



## PEACE RIVER REGIONAL DISTRICT

### RURAL BUDGETS ADMINISTRATION COMMITTEE MEETING MINUTES

THURSDAY, JANUARY 21, 2021

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**LOCATION** Peace River Regional District Office, Dawson Creek, BC

#### ATTENDANCE

##### Directors

Director Goodings, Electoral Area 'B' (*Zoom*)  
Director Sperling, Electoral Area 'C'  
Director Hiebert, Electoral Area 'D'  
Director Rose, Electoral Area 'E' – Committee Chair

##### Staff

Shawn Dahlen, Chief Administrative Officer  
Tyra Henderson, Corporate Officer  
Teri Vetter, Chief Financial Officer  
Crystal Brown, Electoral Area Manager  
Paulo Eichelberger, GM of Environmental Services  
Trish Morgan, GM of Community Services  
Jeff McDonald, Communications Manager (*Zoom*)  
Kari Bondaroff, Environmental Services Manager  
David Sturgeon, Protective Services Manager  
Hunter Rainwater, Recorder

**1. CALL TO ORDER** The Chair called the meeting to order at 12:51 a.m.

#### 2. DIRECTORS' NOTICE OF NEW BUSINESS

Director Hiebert COVID 19 Funds Emails

#### 3. ADOPTION OF AGENDA

3.1 MOVED Director Sperling, SECONDED Director Hiebert,  
Adoption of Agenda That the Rural Budgets Administration Committee adopt the January 21, 2021 Meeting Agenda, as amended to include Director's new business:

**1. Call to Order**

**2. Directors' Notice of New Business**

**3. Adoption of Agenda**

**4. Gallery Comments or Questions**

**5. Adoption of Minutes**

5.1. Special Rural Budgets Administration Committee Draft Meeting Minutes of December 11, 2020

5.2. Rural Budgets Administration Committee Draft Meeting Minutes of December 17, 2020

**6. Business Arising from the Minutes**

**7. Delegations**

**8. Correspondence**

8.1. Fort St. John Minor Hockey Association – Thank you Letter

(Continued on next page)



Adoption of Agenda  
(Continued)

8.2. Fort St. John Festival Plaza – Thank you Letter

8.3. Federation of Canadian Municipalities – Membership Renewal

**9. Reports**

9.1. Grant Request – Fort St. John Public Library Association, FN-RBAC-044

9.2. Grant Request – Fort St. John Public Library Association, FN-RBAC-049

9.3. Grant Request – Step Up 'N' Ride Society, FN-RBAC-048

9.4. 2021 Gas Tax Funding, Fair Share & Peace River Agreement Funding Commitments, CS-RBAC-005

9.5. Function 120 Legislative Electoral Area Draft 2021 Budget, ADM-RBAC-010

9.6. Function 210 Community Park Draft 2021 Budget, CS-RBAC-007

9.7. Function 221 Sub Regional Recreation Draft 2021 Budget, FN-RBAC-055

9.8. Function 225 Kelly Lake Community Centre Draft 2021 Budget, CS-RBAC-014

9.9. Function 230 Tate Creek Community Centre Draft 2021 Budget, CS-RBAC-019

9.10. Function 260 Clearview Arena Draft 2021 Budget, CS-RBAC-008

9.11. Function 265 Buick Creek Arena Draft 2021 Budget, CS-RBAC-006

9.12. Function 280 Recreation & Culture Draft 2021 Budget, FN-RBAC-054

9.13. Function 285 Cemeteries Draft 2021 Budget, FN-RBAC-056

9.14. Function 290 Chetwynd Library Draft 2021 Budget, CS-RBAC-009

9.15. Function 295 Library Services Draft 2021 Budget, FN-RBAC-053

9.16. Function 310 Emergency Vehicle Draft 2021 Budget, CS-RBAC-010

9.17. Function 315 Charlie Lake Fire Draft 2021 Budget, CS-RBAC-011

9.18. Function 320 Chetwynd Rural Fire Draft 2021 Budget, CS-RBAC-012

9.19. Function 325 Dawson Creek/Pouce Coupe Fire Draft 2021 Budget, CS-RBAC-013

9.20. Function 330 Fort St. John Rural Fire Draft 2021 Budget, CS-RBAC-015

9.21. Function 335 Moberly Lake Rural Fire Draft 2021 Budget, CS-RBAC-016

9.22. Function 340 Taylor Rural Fire Draft 2021 Budget, CS-RBAC-017

9.23. Function 345 Tomslake Fire Draft 2021 Budget, CS-RBAC-018

9.24. Function 430 Rolla Creek Dyke Draft 2021 Budget, ENV-RBAC-012

9.25. Function 505 Area E Scramblevision Draft 2021 Budget, FN-RBAC-051

9.26. Function 510 Chetwynd TV Draft 2021 Budget, FN-RBAC-052

9.27. Function 525 North Pine TV Tower Draft 2021 Budget, ENV-RBAC-014

9.28. Function 601 Charlie Lake Sewer Draft 2021 Budget, ENV-RBAC-015

9.29. Function 602 Chilton Subdivision Sewer Draft 2021 Budget, ENV-RBAC-016

9.30. Function 603 North Peace Airport Subdivision Sewer Draft 2021 Budget, ENV-RBAC-017

9.31. Function 604 Friesen Subdivision Sewer Draft 2021 Budget, ENV-RBAC-018

9.32. Function 605 Harper Imperial Subdivision Sewer Draft 2021 Budget, ENV-RBAC-019

9.33. Function 606 Kelly Lake Sewer Draft 2021 Budget, ENV-RBAC-021

9.34. Function 607 Rolla Sewer Draft 2021 Budget, ENV-RBAC-022

9.35. Function 701 North Peace Airport Subdivision Water Draft 2021 Budget, ENV-RBAC-024

9.36. Function 702 Area B Potable Water Draft 2021 Budget, ENV-RBAC-023

9.37. December 2020 Interim Financial Report, FN-RBAC-050

**10. Discussion Item(s)**

10.1. Rural Loan Fund

**11. New Business**

11.1. COVID 19 Fund Emails

**12. Diary**

12.1. Diary Items

**13. Item(s) for Information**

*(Continued on next page)*



Adoption of Agenda  
(Continued)

13.1. RBAC Establishing Bylaw  
**14. Adjournment**

**CARRIED**

#### **4. GALLERY COMMENTS OR QUESTIONS**

#### **5. ADOPTION OF MINUTES**

5.1  
Dec. 11/20 Special RBAC  
Minutes  
MOVED Director Goodings, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee adopt the December 11, 2020  
Special Meeting Minutes.

**CARRIED**

5.2  
Dec. 17/20 RBAC Minutes  
MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee adopt the December 17, 2020  
Meeting Minutes.

**CARRIED**

#### **6. BUSINESS ARISING FROM THE MINUTES**

6.1  
Item #11.2 Synergy  
Group, December 17,  
2020  
MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee cancel the funding commitment  
of \$12,000, payable in the amount of \$6,000 each from Electoral Area D and  
Electoral Area E Peace River Agreement Funds, and in its place approve a funding  
commitment in the amount of \$15,300, payable in the amount of \$7,650 each  
from Electoral Area D Fair Share and Electoral Area E Fair Share, to be used in the  
establishment of a Synergy Group.

**CARRIED**

#### **7. DELEGATIONS**

#### **8. CORRESPONDENCE**

8.1  
Fort St. John Minor  
Hockey Association –  
Thank you Letter  
MOVED Director Goodings, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee receive the Thank You Letter  
from the Fort St. John Minor Hockey Association for information.

**CARRIED**

8.2  
Fort St. John Festival Plaza  
– Thank you Letter  
MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee receive the Thank You Letter  
dated January 4, 2021 from the City of Fort St. John regarding the Festival Plaza  
project for information.

**CARRIED**

8.3  
Federation of Canadian  
Municipalities –  
Membership Renewal  
MOVED Director Goodings, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee approve payment of \$4,949.96  
from Function 120, Legislative Electoral Area, for the 2021-2022 membership  
invoice from the Federation of Canadian Municipalities.

**CARRIED**



## 9. REPORTS

9.1

Grant Request – Fort St.  
John Public Library  
Association, FN-RBAC-044

MOVED Director Goodings, SECONDED Director Hiebert,

That the Rural Budgets Administration Committee authorize a grant commitment, in the amount of \$60,500, payable from Electoral Area B Fair Share for 2021 only, to be issued to the Fort St. John Public Library Association to assist operational costs.

**CARRIED**

MOVED Director Sperling, SECONDED Director Goodings,

That the Rural Budgets Administration Committee authorize a two year grant commitment beginning in 2021, in the amount of \$65,000 per year, with \$60,000 provided Function 295 – Library Services and \$5,000 provided from Electoral Area C Fair Share, to be issued to the Fort St. John Public Library Association to assist with operational costs; and further, That the grant in the amount of \$60,000 for 2021 be payable upon the approval of the 2021 Annual Budget.

**CARRIED**

9.2

Grant Request – Fort St.  
John Public Library  
Association, FN-RBAC-049

MOVED Director Sperling, SECONDED Director Hiebert,

That the Rural Budgets Administration Committee authorize a grant, in the amount of \$10,000, payable from Electoral Area C, Fair Share, to be issued to the Fort St. John Public Library Association in support of CLICK - Creating Literacy in Computer Knowledge program.

**CARRIED**

9.3

Grant Request – Step Up  
'N' Ride Society, FN-RBAC-  
048

MOVED Director Hiebert, SECONDED Director Sperling,

That the Rural Budgets Administration Committee authorize a grant commitment in the amount of \$25,000 per year for three years beginning in 2021, payable from Electoral Area D Fair Share in the amount of \$18,750 and Electoral Area E Fair Share in the amount of \$6,250, to be issued to Step Up 'N' Ride Society for the purpose of operating the service in both areas; and further, That the 2021 grant funds be payable upon the approval of the 2021 Annual Budget.

**CARRIED**

9.4

2021 Gas Tax Funding,  
Fair Share & Peace River  
Agreement Funding  
Commitments, FN-RBAC-  
005

MOVED Director Goodings, SECONDED Director Sperling,

That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$60,000, payable from Electoral Area B Fair Share, to be issued to the Legislated Electoral Area Function-120, to conduct facility condition assessments on the Cache Creek, Halfway Graham and Golata Creek Community Halls and the North Peace Fall Fair Grounds in 2021.

**CARRIED**

MOVED Director Goodings, SECONDED Director Sperling,

That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$10,000, payable from Area B Fair Share, to be issued to the Electoral Area Function-120, to conduct public engagement in Electoral Area B between the border of the Charlie Lake Fire Protection Area and Red Creek



9.4

2021 Gas Tax Funding,  
Fair Share & Peace River  
Agreement Funding  
Commitments, FN-RBAC-  
005  
(Continued)

Subdivision to examine if residents are interested in receiving fire protection from the Charlie Lake Fire Department.

**CARRIED**

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$15,000, payable from Electoral Area C Community Works Gas Tax Funds, to be issued to the Charlie Lake Fire Function-315, to conduct a facility condition assessment on the Charlie Lake Fire Hall in 2021.

**CARRIED**

MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$30,000, payable from Electoral Area E Community Works Gas Tax Funds, to be issued to the Electoral Area Function-120, to conduct facility condition assessments on the Moberly Lake and Jackfish Community Halls.

**CARRIED**

MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$15,000, payable from Electoral Area E Community Works Gas Tax Funds, to be issued to the Moberly Lake Fire Function-335, to conduct facility condition assessments on Moberly Lake Fire Hall in 2021.

**CARRIED**

MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$29,538, payable from Electoral Area E Peace River Agreement Funds – Spending Item 6 Fire Protection, to be issued to the Moberly Lake Fire function – 335, with \$15,000 being allocated to conduct public engagement and an elector approval process to amend the bylaws in anticipation of transitioning the Report – 2021 Gas Tax Funding, Fair Share & Peace River Agreement Funding Commitments January 21, 2021 Page 2 of 5 fire department to be operated directly by the Peace River Regional District and \$14,538 being allocated to reduce the tax requisition required to operate the service in 2021.

**CARRIED**

MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$15,000, payable from Electoral Area E Peace River Agreement Funds – Spending Item 6 Fire Protection, to be issued to the Chetwynd Rural Fire function-320, to conduct public engagement and an elector approval process to expand the boundaries of the Chetwynd Rural Fire Protection Area.

**CARRIED**

MOVED Director Goodings, SECONDED Director Rose,  
That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$5,000, payable from Electoral Area B Community Works Gas Tax Funds, and \$6,000, payable from Electoral Area E Community Works Gas Tax Funds, to be issued to the Electoral Area Function-120, for legal fees associated with transferring community properties to the community group operators.

**CARRIED**



9.5  
Function 120 Legislative  
Electoral Area Draft 2021  
Budget, ADM-RBAC-010

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 Budget for Function 120 - Legislative Electoral in the  
2021 Financial Plan.

**CARRIED**

MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee approve a funding commitment  
in the amount of \$15,000, payable from Electoral Area D Fair Share, to be issued  
to the Legislative Electoral Area Function – 120, to conduct public engagement and  
an elector approval process to create a service function for the rural seniors meals  
project.

**CARRIED**

MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee approve a funding commitment  
in the amount of \$15,000, payable from Electoral Area E Peace River Agreement  
Funds, Spending Item #4 – Assistance to Other Organizations, to be issued to the  
Legislative Electoral Area Function – 120, to conduct public engagement and an  
elector approval process to create a service function for the rural seniors meals  
project.

**CARRIED**

MOVED Director Goodings, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee approve a funding commitment  
in the amount of \$18,000, payable from Electoral Area B Peace River Agreement  
Funds, Spending Item #3 – Halls, Trails, and Walking Paths, to be issued to the  
Legislative Electoral Area Function – 120, to conduct public engagement and an  
elector approval process to create a service function for the Wonowon Subdivision  
Improvement Project.

**CARRIED**

9.6  
Function 210 Community  
Parks Draft 2021 Budget,  
CS-RBAC-007

MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for function 210 – Community Parks in the  
2021 Financial Plan.

**CARRIED**

9.7  
Function 221 Sub Regional  
Recreation Draft 2021  
Budget, FN-RBAC-055

MOVED Director Goodings, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 221 – Sub Regional Recreation  
in the 2021 Financial Plan.

**CARRIED**

9.8  
Function 225 Kelly Lake  
Community Centre Draft  
2021 Budget, CS-RBAC-  
014

MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for function 225 – Kelly Lake Community  
Centre in the 2021 Financial Plan.

**CARRIED**



- 9.9  
Function 230 Tate Creek  
Community Centre Draft  
2021 Budget, CS-RBAC-  
019
- MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for function 230 – Tate Creek Community  
Centre in the 2021 Financial Plan.
- CARRIED**
- 9.10  
Function 260 Clearview  
Arena Draft 2021 Budget,  
CS-RBAC-008
- MOVED Director Goodings, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for function 260 – Clearview Arena in the  
2021 Financial Plan.
- CARRIED**
- 9.11  
Function 265 Buick Arena  
Draft 2021 Budget, CS-  
RBAC-006
- MOVED Director Goodings, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for function 265 – Buick Arena in the 2021  
Financial Plan.
- CARRIED**
- 9.12  
Function 280 Recreation  
& Culture Draft 2021  
Budget, FN-RBAC-054
- MOVED Director Goodings, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 280 – Recreation & Culture in  
the 2021 Financial Plan.
- CARRIED**
- 9.13  
Function 285 Cemeteries  
Draft 2021 Budget, FN-  
RBAC-056
- MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 285 – Cemeteries in the 2021  
Financial Plan.
- CARRIED**
- 9.14  
Function 290 Chetwynd  
Library Draft 2021 Budget,  
CS-RBAC-009
- MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for function 290 – Chetwynd Library in the  
2021 Financial Plan.
- CARRIED**
- 9.15  
Function 295 Library  
Services Draft 2021  
Budget, FN-RBAC-053
- MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 295 – Library Services in the 2021  
Financial Plan.
- CARRIED**





- 9.16  
Function 310 Emergency  
Vehicle Draft 2021  
Budget, CS-RBAC-010
- MOVED Director Hiebert, SECONDED Director Rose,  
That the Rural Budgets Administration Committee approve an increase to the grant-in-aid that is provided to the City of Dawson Creek and District of Chetwynd to offset costs associated with providing rescue services in their respective Electoral Area D and E to \$5,000 each, and further, that the Committee recommend that the Regional Board include the draft 2021 budget as amended for function 310 – Emergency Rescue Vehicle in the 2021 Financial Plan.
- CARRIED**
- 9.17  
Function 315 Charlie Lake  
Fire Draft 2021 Budget,  
CS-RBAC-011
- MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for function 315 – Charlie Lake Fire in the 2021 Financial Plan.
- CARRIED**
- 9.18  
Function 320 Chetwynd  
Rural Fire Draft 2021  
Budget, CS-RBAC-012
- MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for function 320 – Chetwynd Rural Fire in the 2021 Financial Plan.
- CARRIED**
- 9.19  
Function 325 Dawson  
Creek/Pouce Coupe Fire  
Draft 2021 Budget, CS-  
RBAC-013
- MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for function 325 – Dawson Creek / Pouce Coupe Fire in the 2021 Financial Plan.
- CARRIED**
- 9.20  
Function 330 Fort St. John  
Rural Fire Draft 2021  
Budget, CS-RBAC-015
- MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for function 330 – Fort St. John Rural Fire in the 2021 Financial Plan.
- CARRIED**
- 9.21  
Function 335 Moberly  
Lake Rural Fire Draft 2021  
Budget, CS-RBAC-016
- MOVED Director Rose, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for function 335 – Moberly Lake Rural Fire in the 2021 Financial Plan.
- CARRIED**
- 9.22  
Function 340 Taylor Rural  
Fire Draft 2021 Budget,  
CS-RBAC-017
- MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for function 340 – Taylor Rural Fire in the 2021 Financial Plan.
- CARRIED**





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|--|---|
| 9.23<br>Function 345 Tomslake<br>Fire Draft 2021 Budget,<br>CS-RBAC-018                  | MOVED Director Hiebert, SECONDED Director Sperling,<br>That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for function 345 – Tomslake Fire in the 2021 Financial Plan.             |
| <b>CARRIED</b>   |   |
| 9.24<br>Function 430 Rolla Creek<br>Dyke Draft 2021 Budget,<br>ENV-RBAC-012              | MOVED Director Hiebert, SECONDED Director Goodings,<br>That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for Function 430 – Rolla Creek Dyking in the 2021 Financial Plan.        |
| <b>CARRIED</b>   |   |
| 9.25<br>Function 505 Area E<br>Scramblevision Draft 2021<br>Budget, FN-RBAC-051          | MOVED Director Rose, SECONDED Director Hiebert,<br>That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for Function 505 – Area E Scramblevision in the 2021 Financial Plan.         |
| <b>CARRIED</b>   |   |
| 9.26<br>Function 510 Chetwynd<br>TV Draft 2021 Budget, FN-<br>RBAC-052                   | MOVED Director Rose, SECONDED Director Sperling,<br>That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for Function 510 – Chetwynd TV in the 2021 Financial Plan.                  |
| <b>CARRIED</b>   |   |
| 9.27<br>Function 525 North Pine<br>TV Tower Draft 2021<br>Budget, ENV-RBAC-014           | MOVED Director Goodings, SECONDED Director Sperling,<br>That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for Function 525 – North Pine TV Tower in the 2021 Financial Plan.      |
| <b>CARRIED</b>   |   |
| 9.28<br>Function 601 Charlie Lake<br>Sewer Draft 2021 Budget,<br>ENV-RBAC-015            | MOVED Director Sperling, SECONDED Director Hiebert,<br>That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for Function 601 – Charlie Lake Sewer in the 2021 Financial Plan.        |
| <b>CARRIED</b>   |   |
| 9.29<br>Function 602 Chilton<br>Subdivision Sewer Draft<br>2021 Budget, ENV-RBAC-<br>016 | MOVED Director Hiebert, SECONDED Director Sperling,<br>That the Rural Budgets Administration Committee recommend that the Regional Board include the draft 2021 budget for Function 602 – Chilton Subdivision Sewer in the 2021 Financial Plan. |
| <b>CARRIED</b>   |   |



- 9.30  
Function 603 North Peace  
Airport Subdivision Sewer  
Draft 2021 Budget, ENV-  
RBAC-017
- MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 603 – North Peace Airport  
Subdivision Sewer in the 2021 Financial Plan.
- CARRIED**
- 9.31  
Function 604 Friesen  
Subdivision Sewer Draft  
2021 Budget, ENV-RBAC-  
018
- MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 604 – Friesen Subdivision Sewer  
in the 2021 Financial Plan.
- CARRIED**
- 9.32  
Function 605 Harper  
Imperial Subdivision  
Sewer Draft 2021 Budget,  
ENV-RBAC-019
- MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 605 – Harper Imperial  
Subdivision Sewer in the 2021 Financial Plan.
- CARRIED**
- 9.33  
Function 606 Kelly Lake  
Sewer Draft 2021 Budget,  
ENV-RBAC-021
- MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 606 – Kelly Lake Sewer in the  
2021 Financial Plan.
- CARRIED**
- 9.34  
Function 607 Rolla Sewer  
Draft 2021 Budget, ENV-  
RBAC-022
- MOVED Director Hiebert, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 607 – Rolla Sewer in the 2021  
Financial Plan.
- CARRIED**
- 9.35  
Function 701 North Peace  
Airport Subdivision Water  
Draft 2021 Budget, ENV-  
RBAC-024
- MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 701 – North Peace Airport  
Subdivision Water in the 2021 Financial Plan.
- CARRIED**
- 9.36  
Function 702 Area B  
Potable Water Draft 2021  
Budget, ENV-RBAC-023
- MOVED Director Goodings, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional  
Board include the draft 2021 budget for Function 702 – Area B Potable Water in  
the 2021 Financial Plan.
- CARRIED**



9.36  
Function 702 Area B  
Potable Water Draft 2021  
Budget, ENV-RBAC-023  
(continued)

MOVED Director Goodings, SECONDED Director Sperling,  
That the Rural Budgets Administration Committee recommend that the Regional Board give pre-budget approval for \$600,000 as shown in the draft 2021 capital budget for Function 702 – Area B Potable water, to move forward with procurement for the Rose Prairie water station capital works and complete full-scale expansion of the site infrastructure.

**CARRIED**

9.37  
December 2020 Interim  
Financial Report, FN-  
RBAC-050

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee receive the report titled “December 2020 Interim Financial Report – FN-RBAC-050” for discussion.

**CARRIED**

Director Goodings noted that she would like to give out one bursary and one scholarship, both of \$1,000 from Electoral Area B. the CFO said that she would look into it and get back to her.

#### **10. DISCUSSION ITEM(s)**

10.1  
Rural Loan Fund

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Rural Budgets Administration Committee receive the draft Rural Loan Fund Policy for discussion.

**CARRIED**

#### **11. NEW BUSINESS**

11.1  
UBCM - COVID 19 Start up  
Emails

The committee discussed the emails that they have been receiving from the UBCM EA rep regarding the COVID start up funds. The Regional Board has authorized RBAC to deal with the COVID start up funds and is happy with how it has been dealt with so far.

#### **12. DIARY**

12.1  
Diary Items

No changes were made to the Diary

#### **13. ITEMS FOR INFORMATION**

13.1  
RBAC Establishing Bylaw

The RBAC Establishing Bylaw was provided for the committee’s information.

#### **14. ADJOURNMENT**

14.1

The Chair adjourned the Meeting at 2:30 pm.

**CARRIED**