



PEACE RIVER REGIONAL DISTRICT

REGIONAL BOARD MEETING MINUTES

THURSDAY, FEBRUARY 25, 2021

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
(*via teleconference*)
Director Goodings, Electoral Area 'B'
(*via teleconference*)
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Zabinsky, City of Fort St. John

Absent Directors

Director Bertrand, District of Tumbler Ridge
Alternate Director White, Village of Pouce Coupe

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Tab Young, Deputy Corporate Officer
Paulo Eichelberger, GM of Environmental Services
Trish Morgan, GM of Community Services
Crystal Brown, Electoral Area Manager
Jeff McDonald, Communications Manager
(*via teleconference*)
Trevor Ouellette, IT Manager
Brenda Deliman, Recorder
(*via teleconference*)

Others

Urban Systems, Katrin Saxty (*via teleconference*)

1. CALL TO ORDER The Chair called the meeting to order at 10:00 a.m.

2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Courtoreille Impacts of Pouce Coupe Mayor Media

Chair Sperling Starlink

3. ADOPTION OF AGENDA

3.1 Adoption of Agenda RD/21/02/01 (25)
MOVED Director Rose, SECONDED Director Heiberg,
That the Regional Board adopt the February 25, 2021 Board Meeting Agenda, as
amended to include Director's new business (PC Media, Starlink):

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3.1 Adoption of Agenda
(Cont'd)

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
 - 5.1 Regional Board Draft Meeting Minutes of February 11, 2021
 - 5.2 Committee of the Whole Draft Meeting Minutes of February 11, 2021
6. **Business Arising from the Minutes**
7. **Delegations**
8. **Petitions**
9. **Correspondence**
 - 9.1 TELUS - Request for Letter of Support
 - 9.2 Dawson Creek Secondary School - Health Care Scholarship Awards Ceremony
 - 9.3 Alberta Northwest Species at Risk Committee - 2021 Membership
10. **Reports**
 - 10.1 February 4, 2021 Solid Waste Committee Recommendations, ENV-BRD-045
 - 10.2 Chetwynd Public Library Next Step Options, CS-BRD-059
 - 10.3 Proposed Everbridge Contract Renewal, ADM-BRD-124
 - 10.4 Signature Policy, ADM-BRD-148 (item withdrawn - no attachment)
 - 10.5 Wonowon Community Safety Improvement Feasibility Study Contract Extension, ADM-BRD-149
 - 10.6 Splash Park Location – Chetwynd and District Rec Centre, CS-BRD-063
 - 10.7 EMBC Financial Assistance Guide for Emergency Response Costs, CS-BRD-065
 - 10.8 North Peace Airport Subdivision Hydrant Repair Contract 36-2020, ENV-BRD-044
 - 10.9 Development Variance Permit, PRRD File No. 21-001 DVP, DS-BRD-118
 - 10.10 Subdivision within the ALR, PRRD File No. 21-002-ALRSub, DS-BRD-120
 - 10.11 Temporary Use Permit 20-004 TUP, DS-BRD-123
11. **Bylaws**
 - 11.1 Zoning Amendment Bylaw No. 2368, 2021, PRRD File No. 20-016 ZN, DS-BRD-119
 - 11.2 Zoning Amendment Bylaw No. 2427, 2021, PRRD File No. 20-017 ZN, DS-BRD-121
 - 11.3 Repeal Bylaw No. 2438, 2021, ADM-BRD-150
 - 11.4 Function 280 – Rec & Culture Facilities and Services Grants – Bylaw 2424, ADM-BRD-154
12. **Strategic Plan**
 - 12.1 2019-2022 Strategic Plan
13. **New Business**
 - 13.1 Director Courtoreille – Impacts of Pouce Coupe Mayor Media
 - 13.2 Chair Sperling - Starlink
14. **Appointments**
 - 14.1 Union of BC Municipalities - BC Local Government Contract Management Committee
 - 14.2 2021 Board Appointments List
15. **Consent Calendar**
 - 15.1 Solid Waste Committee Meeting Minutes of February 4, 2021
 - 15.2 Chetwynd Public Library Advisory Committee Draft Meeting Minutes of February 3, 2021
 - 15.3 Electoral Area Directors Committee Meeting Minutes of January 21, 2021
 - 15.4 Rural Budgets Administration Committee Meeting Minutes of January 21, 2021
 - 15.5 Chetwynd Communications Society Meeting Minutes of December 7, 2020

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3.1 Adoption of Agenda
(Cont'd)

15. Consent Calendar (cont'd)

15.6 Chetwynd Communications Society Meeting Minutes of September 18, 2020

16. Notice of Motion

17. Media Questions

18. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

4.1

TUP 20-004

The Regional Board received comments from Mr. Jason Berlinger via teleconference regarding his opposition to Temporary Use Permit 20-004 (Item 10.11). Mr. Berlinger, who resides on a neighbouring property, requested that the Regional Board deny the Temporary Use Permit application.

5. ADOPTION OF MINUTES

5.1

Feb 11/21 Regional Board
Minutes

RD/21/02/02 (25)

MOVED Director Hiebert, SECONDED Director Zabinsky,

That the Regional Board adopt the Board Meeting Minutes of February 11, 2021.

CARRIED

5.2

Feb 11/21 CoW Minutes

RD/21/02/03 (25)

MOVED Director Heiberg, SECONDED Director Hiebert,

That the Regional Board adopt the Committee of the Whole Meeting Minutes of February 11, 2021.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS

8. PETITIONS

9. CORRESPONDENCE

9.1

TELUS

RD/21/02/04 (25)

MOVED Director Heiberg, SECONDED Director Ackerman,

That the Regional Board send a letter of support for the application from TELUS to the federal government Universal Broadband Fund for funding to provide increased Wireless Cellular Coverage (LTE) to 15 areas in the Peace River Regional District.

CARRIED

OPPOSED: Directors Courtoreille, Hiebert and Rose



9.2 RD/21/02/05 (25)
DCSS - Health Care MOVED Director Rose, SECONDED Director Goodings,
Scholar. Awards That the Regional Board approve the award of three Health Care Scholarships,
Ceremony valued at \$1,500 each, to 2021 graduates of Dawson Creek Secondary School.

CARRIED

9.3 RD/21/02/06 (25)
AB NWSAR - 2021 MOVED Director Bumstead, SECONDED Director Ackerman,
Membership That the Regional Board regrettfully decline the Alberta Northwest Species at Risk
Committee 2021 Associate Membership.

CARRIED

10. REPORTS

10.1 RD/21/02/07 (25)
SWC Rec #1: MOVED Director Rose, SECONDED Director Fraser,
RFP 43-2020 That the Regional Board award Request for Proposal 43-2020 "Mile 62.5 Transfer
Station Site Attendant" to Dusty Road Ventures Ltd. for a three year contract at a
cost of \$135,000 (excluding taxes); further, that the Chair and Chief Administrative
Officer be authorized to sign the contract on behalf of the Regional District.

CARRIED

RD/21/02/08 (25)
SWC Rec #2: MOVED Director Goodings, SECONDED Director Heiberg,
Ag Plastics That the Regional Board undertake discussions with Mr. Danny Farkash to
determine his interest in an initiative to accept agricultural plastics from the Peace
Region as feedstock for use in his new process which creates fence posts from ag-
plastic waste; further, that a report detailing the discussion and potential next
steps be brought back to the Solid Waste Committee for consideration.

CARRIED

10.2 RD/21/02/09 (25)
Chetwynd Public Library MOVED Director Rose, SECONDED Director Courtoreille,
That the Regional Board authorize that a Design-Build RFP be issued, up to a
maximum construction and design cost of \$5 million, for a new Chetwynd Public
Library.

CARRIED

10.3 RD/21/02/10 (25)
Everbridge Contract MOVED Director Heiberg, SECONDED Director Zabinsky,
Renew That the Regional Board authorize a renewal contract with Everbridge for the mass
communication platform for the Peace River Regional District and seven member
municipalities for a five year term ending April 11, 2026 at an annual cost of
\$18,500 USD; further, that the Chair and Chief Administrative Officer be
authorized to sign the extension agreement.

CARRIED

10.4
Signature Policy Item 10.4 (Signature Policy) was withdrawn from the agenda.



- 10.5
Wonowon Community
Safety Imp Feasibility
Study Contract Ext
- RD/21/02/11 (25)
MOVED Director Goodings, SECONDED Director Courtoreille,
That the Regional Board receive the report titled “Wonowon Community Safety Improvements Feasibility Study Contract Extension - ADM-BRD-149” for information.
- CARRIED**
- 10.6
Splash Park Location Chet
& Dist Rec Centre
- RD/21/02/12 (25)
MOVED Director Rose, SECONDED Director Courtoreille,
That the Regional Board approve construction of a water spray park on the north east corner of the Chetwynd and District Recreation Centre Grounds.
- CARRIED**
- Director Courtoreille
- Director Courtoreille left the meeting at 10:53 a.m.
- 10.7
Financial Assistance Guide
for Emerg Response Costs
- RD/21/02/13 (25)
MOVED Director Zabinsky, SECONDED Director Heiberg,
That the Regional Board authorize that the letter re: “Financial Assistance Guide for Emergency Response Costs Feedback” dated February 25, 2021 be sent to the Northeast Regional Manager, Emergency Management BC, on behalf of the Peace River Regional District to express concerns in the following areas:
- a) expense authorization process;
 - b) provision of water to communities during emergencies;
 - c) evacuation costs;
 - d) personnel costs and use of contractors;
 - e) per diem and Blue Book rates;
 - f) damaged equipment costs;
 - g) ESS staff payment; and
 - h) claim reimbursement.
- CARRIED**
- 10.8
NP Airport Subd Hydrant
Repair Contract 36-2020
- RD/21/02/14 (25)
MOVED Chair Sperling, SECONDED Director Zabinsky,
That the Regional Board receive the report titled “North Peace Airport Subdivision Hydrant Repair Contract 36-2020, ENV-BRD-044”, which provides updated calculations of bid costs and proponent scoring, for Contract 36-2020 awarded to Celtic Construction, who remain the highest scoring proponent, for information.
- CARRIED**
- 10.9
DVP No. 21-001
- RD/21/02/15 (25)
MOVED Chair Sperling, SECONDED Director Heiberg,
That the Regional Board authorize Development Variance Permit No. 21-001, to increase the maximum allowable accessory building floor area from 300 m² to ±500 m² for the property identified as PID 029-879-965.
- CARRIED**



10.10 RD/21/02/16 (25)
ALR Subd App 21-002 MOVED Chair Sperling, SECONDED Director Fraser,
That the Regional Board support ALR Subdivision application 21-002 ALRSub, to adjust the boundaries of 5 subject properties identified as PIDs: 008-432-058, 014-555-905, 015-028-941, 014-738-902, and 014-684-080, and 3.2 hectares of Crown land, to form 5 new lots, and authorize the application to proceed to the Agricultural Land Commission.

CARRIED

10.11 RD/21/02/17 (25)
TUP No. 20-004 MOVED Director Rose, SECONDED Director Heiberg,
That the Regional respectfully refuse issuance of Temporary Use Permit No. 20-004, to authorize temporary use of a ±4.8 hectare portion of the property identified as PID 028-817-125 as a parking lot and light industrial storage and laydown area.

CARRIED

11. BYLAWS

11.1 RD/21/02/18 (25)
Zoning Amendment MOVED Director Hiebert, SECONDED Director Zabinsky,
Bylaw No. 2368, 2021 That the Regional Board give Zoning Bylaw Amendment No. 2368, 2021 to rezone the property identified as PID 027-088-821 from R-5 (Residential 5 Zone) to R-4 (Residential 4 Zone) in PRRD Zoning Bylaw No. 1343, 2001, third reading.

CARRIED

11.2 RD/21/02/19 (25)
Zoning Amendment Bylaw MOVED Director Goodings, SECONDED Director Rose,
No. 2427, 2021 That the Regional Board give Zoning Amendment Bylaw No. 2427, 2021, to provide a site-specific text amendment in the A-2 zone of Zoning Bylaw No. 1000, 1996 that would allow a 500 person work camp and card lock fuel sales on a 10.7 hectare (26.4 acre) portion of the property identified as PID 014-746-701, first and second readings; further, that a public hearing be waived pursuant to *Local Government Act* Section 464 (2) and public notification be authorized pursuant to *Local Government Act* Section 467.

CARRIED

11.3 RD/21/02/20 (25)
Repeal Bylaw No. 2438, MOVED Director Zabinsky, SECONDED Director Heiberg,
2021 That the Regional Board give Peace River Regional District Repeal Bylaw No. 2438, 2021, first, second, and third readings.

CARRIED

RD/21/02/21 (25)
MOVED Director Zabinsky, SECONDED Director Ackerman,
That the Regional Board adopt Peace River Regional District Repeal Bylaw No. 2438, 2021.

CARRIED



- 11.4
Rec & Cultural Facilities &
Services GiA Amendment
Bylaw No. 2424, 2020
- RD/21/02/22 (25)
MOVED Director Zabinsky, SECONDED Director Hiebert,
That the Regional Board rescind third reading of Recreation and Cultural Facilities
and Services Grants-in-Aid Amendment Bylaw No. 2424, 2020 given January 14,
2021.

CARRIED

OPPOSED: Director Goodings

- RD/21/02/23 (25)
MOVED Director Zabinsky, SECONDED Director Goodings,
That the Regional Board give Recreation and Cultural Facilities and Services Grants-
in-Aid Amendment Bylaw No. 2424, 2020, as amended to specify the boundaries
of the service area to be Electoral Areas B, C, D, and E and not the entire Peace
River Regional District, third reading.

CARRIED

12. STRATEGIC PLAN

- 12.1
Strat Plan
- Strategic Plan was included for the Regional Board's information, and the Chief
Administrative Officer stated that a Strategic Plan Check-In was scheduled for April
27, 2021.

13. NEW BUSINESS

- 13.1
Pouce Coupe Mayor
- Director Courtoreille was not present to bring forward his New Business item.

- 13.2
Starlink
- The Chief Administrative Officer advised the Regional Board that the PRRD would
be receiving a Starlink Kit, which allows the user to test connectivity to the internet
via satellite. The kit is portable and will be taken to different areas in the Region
to test for connectivity. Starlink will be available for residents in the Region in late
2021.

14. APPOINTMENTS

- 14.1
UBCM BC Local Gov't
Contract Mgmt
Committee
- RD/21/02/24 (25)
MOVED Director Heiberg, SECONDED Director Ackerman,
That the Regional Board provide a letter in support to the Union of BC
Municipalities to endorse the nomination application of Milo MacDonald, Chief
Administrative Officer from the City of Fort St John as an appointment to the BC
Local Government Contract Management Committee.

CARRIED

- RD/21/02/25 (25)
MOVED Director Goodings, SECONDED Director Rose,
That the Regional Board nominate Chair Sperling to the Union of British Columbia
Municipalities BC Local Government Contract Management Committee as a
Regional District representative.

CARRIED



- 14.2 RD/21/02/26 (25)
2021 Board Appts MOVED Director Ackerman, SECONDED Director Fraser,
That the Regional Board authorize that the Board Appointments list be updated to reflect Alternate Director White in place of Director Michetti on all Regional Board appointed committees.

CARRIED

OPPOSED: Director Goodings

15. CONSENT CALENDAR

- 15.1 RD/21/02/27 (25)
Consent MOVED Director Bumstead, SECONDED Director Ackerman,
That the Regional Board receive the February 25, 2021 consent calendar.

CARRIED

16. NOTICE OF MOTION

17. MEDIA QUESTIONS

- 18. ADJOURNMENT** The Chair adjourned the meeting at 11:32 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on February 25, 2021 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer