



REPORT

To: Chair and Directors

Report Number: ENV-BRD-046

From: Kari Bondaroff, Environmental Services Manager

Date: March 11, 2021

Subject: 2021 Contract Award for Fleet Purchase and Replacement

RECOMMENDATION #1: [Corporate Weighted]

That the Regional Board award Request for Proposal #2-2021, "2021 PRRD Fleet Purchase and Replacement" to "Browns' Chevrolet Buick GMC" for the purchase of a 2021 Chevrolet Silverado 2500 for a total cost of \$65,512 (excluding GST); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

RECOMMENDATION #2: [Corporate Weighted]

That the Regional Board award Request for Proposal #2-2021, "2021 PRRD Fleet Purchase and Replacement" to "Metro Motors" for the purchase of a 2021 Ford Transit-250 Cargo Van for a total cost of \$56,595 (excluding GST); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

RECOMMENDATION #3: [Corporate Weighted]

That the Regional Board award Request for Proposal #2-2021, "2021 PRRD Fleet Purchase and Replacement" to "Browns' Chevrolet Buick GMC" for the purchase of two (2) 2021 Chevrolet Colorado's, one (1) Chevrolet Equinox, one (1) 2021 Rainbow Excursion 16 Foot Dump Trailer with Gas Powered Motor, and one (1) 2021 Rainbow Gooseneck 22' Trailer for a total cost of \$164,349 (excluding GST); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

RECOMMENDATION #4: [Corporate Weighted]

That the Regional Board award Request for Proposal #2-2021, "2021 PRRD Fleet Purchase and Replacement" to "Browns' Chevrolet Buick GMC" for the trade-in value of \$11,000 for Unit 26, 2017 Dodge Caravan, \$2,500 for Unit 20, 2012 Chevrolet Equinox, \$1,000 for Unit 18, 2010 Chevrolet Equinox, \$4,000 for Unit 16, 2006 16' Load Trail Dump Trailer, and \$4,000 for Unit 9, 2001 Trailtech H270 21' Tandem Trailer, for a total trade in value of \$22,500.00; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

BACKGROUND/RATIONALE:

At the November 12, 2020 Regional Board meeting, the following two resolutions were made:

MOVED, SECONDED, and CARRIED

1. That the Regional Board approve the supplemental request to replace Unit 18, 2010 Chevrolet Equinox, Unit 20, 2012 Chevrolet Equinox, Unit 26, 2017 Dodge Caravan, Unit 9, Trailtech Trailer and Unit 16, Load Trail Dump Trailer with an all-wheel drive SUV, two small 4x4 trucks, a flatdeck trailer equivalent to Unit 9, and a tridem dump trailer.

MOVED, SECONDED, and CARRIED

2. That the Regional Board approve the supplemental requests to purchase additional fleet in 2021 to consist of one 4x4 ¾ tonne truck and one 4x4 service van at a maximum cost of \$125,000 for the two additional vehicles.

Fleet is an essential asset management aspect of the PRRD. A fleet management plan has been developed that allows for preventative maintenance, extended warranty, and reserve replacement funds in order to allow for a secured replacement turnaround schedule of 5 years for general fleet vehicles, 8 years for the cargo van and 10 years for the trailers. With a defined lifespan for each of the vehicles, the organization will hopefully realize both an increase in value retention and a decrease in repair costs in current and future years.

A Request for Proposals for purchase of fleet units was issued in January and closed February 18, 2021. Two proposals were received for the purchase of the 5 vehicles, both including values for the trade-in's. One proposal was received for the purchase and trade-in of the trailers. All of the vehicle purchases include a maintenance package, extended warranty package, and all essential accessories to fully equip each vehicle for summer and winter use.

The proponents have agreed to the following:

Vehicle	Metro Motors	Browns' Chevrolet Buick GMC
One (1) 2021 ¾-ton crew cab, 4-wheel drive chassis truck fitted with an 8 ft steel deck with flip-over sides and gate.	\$69,245.00	*\$65,512.00
One (1) 2021 4x4 ¾-ton pick-ups with a minimum ground clearance of 8 inches and maximum GVRW of 6,500 lbs. Must seat a minimum of 5 persons.	\$45,545.00	\$44,147.00
One (1) 2021 4x4 ¾-ton pick-ups with a minimum ground clearance of 8 inches and maximum GVRW of 6,500 lbs. Must seat a minimum of 5 persons.	\$45,545.00	\$44,147.00
One (1) all-wheel drive SUV. Must seat a minimum of 5 persons.	\$38,545.00	\$34,386.00
One (1) 4x4 Cargo Van with an upfitter package. Must seat a minimum of 2 persons.	*\$56,595.00	\$64,676.00
One (1) 16 ft bumper pull tridem gas powered dump trailer.		\$23,900.00
One (1) 21 ft Tandem Axel Gooseneck Highboy Trailer.		\$13,780.00
TRADE INS		
2010 Chevrolet Equinox	(\$500.00)	(\$1,000.00)
2012 Chevrolet Equinox	(\$500.00)	(\$2,500.00)
2017 Dodge Caravan	(\$1,000.00)	(\$11,000.00)

2006 16' Load Dump Trailer		(\$4,000.00)
2001 Trailtech H270 21' Tandem Trailer		(\$4,000.00)
Total Price:	\$56,595.00	\$203,372.00

Based on the vehicle trade in and purchase values outlined above, staff recommends that the PRRD proceed with the purchase of the Cargo Van from Metro Motors and all remaining vehicles/trailers from Brown's Chevrolet.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness
- ☒ Develop a Corporate Asset Management Program

FINANCIAL CONSIDERATION(S):

*The total cost to purchase additional fleet in 2021 to consist of one 4x4 ¾ tonne truck and one 4x4 service van at a maximum cost of \$125,000 for the two additional vehicles is \$122,107.

The total cost to replace Unit 18, Unit 20, Unit 26, Unit 9 and Unit 16 is \$137,860.

The total 2021 capital budget is \$309,860 and the total expenditure required within this RFP is \$259,967, bringing the overall purchase well within budget.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.