



PRRD Scholarship and Bursary Programs – Summary of Information

A. REGIONAL SCHOLARSHIP PROGRAM						
1. PRRD Health Care High School Non-Degree Scholarship- <i>ACTIVE</i> (Regionally Funded) Description - Funding support for graduating high school students planning to pursue a post-secondary diploma or certificate in a health care program such as Licensed Practical Nursing, X-ray Technicians, Diagnostic Medical Sonography, Medical Laboratory Technicians or Nursing Unit Clerks.						
Scholarship Amount \$15,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
10 Scholarships at \$1,500 each for a total of \$15,000 Chetwynd = 1 @ \$1,500 North Peace = 3 @ \$4,500 Prespatou = 1 @ \$1,500 South Peace = 3 @ \$4,500 Tumbler = 1 @ \$1,500 Hudson's Hope = 1 @ \$1,500	Graduating high school students in SD 59 and SD 60 including those students enrolled by correspondence, distance education or home-schooled	Budget - Regional Board Recipients – Designated to High School Scholarship Selection Committees at each High School	110 – Legislative Regional GL - 01-2-3130-5830 \$9,000 (Regional) 275 Grants to Community Orgs. GL - 01-2-3130-5830 \$6,000 (Regional)	<u>Internal Process - PRRD</u> 1. Staff email Academic Advisors at each high school written confirmation of scholarship funding and application in February of March and assist with questions/guidance when required. 2. Staff liaise with application process when/if Academic Advisor require assistance; before June 30 th staff receive copy of electronic application and consent for Finance payment file. 3. Staff issue payment to student upon receipt of proof of payment for eligible school expense. 4. Staff issue T4A to each scholarship recipient as per CRA. <u>External Process – High Schools</u> 1. Applications are completed by students who meet the eligibility criteria as outlined in the application and submitted them to their Academic Advisor 2. Applications are adjudicated by a school appointed selection committee for residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution; recipients are selected and their info is sent to the PRRD. 3. Recipients are awarded confirmation of their scholarship at their schools ceremony by the PRRD Director if in attendance. 4. Recipients contact PRRD to claim award with proof of payment for eligible expense.	Set by each high school, typically Mid May to beginning of June	No Policy Guidelines for eligibility criteria, approval process and award process are outlined in the scholarship application



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2. Health Care Assistant Scholarship – ACTIVE (Regionally Funded) Description - Funding to support students who have successfully complete the Health Care Assistant program offered through Northern Lights College.						
Scholarship Amount \$20,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
20 Scholarships at \$1,000 each for a total of \$20,000	Graduates of the Health Care Assistant Program at Northern Lights College	Budget - Regional Board Recipients - NLC Foundation	110 – Legislative Regional GL - 01-2-3130-5831 \$15,000 (Regional) 275 – Grants to Community Orgs. GL – 01-2-3130-5831 \$20,000 (Regional)	<u>Internal Process – PRRD</u> Staff issue scholarship funding as per invoice submitted NLC Foundation. <u>External Process – NLC Foundation</u> 1. Administered entirely by NLC Foundation as outlined in the agreement signed June 2017. 2. Award Process – NLC Foundation selects all recipients, forwards invoice to PRRD for payment, NLC Foundation issues funds to student and T4As.	April 30 th	No Policy Guidelines for eligibility criteria, approval and award process are outlined in the agreement between NLC Foundation and PRRD; Agreement duration 2017 to 2021.



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3. RN/RPN Return of Service Scholarship (Two Parts) – ACTIVE (Regionally Funded) Description - Two Part Scholarship: <ol style="list-style-type: none"> 1. Funding to assist students enrolled in an RN/RPN degree program who are entering into their final 4th year of study; and 2. Return of Service funding provided upon successful graduation and employment with Northern Health Authority 						
Scholarship Amount \$30,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
6 Scholarships at \$5,000 each for a total of \$30,000 <u>Part 1 - 4th Year Award:</u> 6 Awards of \$2,500 each for a total of \$15,000 <u>Part 2 – Rtn. of Service Award:</u> 6 Awards of \$2,500 each for a total of \$15,000	4 th year Post Secondary Students enrolled in a RN Degree program or the final year of a RPN degree program	Budget and Part 1 Recipients - Regional Board Part 2 Rtn of Service Recipients - Northern Health Authority	275 – Grants to Community Orgs. GL 01-2-3130-5833 Part 1 – 4 th Year \$15,000 (Regional) GL -01-2-3130-5834 Part 2 – Rtn. Of Service \$15,000 (Regional)	<u>Internal Process – PRRD</u> Part 1 – 4th Year Award: <ol style="list-style-type: none"> 1. Students complete application package and submit directly to PRRD. 2. Staff review applications, summarize information and prepare report for Health Care Scholarship Committee. 3. Health Care Scholarship Committee adjudicates applications on basis of residency, academics, community involvement and acceptance or registration in final year of RN/RPN program; and recommends to the Regional Board the recipients for approval. 4. Upon approval, staff notify recipients and initiate payment to be completed by October 31st; and send list of recipient’s names, contact information to NHA for potential of Part 2 - Return of Service Award. <u>External Process – NHA</u> Part 2 – Return of Service Award: <ol style="list-style-type: none"> 1. Recipients of the Return of Service Award are selected by NH using the list of Part 1 - 4th Year Recipients provided to NHA by PRRD Staff. 2. Under the current process, NHA has each recipient sign their own ROS agreement and then submits an invoice to the PRRD for payment of Part two funds; NHA issues the T4A for this portion. <i>NOTE – The administration of Part 2 – Return of Service award may be subject to change under the pending MOU.</i>	June 30 th	No Policy Part 1 - Guidelines for eligibility, approval and award outlined in application Part 2 – NHA selects recipients and invoices PRRD Pending MOU w/ NHA to be brought back to Health Care Scholarship Committee for further review at next meeting on June 4, 2020



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4. Licensed Practical Nurse LPN Scholarship- *Status – Not Active, pending MOU w/NHA (Regionally Funded)*

Description - Funding to support students graduating from Northern Lights College LPN program who have lived in the PRRD for at least 2.5 years prior to enrolling in the program.

Scholarship Amount \$10,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
10 Scholarships of \$1,000 each for a total of \$10,000	Graduates of the Licensed Practical Nurse Program at Northern Lights College	Budget - Regional Board Recipients - Northern Health Authority	110 – Legislative Regional GL – 01-2-3130-5836 \$10,000 (Regional)	Internal and External processes will be established upon completion of the MOU with Northern Health. Total value of the MOU will be \$55,000.	Pending - TBD	No Policy Pending MOU w/ NHA to be brought back to Health Care Scholarship Committee for further review at next meeting on June 4, 2020



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5. Technical Career Professional Development Scholarship – <i>NOT ACTIVE, pending MOU w/NHA (Regionally Funded)</i> Description - Funding to support Northern Health employees with tuition costs who have lived in the PRRD for 3+ years are upgrading their skills to align with Northern Health needs.						
Scholarship Amount \$15,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
13 Scholarships for a total of \$15,000 distributed as follows: 1. LPN's bridging to RN 4 Scholarships of \$1,500 each for a total of \$6,000 2. NH employees enrolling in programs 2+ semesters long & >\$5,000 5 Scholarships of \$1,000 each for a total of \$5,000 3. NH employees enrolling in programs of 2+ yrs. & >\$7,000 4 Scholarships of \$1,000 for a total of \$4,000	Employed LPNs bridging to RN program; and Staff in technical positions e.g., Radiology tech, Ultrasound Tech, Unit Clerk who have lived for 3+ years and are upgrading their skills to align with NH needs.	Budget - Regional Board - Recipients - Northern Health Authority	275 – Grants to Community Orgs. GL 01-2-3130-5832 \$15,000 (Regional)	Internal and External processes will be established upon completion of the MOU with Northern Health. Total value of the MOU will be \$55,000.	Pending - TBD	No Policy Pending MOU w/ NHA to be brought back to Health Care Scholarship Committee for further review at next meeting on June 4, 2020



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6. RN/RPN Professional Development Scholarship – <i>NOT ACTIVE, pending MOU w/NHA (Regionally Funded)</i> Description - Funding to support Northern Health employees with 3+ years employment who are upgrading their skills to align with NHA needs and are undertaking career development programs costing \$5,000 or more per year.						
Scholarship Amount \$15,000	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
5 Scholarships of \$3,000 each for a total of \$15,000	Employed RNs or RPNs of Northern Health pursuing professional development	Budget - Regional Board Recipients - Northern Health Authority	275 – Grants to Community Orgs. GL 01-2-3130-5837 \$15,000 (Regional)	Internal and External processes will be established upon completion of the MOU with Northern Health. Total value of the MOU will be \$55,000.	Pending - TBD	No Policy Pending MOU w/ NHA to be brought back to Health Care Scholarship Committee for further review at next meeting on June 4, 2020



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B. RURAL SCHOLARSHIP AND BURSARY PROGRAMS						
Description – Funding support to assist graduating high school students who reside in one of three Electoral Areas B, C, and E or in the Sub-Regional Area (<i>defined portion of Electoral D and E referred to as Sub-Regional</i>) and are planning to pursue a post-secondary education. Funding for these programs is solely from the rural areas.						
Scholarship Amount	Target Group	Approving Authority	2020 Budget Amount per Cost Center	Administration and Approval Process	Application Deadline	Governing Policy
<u>Area B</u> 1 Bursary @ \$2,000 <u>Area C</u> 1 Scholarship @ \$1,000 <u>Area E</u> 2 Bursaries @ \$500 each <u>Sub-Regional Area</u> 1 Scholarship @ \$1,500; and 1 Trades Bursary @ \$1,500	Graduating high school students in in SD 59 and SD 60 including those students enrolled by correspondence, distance education or home-schooled	Budget – Rural Budgets Administration Committee Recipients – Designated to High School Scholarship Selection Committees at each High School	280 – Rec & Cultural Facilities Grants. (Electoral Area funded) Area B - GL 01-2-3100-5800 \$2,000 Area C - GL 01-2-3101-5800 \$1,000 Area E - GL 01-2-3103-5800 \$1,000 221 – Sub-Regional Recreation GL 01-2-3170-5800 \$3,000 (Electoral Area funded)	<u>Internal Process - PRRD</u> 1. Staff email Academic Advisors at each high school written confirmation of scholarship funding and application in February of March and assist with questions/guidance when required. 2. Staff liaise with application process when/if Academic Advisor require assistance; confirm residency; before June 30 th staff receive copy of electronic application and consent for Finance payment file. 3. Staff issue payment to student upon receipt of proof of payment for eligible school expense. 4. Staff issue T4A to each scholarship recipient as per CRA. <u>External Process – High Schools</u> 1. Applications are completed by students who meet the eligibility criteria as outlined in the application and submitted them to their Academic Advisor 2. Applications are adjudicated by a school appointed selection committee for residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution; recipients are selected and their info is sent to the PRRD. 3. Recipients are awarded confirmation of their scholarship at their schools ceremony by the PRRD Director if in attendance. 4. Recipients contact PRRD to claim award with proof of payment for eligible expense.	Set by high schools but generally April or May of each year	Rural Recreational & Cultural Grants-in-Aid Policy Guidelines for eligibility criteria, approval process and award process are outlined in the scholarship application as schedules to policy.