

Peace River Regional District
Budget Report by Cost Centre



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General Operating Fund

100 Administrative

	2020 Actuals	2020 App. Budget	2021
			1. Provisional Budget
REVENUES			
1-0010 Requisition			
01-1-0010-0010 Electoral	(2,619,302)	(2,619,302)	(2,617,555.00)
Total 1-0010 Requisition	(2,619,302)	(2,619,302)	(2,617,555.00)
1-0020 Surplus/Deficit			
01-1-0020-0020 Surplus/Deficit	(1,422,047)	(1,422,047)	(1,130,000.00)
Total 1-0020 Surplus/Deficit	(1,422,047)	(1,422,047)	(1,130,000.00)
1-0030 Grants			
01-1-0030-0000 General	(31,233)	(35,000)	
01-1-0030-0031 Provincial Grants-in-lieu	(457,407)	(122,400)	(450,000.00)
01-1-0030-0033 Provincial	(108,641)		
01-1-0030-0034 Municipal Grants-in-lieu	(3,570)	(20,400)	
01-1-0030-0037 Provincial Conditional	(700,000)		
01-1-0030-0038 Federal Conditional		(166,464)	
Total 1-0030 Grants	(1,300,851)	(344,264)	(450,000.00)
1-0040 Recovery of Costs			
01-1-0040-0000 General - Recovery of Costs	(17,605)	(40,000)	
01-1-0040-0040 Administration Fees	(695,540)	(543,375)	(684,218.00)
Total 1-0040 Recovery of Costs	(713,145)	(583,375)	(684,218.00)
1-0070 Investment Income			
01-1-0070-0000 General - Investment Income	(133,188)		
01-1-0070-0071 Interest on Reserves	(31,681)		
Total 1-0070 Investment Income	(164,869)		
1-0120 Administration			
01-1-0120-0040 Administration Fees	(5,495)		
01-1-0120-0123 Sale of assets	2,540		
Total 1-0120 Administration	(2,955)		
TOTAL REVENUES	(6,223,169)	(4,968,988)	(4,881,773.00)
EXPENDITURES			
2-1000 General Expenditures			
01-2-1000-1010 Wages - Full Time	129,371	133,724	114,691.00
01-2-1000-1030 Benefits	32,065	38,916	30,693.00
01-2-1000-1040 WCB	(48)		1,663.00
01-2-1000-2030 Phone/Internet	39,006	43,350	43,350.00
01-2-1000-2050 Miscellaneous	3,348	4,577	4,500.00
01-2-1000-2055 Contingency		28,100	40,776.00
01-2-1000-2065 Insurance - Property	5,100	5,000	5,233.00
01-2-1000-2070 Insurance - Liability	12,927	1,500	12,381.00
01-2-1000-2080 Insurance - AD&D	226	250	227.00
01-2-1000-2110 R&M - Buildings	175,067	177,000	185,000.00
01-2-1000-2120 R&M - Equipment	3,827	5,000	5,200.00

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01-2-1000-2150 Electricity	22,915	25,000	25,000.00
01-2-1000-2160 Natural Gas	12,558	10,716	13,500.00
01-2-1000-2180 Utilities - Other	3,965	4,266	4,250.00
01-2-1000-3010 Travel	(66)		
01-2-1000-3016 Mileage	330		1,000.00
01-2-1000-3020 Meals	264	2,601	5,000.00
01-2-1000-3030 Training & Development	9,024	10,000	10,000.00
01-2-1000-3035 PRRD internal events	3,034	10,000	10,000.00
01-2-1000-3050 Memberships	8,074	4,590	7,500.00
01-2-1000-3100 Contract for Services	15,559	10,000	45,000.00
01-2-1000-4010 Rent/Lease	31,069	31,000	33,000.00
01-2-1000-5010 Advertising Services	6,991		7,000.00
01-2-1000-5020 Consulting Services	5,900	36,934	10,000.00
01-2-1000-5030 Legal Services	131,318	63,464	72,000.00
01-2-1000-5110 Supplies - Warehouse	4,322		10,000.00
01-2-1000-5114 Covid Supplies	2,305		5,000.00
01-2-1000-5120 Supplies - Office	40,202	75,000	50,500.00
01-2-1000-5140 Minor Capital		10,000	
Total 2-1000 General Expenditures	698,653	730,988	752,464.00
2-1100 Administration			
01-2-1100-1110 Banking Fees	5,463	8,219	6,000.00
01-2-1100-1120 Bad Debts		1,040	1,040.00
01-2-1100-1140 Audit Fees	21,525	29,183	29,183.00
Total 2-1100 Administration	26,988	38,442	36,223.00
2-1150 Allocations			
01-2-1150-1190 PRRD Vehicles	23,920	23,920	40,214.00
Total 2-1150 Allocations	23,920	23,920	40,214.00
2-1200 Finance			
01-2-1200-1010 Wages - Full Time (FIN)	610,000	694,600	688,985.00
01-2-1200-1020 Wages - Part Time (FIN)	52,320		57,758.00
01-2-1200-1030 Benefits (FIN)	157,615	201,434	199,677.00
01-2-1200-1040 WCB (FIN)	7,437		9,990.00
01-2-1200-2050 Miscellaneous (FIN)	871		1,500.00
01-2-1200-3010 Travel (FIN)	2,295	15,500	10,000.00
01-2-1200-3016 Mileage - in region (FIN)	967	2,500	2,500.00
01-2-1200-3020 Meals (FIN)	48	2,500	2,500.00
01-2-1200-3030 Training & Development (FIN)	9,731	10,500	15,000.00
01-2-1200-3040 Conferences & Seminars (FIN)	500	4,000	4,500.00
01-2-1200-3050 Memberships (FIN)	2,007	3,000	4,400.00
01-2-1200-3060 Meetings (FIN)		1,000	500.00
01-2-1200-3100 Contract for Services (FIN)	825		
01-2-1200-4400 Upgrades - Software	976	25,000	1,000.00
01-2-1200-4425 Software & Software Licencing (FIN)	22,237	1,000	46,100.00

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01-2-1200-5010 Advertising Services (FIN)	1,134	2,000	1,500.00
01-2-1200-5020 Consulting Services (FIN)	140,450	125,000	35,000.00
01-2-1200-5030 Legal Service (FIN)		5,000	5,000.00
01-2-1200-5115 Supplies - General		2,500	
01-2-1200-5120 Supplies - Office (FIN)	2,574	1,000	3,000.00
Total 2-1200 Finance	1,011,987	1,096,534	1,088,910.00
2-1300 Corporate Services			
01-2-1300-1010 Wages - Full Time (CORP)	697,738	764,663	741,263.00
01-2-1300-1020 Wages - Part Time (CORP)	20,438	19,330	22,500.00
01-2-1300-1030 Benefits (CORP)	146,675	214,550	207,554.00
01-2-1300-1040 WCB (CORP)	6,878		7,200.00
01-2-1300-3010 Travel (CORP)	(311)	15,975	5,000.00
01-2-1300-3016 Mileage (CORP)	562	4,000	750.00
01-2-1300-3020 Meals (CORP)		1,500	500.00
01-2-1300-3030 Training & Development (CORP)	1,843	5,150	7,650.00
01-2-1300-3050 Memberships (CORP)	247	1,200	1,100.00
01-2-1300-3060 Meetings (CORP)	230	800	800.00
01-2-1300-3100 Contract for Services (CORP)	12,840	13,000	15,000.00
01-2-1300-5120 Supplies - Office (CORP)	973	1,800	1,500.00
Total 2-1300 Corporate Services	888,113	1,041,968	1,010,817.00
2-1400 IT			
01-2-1400-1010 Wages - Full Time (IT)	384,351	383,742	385,647.00
01-2-1400-1030 Benefits (IT)	92,398	109,835	104,243.00
01-2-1400-1040 WCB (IT)	4,380		5,592.00
01-2-1400-1190 PRRD Vehicles (IT)		1,836	1,872.00
01-2-1400-2030 Internet Fibre Service	31,366	32,000	30,000.00
01-2-1400-2120 IT Managed Service Provider	79,940	105,000	105,000.00
01-2-1400-3010 Travel (IT)	423	8,000	2,000.00
01-2-1400-3016 Mileage - In region (IT)	130	350	357.00
01-2-1400-3020 Meals - In region (IT)	235	1,200	500.00
01-2-1400-3030 Training & Development (IT)	4,682	3,625	9,625.00
01-2-1400-3040 Conferences & Seminars (IT)		3,875	3,875.00
01-2-1400-3050 Memberships (IT)	248	750	750.00
01-2-1400-3060 Meetings (IT)	136	510	520.00
01-2-1400-3100 Contract for Services (IT)		2,550	2,601.00
01-2-1400-4405 Network Infrastructure	19,526	29,100	38,600.00
01-2-1400-4410 Computer Equipment Refresh	29,818	21,800	36,900.00
01-2-1400-4415 EOC Technology	8,600	9,100	4,300.00
01-2-1400-4425 Software and Software Licensing	55,153	41,580	54,730.00
01-2-1400-4430 Technology supplies and maintenance	27,425	14,500	18,650.00
01-2-1400-4435 Website Maintenance and Upgrades	20,983	27,234	27,778.00
01-2-1400-5010 Advertising Services (IT)		2,500	
01-2-1400-5020 Consulting Services (IT)		155,000	5,000.00

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01-2-1400-5120 Supplies - Office (IT)	422	2,500	2,000.00
01-2-1400-8120 Transfer to Operating Reserve (IT)			30,000.00
Total 2-1400 IT	760,216	956,587	870,540.00
2-1500 HR			
01-2-1500-0000 General (HR)	908	1,500	1,530.00
01-2-1500-4600 Labour Relations (HR)		180,000	183,600.00
01-2-1500-4605 Recruitment (HR)	30,855	100,000	104,260.00
01-2-1500-5010 Advertising Services (HR)	21,086	32,000	32,640.00
01-2-1500-5020 Consulting Services (HR)		25,000	49,000.00
01-2-1500-5030 Legal Services (HR)	21,651	35,000	35,700.00
01-2-1500-8120 Transfer to Operating Reserve	210,000	210,000	153,000.00
Total 2-1500 HR	284,500	583,500	559,730.00
2-1800 Communications			
01-2-1800-1010 Wages - Full Time (COM)	84,365	151,950	160,000.00
01-2-1800-1030 Benefits (COM)	23,441	44,100	46,400.00
01-2-1800-1040 WCB (COM)	1,041		1,200.00
01-2-1800-3010 Travel (COM)		2,000	2,000.00
01-2-1800-3016 Mileage (COM)	11	4,200	4,200.00
01-2-1800-3020 Meals - Communications	71	1,550	1,550.00
01-2-1800-3030 Training & Development (COM)	1,294	3,225	3,225.00
01-2-1800-3050 Memberships (COM)	727	800	800.00
01-2-1800-3100 Contract for services (COM)	87,766	91,000	92,000.00
01-2-1800-4425 Software and Software Licensing (COM)	17,462	1,400	1,400.00
01-2-1800-5012 Board specific mailouts, ads, etc. (COM)	204	5,100	5,100.00
01-2-1800-5013 Corporate Displays (COM)	2,281	19,000	19,000.00
01-2-1800-5014 Corporate Promotional Items (COM)		18,300	18,300.00
01-2-1800-5017 Regional Promotion/Marketing (COM)	4,934	15,000	15,000.00
01-2-1800-5018 Tradeshow (COM)		5,100	5,100.00
01-2-1800-5019 Community+Stakeholders Information		5,100	5,100.00
01-2-1800-5020 Consulting Services (COM)	411	20,000	40,000.00
01-2-1800-5055 Mass Communication Notification System	2,592		
01-2-1800-5120 Supplies - Office (COM)	151	500	500.00
01-2-1800-5140 Minor Capital (COM)		5,500	
01-2-1800-6230 Insurance - Vehicles & Equip. (COM)		1,224	
Total 2-1800 Communications	226,751	395,049	420,875.00
2-3300 Regional Initiatives			
01-2-3300-5060 Studies, Plans and Assessments	180		
Total 2-3300 Regional Initiatives	180		
2-3400 Development Services Projects			
01-2-3400-3402 Site C Monitoring	108,641		
01-2-3400-3436 Subdiv and Servicing Bylaw	13,203		
Total 2-3400 Development Services Projects	121,844		
2-4100 Park - Blackfoot			

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01-2-4100-3020 Meals - in region (BLKFT)			
Total 2-4100 Park - Blackfoot			
2-8100 Transfers to Reserve			
01-2-8100-8110 Capital Reserve	102,000	102,000	102,000.00
01-2-8100-8120 Operating Reserve	700,000		
01-2-8100-8150 Interest on reserves	31,681		
Total 2-8100 Transfers to Reserve	833,681	102,000	102,000.00
TOTAL EXPENDITURES	4,876,833	4,968,988	4,881,773.00
CAPITAL REVENUES			
7-0020 Surplus/Deficit			
01-7-0020-0020 Surplus/Deficit	(171,500)	-171,500	(270,000.00)
Total 7-0020 Surplus/Deficit	(171,500)	-171,500	(270,000.00)
7-0030 Grants			
01-7-0030-0037 Provincial Conditional	(22,555)		
Total 7-0030 Grants	(22,555)		
TOTAL CAPITAL REVENUES	(194,055)	-171,500	(270,000.00)
CAPITAL EXPENDITURES			
8-8500 Transfer to General Capital Fund			
01-8-8500-8501 Furniture, Fixtures, Equipment	31,684	46,500	
01-8-8500-8508 IT Infrastructure	94,185	125,000	270,000.00
Total 8-8500 Transfer to General Capital Fund	125,869	171,500	270,000.00
TOTAL CAPITAL EXPENDITURES	125,869	171,500	270,000.00
Surplus / Deficit	(1,414,522)		

Peace River Regional District - 2021 Working Papers

EXHIBIT 1-B

Administration

Category
[1-1200](#)

Basis of Apportionment: Converted Hospital Assessments - Land & Improvements

Tax Rate or Other Limitations: None

LGA s. 800 (2) (a)

	Requisition Amount	Tax Rate Per 1000	Figures for Apportionment	Percent
Tumbler Ridge	54,518	0.0808	67,460,430	2.08%
Dawson Creek	207,941	0.0808	257,307,031	7.94%
Hudson's Hope	32,615	0.0808	40,358,425	1.25%
Fort St. John	420,274	0.0808	520,048,915	16.06%
Taylor	35,007	0.0808	43,318,014	1.34%
Pouce Coupe	9,635	0.0808	11,922,842	0.37%
Chetwynd	50,910	0.0808	62,996,847	1.94%
Area B	799,480	0.0808	989,279,946	30.54%
Area C	189,304	0.0808	234,245,222	7.23%
Area D	476,903	0.0808	590,122,366	18.22%
Area E	340,967	0.0808	421,914,121	13.03%
<i>See Area E Jurisdiction Split Below</i>				
Total	2,617,555	0.0808	3,238,974,159	100.00%
Area E - Jurisdiction 759	337,652		417,811,485	99.03%
Area E - Jurisdiction 760	3,316		4,102,636	0.97%
	340,967		421,914,121	100%

	<u>Last Year</u>	<u>Change %</u>	<u>Change \$</u>
Requisition	2,619,302	-0.07%	(1,747)
Assessment	3,288,759,280	-1.51%	(49,785,121)
Tax Rate	0.0796	1.47%	0.0012

Class 1 - Residential Total All Other Classes

