



REGIONAL PARKS COMMITTEE MEETING MINUTES

THURSDAY, DECEMBER 10, 2020

LOCATION	Peace River Regional District Office, Dawson Creek, BC		
ATTENDANCE	Directors	Staff	
	Chair Sperling, Electoral Area 'C'	Kari Bondaroff, Environmental Services Manager	
	Director Rose, Electoral Area 'E'	Bryna Casey, Parks & Rural Recreation Coordinator	
	Director Goodings, Electoral Area 'B' (Via Teleconference)	Trish Morgan, GM of Community Services	
	Director Michetti, Village of Pouce Coupe	Teri Vetter, Chief Financial Officer	
	Director Fraser, District of Taylor (Via Teleconference)	Kyla Traichevich, Recorder	
	Alternate Directors	Others	
	Absent Directors	Delegations	

1. CALL TO ORDER The Chair called the meeting to order at 1:05 PM.

2. DIRECTORS' NOTICE OF NEW BUSINESS

3. ADOPTION OF AGENDA

MOVED Director Michetti, SECONDED Director Fraser,
That Regional Parks Committee adopt the December 10, 2020 Meeting Agenda,

1. Call to Order

1.1 Director Rose to Chair the meeting

2. Director's Notice of New Business

3. Adoption of Agenda

4. Gallery Comments or Questions

5. Adoption of Minutes

5.1. Regional Parks Committee Meeting Minutes of January 20, 2020

6. Business Arising from the Minutes

7. Delegations

8. Correspondence

9. Reports

9.1. Blackfoot Boat Launch – BC Hydro Correspondence, CS-RPC-006

9.2. 2020 Overview of Year Two In-House Parks Maintenance, CS-RPC-007

9.3. Blackfoot Regional Park – Caretaker Services, CS-RPC-003

9.4. Blackfoot Regional Park – Development Plan Update, CS-RPC-008

9.5. Montney Park – Transition to Day-Use, CS-RPC-004

9.6. 2021 Recreational Trails Grants-in-Aid – Application, FC-RPC-003

9.7. 2021 Budget Review – Function 200 Regional Parks, CS-RPC-005

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Adoption of Agenda
(continued)

- 10. New Business**
- 11. Diary**
- 12. Item(s) for Information**
 - 12.1 Terms of Reference
- 13. Adjournment**

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

5.1
Jan 20/20 RPC Minutes MOVED Director Michetti, SECONDED Director Goodings,
That the Regional Parks Committee adopt the January 20, 2020 Meeting Minutes.
CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS

8. CORRESPONDENCE

9. REPORTS

9.1
Blackfoot Boat Launch – BC
Hydro Correspondence
CS-RPC-006 MOVED Director Sperling, SECONDED Director Michetti,
That the Regional Parks Committee receive the report titled “Blackfoot Boat
Launch – BC Hydro Correspondence” CS-RPC-006 for discussion
CARRIED

9.2
2020 Overview of Year Two
In-House Parks
Maintenance
CS-RPC-007 MOVED Director Fraser, SECONDED Director Michetti,
That the Regional Parks Committee recommend to the Regional Board that park
maintenance services remain a service that is conducted by Peace River Regional
District in-house staff.
CARRIED

MOVED Director Fraser, SECONDED Director Michetti,
The Regional Parks Committee recommend to staff that they try to secure a
meeting with Prophet River First Nations leadership to discuss the future of
Minaker Park.
CARRIED

9.3
Blackfoot Regional Park –
Caretaker Services
CS-RPC-003 MOVED Director Goodings, SECONDED Director Michetti,
That the Regional Parks Committee recommend that the Regional Board extend the
contract for RFP 11-2020, “Blackfoot Regional Park Caretaker”, to MSTERZ Holdings
Corp., for the provision of seasonal caretaker services at Blackfoot Regional Park, at
a maximum cost of \$55,200 (plus GST) per year for the 2021 and 2022 seasons;
further that the Chair and Chief Administrative Officer be authorized to sign the
agreement on behalf of the PRRD.
CARRIED



9.4
Blackfoot Regional Park –
Development Plan Update
CS-RPC-008

MOVED Director Sperling, SECONDED Director Goodings,
That the Regional Parks Committee receive the report titled “Blackfoot Regional
Park – 2021 Development Plan Update – CS-RPC-008”, which outlines the
proposed development plan for Blackfoot Regional Park for 2021-2025, for
discussion.

CARRIED

MOVED Director Fraser, SECONDED Director Michetti,
That the Regional Parks Committee recommend to the Regional Board that the
PRRD continues with the improvements at Blackfoot Regional Park in 2021 at a
cost of \$142,000, and that it be added to the 2021 budget.

CARRIED

9.5
Montney Park – Transition to
Day-Use
CS-RPC-004

MOVED Director Goodings, SECONDED Director Sperling,
That the Regional Parks Committee recommend that the Regional Board authorize
that Montney Centennial Park be transitioned from an overnight campground to a
day-use only park, for a three year pilot project starting in 2021 and ending
December 31, 2023.

AMENDED BY THE FOLLOWING

Motion to Amend

MOVED Director Fraser, SECONDED Director Goodings,
That the Regional Parks Committee amend the motion by adding the following:
That Capital Improvements be approved on an annual bases.

CARRIED

The Chair called the Question to the Motion as Amended:

That the Regional Parks Committee recommend that the Regional Board authorize
that Montney Centennial Park be transitioned from an overnight campground to a
day-use only park, for a three year pilot project starting in 2021 and ending
December 31, 2023, and that capital improvements be approved on an annual
basis.

CARRIED

MOVED Director Sperling, SECONDED Director Fraser,
That the Regional Parks Committee recommend that the Regional Board approve
the Montney Centennial Park Development Plan, dated July 13, 2020, which
provides recommended updates and improvements for the park over the next five
years.

AMENDED BY THE FOLLOWING

Motion to Amend

MOVED Director Fraser, SECONDED Director Goodings,
That the Regional Parks Committee amend the motion by adding the following:
That it be approved, in principal.

CARRIED

The Chair called the Question to the Motion as Amended:

That the Regional Parks Committee recommend that the Regional Board approve,
in principal, the Montney Centennial Park Development Plan, dated July 13, 2020,
which provides recommended updates and improvements for the park over the
next five years.

CARRIED



9.6
2021 Recreational Trails
Grants-in-Aid – Application
FN-RPC-003

MOVED Director Michetti, SECONDED Director Fraser,
That the Regional Parks Committee recommended that the Regional Board
approve a 2021 Recreational Trails Grant, in the amount of \$50,775, to be issued
to Bear Mountain Nordic Ski Association to assist with trail improvements; and
further,

That a financial commitment of \$50,775 be included as part of the 2021 annual
budget amount for General Grants-in-Aid in Function 200 – Regional Parks.

CARRIED

MOVED Director Fraser, SECONDED Director Michetti,
That the Regional Parks Committee recommend that the Regional Board authorize
a 2021 Recreational Trails Grant, in the amount of \$22,500, to be issued to
Northland Trailblazers Snowmobile Club to assist with Stewart Lake Trail
maintenance and bridge repair; and further

That a financial commitment of \$22,500 be included as part of the 2021 annual
budget amount for General Grants-in-Aid in Function 200 – Regional Parks.

CARRIED

9.7
2021 Budget Review – Function
200 Regional Parks
CS-RPC-005

MOVED Director Rose, SECONDED Director Sperling,
That the Regional Parks Committee recommend that the Regional Board include
the draft 2021 Budget for Function 200 – Regional Parks in the 2021 Financial Plan,
and further;

That the draft budget exclude the legal fees portion of transferring rural
properties from the Regional District to the groups, of \$35,000.

CARRIED

MOVED Director Goodings, SECONDED Director Michetti,
That the Regional Parks Committee recommend to the Regional Board that the
Arch assessment for Minaker River is not done until we understand the future of
the ownership.

CARRIED

MOVED Director Sperling, SECONDED Director Michetti,
That the Regional Parks Committee recommend that the Regional Board not
approve the Supplementary Request to hire a qualified consulting firm to
complete a Regional Active Transportation Plan to a maximum of \$100,000;
further, that it not be included in the 2021 Financial Plan.

CARRIED

MOVED Director Sperling, SECONDED Director Michetti,
That the Regional Parks Committee recommend to staff that a report be brought
to Rural Budgets Administration Committee (RBAC) that outlines other available
options to fund the facility assessments, and that the options be more Electoral
Area in nature.

CARRIED



9.7
2021 Budget Review – Function
200 Regional Parks
CS-RPC-005
(continued)

MOVED Director Fraser, SECONDED Director Michetti,
That the Regional Parks Committee recommend that the Regional Board not
approve the Supplementary Request to hire a qualified consulting firm to
complete Facility Condition Assessments for PRRD owned or tenured Community
Recreation Facilities, to a maximum of \$90,000; further, that it not be included in
the 2021 Financial Plan.

CARRIED

10. NEW BUSINESS

11. DIARY

11.1

Diary Items

MOVED Director Michetti, SECONDED Director Fraser,
That the Regional Parks Committee diarize the Blackfoot Boat launch.

CARRIED

MOVED Director Fraser, SECONDED Director Goodings
Motion to diarize the Regional Active Transportation Plan until the 2022 Budget
Discussion.

CARRIED

12. ITEMS FOR INFORMATION

12.1

Terms of Reference

13. ADJOURNMENT

The Chair adjourned the Meeting at 2:53 PM.

Director Rose, Meeting Chair

Kyla Traichevich, Recorder