



# REPORT

To: Chair and Directors

Report Number: ENV-BRD-001

From: Kari Bondaroff, Environmental Services Manager

Date: March 27, 2020

**Subject: Request for Proposal #13-2020 Vehicle Replacement**

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## **RECOMMENDATION: [Corporate Weighted]**

That the Regional Board award Request for Proposal #13-2020, "Fleet Vehicle Purchase and Replacement" to "Browns' Chevrolet Buick GMC", inclusive of the trade in of the existing 2009 Sterling Arcterra Picker Truck, the 2005 GMC Sierra 2500, the 2012 Chevrolet Sierra 3500, and the 2013 Chevrolet Equinox, and the purchase of one 2020 CV515 Picker Truck, one 2020 GMC Sierra 3500HD Crew Cab, and one 2020 Chevrolet Colorado, at a net cost of \$206,449.50 (excl. GST); further, that the Chair and CAO be authorized to sign the agreement on behalf of the PRRD.

## **BACKGROUND/RATIONALE:**

Fleet is an essential asset management aspect of the PRRD. A fleet management plan has been developed that allows for preventative maintenance, extended warranty, and reserve replacement funds in order to allow for a secured replacement turnaround schedule of 5 years for general fleet vehicles, and 10 years for the picker truck and trailers. With a defined lifespan for each of the vehicles, the organization will hopefully realize both an increase in value retention and a decrease in repair costs in current and future years.

The 2020 CV515 picker truck and the 2020 GMC Sierra 3500HD are being purchased as a truck chassis, with the addition of flat decks on each of the chassis<sup>1</sup>. This allows for a one time purchase of the flat decks so that when replacement is necessary, as long as the equipment meets safety requirements, the truck chassis is all that would need to be replaced.

One proposal was received for the purchase of the three vehicles and includes the maintenance schedule, extended warranty package, all essential accessories to fully equip each vehicle for summer and winter use, and trade-in value for each of the existing fleet. The proponent has agreed to the following:

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<sup>1</sup> Used for hauling of larger or oddly shaped loads which cannot be contained in a regular pick-up truck.

Vehicle	Base Price	Warranty Option	Maintenance Plan	Total Price
2020 20,000lb GVW, 4x4, single cab chassis fitted with a 10ft steel deck and picker	\$88,896.60 plus \$60,640.00 for the flatdeck with the Falcon picker	\$7,783.50	\$3,708.00	\$149,536.60 before tax (\$11,491.50)
2020 1-ton Crew Cab, 4x4 chassis truck fitted with a 10ft steel deck with flip-over sides and gate.	\$44,676.40 plus \$9,995.00 for the flatdeck.	\$4,658.00	\$997.00	\$54,671.40 before tax (\$5,655.00)
2020 4x4, all-terrain vehicle with minimum 8" clearance.	\$34,741.50	\$4,175.00	\$997.00	\$34,741.50 before tax (\$5,172.00)
<b>TRADE INS</b>				
200p Sterling Acterra Picker with Hiab Crane	\$26,500.00			-\$26,500.00
2012 Chevrolet Equinox	\$3,000.00			-\$3,000.00
2005 GMC ¾ ton	\$1,000.00			-\$1,000.00
2012 Chevrolet 1-ton	\$2,000.00			-\$2,000.00
<b>Total Expenditure:</b>				\$206,449.50 before tax (\$22,318.50)

The sole bid meets all requirements and is within budget; therefore, staff recommends that the PRRD proceed with the vehicle trade in and purchase as outlined above.

#### ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

#### STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness
- ☒ Develop a Corporate Asset Management Program

#### FINANCIAL CONSIDERATION(S):

Reserve capital funds are being utilized for the purchase of the new fleet vehicles, as approved in the 2020 budget. The net purchase of the listed fleet vehicles for \$206,450 is well within the approved 2020 budget allocation of \$268,962.

#### COMMUNICATIONS CONSIDERATION(S):

None.

#### OTHER CONSIDERATION(S):

Vehicle cost allocations are broken down according to actual usage and average vehicle specific expenditures in prior years. For the 2020 budget year, 2018 actual use and yearly average operational

expenditure per cost centre was utilized. Capital reserve costs are also included in these allocations which includes depreciation values and replacement cost inflation per vehicle/equipment in order to allow a continual allowance for replacement