



PEACE RIVER REGIONAL DISTRICT

REGIONAL BOARD MEETING MINUTES

THURSDAY, FEBRUARY 11, 2021

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E'
Director Ackerman, City of Fort St. John
Director Bertrand, District of Tumbler Ridge
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B'
(*via teleconference*)
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Zabinsky, City of Fort St. John

Alternate Directors

Alternate Director White, Village of Pouce Coupe

Absent Directors

Director Michetti, Village of Pouce Coupe

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Tab Young, Deputy Corporate Officer
Paulo Eichelberger, GM of Environmental Services
Trish Morgan, GM of Community Services
Crystal Brown, Electoral Area Manager
Jeff McDonald, Communications Manager
(*via teleconference*)
Trevor Ouellette, IT Manager
Brenda Deliman, Recorder
(*via teleconference*)

Others

Katrin Saxty, Urban Systems (*via teleconference*)

1. CALL TO ORDER The Chair called the meeting to order at 11:13 a.m.

2. DIRECTORS' NOTICE OF NEW BUSINESS

3. ADOPTION OF AGENDA

3.1 Adoption of Agenda RD/21/02/01
MOVED Director Bertrand, SECONDED Director Hiebert,
That the Regional Board adopt the February 11, 2021 Board Meeting Agenda:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**

(Continued on next page)



3.1 Adoption of Agenda
(Cont'd)

5. Adoption of Minutes

- 5.1 Regional Board Draft Meeting Minutes of January 28, 2021
- 5.2 Committee of the Whole Draft Meeting Minutes of January 28, 2021

6. Business Arising from the Minutes

7. Delegations

8. Petitions

9. Correspondence

- 9.1 District of Taylor – North Peace Rural Roads Coalition – Draft Memorandum of Understanding

10. Reports

- 10.1 January 28, 2021 Committee of the Whole Recommendations, ADM-BRD-137
- 10.2 January 29, 2021 Health Care Scholarship Committee Recommendations, ADM-BRD-145
- 10.3 CleanBC Organic Infrastructure and Collection Program Grant Applications, ENV-BRD-040
- 10.4 2021 Invasive Plant Program Strategic Plan and Profile, ENV-BRD-043
- 10.5 Procurement Policy Amendment – Sole Source Enterprise Applications, ADM-BRD-143
- 10.6 Canadian Internet Registration Authority Internet Performance Test, ADM-BRD-146
- 10.7 Insurance Requirements for PRRD Fire Protection Service Providers, CS-BRD-054
- 10.8 Establishment of Service Functions, FN-BRD-043
- 10.9 2021 Grant Applications for Function 275 – Grants to Community Organizations, FN-BRD-044
- 10.10 Contaminated Sites Identification Fee, DS-BRD-114
- 10.11 Subdivision within the ALR, PRRD File No. 20-017-ALRSub, DS-BRD-115

11. Bylaws

- 11.1 Zoning Amendment (Housekeeping) Bylaw No. 2415, 2020, DS-BRD-113
- 11.2 Zoning Amendment Bylaw No. 2416, 2020, PRRD File No. 20-012 ZN, DS-BRD-116
- 11.3 Charlie Lake Sewage User Fee Amendment Bylaw, ENV-BRD-031
- 11.4 Rural Budgets Administration Amendment Bylaw No. 2432, 2021, ADM-BRD-139

12. Strategic Plan

- 12.1 2019-2022 Strategic Plan Update, December 2020

13. New Business

14. Appointments

- 14.1 Environmental Assessment Cert. #E14-02 Amendment – 85th Ave Hauling to Site C, ADM-BRD-144
- 14.2 North Peace Leisure Pool Civic Properties Commission Appointment
- 14.3 South Peace Community Resources Society - Community Advisory Committee
- 14.4 North Central Local Government Association - Regional Representative Appointments
- 14.5 2021 Board Appointments List

15. Consent Calendar

- 15.1 Health Care Scholarship Committee Draft Meeting Minutes of January 29, 2021
- 15.2 Invasive Plant Committee Draft Meeting Minutes of February 2, 2021
- 15.3 Solid Waste Committee Meeting Minutes of January 7, 2021
- 15.4 North Peace Airport Society Regular Meeting Minutes of December 2, 2020
- 15.5 Chetwynd Public Library Regular Board Meeting Minutes of December 1, 2020
- 15.6 Chetwynd Public Library Annual General Meeting Minutes of January 28, 2020

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3.1 Adoption of Agenda
(Cont'd)

15. Consent Calendar (continued)

- 15.7 Ministry of Transportation and Infrastructure - Changes to Pilot Car Requirements and Travel Time Windows in BC
- 15.8 Office of the Premier - Abandoned Vehicles on Alaska Highway
- 15.9 Northern Development Initiative Trust - Northern Healthy Communities Fund
- 15.10 Canadian Radio-Television and Telecommunications - Improved Broadband Connectivity
- 15.11 North Central Local Government Association - January 2021 Board Highlights Report
- 15.12 Ombudsperson BC - 2019-2020 Annual Report

16. Notice of Motion

17. Media Questions

18. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

5.1 RD/21/02/02

Jan 28/21 Regional Board Minutes
MOVED Director Fraser, SECONDED Director Heiberg,
That the Regional Board adopt the Board Meeting Minutes of January 28, 2021.

CARRIED

5.2 RD/21/02/03

Jan 28/21 CoW Minutes
MOVED Director Heiberg, SECONDED Director Zabinsky,
That the Regional Board adopt the Committee of the Whole Meeting Minutes of January 28, 2021.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS

8. PETITIONS

9. CORRESPONDENCE

9.1 RD/21/02/04

Dist. of Taylor – NPRR
Coalition – Draft MoU
MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Board refer the draft Memorandum Of Understanding (MoU) regarding North Peace Rural Road Coalition from the District of Taylor to the Rural Budgets Administration Committee for confirmation of funding up to \$150,000 in 2021 for the North Peace Rural Roads initiative; further, that the Rural Budgets Administration Committee provide a recommendation to the Regional Board whether or not the Memorandum of Understanding should be signed.

CARRIED



10. REPORTS

10.1	RD/21/02/05	
Jan 28/21 CoW Rec #1: Func. 275 Multi-Yr. Funding	MOVED Director Bumstead, SECONDED Director Hiebert, That the Regional Board approve the multi-year grant commitments totaling \$391,400 be included in Function 275 – Grants to Community Organizations 2021 budget, funded from the 2020 surplus, for the following organizations: <ul style="list-style-type: none">• STARS - \$170,000• Canadian Cancer Society - \$50,000• Peace Liard Regional Arts Council - \$10,000• South Peace Health Services Society - \$150,000 (for 2020 and 2021)• School District 60 – Rural Learn to Swim - \$10,000• South Peace District Crime Prevention - \$1,400	CARRIED
CoW Rec #2: Func .275 Health Care Scholarships	RD/21/02/06 MOVED Director Heiberg, SECONDED Director Hiebert, That the Regional Board approve \$102,389 for Health Care Scholarships be included in Function 275 – Grants to Community Organizations 2021 budget, with funding of \$44,095 from Medical Scholarship Reserve and \$58,294 from 2020 surplus.	CARRIED
CoW Rec #3: Func. 275 NP Div. of Family Practice	RD/21/02/07 MOVED Director Goodings, SECONDED Director Fraser, That the Regional Board approve \$100,000 for North Peace Division of Family Practice be included in Function 275 – Grants to Community Organizations 2021 budget, funded from 2020 surplus.	CARRIED
CoW Rec #4: Func. 275 Search & Rescue Groups	RD/21/02/08 MOVED Director Hiebert, SECONDED Director Courtoreille, That the Regional Board approve an allocation of \$50,000 for Search and Rescue groups be included in Function 275 – Grants to Community Organizations 2021 budget, funded from 2020 surplus.	CARRIED
Vary Agenda	RD/21/02/09 MOVED Director Bumstead, SECONDED Director Ackerman, That the Regional Board vary the agenda to deal with Items 10.8 (Establishment of Service Functions) and 10.9 (Function 275) at the end of the meeting.	CARRIED
Recess	The Chair recessed the meeting to luncheon at 12:00 p.m.	
Reconvene	The Chair reconvened the meeting at 1:00 p.m. Directors Ackerman and Bumstead were not present in the meeting.	



- 10.2
Jan 29/21 HCSC Rec #1:
Health Care High School
Non-Degree Scholarship
- RD/21/02/10
MOVED Director Heiberg, SECONDED Director Bertrand,
That the Regional Board add the ability to consider applications from students entering degree programs to the “Health Care High School Non-Degree Scholarship” eligibility criteria.
- CARRIED**
- HCSC Rec #2: Nursing
Recruitment / Retention
Research Review
- RD/21/02/11
MOVED Director Bertrand, SECONDED Director Heiberg,
That the Regional Board authorize cooperative efforts between the Regional District, Northern Health and the BC Nurses Union, who have offered to undertake the project, to conduct a review of existing research regarding nursing recruitment and retention in north-eastern BC.
- CARRIED**
- HCSC Rec #3: Nursing
Recruitment / Retention
Interviews
- RD/21/02/12
MOVED Director Heiberg, SECONDED Director Zabinsky,
That the Regional Board encourage cooperative work with Northern Health, coordinated by the BC Nurses Union representative, to conduct targeted, in person interviews on nursing recruitment and retention in north-eastern BC.
- CARRIED**
- 10.3.
CleanBC OICP Grant App.
Rec #1: Bessborough LF
- RD/21/02/13
MOVED Director Zabinsky, SECONDED Director Heiberg,
That the Regional Board withdraw its grant application to the CleanBC Organic Infrastructure and Collection Program (OICP) for the development of organic waste infrastructure and collection to divert organic waste material from the Bessborough Landfill as responsibilities and costs related to collection, sorting, transportation, and increased costs to participating communities are unknown at this time.
- CARRIED**
- CleanBC OICP Grant App.
Rec #2: CL Wastewater
Site
- RD/21/02/14
MOVED Director Zabinsky, SECONDED Director Heiberg,
That the Regional Board withdraw its grant application to the CleanBC Organic Infrastructure and Collection Program (OICP) for the development of organic waste infrastructure and collection to divert organic waste material from the Charlie Lake Wastewater site as responsibilities and costs related to collection, sorting, transportation and increased costs to participating communities are unknown at this time.
- CARRIED**
- 10.4
2021 IPP Strat Plan &
Profile
- RD/21/02/15
MOVED Director Hiebert, SECONDED Director Bertrand,
That the Regional Board approve the “2021 Invasive Plant Program Strategic Plan and Profile” for publication to the Regional District’s website.
- CARRIED**



- 10.5
Procurement Policy
Amendment
- RD/21/02/16
MOVED Director Heiberg, SECONDED Director Bertrand,
That the Regional Board adopt the Procurement Policy as amended to authorize direct award/sole sourcing of enterprise applications.
- CARRIED**
- RD/21/02/17
MOVED Director Rose, SECONDED Director Bertrand,
That the Regional Board receive a report and an updated procurement policy identifying spending thresholds limits that align with the Canadian Free Trade Agreement and the New West Partnership agreement that would provide greater efficiencies in purchasing for the PRRD.
- CARRIED**
- 10.6
CIRA Performance Test
Sub.
- RD/21/02/18
MOVED Director Bertrand, SECONDED Director Heiberg,
That the Regional Board enter into an agreement with Canadian Internet Registration Authority, for a Canadian Internet Registration Authority Internet Performance Testing Subscription, at a cost of \$3000 (excluding taxes), for a 12 month term; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.
- CARRIED**
- 10.7
Ins. Req. for PRRD Fire
Protection Service
Providers
- RD/21/02/19
MOVED Director Fraser, SECONDED Director Bertrand,
That the Regional Board adopt the Minimum Insurance Requirements for Fire Departments Policy, which specifies minimum requirements that the Regional District will require for insurance coverage by type and limit, for fire departments that provide fire protection on behalf of the Peace River Regional District.
- CARRIED**
- 10.8 Est of Service Func's.
- The agenda was varied to deal with Item 10.8 at the end of the meeting.
- 10.9 Func. 275
- The agenda was varied to deal with item 10.9 at the end of the meeting.
- 10.10
Contaminated Sites ID Fee
- RD/21/02/20
MOVED Director Heiberg, SECONDED Director Hiebert,
That the Regional Board receive the report titled "Contaminated Sites Identification Fee – DS-BRD-114", which seeks to determine whether the PRRD should charge a fee for submitting a site disclosure statement to the Ministry of Environment and Climate Change Strategy as part of their site identification process, for discussion.
- CARRIED**
- RD/21/02/21
MOVED Director Fraser, SECONDED Director Heiberg,
That the Regional Board implement a fee for participation in the contaminated site identification process required by the Ministry of Environment and Climate Change Strategy.
- CARRIED**



10.11 RD/21/02/22
ALR Sub. App. PRRD File MOVED Director Hiebert, SECONDED Director Rose,
No. 20-017-ALRSub That the Regional Board support ALR Subdivision application 20-017-ALRSub, to
subdivide the ±62.94 hectare subject property identified as PID 010-635-432 into
one ± 5.27 hectare lot and one ±57.67 hectare lot, and authorize the application
to proceed to the Agricultural Land Commission.

CARRIED

11. BYLAWS

11.1 RD/21/02/23
Zoning Amendment Bylaw MOVED Director Heiberg, SECONDED Director Zabinsky,
No. 2415, 2020 That the Regional Board give Zoning Amendment (Housekeeping) Bylaw No. 2415,
2020, which makes minor housekeeping amendments to PRRD Zoning Bylaw No.
1343, 2001, third reading.

CARRIED

RD/21/02/24
MOVED Director Fraser, SECONDED Director Zabinsky,
That the Regional Board adopt Zoning Amendment (Housekeeping) Bylaw No.
2415, 2020.

CARRIED

11.2 RD/21/02/25
Zoning Amendment Bylaw MOVED Director Rose, SECONDED Director Hiebert,
No. 2416, 2020 That the Regional Board give Zoning Amendment Bylaw No. 2416, 2020 to rezone
the property identified as PID 014-775-085 from A-2 (Large Agricultural Holding
Zone) to R-5 (Residential 5 Zone) and R-6 (Residential 6 Zone), third reading.

CARRIED

RD/21/02/26
MOVED Director Rose, SECONDED Director Zabinsky,
That the Regional Board adopt Zoning Amendment Bylaw No. 2416, 2020.

CARRIED

11.3 RD/21/02/27
CL Sewage User Fee MOVED Chair Sperling, SECONDED Director Bertrand,
Amendment Bylaw No. That the Regional Board give "Charlie Lake Sewage User Fee Amendment Bylaw
2430, 2021", which increases user fees by 15%, first, second, and third reading.

CARRIED

RD/21/02/28
MOVED Chair Sperling, SECONDED Director Goodings,
That the Regional Board adopt "Charlie Lake Sewage User Fee Amendment Bylaw
No. 2430, 2021".

CARRIED

11.4 RD/21/02/29
Rural Budgets Admin MOVED Director Zabinsky, SECONDED Director Courtoreille,
Amendment Bylaw No. That the Regional Board give Rural Budgets Administration Amendment Bylaw No.
2432, 2021, which delegates the administration of the COVID reserve fund to the
Committee and establishes the Chair and Vice-Chair of the Committee, first,
second, and third readings.

CARRIED



Rural Budgets Admin RD/21/02/30
Amendment Bylaw No. MOVED Director Zabinsky, SECONDED Director Heiberg,
2432, 2021 (Cont'd) That the Regional Board adopt Rural Budgets Administration Amendment Bylaw
No. 2432, 2021.

CARRIED

12. STRATEGIC PLAN

12.1 The Regional Board was advised that the Chief Administrative Officer was available
Strat Plan for questions regarding the Strategic Plan quarterly update and that the Strategic
Plan Check-In meeting had been scheduled for April 27, 2021.

13. NEW BUSINESS

14. APPOINTMENTS

14.1 RD/21/02/31
Site C Proj. Working MOVED Director Fraser, SECONDED Director Zabinsky,
Group That the Regional Board authorize the addition of two additional Regional Board
members to the Environmental Office Community Advisory Committee referred to
as the Site C Project Working Group.

CARRIED

Tech. Advisory Comm. RD/21/02/32
MOVED Director Fraser, SECONDED Director Heiberg,
That the Regional Board authorize the appointment of two members to the BC
Environmental Assessment Office's Technical Advisory Committee.

CARRIED

Env. Assess. Cert. #E14-02 RD/21/02/33
MOVED Director Zabinsky, SECONDED Director Bertrand,
That the Regional Board appoint Chair Sperling and Director Fraser to the
Environmental Assessment Office's Technical Advisory Committee, to review BC
Hydro's application to amend Environmental Assessment Certificate #E14-02 to
allow hauling of construction material from the 85th Avenue industrial lands to the
Site C Project Dam Site area.

CARRIED

Appointment Site C Proj. RD/21/02/34
Working Group MOVED Chair Sperling, SECONDED Director Rose,
That Chair Sperling and Director Ackerman be appointed to the Environmental
Office Community Advisory Committee referred to as the Site C Project Working
Group.

CARRIED

14.2 The Regional Board received the correspondence dated January 29, 2021, from
City Rep. NPLP CPC the City of Fort St. John, appointing Director Ackerman as an interim committee
appointment to the North Peace Leisure Pool Civic Properties Commission for
information purposes.

14.3 The Chair varied the agenda to deal with Item 14.3 (South Peace Community
SPCRS – Vary Agenda Resources Society appointment) at the end of the meeting.



14.4 RD/21/02/35
NCLGA – Regional Rep MOVED Director Goodings, SECONDED Chair Sperling,
That the Regional Board appoint Director Hiebert as its Regional Representative to
the North Central Local Government Association Board for 2021/2022.

CARRIED

RD/21/02/36
MOVED Chair Sperling, SECONDED Director Bertrand,
That the Regional Board appoint Director Bumstead as its Alternate Regional
Representative to the North Central Local Government Association Board for
2021/2022.

CARRIED

15. CONSENT CALENDAR

15.1 RD/21/02/37
Consent MOVED Director Heiberg, SECONDED Director Hiebert,
That the Regional Board receive the February 11, 2021 consent calendar.

CARRIED

Recess The Chair recessed the meeting at 1:51 p.m.

Reconvene The Chair reconvened the meeting at 2:06 p.m.

Deferral of Agenda Items RD/21/02/38
MOVED Director Rose, SECONDED Director Fraser,
That the Regional Board defer consideration of the following agenda items from
the February 11, 2021 Board meeting to the February 17, 2021 Special Board
meeting:

- 10.8 – Establishment of Service Functions, FN-BRD-043
- 10.9 – 2021 Grant Applications for Function 275 – Grants to Community Organizations, FN-BRD-044
- 14.3 – South Peace Community Resources Society – Community Advisory Committee

CARRIED

16. NOTICE OF MOTION

17. MEDIA QUESTIONS

18. ADJOURNMENT The Chair adjourned the meeting at 2:10 p.m.



CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on February 11, 2021 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer

Draft