



# PEACE RIVER REGIONAL DISTRICT

## Recreation and Cultural Grants-in-Aid

### Schedule “H” – Electoral Area B Bursary

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In accordance with Section 6(d) of the Rural Recreational & Cultural Grants-in-Aid Policy, at the Directors' discretion, grant allocations for each area may be budgeted and provided for post-secondary scholarships and bursaries. The guidelines for the Electoral Area B bursary are as follows.

**1) Bursary Amount**

There is one bursary of \$1,000 annually. The bursary will be awarded to a graduating student residing in Electoral Area 'B' of the Peace River Regional District.

**2) Bursary Application**

- a) All applicants must complete the Peace River Regional District Bursary Application in full and should include a cover letter explaining the applicant's qualifications and ambitions.
- b) Completed applications are to be submitted directly to the school's Academic Advisor.

**3) Residency Requirement**

- a) Applicants must have resided in Electoral Area 'B' a minimum of 12 consecutive months prior to bursary application to be eligible.
- b) Applicants must be currently enrolled as a grade 12 student with School District No. 60 Peace River North.

**4) Registration**

Applicants must show proof of acceptance/or application to a post-secondary educational institute to be eligible to apply for the bursary.

**5) Adjudication Process**

- a) Bursary applications will be adjudicated by a selection committee appointed by School District No. 60.
- b) Bursary applications will be adjudicated on the basis of residency, academic standing, community involvement, financial need and acceptance at a post-secondary institution.

**6) Notification of Award Recipients**

Prior to June 30th of each year, North Peace Secondary School must advise the Peace River Regional District of the award recipient's name, address, Social Insurance Number and telephone number.

**7) Bursary Award**

- a) The Bursary will be awarded at either the annual North Peace Secondary or Prespatou Secondary School Graduation Ceremonies.
- b) Recipients may claim their scholarship in writing from the Peace River Regional District at:  
**Box 810**  
**Dawson Creek, BC V1G 4H8**  
**Email: [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)**
- c) The written request must include the following information:
  - **Full Name, mailing address and Social Insurance Number (to issue T4A Statement)**
  - **Confirmation of registration at a post-secondary institute;**
  - **Proof of payment for eligible expenses (tuition, text books and/or course materials)**
- d) Once registration and eligible expenses are confirmed by the Regional District, a cheque will be mailed to the student for the amount of the scholarship.
- e) By the end of February, the Peace River Regional District will mail scholarship recipients a T4A Statement (in accordance of the Income Tax Act) required for filing an income tax return.
- f) Scholarship winners may apply to defer or carry over their awards for a period of up to one year in writing to the Chief Financial Officer.



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## Recreation and Cultural Grants-in-Aid Schedule "H" – Electoral Area B Bursary

### Electoral Area B - Bursary Application

Name: \_\_\_\_\_ Social Insurance Number: \_\_\_\_\_

Street Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address (if different than above): \_\_\_\_\_

What career do you intend to pursue? \_\_\_\_\_

Why? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What post-secondary school(s) do you hope to attend? Do you plan to attend full-time or part-time studies?

\_\_\_\_\_

How will this bursary assist you? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe your community involvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***\* This application must include a proof of acceptance or application to one or more post-secondary institutions and a copy of your last semester or term grades.***

***\* A Social Insurance Number and permanent mailing address are required for the issuance of the T4A Statement.***