



REPORT

To: Chair and Directors

Report Number: ENV-BRD-029

From: Rural Budgets Administration Committee

Date: February 17, 2021

Subject: Function 602 Chilton Subdivision Sewer 2021 Draft Budget

The following recommendation from the January 21, 2021 Rural Budgets Administration Committee meeting is being presented to the Regional Board for its consideration:

RECOMMENDATION: [Corporate Weighted]

That the Regional Board include the draft 2021 budget for Function 602 – Chilton Subdivision Sewer in the 2021 Financial Plan.

BACKGROUND/RATIONALE:

The 2021 Budget Process and 2021 Budget Calendar were approved at the November 12, 2020 Board meeting. The 2021 budget is based on core expenses and presents any proposed non-core expenses as supplemental items, as required.

The 2021 draft budget is currently at \$111,649, an increase of 28,202 or 33.8% from 2020. As per the Rural Budgets Administration Committee meeting on December 17, 2020, a \$50,000 Area D - Gas Tax allocation was approved to fund the 2021 condition assessment for this function.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness
- ☒ Develop a Corporate Asset Management Program

FINANCIAL CONSIDERATION(S):

Highlights of increases and decreases in the 2021 draft budget are provided below:

- Funding Sources:
 - Parcel Tax – \$35,000 (no change).
 - PRA – decrease of \$50,000.
 - Deficit – decrease of \$1,553.

Net sum of the increase in overall revenue is \$28,202.

- Operations:
 - Wages, benefits, WCB, Contingency – decrease of \$2,670.
 - Insurance – decrease of \$183.
 - General operations – increase of \$22,515.
 - Allocations (Admin and Fleet) – increase of \$3,663.

The net sum of the increase in overall expense is \$28,202.

The balance of the operational reserve, including the estimated 2020 surplus is \$33,828, and the balance of the capital reserve is \$33,798.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Function 602 Chilton Sewer Draft 2021 Budget and Parcel Tax