



<u>Item #</u>	<u>Agenda Item</u>	<u>Minutes</u>
1.0	Roll Call	North Peace Airport Society President Jim McKnight, Electoral Area C Vice-President Brent Taillefer, District of Taylor Director Lori Ackerman, City of Fort St. John Director Arlene Boon, Electoral Area B Director Rob Fraser, District of Taylor Director Karen Goodings, Electoral Area B Director Dave Heiberg, District of Hudson's Hope Director Brad Sperling, Electoral Area C Director Byron Stewart, City of Fort St. John Miranda V. Flury, Director of Strategy, Capital & Planning (D.SCP) North Peace Airport Services Mike Karsseboom, Managing Director Vantage Airport Group Zachary Berglund, Manager Facilities, Projects, and Capital Planning
1.1	Call to Order	9:31 am
1.2	Amendments to Agenda	None.
2.0	Meeting Minutes	
2.1	Meeting Minutes October 7, 2020	NOV/4/2020- 1 MOVED: Rob Fraser SECONDED: Arlene Boon THAT the regular meeting minutes from October 7, 2020 are approved as presented. CARRIED
3.0	Consent Agenda	NOV/4/2020- 2 MOVED: Rob Fraser SECONDED: Dave Heiberg THAT the consent agenda on November 4, 2020 is approved as presented. CARRIED



4.0	Society's Financial Statements	NOV/4/2020- 3 MOVED: Dave Heiberg SECONDED: Brent Taillefer THAT the Society's financial statements dated September 30, 2020 are accepted as presented. CARRIED
5.0	North Peace Airport Services Reports	
5.1	NPAServices' Operational Report	<ul style="list-style-type: none">• Received.
5.2	NPAServices' Financial Statements	<ul style="list-style-type: none">• Received.• Airlines received notice of the \$10 ARFF regulatory recovery fee change.• NPAServices always aims to have 3 months worth of ARFF expenses in their reserve (approximately \$75,000/month)
5.3	Project Status Updates	
5.3.1	Project Update- Runway Rehabilitation 03/21 ACAP	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.2	Project Update- Apron Rehabilitation by Baggage Area	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.3	Project Update- FEC Generator	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
6.0	Unfinished Business	



6.1	NPAServices Proposed Capital Plan	NOV/4/2020-4 MOVED: Rob Fraser SECONDED: Dave Heiberg THAT the 2021 Capital Plan is approved as presented; AND THAT the approval for the 03/21 Runway Rehabilitation Project and the FEC Generator Project are contingent upon receiving at least 50% of their total cost paid through grant funding; FURTHER THAT this approval is considered an exception to the Capital Approval Policy. CARRIED
7.0	New Business	
7.1	Proposed 2021 Society Board Meeting Schedule	<ul style="list-style-type: none">• Received.
8.0	Adjournment	NOV/4/2020- 5 MOVED: Rob Fraser THAT the meeting is adjourned at 9:52 am. CARRIED
9.0	Closed Meeting	See closed meeting minutes.