



REPORT

To: Chair and Directors

Report Number: ENV-BRD-028

From: Rural Budgets Administration Committee

Date: February 17, 2021

Subject: Function 601 Charlie Lake Sewer Draft 2021 Budget

The following recommendation from the January 21, 2021 Rural Budgets Administration Committee meeting is being presented to the Regional Board for its consideration:

RECOMMENDATION: [Corporate Weighted]

That the Regional Board include the draft 2021 budget for Function 601 – Charlie Lake Sewer in the 2021 Financial Plan.

BACKGROUND/RATIONALE:

The 2021 Budget Process and 2021 Budget Calendar were approved at the November 12th Board meeting. The 2021 budget is based on core expenses and presents any proposed non-core expenses as supplemental items, as required.

The 2021 draft budget is currently at \$1,206,258, a 22.67% decrease from 2020. This is primarily due to a reduction in overall expenses.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness

FINANCIAL CONSIDERATION(S):

Highlights of increases and decreases in the draft 2021 Charlie Lake Sewer budget include:

Funding Sources:

- Parcel Tax – \$71,258 (no change).
- 2020 Surplus – decrease of \$291,907.
- User Fees – increase of \$14,500
- PRA - \$100,000 (no change).
- Trucked Waste Fees Residential and Commercial - \$675,000 (no change).
- Fees (connection and call-out) – decrease of \$31,000.

Net sum of the decrease in overall revenue is \$308,407.

Operations:

- Wages, benefits, WCB, Contingency – decrease of \$18,837.
- Insurance – increase of \$353.
- General operations – increase of \$8,197.
- Legal, consulting, studies/plans – decrease of \$24,808.
- Allocations (Admin and Fleet) – increase of \$3,914.
- Contractual Obligations – increase of \$51,238.
- Transfer to Reserves – decrease of \$298,464.
- Fees – decrease of \$30,000.

Net sum of the decrease in overall expense is \$308,407.

Operating Reserve

- The balance of the operational reserve: \$103,557.

Capital Reserves

- The balance of the capital reserves are:
 - a. CL Treatment & Disposal: \$366,609.
 - b. CL Trucked Waste Receiving Facility: \$594,068.
 - c. DCC Reserve: \$280,423.
 - d. General Capital Reserve: \$517,500.

COMMUNICATIONS CONSIDERATION(S):

None.

OTHER CONSIDERATION(S):

None.

Attachments:

1. Function 601 Charlie Lake Sewer Draft 2021 Budget and Parcel Tax.