staff are currently working on a proposal with Recycle-It BC that might help bring more recycling services for the entire region and might save money for the Regional District.

Recess  
Reconvene

The Chair recessed the meeting for luncheon at 12:15  
The Chair reconvened the meeting at 1:00

**COMMUNICATIONS:**

Roundtable meetings are coming up for Electoral Area 'B'.

Director Hiebert will speak on behalf of the Regional District at the North Central Local Government Association (NCLGA) meeting.

**DIARY:**

DIA-1

No changes were made to the Diary.

**ADJOURNMENT**

The Chair adjourned the meeting at 1:26 p.m.

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Director Goodings, Meeting Chair

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Naomi Donat, Recording Secretary