



# REPORT

To: Chair and Directors

Report Number: ADM-BRD-119

From: Crystal Brown, Electoral Area Manager

Date: January 14, 2021

**Subject: December 17 2020, Electoral Area Directors Committee Meeting Recommendations**

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The following recommendations from the December 17, 2020 Electoral Area Directors Committee meeting are being presented to the Regional Board for its consideration:

**RECOMMENDATION #1: *[Corporate Weighted]***

That the Regional Board approve the "2019 Amended Agreement: Water Supply License Agreement" with Whitecap Resources Inc. for the Boundary Lake Tankloader Facility which amends the "2005 Water Supply License Agreement" to reflect updated stakeholder names, related payment terms, termination notice, and clauses regarding discontinuance of site operations; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement.

**RECOMMENDATION #2: *[Corporate Unweighted]***

That the Regional Board authorize that a letter be forwarded to the Ministry of Transportation and Infrastructure and CN Rail to request information on the process required to install corridor illumination at the Baldonnel Railway Overpass, located on Highway 97 North.

**RECOMMENDATION #3: *[Corporate Weighted]***

That the Regional Board enter into an agreement with Rick Anderson Consulting Ltd. for the development of a PRRD South Peace Synergy Group at cost of \$15,300 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement.

**BACKGROUND/RATIONALE:**

The draft minutes of the December 17, 2020 Electoral Area Directors Committee Meeting are on the Consent Calendar.

Recommendation #1

Please click [here](#) to access the Committee Agenda, please see Item 9.1 to review the report.

Recommendation #2

Please click [here](#) to access the Committee Agenda, please see Item 10.1 to review the report.

On September 8, 2020, staff contacted CN Rail and the Ministry of Transportation and Infrastructure to inquire what the process would be to install additional overhead lighting at the Baldonnel overpass.

CN Rail stated that the Ministry of Transportation and Infrastructure (MOTI) would be responsible for submitting an application / request for lighting to CN Rail. CN Rail would work with MOTI to review the request and decide. All costs would be the responsibility of MOTI.

MOTI indicated that the Baldonnel overpass has 3 luminaires to ensure visibility at night of turning vehicles. The highway segment is classified as undivided, rural highway and would not typically be fully illuminated. MOTI has instructed their contractor to install additional reflective markers on the overpass to highlight the structure edges, and have added the request for more lighting to the program list for review. A decision will be based on the engineering guidelines that govern luminaries.

### Recommendation #3

Director Rose and Director Hiebert would like to establish a PRRD South Peace Synergy Group to help resolve some of the issues between land owners and industry.

### **ALTERNATIVE OPTIONS:**

1. That the Regional Board waive the procurement policy and post a Notice of Intent to direct award a contract to Rick Anderson Consulting Ltd. for the development of a PRRD South Peace Synergy Group at cost of \$15,300 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement upon expiry of the Notice of Intent.
2. That the Regional Board issue a Request for Proposal for the development of a PRRD South Peace Synergy Group.
3. That the Regional Board conduct an invitational competition from 3 qualified suppliers for the development of a PRRD South Peace Synergy Group at cost of \$15,300 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement.
4. That the Regional Board provide further direction.

### **STRATEGIC PLAN RELEVANCE:**

- ☒ Not Applicable to Strategic Plan.

### **FINANCIAL CONSIDERATION(S):**

The Rural Budgets Administration Committee approved a funding commitment in the amount of \$12,000, payable in the amount of \$6,000 each from Electoral Area D and Electoral Area E Peace River Agreement Funds, to be used in the establishment of a Synergy Group.

### **COMMUNICATIONS CONSIDERATION(S):**

None at this time.

### **OTHER CONSIDERATION(S):**

As per the Procurement Policy, when the procurement value is between \$5,000 - \$15,000, an invitational competition by requesting bids from at least 2 qualified suppliers shall be conducted. When the procurement value is between \$15,000 - \$50,000, an invitational competition by requesting bids from at least 3 qualified suppliers shall be conducted. If the complexity of the procurement warrants it, the Procurement Officer and/or a Department Head or designate will conduct an open competition.