



DIRECTOR REPORT

To: Chair and Directors

Report Number: DR-EADC-004

From: Karen Goodings, Director

Date: February 18, 2021

Subject: Clearview Arena Dehumidification Project

PURPOSE / ISSUE:

I have a growing concern for dehumidification project at the Clearview Arena project, and would like to discuss the process of obtaining Force Engineering as a project manager for the project. Force Engineering is familiar with the Clearview Arena and it was them that brought the concern to our attention. Force Engineering has knowledge of the project and what they need to accomplish. While our arena committee volunteers are hands on, they may not have the necessary insight on this engineered project. An increase to the cost of the project to include Force Engineering as a project manager would be protecting the grant that we, the PRRD, gave to the society. This is another example of the need to have some oversight for our rural projects.

RECOMMENDATION / ACTION:

That the Electoral Area Directors receive the report title "Clearview Arena Dehumidification Project – DR-EADC-004" for discussion.

BACKGROUND/RATIONALE:

In April 2020, the Clearview Arena Society applied for a grant of \$160,000 to install a dehumidification unit in the arena to reduce moisture and erosion of the facility, and to hire a mechanical engineering firm to develop the plans for the unit. While PRRD staff are not coordinating this project (rather the Society is), they have liaised with the Society and recommended previously:

- To make a request to Force Engineering to project manage this project; and
- Increase the scope of work for Spline Engineering (the mechanical engineering firm) to include:
 - Development of tender documents
 - Assistance in selecting a contractor upon review of tenders
 - Conduct a start-up meeting with the successful contractor
 - Conduct a final inspection and provide as-built drawings.

It has now come to the attention of the Society that a structural engineer and structural building modifications may be required.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

Attachments:

1. Scope of Work - Clearview Arena Dehumidification Project
2. Spline Arena Drawings