



<u>Item #</u>	<u>Agenda Item</u>	<u>Minutes</u>
1.0	Roll Call	<p>North Peace Airport Society President Jim McKnight, Electoral Area C Vice-President Brent Taillefer, District of Taylor Director Lori Ackerman, City of Fort St. John Director Arlene Boon, Electoral Area B Director Rob Fraser, District of Taylor Director Mattias Gibbs, District of Hudson's Hope Director Karen Goodings, Electoral Area B Director Dave Heiberg, District of Hudson's Hope Director Brad Sperling, Electoral Area C Miranda V. Flury, Director of Strategy, Capital & Planning (D.SCP)</p> <p>North Peace Airport Services Mike Karsseboom, Managing Director Stacy Smith, Manager of Operations and Emergency Services</p> <p>Vantage Airport Group Zachary Berglund, Manager Facilities, Projects, and Capital Planning</p> <p>Absent Director Byron Stewart, City of Fort St. John</p>
1.1	Call to Order	9:34 am
1.2	Amendments to Agenda	None.
2.0	Meeting Minutes	



2.1	Meeting Minutes	JAN/8/2021- 1 MOVED: Rob Fraser SECONDED: Dave Heiberg THAT the regular meeting minutes from December 2, 2020 are approved as presented. CARRIED
3.0	Consent Agenda	No consent agenda.
4.0	Society's Financial Statements	JAN/8/2021- 3 MOVED: Dave Heiberg SECONDED: Brent Taillefer THAT the Society's financial statements dated November 30, 2020 are accepted as presented. CARRIED
5.0	North Peace Airport Services Reports	
5.1	NPAServices' Operational Report	<ul style="list-style-type: none">• Received.
5.2	NPAServices' Financial Statements	<ul style="list-style-type: none">• Received.• The wage subsidy is applied as a negative expense and will not be subject to the gross revenue fee outlined in the lease agreement.
5.3	Project Status Updates	



5.3.1	Project Update- Runway Rehabilitation 03/21 ACAP	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.2	Project Update- FEC Generator	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.3	Project Update- FEC Generator	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.4	Project Update- ATB Boilers/Heating System	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.5	IT Infrastructure Project	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
6.0	Unfinished Business	
6.1	Asset Management → Questions and Answers	<ul style="list-style-type: none">• To be discussed in the February 2021 board package.
7.0	New Business	
7.1	NPAServices 2021 Business Plan	<ul style="list-style-type: none">• Received.
7.2	FEC Generator Project- Proposed Increase Scope and Cost	JAN/8/2021- 4 MOVED: Rob Fraser SECONDED: Lori Ackerman THAT the FEC Generator Project capital cost is increased by \$312,000 to a total cost of



		<p>\$696,000 to include the addition of the terminal building on back-up power; AND THAT the Society approves this project pending a minimum of 50% of the total cost is provided through grant money.</p> <p>CARRIED</p>
8.0	Adjournment	<p>JAN/8/2021- 3 MOVED: Lori Ackerman THAT the meeting is adjourned at 10:10 am.</p> <p>CARRIED</p>
9.0	Closed Meeting	<p>See closed meeting minutes.</p>