

PEACE RIVER REGIONAL DISTRICT
By-law No. 1572, 2005

A By-law for the establishment, maintenance and operation
of a South Peace Economic Development Commission
on behalf of the District of Chetwynd, City of Dawson Creek,
the Village of Pouce Coupe, the District of Tumbler Ridge,
Electoral Area 'D' and Electoral Area 'E'.

WHEREAS the Regional Board of the Peace River Regional District may by by-law establish any service under the provisions of Section 796 of the Local Government Act that the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Peace River-Liard Regional District was granted by supplementary Letters Patent dated February 24, 1978 the function of Industrial Development Commission or Commissions;

AND WHEREAS the Regional Board may undertake, establish, maintain and operate an Industrial-Economic Development Commission or Commissions on behalf of one or more participating member municipalities;

AND WHEREAS it is deemed advisable to establish and operate commissions on behalf of the participants to provide general economic development within the boundaries of the participating electoral areas and incorporated municipalities;

AND WHEREAS letters and resolutions of consent, as applicable, have been received from the incorporated municipalities of the District of Chetwynd, City of Dawson Creek, the Village of Pouce Coupe, the District of Tumbler Ridge, Electoral Area 'D' and Electoral Area 'E';

NOW THEREFORE the Regional Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

1. There is hereby established an Economic Development Commission to operate under the name of the South Peace Economic Development Commission (S.P.E.D.C.) to promote general economic development within the boundaries of the participating electoral areas and incorporated municipalities as identified on the map of Schedule 'A'.
2. There is hereby established a South Peace Economic Development Commission on behalf of the District of Chetwynd, City of Dawson Creek, the Village of Pouce Coupe, the District of Tumbler Ridge, Electoral Area 'D' and Electoral Area 'E'. The Electoral Area Director is appointed thereto with the authority and power to appoint an alternate. Each municipal council shall appoint one representative and an alternate to the Commission.
3. The Regional District may include in its budget for the District of Chetwynd, City of Dawson Creek, the Village of Pouce Coupe, the District of Tumbler Ridge, provisions for expenditures including grants-in-aid for this function and the annual net cost shall be recovered by a levy on assessments of land and improvements which may be taxed in the current year for general municipal purposes.

4. The Regional District may include in its budgets for Electoral Area 'D' and Electoral Area 'E' provision for expenditures including grants-in-aid for this function and the annual net cost shall be borne directly by Electoral Area 'D' and Electoral Area 'E' and the cost shall be recovered by a levy on assessments of improvements only which may be taxed in the current year for Regional Hospital District taxation purposes.
5. That each participating Electoral Area and incorporated municipality state in writing to the Commission, their intention to participate in the South Peace Economic Development Commission. Such notice shall remain in affect until such time that "notice" under Section 14 of this by-law is given to the Commission.
6.
 - a) Special Meetings may be called on giving twenty four (24) hours notice by the chair or by any two members which notice may be waived with the consent of all members. A quorum shall be a majority of the members.
 - b) The South Peace Economic Development Commission may act only by resolution and each member shall have one vote.
7. At the first meeting of the South Peace Economic Development Commission, after the adoption of this by-law, and at the first meeting in January of each year, unless tabled to a specific time, place and date within 30 days, the members shall elect from their membership a Chair and Deputy-Chair.
8. The Commission shall appoint an individual to act as Economic Administrator for the South Peace Economic Development Commission.
9. The Chair and Deputy-Chair shall be the signing authorities of the South Peace Economic Development Commission together with the Economic Administrator of the South Peace Economic Development Commission, one from each. The Recording Secretary shall be provided by the Economic Administrator of the South Peace Economic Development Commission.
10. In December of each year, the South Peace Economic Development Commission shall prepare a budget for the ensuing year and shall submit the budget by January 15 to the Regional District. The budget may include provision for the payment of reasonable expenses incurred by members in the performance of their duties.
11. The South Peace Economic Development Commission may not incur any debt or liabilities except as provided in Section 12 below.
12. The South Peace Economic Development Commission may negotiate the terms of and enter into any contract to provide some or all of the services deemed necessary to meet its objectives provided that the contract costs are included in the budget prepared under Section 9 above which has received the written approval of the participating Commissions.

13. a) The South Peace Economic Development Commission may form an "Advisory Committee" for the purpose of investigating and report with recommendations to the South Peace Economic Development Commission.
- b) The Terms of Reference for any Advisory Committee struck by the South Peace Economic Development Commission are set out in Appendix 'A', attached to and forming part of this by-law, and may be expanded to include any other terms specific to that Committee as required by the South Peace Economic Development Commission, without amending the entire by-law.
14. Any participating member of the South Peace Economic Development Commission who wishes to opt out must give one (1) calendar year written notice to the Commission, by December 31st.
15. "Joint Venture Industrial Development Commission Establishment By-law No. 490, 1986" and amendments thereto are hereby repealed.
16. "Joint Venture Industrial Development Commission Establishment By-law No. 491, 1986" and amendments thereto are hereby repealed.
17. This By-law may be cited as "South Peace Economic Development Commission Establishment By-law No. 1572, 2005".

READ A FIRST TIME this 26th day of MAY, 2005.

READ A SECOND TIME this 26th day of MAY, 2005.


READ A THIRD TIME this 26th day of MAY, 2005.

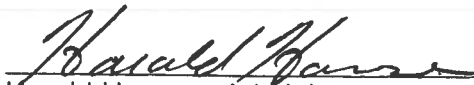
ADOPTED this 26th day of MAY, 2005.

CERTIFIED A TRUE AND CORRECT
COPY of "South Peace Economic
Development Commission Establishment
By-law No. 1572, 2005."

THE CORPORATE SEAL of the Peace
River Regional District was hereto affixed in
the presence of:


Harald Hansen, Administrator


Karen Goodings, Chair


Harald Hansen, Administrator

APPENDIX 'A'

TERMS OF REFERENCE

South Peace Economic Development Commission ADVISORY COMMITTEE

1. The South Peace Economic Development Commission will appoint members and determine the terms of the Advisory Committee.
2. The South Peace Economic Development Commission member will Chair the Advisory Committee. A Co-chair may be appointed from the Advisory Committee.
3. The Quorum of the Advisory Committee is a majority of members.
4. Notice of Regular Meetings will be as directed by the Chair.
5. Notice of Special Meetings may be called by giving 24 hours notice by the Chair or by any two members which notice may be waived with the consent of all members.
6. Financial administration and signing authority, will be the responsibility of the South Peace Economic Development Commission
7. The Advisory Committee will report to the South Peace Economic Development Commission on a regular basis.
8. The Chair of the Advisory Committee will be responsible for booking meeting places, preparing minutes and reports.
9. Consultants or contracted services required by the Advisory Committee will be contracted by the South Peace Economic Development Commission. Contract terms and responsibilities will be specified in writing. The Advisory Committee may be responsible for directing the activities of consultants within the approved budget.
10. All media communication shall be the responsibility of the Chair of the Advisory Committee.

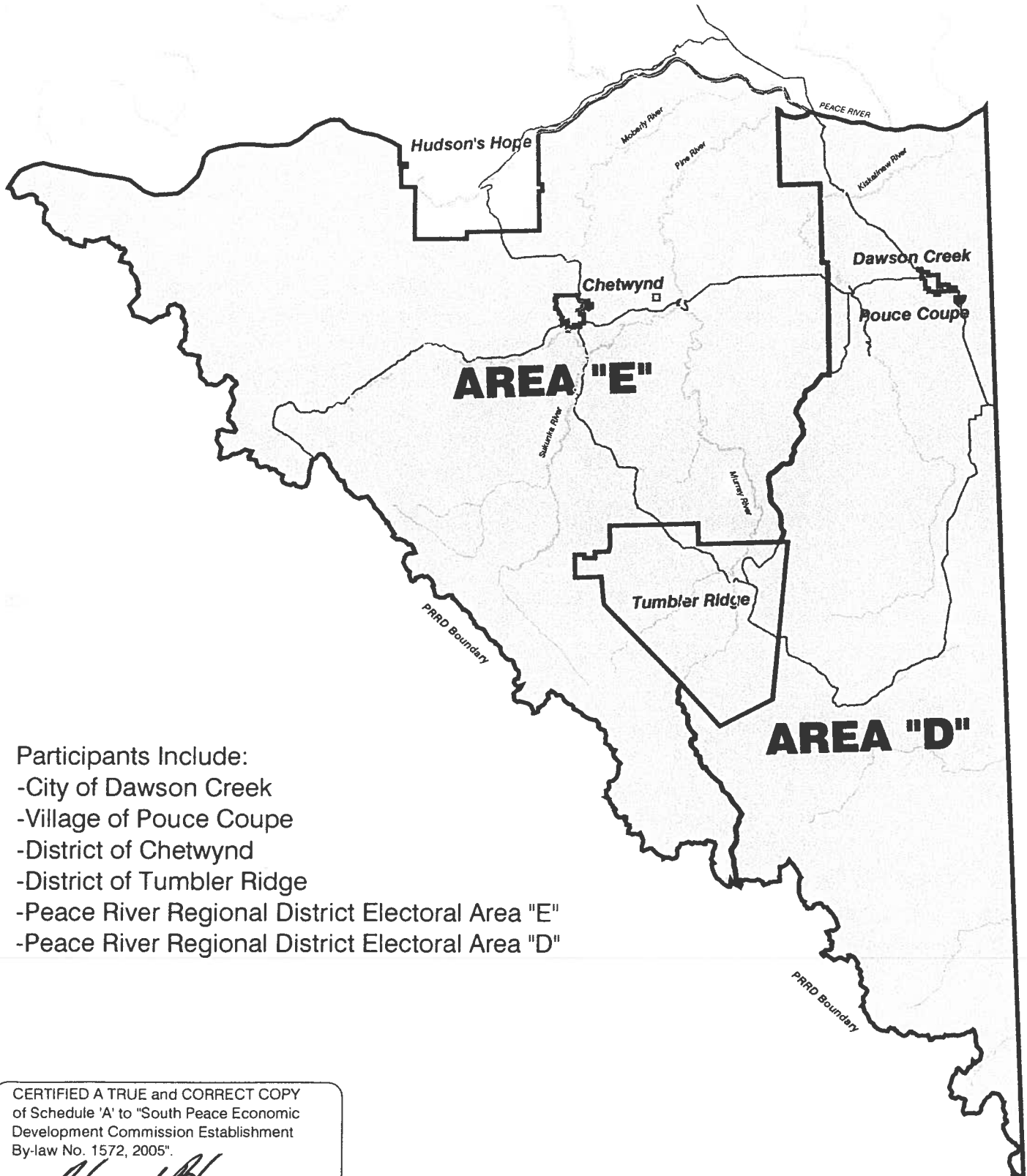
CERTIFIED A TRUE and CORRECT COPY
of Appendix 'A' to "South Peace Economic
Development Commission Establishment
By-law No. 1572, 2005."


Harald Hansen, Administrator

SCHEDULE "A"



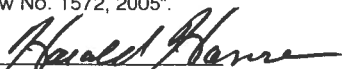
South Peace Economic Development Commission



Participants Include:

- City of Dawson Creek
- Village of Pouce Coupe
- District of Chetwynd
- District of Tumbler Ridge
- Peace River Regional District Electoral Area "E"
- Peace River Regional District Electoral Area "D"

CERTIFIED A TRUE and CORRECT COPY
of Schedule 'A' to "South Peace Economic
Development Commission Establishment
By-law No. 1572, 2005".


Harald Hansen, Administrator



DISTRICT OF TUMBLER RIDGE



July 19, 2005

Fred Banham, Deputy Administrator
Peace River Regional District
Box 810
Dawson Creek, BC
V1G 4H8



Dear Fred:

Re: South Peace Economic Development Commission

At the July 18, 2005 Regular Meeting of Council, Municipal Council for the District of Tumbler Ridge discussed their intent to participate in the South Peace Economic Development Commission and made the following motion.

MCPHERSON/WAY, THAT Council appoint Mayor Clay Iles as representative to the South Peace Economic Development Commission and Councillor Pernell Kirby as alternate representative AND direct administration to forward a letter to the South Peace Economic Development Commission advising of Council's appointments and intent to participate in the South Peace Economic Development Commission.

CARRIED UNANIMOUSLY

If you require further information feel free to contact me.

Yours truly,

Kim Isaak
Clerk/Deputy Administrator



PEACE RIVER REGIONAL DISTRICT

Office of: Electoral Area 'E'

July 20, 2005



Mr. Harald Hansen,
Administrator
Peace River Regional District
Box 810, 1981 Alaska Avenue,
Dawson Creek, BC V1G 4H8

Dear Mr. Hansen:

I, Tim Caton, Electoral Area 'E' Director, pursuant to Section 801.5(2) of the Local Government Act and Section 5 of "South Peace Economic Development Commission Establishment By-law No. 1572, 2005" do hereby state my intention to participate in the South Peace Economic Development Commission.

Yours truly,

Tim Caton
Electoral Area 'E' Director

PLEASE REPLY TO:

- ☐ P.O. BOX 810, DAWSON CREEK, B.C. V1G 4H8, TELEPHONE: (250) 784-3200 or 1-800-670-7773, FAX: (250) 784-3201
- ☐ 9912 - 106 AVENUE, FORT ST. JOHN, B.C. V1J 2N9, TELEPHONE: (250) 785-8084, FAX: (250) 785-1125



CORPORATION OF THE VILLAGE OF POUCE COUPE

Box 190

Pouce Coupe, British Columbia

VOC 2C0

Telephone: (250) 786-5794 Facsimile: (250) 786-5257

July 19, 2005

Chair and Board of Directors
Peace River Regional District
PO Box 810
Dawson Creek, BC V1G 4H8



Re: South Peace Economic Development Commission Establishment Bylaw No.1572, 2005

Dear Chair Goodings and Board,

At the July 18, 2005 regular meeting of the Council the following resolution was passed:

"That the Council approves the participation of the Village of Pouce Coupe in a Joint Venture Economic Development Commission and supports the establishment of the South Peace Economic Development Commission on behalf of the City of Dawson Creek, the District of Chetwynd, the District of Tumbler Ridge, the Village of Pouce Coupe and Electoral Area "E", as provided in the Peace River Regional District South Peace Economic Development Commission Establishment Bylaw No.1572, 2005."

Yours truly,

Lyman Clark
Councillor

cc City of Dawson Creek
District of Chetwynd
District of Tumbler Ridge
Electoral Area "E"

/sw

FB
SG



August 8, 2005

File No.:8-4-6

Fred Banham, Deputy Administrator
Peace River Regional District
Box 810
Dawson Creek, BC
V1G 4H8

Dear Mr. Banham:

At its Regular Meeting of Council, August 8, 2005, for the City of Dawson Creek discussed their intent to participate in the South Peace Economic Development Commission and made the following motion:

POWELL/STEDEL,

"THAT Council appoint Mayor Wayne Dahlen as representative to the South Peace Economic Development Commission and Councillor Paul Gevatkoff as alternate representative; further, that Administration be directed to forward a letter to the South Peace Economic Development Commission advising of Council's appointments and intent to participate in the South Peace Economic Development Commission."

CARRIED

Please contact the undersigned if you should any questions regarding this matter.

Yours truly,

John Malcolm
Corporate Administrator

JM/lc



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PEACE RIVER REGIONAL DISTRICT

January 26, 2006

Mr. Harald Hansen
Administrator
Peace River Regional District
Box 810,
Dawson Creek, BC V1G 4H8

Dear Mr. Hansen:

I, Wayne Hiebert, Electoral Area 'D' Director, pursuant to Section 801.5(2) of the Local Government Act and Section 5 of the "South Peace Economic Development Commission Establishment By-law No. 1572, 2005", do hereby state my intention to participate in the South Peace Economic Development Commission.

Yours truly,

Director Wayne Hiebert
Electoral Area 'D'

PLEASE REPLY TO:

☐ BOX 810, DAWSON CREEK, BC V1G 4H8, TELEPHONE: (250) 784-3200 or 1-800-670-7773 FAX: (250) 784-3201
EMAIL: prrd_dc@peacerrrd.bc.ca

☐ 9912 - 106 AVENUE, FORT ST. JOHN, BC V1J 2N9, TELEPHONE: (250) 785-8084 FAX: (250) 785-1125
EMAIL: prrd_fsj@peacerrrd.bc.ca