



PEACE RIVER REGIONAL DISTRICT

HEALTH CARE SCHOLARSHIP COMMITTEE MEETING MINUTES

FRIDAY, JANUARY 29, 2021

LOCATION Peace River Regional District Office, Dawson Creek, BC

ATTENDANCE

Directors

Chair Rose, Electoral Area 'E'
Vice-Chair Ackerman, City of Fort St. John (*via teleconference*)
Director Sperling, Electoral Area 'C' (*via teleconference*)
Director Bumstead, City of Dawson Creek
Director Heiberg, District of Hudson's Hope

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Teri Vetter, Chief Financial Officer
Tab Young, Deputy Corporate Officer
Jeff McDonald, Communications Manager (*via teleconference*)
Trevor Ouellette, IT Manager
Kori Elden, Recorder

Alternate Directors

Alternate Director Kirby, District of Tumbler Ridge
(*via teleconference*)

Others

Angela De Smit, Northern Health (*via teleconference*)

Absent Directors

Director Bertrand, District of Tumbler Ridge

1. CALL TO ORDER The Chair called the meeting to order at 1:10 p.m.

2. ELECTION OF CHAIR

The Corporate Officer called for nominations for the Chair of the Health Care Scholarship Committee.

Director Sperling nominated Director Rose for the Chair.
Director Bumstead seconded the nomination.

Director Rose accepted the nomination.

The Corporate Officer called for a second time for nominations for the Health Care Scholarship Committee Chair.

The Corporate Officer called for a third time for nominations for the Health Care Scholarship Committee Chair.

Hearing none, the Corporate Officer declared Director Rose the Chair of the Health Care Scholarship Committee.



ELECTION OF VICE-CHAIR

The Corporate Officer called for nominations for the Vice-Chair of the Health Care Scholarship Committee.

Director Sperling nominated Director Ackerman for the Vice-Chair.

Director Rose seconded the nomination.

Director Ackerman accepted the nomination.

The Corporate Officer called for a second time for nominations for the Health Care Scholarship Committee Vice-Chair.

The Corporate Officer called for a third time for nominations for the Health Care Scholarship Committee Vice-Chair.

Hearing none, the Corporate Officer declared Director Ackerman the Vice-Chair of the Health Care Scholarship Committee.

Chair Rose assumed the Chair at 1:13 p.m.

3. DIRECTORS' NOTICE OF NEW BUSINESS

4. ADOPTION OF AGENDA

4.1

Adoption of Agenda

MOVED Director Bumstead, SECONDED Director Heiberg,

That the Health Care Scholarship Committee adopt the January 29, 2021 Meeting Agenda:

1. **Call to Order**
2. **Election of Chair and Vice Chair**
3. **Directors' Notice of New Business**
4. **Adoption of Agenda**
5. **Gallery Comments or Questions**
6. **Adoption of Minutes**
 - 6.1 Health Care Scholarship Committee Draft Meeting Minutes of October 1, 2020
7. **Business Arising from the Minutes**
8. **Delegations**
9. **Correspondence**
10. **Reports**
 - 10.1 PRRD Health Care Scholarship Program – Progress Update and Subscription Statistics, FN-HCSC-004
 - 10.2 Nursing Recruitment and Retention in Northeast BC, ADM-HCSC-002
11. **New Business**
12. **Diary**
 - 12.1 Diary Items
13. **Item(s) for Information**
 - 13.1 Terms of Reference
14. **Adjournment**

CARRIED



5. GALLERY COMMENTS OR QUESTIONS

6. ADOPTION OF MINUTES

- 6.1
Oct. 1/20 HCSC Minutes
- MOVED Director Heiberg, SECONDED Director Bumstead,
That the Health Care Scholarship Committee adopt the Minutes of October 1, 2020.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

- 7.1
Item 6.1 Oct. 1/20 Meeting
- Angela De Smit was asked for an update on Northern Health (NH) providing 24-hour daycare to nurses.

Angela shared that there is a designated staff person working towards NH providing 24-hour daycare to nurses but COVID-19 has stalled the progress and it is still a key strategy.

8. DELEGATIONS

9. CORRESPONDENCE

10. REPORTS

- 10.1
PRRD HCSP – Progress Update
and Subs. Stats
- MOVED Director Bumstead, SECONDED Director Heiberg,
That the Health Care Scholarship Committee receive the report titled “PRRD Health Care Scholarship Program – Subscription Statistics – FN-HCSS-004,” which summarizes the progress of the programs, number of scholarships and amounts issued, for information.

CARRIED

The Committee discussed the importance of funding updates to ensure maximum subscription of the scholarship programs and the UNBC Northern Baccalaureate Nursing Program's development. Angela De Smit suggested that the HCSC contact the Ministry of Advanced Education because they control how many licensed practical nurse program credits are recognized for the Baccalaureate Nursing Program.

The group would like to track recipients of the Health Care Assistant (HCA) program. Angela De Smit will share the HCA statistics with the Committee as each HCA graduate from Northern Lights College (NLC) is offered a position with NH.

The Northern Health Authority (NHA) has a new HCA return of service program, which hires untrained HCA and funds their education. The province allotted 30 out of the requested 75 HCA spots, and NLC facilitates the education.



PRRD HCSP – Progress Update
and Subs. Stats (Cont'd)

The Committee discussed the scholarship program's marketing, and a large demographic is missing from the strategy. There is a 2021 work plan in place to address this gap.

NHA Health Services Administration attend career fairs and events to increase awareness of the HCSC scholarship programs.

The Committee discussed expanding the Health Care High School Non-Degree Scholarship program to include non-degree and degree students to increase subscription to the scholarships available and have other missed groups throughout the programs.

MOVED Director Sperling, SECONDED Director Heiberg,
That the Health Care Scholarship Committee recommends that the Regional Board add the ability to consider applications from students entering degree programs to the "Health Care High School Non-Degree Scholarship" eligibility criteria.

CARRIED

The IT Manager entered the meeting at 1:40 pm

10.2
Nursing Recruitment and
Retention in Northeast BC,
ADM-HCSC-002

The Communications Manager explained that this report is a different direction than the Committee originally discussed in 2020. Discussions with NH and BC Nurses' Union staff indicated there are existing recruitment and retention surveys and knowledge, and a report to the Auditor General of BC that the Committee can utilize.

MOVED Director Heiberg, SECONDED Director Bumstead,
That the Health Care Scholarship Committee recommend that the Regional Board authorize cooperative efforts between the Regional District, Northern Health and the BC Nurses Union, who have offered to undertake the project, to conduct a review of existing research regarding nursing recruitment and retention in north-eastern BC.

CARRIED

MOVED Director Ackerman, SECONDED Director Sperling,
That the Health Care Scholarship Committee recommend that the Regional Board encourage cooperative work with Northern Health, coordinated by the BC Nurses Union representative, to conduct targeted, in person interviews on nursing recruitment and retention in north-eastern BC.

CARRIED



11. NEW BUSINESS

12. DIARY

12.1

Diary Items

MOVED Director Bumstead, SECONDED Director Heiberg,
That the Health Care Scholarship Committee remove the Regional Marketing
item from the diary.

CARRIED

The Committee discussed inviting the Northern Health Board members to
future meetings.

13. ITEM(S) FOR INFORMATION

13.1

Terms of Reference

14. ADJOURNMENT

The Chair adjourned the meeting at 2:10 p.m.

Director Rose, Meeting Chair

Kori Elden, Recorder