



# REPORT

To: Chair and Directors

Report Number: FN-BRD-043

From: Teri Vetter, Chief Financial Officer

Date: February 11, 2021

**Subject: Establishment of Service Functions**

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The Regional Board deferred consideration of the following recommendations from its August 18, 2020 special meeting:

**RECOMMENDATION #1: [Corporate Unweighted]**

That the Regional Board consider Tumbler Ridge Museum Foundation for the establishment of a Museum service function in the region.

**RECOMMENDATION #2: [Corporate Unweighted]**

That the Regional Board consider Tumbler Ridge Global Geopark Society for the establishment of a Geopark service function in the region.

**RECOMMENDATION #3: [Corporate Unweighted]**

That the Regional Board decline the establishment of a service function to support PRRD funded hockey events in the region.

**BACKGROUND/RATIONALE:**

At its June 11, 2020 meeting, the Regional Board resolved to evaluate and determine whether service functions should be established for the Tumbler Ridge Museum Foundation (TRMF), Tumbler Ridge Global Geopark Society (TRGGS), Shock Trauma Airlift Rescue Society (STARS), and regional hockey events. The purpose for the evaluation was to remain aligned with the Regional Grant-in-Aid Policy which states that an evaluation is to be undertaken for all grant contributions issued to support operation funding for more than three consecutive years in excess of more than \$50,000, to determine whether a service function should be established to provide ongoing operational funding beyond five years. Multi-year contributions to these organizations fall within the Regional Grant-in-Aid Policy parameters and are detailed in the attached report titled 'Establishing a Service Function – Regional Grant-in-Aid Contributions', which was considered by the Board at its August 18, 2020 special meeting.

Following consideration of the attached report at its August 18, 2020 special meeting, the Board made the following motion:

*MOVED, SECONDED and CARRIED*

'That the Regional Board consider STARS - Shock Trauma Airlift Rescue Society for the establishment of an Air Ambulance service function in the region' and the report titled "Establishing a Service Function – Regional Grant-in-Aid Contributions – FN-BRD-013" until the Board had been provided with a report on the anticipated 2020 surplus balance of Function 275 – Grants to Community Organizations, and the potential to use the

surplus to fund Regional Grants-in-Aid and Economic Development projects in the 2021 budget year, as the Board determines a path forward for economic development and grants to community organizations.

The report referenced in the above resolution, titled '[2020 Surplus from F275 - Grants to Community Organizations](#)' was received by the Board for discussion at its September 10, 2020 meeting.

As the Board had been presented with the report on anticipated surplus funds as requested, it could now consider the resolution on the floor and corresponding report which had been deferred from its August 18, 2020 special meeting. The deferred items were presented to the Board for consideration at its October 8, 2020 meeting in the report titled '[Establishing a Service Function - Regional Grant-in-Aid Contributions](#)'. The Board voted on the deferred resolution on the floor and resolved to establish an air ambulance service function in the region.

The corresponding report and its three remaining recommendations were not considered at that time and are being presented to the Board today for its consideration.

### ALTERNATIVE OPTIONS:

1. That the Regional Board consider the inclusion of Tumbler Ridge Museum, Tumbler Ridge Global Geopark Society and Hockey Canada in Function 140 – Economic Development in 2022 once an Economic Development Strategy is complete.
2. That the Regional Board provide further direction.

### STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan.

### FINANCIAL CONSIDERATION(S):

#### Tumbler Ridge Global Geopark Society (TRGGS)

Since 2014, the total PRRD grant contribution paid to TRGGS is \$660,000. A total of \$630,000 was paid from Function 275, Grants to Community Organizations and \$30,000 was paid from Function 140, Economic Development. TRGGS submitted a breakdown of grant expenditures which indicates for each annual operational period (April 1 to March 31) how grant funding was used. TRGGS clearly demonstrates the majority of the grant funds were used to support core operational costs such as wages and administration. In 2014/15, a surplus of \$9,694 is shown as carried forward to 2015/16, a surplus of \$121,256 carried forward to 2016/17, and a surplus of \$18,453 carried forward to 2017/18. All grant funding provided was issued to support operational expenses. See the list of grants paid by the PRRD below.

2018 - 2020 (\$125,000/year)	\$375,000
2017	\$ 55,000
2015	\$200,000
2014	<u>\$ 30,000</u>
<b>Total</b>	<b>\$660,000</b>

**Tumbler Ridge Museum Foundation (TRMF)**

Since 2013, the total amount of PRRD grant contributions paid to TRMF is \$1,378,992. A total of \$1,128,992 was paid from Function 140, Economic Development and issued to support operational costs. The remaining \$250,000 includes a grant in the amount of \$5,000 and one in the amount of \$75,000 paid from Function 275, Grants to Community Organizations for special events that were held in 2013, and one in the amount of \$170,000 paid from Function 140, Economic Development to assist with improvements for the Dinosaur Discovery Gallery done in 2013. TRMF has provided a breakdown of how the grant funds are used to support operational expenses, not including the event and project specific funds from 2013. The annual grant contributions are itemized by year and applied as a percentage to certain operational expense categories. Based on the breakdown, the majority of the grant funding from the PRRD is used for wages and benefits. Below is a list of grants paid by the PRRD.

2020	\$ 110,000
2019	\$ 93,992
2015 – 2018 (\$200,000/year)	\$ 800,000
2014	\$ 125,000
2013	\$ 5,000
2013	\$ 75,000
2013	<u>\$ 170,000</u>
<b>Total</b>	<b>\$1,378,992</b>

**Hockey Canada Events**

The PRRD has provided a total of \$389,500 in grant contributions to support the Hockey Canada events held in the region. A total of \$209,500 was paid from Function 140, Economic Development, \$135,000 from Function 275, Grants to Community Organizations and \$45,000 was paid from Function 130, Administrative Fiscal and Other. All funds were issued to City of Dawson Creek for the purposes of hosting Hockey Canada events as outlined below.

2012	\$ 5,000	U18 National Women's Championships
2015	\$ 75,000	U17 Men's World Hockey Challenge
2017	\$100,000	U17 World Men's Hockey Challenge
2019	\$109,500	World Junior Hockey Challenge
2020	<u>\$100,000</u>	U18 National Women's Championship (November 2020)
<b>Total</b>	<b>\$389,500</b>	

**COMMUNICATIONS CONSIDERATION(S):**

None at this time.

**OTHER CONSIDERATION(S):**

None at this time

**Attachments:**

1. Establishing a Service Function – Regional Grant-in-Aid Contributions report (August 18, 2020 Special Board meeting)
2. TRMF Breakdown of PRRD Funds
3. TRGG breakdown of PRRD Funds.