



## ELECTORAL AREA DIRECTORS COMMITTEE MEETING MINUTES

THURSDAY, DECEMBER 17, 2020

### LOCATION

Peace River Regional District Office, Dawson Creek, BC

### ATTENDANCE

#### Directors

Director Goodings, Electoral Area 'B' (Zoom)  
Director Sperling, Electoral Area 'C' (Zoom)  
Director Hiebert, Electoral Area 'D'  
Director Rose, Electoral Area 'E' – Committee Chair

#### Staff

Shawn Dahlen, Chief Administrative Officer  
Teri Vetter, Chief Financial Officer  
Tyra Henderson, Corporate Officer  
Tabatha Young, Deputy Corporate Officer  
Crystal Brown, Electoral Area Manager  
Paulo Eichelberger, GM of Environmental Services  
Jeff McDonald, Communications Manager (Zoom)  
Kari Bondaroff, Environmental Services Manager  
Brenda Deliman, Recorder

#### Others

Katrin Saxty, Urban Systems Ltd. (Zoom)

### 1. CALL TO ORDER

The Chair called the meeting to order at 10:06 a.m.

### 2. DIRECTORS' NOTICE OF NEW BUSINESS

### 3. ADOPTION OF AGENDA

#### 3.1 Adoption of Agenda

MOVED Director Hiebert, SECONDED Director Sperling,  
That the Electoral Area Directors Committee adopt the December 17, 2020 Meeting  
Agenda:

#### 1. Call to Order

1.1 Meeting Chair - Director Rose

#### 2. Directors' Notice of New Business

#### 3. Adoption of Agenda

#### 4. Gallery Comments or Questions

#### 5. Adoption of Minutes

5.1 Electoral Area Directors Committee Draft Meeting Minutes of November 19, 2020

#### 6. Business Arising from the Minutes

#### 7. Delegations

#### 8. Correspondence

#### 9. Reports

9.1 North Peace Airport Subdivision Water and Sewer Condition Assessment, ENV-EADC-007

9.2 Area B Water – Boundary Whitecap 2019 Amending Agreement, ENV-EADC-008

9.3 Contaminated Sites Identification Process, DS-EADC-008

9.4 Notice of Closed Session – December 17, 2020, ADM-EADC-025

#### 10. Discussion Item(s)

10.1 Lighting at the Baldonnel Overpass

#### 11. New Business

(Continued on next page)



3.1 Adoption of Agenda  
(continued)

**12. Diary**

12.1 Diary Items

**13. Item(s) for Information**

13.1 EADC Terms of Reference.

**14. Adjournment**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS**

**5. ADOPTION OF MINUTES**

5.1  
Nov. 19/20 EADC Minutes

MOVED Director Hiebert, SECONDED Director Goodings,  
That the Electoral Area Directors Committee adopt the November 19, 2020 Meeting Minutes.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. DELEGATIONS**

**8. CORRESPONDENCE**

**9. REPORTS**

9.1  
North Peace Airport  
Subdivision Water and Sewer  
Condition Assessment, ENV-  
EADC-007

MOVED Director Sperling, SECONDED Director Goodings,  
That the Electoral Area Directors Committee receive the report titled “North Peace Airport Subdivision Water and Sewer Condition Assessment – ENV-EADC-007”, which includes the PRRD XYJ Water-Sewer Network Assessment Report, as submitted by Pure Technologies, a Xylem Brand, for discussion.

**CARRIED**

Director Sperling voiced his wish to commit funding to the North Peace Airport Subdivision sewer and water functions, for capital repairs to be conducted in 2021, and for emergency 2020 infrastructure repairs and maintenance, respectively. The Director was advised that the Rural Budgets Administration Committee would consider funding of these projects at its meeting to be held later in the day.

9.2  
Area B Water – Boundary  
Whitecap 2019 Amending  
Agreement, ENV-EADC-008

MOVED Director Goodings, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee recommend that the Regional Board approve the “2019 Amended Agreement: Water Supply License Agreement” with Whitecap Resources Inc. for the Boundary Lake Tankloader Facility which amends the “2005 Water Supply License Agreement” to reflect updated stakeholder names, related payment terms, termination notice, and clauses regarding discontinuance of site operations; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement.

**CARRIED**

9.3  
Contaminated Sites  
Identification Process, DS-  
EADC-008

MOVED Director Hiebert, SECONDED Director Goodings,  
That the Electoral Area Directors Committee receive the report titled “Contaminated Sites Identification Process - DS-EADC-008”, which highlights the Ministry of Environment and Climate Change Strategy’s amendments to the site identification process under the *Environmental Management Act* and the Contaminated Sites Regulation, for discussion.

**CARRIED**



The Committee was provided with an overview of the Contaminated Sites Identification process from the PRRD Environmental Services Manager.

9.4  
Notice of Closed Session –  
December 17, 2020, ADM-  
EADC-025

MOVED Director Sperling, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee recess to a Closed Meeting for the purpose of discussing the following items:

**Agenda Items 3.1 - Closed Meeting Minutes, CC Section 97(1)(b)**

**Agenda Item 7.1 – Negotiations, CC Section 90(1)(k)**

**CARRIED**

Recess  
Reconvene

The Chair recessed the meeting to a Closed Session at 10:22 a.m.  
The Chair reconvened the meeting at 10:42 a.m.

## **10. DISCUSSION ITEM(s)**

10.1  
Lighting at the Baldonnel  
Overpass

MOVED Director Goodings, SECONDED Director Hiebert,  
That the Electoral Area Directors Committee receive the topic 'Lighting at the Baldonnel Overpass' for discussion.

**CARRIED**

MOVED Director Goodings, SECONDED Director Sperling,  
That the Electoral Area Directors Committee recommend that the Regional Board authorize that a letter be forwarded to the Ministry of Transportation and Infrastructure and CN Rail to request information on the process required to install corridor illumination at the Baldonnel Railway Overpass, located on Highway 97 North.

**CARRIED**

## **11. NEW BUSINESS**

## **12. DIARY**

12.1  
Diary Items

No changes were made to the Diary.

## **13. ITEMS FOR INFORMATION**

13.1  
EADC Terms of Reference

The EADC Terms of Reference were included for the Committee's information.

## **14. ADJOURNMENT**

The Chair adjourned the Meeting at 10:50 a.m.

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Director Rose, Meeting Chair

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Brenda Deliman, Recorder