



## INVASIVE PLANT COMMITTEE MEETING MINUTES

THURSDAY, NOVEMBER 19, 2020

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**LOCATION** Peace River Regional District Office, Dawson Creek, BC

**ATTENDANCE** **Committee Directors**

Director Hiebert, Electoral Area 'D'  
– Committee Chair  
Director Goodings, Electoral Area 'B'  
(*via teleconference*)

**Staff**

Paulo Eichelberger, GM of Environmental Services  
Kari Bondaroff, Environmental Services Manager  
Suzanne Garrett, Recorder

**Absent**

Director Sperling

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**1. CALL TO ORDER**

The meeting was called to order at 9:15 am.

**2. ELECTION OF CHAIR**

The Environmental Services Manager called for nominations for the Office of Committee Chair for 2021.

Director Goodings nominated Director Hiebert for the Office of Committee Chair for 2021.

Director Hiebert accepted the nomination.

The Environmental Services Manager called a second time for nominations for the Office of Committee Chair for 2021.

The Environmental Services Manager called a third time for nominations for the Office of Committee Chair for 2021.

Hearing none, the Environmental Services Manager declared Director Hiebert, Chair of the Invasive Plant Committee for 2021.

Committee Chair Hiebert assumed the Chair at 9:17 am

**3. ELECTION OF VICE-CHAIR**

Election of the Vice-Chair will be conducted in January 2021 when all Committee members are present.

Section 4 Committee Organization in the Strategic Plan and Profile of Invasive Plants Monitoring Committee specifies that a Chair and Vice-Chair will be appointed by the Invasive Plant Committee. The election of a Chair and Vice-Chair for will be conducted in January 2021 when all Committee members are present.

**4. DIRECTORS' NOTICE OF NEW BUSINESS**

None.



**5. ADOPTION OF AGENDA**

MOVED Director Goodings, SECONDED Director Hiebert,  
 That Invasive Plant Committee adopt the November 19, 2020 Meeting Agenda:

1. **Call to Order**
2. **Election of Chair and Vice-Chair**
3. **Notice of New Business**
4. **Adoption of the Agenda**
5. **Gallery Comments or Questions**
6. **Adoption of the Minutes**
  - 6.1 Invasive Plant Committee Meeting Minutes of February 20, 2020
7. **Business Arising from the Minutes**
8. **Delegation**
9. **Correspondence**
10. **Reports**
  - 10.1 Invasive Plant Program 2020 Annual Report, ENV-IPC-001
  - 10.2 2020 Strategic Plan and Profile of Invasive Plants, ENV-IPC-003
11. **New Business**
12. **Diary**
13. **Items for Information**
  - 13.1 Invasive Plant Committee Terms of Reference
14. **Adjournment**

**CARRIED.**

**5. GALLERY COMMENTS OR QUESTIONS**

None.

**6. ADOPTION OF MINUTES**

6.1  
 February 20, 2020 IPC  
 Meeting Minutes

MOVED Director Goodings, SECONDED Director Hiebert,  
 That the Invasive Plant Committee adopt the February 20, 2020 Meeting Minutes.

**CARRIED.**

**7. BUSINESS ARISING FROM THE MINUTES**

None.

**8. DELEGATIONS**

None.

**9. CORRESPONDENCE**

None.

**10. REPORTS**

10.1  
 Invasive Plant Program  
 2020 Annual Report, ENV-  
 IPC-001

MOVED Director Goodings, SECONDED Director Hiebert,  
 That the Invasive Plant Committee recommend that the Regional Board approve the “2020  
 Invasive Plant Program Annual Report ENV-IPC-001” for publication to the Regional  
 District’s website.

**CARRIED.**

10.2  
 2020 Strategic Plan and  
 Profile ENV-IPC-003

MOVED Director Hiebert, SECONDED Director Goodings,  
 That the Invasive Plant Committee recommend that the Regional Board cancel the face-to-  
 face Strategic Plan and Profile of Invasive Plant Monitoring Committee Fall 2020 meeting;  
 further,



10.2  
 2020 Strategic Plan and  
 Profile ENV-IPC-003  
 (continued)

That the Draft 2021 Strategic Plan and Profile of the Invasive Plant Committee be shared with the Strategic Plan and Profile of Invasive Plant Monitoring Committee members via mail, for member requesting hard copies of documents, and email, for remaining members; further,

That a partner and stakeholder survey be constructed to accompany the Draft to request feedback from members by no later than December 31, 2020, regarding the 2020 invasive plant activities, strategies, newly reported invaders, and successes as well as recommendations for 2021 activities for consideration.

**CARRIED.**

MOVED Director Hiebert, SECONDED Director Goodings,  
 That the Invasive Plant Committee recommend that the Regional Board authorize that the Strategic Plan and Profile of the Invasive Plant Committee delegation, Invasive Species Council of British Columbia, intended to be a presentation at the fall 2020 meeting, be presented as a pre-recorded video to be shared via the PRRD website, the PRRD Facebook page, and as an email link to be sent to all Strategic Plan and Profile of the Invasive Plant Committee members.

**CARRIED.**

Director Hiebert inquired if a virtual “town hall” meeting could be held in the spring with members of the Strategic Plan and Profile of Invasive Plants Monitoring Committee to avoid losing connection with members and stakeholders.

MOVED by Director Hiebert, SECONDED by Director Goodings,  
 That the Invasive Plant Committee recommend that the Regional Board authorize the holding of a “virtual” Strategic Plan and Profile of Invasive Plants Monitoring Committee meeting, date to be determined, in the spring of 2021, as a means for continued engagement with members and stakeholders.

**CARRIED.**

Director Goodings inquired if agricultural groups are being encouraged to participate. Staff noted that invitations and information are forwarded to all agricultural groups and stakeholders. Director Goodings noted that the Prespatou Farmers Institute should be invited and will forward contact information for inclusion on the stakeholder membership list.

**11. NEW BUSINESS**

None.

**12. ITEMS FOR INFORMATION**

Invasive Plant Committee Terms of Reference.

**13. ADJOURNMENT**

The Chair adjourned the meeting at 9:40 am.