

MINUTES OF CIVIC PROPERTIES COMMISSION MEETING

DATE February 11, 2020
TIME: 4:30 pm
PLACE: Rec Centre – Pine Room

PRESENT:

Dan Rose, Area E Director PRRD, Chair
Carol Newsom, Chief Administrative Officer
Comm. Allen Courtoreille
Comm. Larry Houley, Alternate Chair
Comm. Rochelle Galbraith
Comm. Walter MacFarlane
Steve McLain, Director of Recreation
Kristina Phillips, Manager of Leisure Services
Bryna Casey, Parks and Rural Recreation Coordinator, PRRD (via polycorn)

ABSENT:

Comm. Janet Wark
Elaine Webb, Recreation Programs Manager
Nathacia Gayse, Rec Clerk II/III

1. CALL THE MEETING TO ORDER:

Comm. Rose called the meeting to order at 4:27pm.

2. DIRECTOR'S NOTICE OF BUSINESS: Comm. Galbraith requested staff bring employee discount policies to next meeting for discussion.

3. ADOPTION OF THE AGENDA:

MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

THAT the Agenda for February 11, 2020 be accepted

CARRIED

4. MINUTES FROM THE PREVIOUS MEETING:

MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

THAT the minutes from January 21, 2019 be accepted.

CARRIED

5. DELEGATIONS/PRESENTATIONS: NIL

6. CORRESPONDANCE:

C-1 MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

THAT the Civic Properties Commission waives the Curling Rink rental fees in support of the Chetwynd Hospital Foundation fund raising efforts for the purchase of new equipment. "Vegas Night" event to take place May 2, 2020

CARRIED

7. OLD BUSINESS: NIL

8. REPORTS

R-1 – R-4 MOVED by Comm. Houley, SECONDED by Comm. Galbraith

THAT reports R-1 through R-4 are received for approval

CARRIED

9. NEW BUSINESS:

NB-1 NB-1 2020 Budget Discussion PRRD Certified Resolutions

RECOMMENDATION #1: MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

That the Chetwynd Civic Properties Commission recommend that the Regional Board include the 2020 Budget for Function 255 – Chetwynd Arena, in the PRRD 2020 Annual Financial Plan as amended to include a total of \$250,000 as a transfer to capital reserves.

CARRIED

RECOMMENDATION #2: MOVED by Comm. Courtoreille, SECONDED by Comm. Houley

That the Chetwynd Civic Properties Commission recommend that the Regional Board approve the supplementary request to purchase a steam cleaner for \$5,000 for the Chetwynd Arena.

CARRIED

RECOMMENDATION #3: MOVED by Comm. Houley, SECONDED by Comm. Galbraith

That the Chetwynd Civic Properties Commission recommend that the Regional Board approve the supplementary request for repairing the north parking lot for \$95,000 for the Chetwynd Arena.

CARRIED

RECOMMENDATION #4: MOVED by Comm. Courtoreille, SECONDED by Comm. Galbraith

That the Chetwynd Civic Properties Commission recommend that the Regional Board approve the supplementary request to replace the original sound system at the Chetwynd Arena for \$44,694.

CARRIED

RECOMMENDATION #5: MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

That the Chetwynd Civic Properties Commission recommend that the Regional Board approve the supplementary request to install an indoor playground for \$320,000 at the Chetwynd Arena; subject to receiving grant funding for the project.

CARRIED

RECOMMENDATION #6: MOVED by Comm. Galbraith, SECONDED by Comm. Houley

That the Chetwynd Civic Properties Commission recommend that the Regional Board approve the supplementary request to install a spray park for \$350,000 on the Chetwynd Arena property; subject to receiving grant funding for the project.

CARRIED

Chetwynd Leisure Centre:

RECOMMENDATION #1: MOVED by Comm. Houley, SECONDED by Comm. Courtoreille

That the Chetwynd Civic Properties Commission recommend that the Regional Board include the 2020 Budget for Function 240 – Chetwynd Leisure Centre, in the PRRD 2020 Financial Plan as amended to include a total of \$175,000 as a transfer to capital reserves.

CARRIED

RECOMMENDATION #2: MOVED by Comm. Galbraith, SECONDED by Comm. Courtoreille

That the Chetwynd Civic Properties Commission recommend that the Regional Board approve the supplementary request to purchase a pool feature for the Chetwynd Leisure Centre for \$10,000.

CARRIED

RECOMMENDATION #3: MOVED by Comm. Courtoreille, SECONDED by Comm. Galbraith

That the Chetwynd Civic Properties Commission recommend that the Regional Board approve the supplementary request to upgrade the pool chlorine room venting system at the Chetwynd Leisure Centre for \$45,000.

CARRIED

RECOMMENDATION #4: MOVED by Comm. Courtoreille, SECONDED by Comm. Houley

That the Chetwynd Civic Properties Commission recommend that the Regional Board approve the supplementary request to purchase replacement equipment for the Chetwynd Leisure Centre gym for \$5,000.

CARRIED

RECOMMENDATION #5: MOVED by Comm. Houley, SECONDED by Comm. Galbraith

That the Chetwynd Civic Properties Commission recommend that the Regional Board approve the supplementary request to replace the original sound system at the Chetwynd Leisure Centre for \$18,623.

CARRIED

10. ADJOURNMENT: Comm. Rose adjourned the meeting at 5:50pm

Next Meeting march 24, 2020



Dan Rose,
Chairperson



Elaine Webb
Secretary