



PEACE RIVER REGIONAL DISTRICT

MARCH BOARD MEETING **MINUTES**

DATE: March 26, 2020

PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**

Chair Sperling, Electoral Area 'C'
Vice-Chair Rose, Electoral Area 'E' (*via teleconference*)
Director Ackerman, City of Fort St. John (*via teleconference*)
Director Bertrand, District of Tumbler Ridge (*via teleconference*)
Director Bumstead, City of Dawson Creek
Director Courtoreille, District of Chetwynd
Director Fraser, District of Taylor
Director Goodings, Electoral Area 'B' (*via teleconference*)
Director Heiberg, District of Hudson's Hope
Director Hiebert, Electoral Area 'D'
Director Michetti, Village of Pouce Coupe
Director Zabinsky, City of Fort St. John (*via teleconference*)

Staff

Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Kelsey Bates, Deputy Corporate Officer (*via teleconference*)
Trish Morgan, General Manager of Community Services
Trevor Ouellette, IT Manager
Brenda Deliman, Recording Secretary (*via teleconference*)

Call to Order The Chair called the meeting to order at 10:00 a.m.

DIRECTORS' NOTICE OF NEW BUSINESS:

Chair Sperling COVID-19 Inter-governmental Communications Update

ADOPTION OF AGENDA:

ADOPTION OF AGENDA

RD/20/03/01 (26)

MOVED Director Michetti, SECONDED Director Fraser,
That the Peace River Regional District Board agenda for the March 26, 2020 meeting, including Director's new business (Item 13.1 – COVID-19), be adopted as amended:

1. **Call to Order**
2. **Directors' Notice of New Business**
3. **Adoption of Agenda**
4. **Gallery Comments or Questions**
5. **Adoption of Minutes**
 - 5.1 Regional Board Special Meeting Minutes of March 19, 2020
 - 5.2 Regional Board Meeting Minutes of March 12, 2020
6. **Business Arising from the Minutes**
7. **Delegations**
8. **Petitions**
9. **Correspondence**
 - 9.1 Charlie Lake Fire Services Expansion
 - 9.2 Shaw – Request for Letter of Support (*late item*)
10. **Reports**
 - 10.1 Board Procedure Bylaw No. 2200, 2015
 - 10.2 Recommendations from the March 5, 2020 Solid Waste Committee Meeting
 - 10.3 Contract #09-2020 Award – Invasive Plant Management Area Controller
 - 10.4 Proclamations - Special Events Policy
 - 10.5 SARA Consultation Process
 - 10.6 COVID-19 Update (*late item*)
 - 10.7 Subdivision within the ALR, PRRD File No. 20-003-ALRSUB, ALC ID 60491
 - 10.8 ALR Non-Farm Use, PRRD File No. 20-002
 - 10.9 Development Variance Permit, PRRD File No. 20-001 DVP
 - 10.10 Notice of Closed Session
11. **Bylaws**
 - 11.1 Zoning Amendment Bylaw No. 2405, 2020, PRRD File No. 20-005-ZN
 - 11.2 Zoning Amendment Bylaw No. 2391, 2020, PRRD File No. 18-269
12. **Strategic Plan**
 - 12 Strategic Plan
13. **New Business**
 - 13.1 Chair Sperling – COVID-19 Inter-governmental Communications Update
14. **Appointments**
 - 14 2020 List of Board Appointments
15. **Consent Calendar** (for consideration and receipt)
 - 15.1 Ranching Concerns
 - 15.2 Union of BC Municipalities - Resolutions Process

RD/20/03/01 (26)
(continued)

Adoption of Agenda: (continued)

15. Consent Calendar (continued)

- 15.3 Northern Health - Funding for Northeast Physician Recruitment Position
- 15.4 Office of the Ombudsperson - Quarterly Report Oct-Dec 2019
- 15.5 North Peace Airport Society Regular Meeting Minutes of January 8, 2020
- 15.6 North Peace Fall Fair Meeting Minutes of March 10, 2020
- 15.7 Solid Waste Committee Draft Meeting Minutes of March 5, 2020

16. Notice of Motion (for the next meeting):

17. Media Questions (on agenda items and business discussed at the meeting)

18. Adjournment

CARRIED.

ADOPTION OF MINUTES:

5.1

ADOPTION OF MINUTES

RD/20/03/02 (26)

MOVED Director Bumstead, SECONDED Director Heiberg,

That the Regional Board adopt the Special Board Meeting Minutes of March 19, 2020.

CARRIED.

5.2

RD/20/03/03 (26)

MOVED Director Heiberg, SECONDED Director Michetti,

That the Regional Board adopt the Board Meeting Minutes of March 12, 2020.

CARRIED.

CORRESPONDENCE:

9.1

March 5, 2020 –
Walter Stewart

CHARLIE LAKE FIRE SERVICES EXPANSION

RD/20/03/04 (26)

MOVED Chair Sperling, SECONDED Director Heiberg,

That the Regional Board refer the correspondence dated March 5, 2020 from Walter Stewart regarding the proposed Charlie Lake Fire Services Expansion to staff for a response.

CARRIED.

9.2

March 20, 2020 -
Shaw

SHAW – REQUEST FOR LETTER OF SUPPORT

RD/20/03/05 (26)

MOVED Director Goodings, SECONDED Director Michetti,

That the Regional Board receive the correspondence, dated March 20, 2020, from Shaw Communications Inc. requesting a letter of support for its Northern Development Initiative Trust application, for discussion.

CARRIED.

9.2 SHAW – REQUEST FOR LETTER OF SUPPORT (continued)
(continued)

MOVED Director Fraser, SECONDED Director Bumstead,
That the Regional Board provide a letter of support to Shaw Communications Inc. for their application to the Northern Development Initiative Trust Connecting British Columbia program, for funding to support the proposed construction of a high-capacity fibre optic transport line starting in Chetwynd, and continuing along the Don Phillips Way (Hwy 29) to Fort St. John, BC.

Director Bertrand called in to the meeting at 10:11 a.m.

10.1
March 18, 2020 –
Director Goodings

RD/20/03/07 (26)

MOVED Director Ackerman, SECONDED Director Bumstead,
That the Regional Board be provided with a report outlining options for
amendments to Board Procedure Bylaw No. 2200, 2015 that would enhance
opportunities for the public to comment on land use applications that may be
the subject of a Public Hearing, including the holding of Public Hearings at
PRRD Board meetings.

RECOMMENDATIONS FROM THE MARCH 5, 2020 SOLID WASTE COMMITTEE MEETING

10.2
Paulo Eichelberger,
General Manager of
Environmental
Services

RD/20/03/08 (26)

MOVED Director Bertrand, SECONDED Director Bumstead,
That the Regional Board, in an effort to reduce the amount of single-use plastics coming into the waste stream, seek partners from within the region, through a Request for Interest (RFI), to contribute to 100% of the purchase costs of multi-use bags or totes to be split evenly amongst the partners, in exchange for their branding/logo to be printed on the bags or totes.

CARRIED.

REPORTS: (continued)

RECOMMENDATIONS FROM THE MARCH 5, 2020 SOLID WASTE COMMITTEE MEETING (continued)

10.2
(continued)

**INDUSTRIAL-COMMERCIAL-INSTITUTIONAL DISPOSAL FEES
(Recommendation No. 2)**

RD/20/03/09 (26)

MOVED Director Bumstead, SECONDED Director Courtoreille,
That the Regional Board increase Industrial-Commercial-Institutional disposal fees by 1%, plus Consumer Price Index to a total of 3.3%; further, that disposal fees for clean fill soils be charged at \$5.00 per tonne for 2020.

CARRIED.

10.3
February 21, 2020 –
Kari Bondaroff,
Environmental
Services Manager

CONTRACT #09-2020 AWARD – INVASIVE PLANT MANAGEMENT AREA CONTROLLER

RD/20/03/10 (26)

MOVED Director Hiebert, SECONDED Director Michetti,
That the Regional Board award the “Invasive Plant Management Area Controller” Contract #09-2020 to MGP Contracting for a one year term beginning May 1, 2020, at an annual rate of not more than \$40,000 (excluding taxes), with an option to renew for up to three additional one year terms upon satisfactory performance; further, that the Chair and Chief Administrative Officer be authorized to sign the contract on behalf of the Peace River Regional District.

CARRIED.

10.4
February 28, 2020 -
Tyra Henderson,
Corporate Officer

PROCLAMATIONS – SPECIAL EVENTS POLICY

RD/20/03/11 (26)

MOVED Director Courtoreille, SECONDED Director Heiberg
That the Regional Board repeal the Proclamations – Special Events Policy.

CARRIED.

10.5
March 10, 2020 –
Tyra Henderson,
Corporate Officer

SARA CONSULTATION PROCESS

RD/20/03/12 (26)

MOVED Director Fraser, SECONDED Director Bumstead,
That the Regional Board receive the March 10, 2020 report titled “SARA Consultation Process” for information.

CARRIED.

REPORTS: (continued)

10.6 COVID-19 UPDATE #1

March 25, 2020 –

Trish Morgan,
General Manager of
Community Services

RD/20/03/13 (26)

MOVED Director Bumstead, SECONDED Director Courtoreille,
That the Regional Board receive the March 25, 2020 report titled “COVID-19 Update #1” for discussion.

CARRIED.

The Regional Board received an update on COVID-19 from the General Manager of Community Services. A discussion ensued regarding public safety, precautionary measures, consistent messaging, supply chains, COVID-19 testing, and messaging from Provincial Ministers.

10.7 SUBDIVISION WITHIN THE ALR, PRRD FILE NO. 20-003-ALRSUB, ALC ID 60491

March 2, 2020 -

Tyra Henderson,
Corporate Officer

RD/20/03/14 (26)

MOVED Director Goodings, SECONDED Director Heiberg,
That the Regional Board support ALR subdivision application 20-003 (ALC ID 60491), to subdivide the property identified as PID 012-304-719 into an 8 hectare homesite and a 56.5 hectare remainder, and authorize it to proceed to the Agricultural Land Commission.

CARRIED.

10.8 ALR NON-FARM USE, PRRD FILE NO. 20-002

March 17, 2020 -

Tyra Henderson,
Corporate Officer

Directors Bumstead and Michetti declared a Conflict of Interest and left the meeting at 10:55 a.m.

RD/20/03/15 (26)

MOVED Director Hiebert, SECONDED Director Fraser,

That the Regional Board support ALR non-farm use application 20-002 (ALC File 59994), within the property identified as PID 012-596-329, to permit the use of a 6 hectare portion for bulk water access/sales to industrial oil and gas operators or drillers; further, that the Regional Board authorize the application proceed to the Agricultural Land Commission.

CARRIED.

Director Michetti returned to the meeting at 10:56 a.m.

DEVELOPMENT VARIANCE PERMIT, PRRD FILE NO. 20-001 DVP

RD/20/03/16 (26)

MOVED Chair Sperling, SECONDED Director Hiebert,

That the Regional Board authorize Development Variance Permit No. 20-001, for the property identified as PID 013-013-742, to reduce the rear yard setback from 5 metres to 3 metres within PRRD Zoning Bylaw No. 1343, 2001.

CARRIED.

RD/20/03/17 (26)
MOVED Director Fraser, SECONDED Director Courtoreille,
That the Regional Board vary the agenda to deal with Item 10.10 (Notice of
Closed Session) at the end of the meeting.

CARRIED.

ZONING AMENDMENT BYLAW NO. 2405, 2020, PRRD FILE NO. 20-005-ZN

RD/20/03/18 (26)

MOVED Chair Sperling, SECONDED Director Hiebert,
That the Regional Board refer Zoning Amendment Bylaw No. 2405, 2020 back
to staff to revise the new permitted use from “processing facility of
agricultural products”, to “craft brewery or distillery”.

CARRIED.

ZONING AMENDMENT BYLAW NO. 2391, 2020, PRRD FILE NO. 18-269

RD/20/03/19 (26)

MOVED Director Rose, SECONDED Director Hiebert,

That the Regional Board give Zoning Amendment Bylaw No. 2391, 2020, to
rezone the property identified as PID 004-212-860 from A-2 (Large
Agricultural Holding Zone) to RR-4 (Small Holdings Zone), third reading.

CARRIED.

BYLAWS: (continued)

11.2 ZONING AMENDMENT BYLAW NO. 2391, 2020, PRRD FILE NO. 18-269
(continued) (continued)

RD/20/03/20 (26)

MOVED Director Rose, SECONDED Director Hiebert,
That the Regional Board adopt Zoning Amendment Bylaw No. 2391, 2020.

CARRIED.

NEW BUSINESS:

13.1 COVID-19 –INTERGOVERNMENTAL COMMUNICATIONS UPDATE

Chair Sperling

The Regional Board received an update from Chair Sperling on ongoing and upcoming COVID-19 conference calls with Provincial Ministries and other government representatives, as follows:

- Honourable Minister Robinson, Ministry of Municipal Affairs & Housing (weekly call with BC Chairs and Mayors)
- Deputy Minister Hall, Ministry of Public Safety and Solicitor General (call with PRRD CAO to discuss work camps)
- MP Zimmer, North and South Peace MLA's (weekly call with Chair Sperling, Discussion Notes will be placed on PRRD Board meeting agendas)

CONSENT CALENDAR:

CONSENT CALENDAR

RD/20/03/21 (26)

MOVED Director Hiebert, SECONDED Director Michetti,
That the Regional Board receive the March 26, 2020 Consent Calendar.

CARRIED.

CONSENT CALENDAR: (continued)

15.1
March 5, 2020 - Dan
Davies, MLA for
Peace River North

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL
DEVELOPMENT – MANAGEMENT OF RANCHING ISSUES

RD/20/03/22 (26)
MOVED Director Goodings, SECONDED Director Hiebert,
That the Regional Board refer the correspondence dated March 5, 2020, from
Dan Davies, MLA for Peace River North, regarding the management of
ranching issues by the Ministry of Forests, Lands, Natural Resource Operations
and Rural Development (MoFLNRORD), to staff; further, that staff work with
the Electoral Area Directors to draft a resolution to the Union of BC
Municipalities regarding the gaps in services provided by MoFLNRORD as they
pertain to ranching, as indicated by MLA Davies.

CARRIED.

REPORT:

10.10
March 19, 2020 -
Tyra Henderson,
Corporate Officer

NOTICE OF CLOSED SESSION

RD/20/03/23 (26)
MOVED Director Fraser, SECONDED Director Hiebert,
That the Regional Board recess to a Closed Meeting for the purpose of
discussing the following items:
Agenda Item M-1 & M-2 – Closed Meeting Minutes (CC Section 97(1)(b))
Agenda Item R-1 – Negotiations (CC Section 90 (1)(i))

CARRIED.

Recess The Chair recessed the meeting to a Closed Session at 11:09 a.m.

Reconvene The Chair reconvened the meeting at 11:40 a.m.

ADJOURNMENT:

ADJOURNMENT

The Chair adjourned the meeting at 11:40 a.m.

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on March 26, 2020 in the Regional District Office Board Room, Dawson Creek, BC.

Brad Sperling, Chair

Tyra Henderson, Corporate Officer