



# REPORT

To: Chair and Directors

Report Number: ADM-BRD-149

From: Crystal Brown, Electoral Area Manager

Date: February 25, 2021

**Subject: Wonowon Community Safety Improvement Feasibility Study Contract Extension**

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## **RECOMMENDATION: [Corporate Unweighted]**

That the Regional Board receive the report titled “Wonowon Community Safety Improvements Feasibility Study Contract Extension - ADM-BRD-149” for information.

## **BACKGROUND/RATIONALE:**

On June 11, 2020, the Regional Board passed the following resolution:

*MOVED, SECONDED, and CARRIED*

That the Regional Board award RFP 15-2020 “Wonowon Community Safety Improvement – Feasibility Study” to Urban Systems Ltd., for a total cost of \$19,400 (excluding GST); further, that the Chair and the Chief Administrative Officer be authorized to sign the agreement on behalf of the PRRD.

On November 19, 2019, the PRRD received a petition from residents in Wonowon indicating that they would like the PRRD to undertake a feasibility study to look at options and costs for the installation of a trail and street lighting to improve the safety of the community for pedestrians and children, and to upgrade the existing gravel road to a paved standard to reduce dust and roughness.

In response to the petition, the Electoral Area Director authorized a grant from Area B Peace River Agreement funds to conduct a feasibility study to review the following options and costs for safety improvements for the community of Wonowon:

- Development of a trail concept examining both gravel and paved options.
- Development of street lighting concept.
- Development of full road reconstruction concept of the existing Wonowon Road, Wonowon Subdivision Road and Wonowon Extension Road. This includes completion of paving and drainage upgrades.
- Completion of Class ‘D’ construction cost estimates for all options, including professional fees for design and construction, as well as inspection and contract administration.

The contract for the feasibility study was awarded to Urban Systems. All components of the contract have been completed except for the public engagement. An open house was scheduled for the fall of 2020, but was cancelled due to COVID-19. The Electoral Area Director has indicated that she would like to proceed with the public engagement in 2021, and is considering conducting an online meeting in the spring. The initial contract with Urban Systems expired on November 23, 2020, and will require a 12 month contract extension.

**ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

**STRATEGIC PLAN RELEVANCE:**

- ☒ Not Applicable to Strategic Plan.

**FINANCIAL CONSIDERATION(S):**

The value of the Wonowon Community Safety Improvements Feasibility Study Contract is \$19,400 excluding taxes. A total of \$17,406 has been spent to date.

**COMMUNICATIONS CONSIDERATION(S):**

If the contract is renewed, a communication plan will be developed for the public engagement component.

**OTHER CONSIDERATION(S):**

If the residents of Wonowon choose to proceed with the safety improvements, it will require the establishment of a service, and electors will need to give their assent through an alternate approval process, assent voting (referendum), or a new petition. All construction and ongoing operational costs of the service would be borne by the benefiting area.

**Attachments:**

1. [June 4, 2020 Special Electoral Area Directors Committee Recommendation](#)