



REPORT

To: Chair and Directors

Report Number: DS-BRD-101

From: Shawn Dahlen, Chief Administrative Officer

Date: December 1, 2020

Subject: Subdivision and Development Servicing Bylaw Project Overview

RECOMMENDATION: [Corporate Unweighted]

That the Regional Board receive the report titled "Subdivision and Development Servicing Bylaw Project Overview", DS-BRD-101, which intends to provide an overview of the project to develop a Subdivision and Development Servicing Bylaw, for discussion.

BACKGROUND/RATIONALE:

ISL Engineering and Land Services Ltd. (ISL Engineering) have been awarded the Subdivision and Development Servicing Bylaw (the 'Bylaw') contract. The project kicked off on October 5, 2020, with a scheduled completion date of April 29, 2021.

ISL Engineering provided the Committee of the Whole (CoW) an overview of the project to develop a Subdivision and Development Servicing Bylaw at the December 11th CoW meeting. ISL Engineering is working to develop the Bylaw for the Peace River Regional District (PRRD) and are seeking feedback from the Board before putting the Bylaw forward for consideration of first and second reading, which is anticipated in winter 2021.

ALTERNATIVE OPTION:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness

FINANCIAL CONSIDERATION(S):

A contract has been awarded to ISL Engineering and Land Services for the Subdivision and Development Servicing Bylaw Consulting Services, for a total cost of \$49,927.00 (excluding GST).

COMMUNICATIONS CONSIDERATION(S):

A communication and engagement strategy is being drafted to ensure adequate and meaningful consultation with stakeholders occurs throughout the duration of the project.

ISL Engineering and the PRRD met with a preliminary group of private sector stakeholders (developers and construction companies who have worked in the PRRD), on December 2, 2020, to inform the stakeholders about the preparation of the Bylaw. The response was positive from this group and information gathered from this meeting will shape the first draft of the Bylaw.

OTHER CONSIDERATION(S):

The attached documents are preliminary drafts of the Bylaw. These documents will be refined to accommodate specific requirements for future PRRD subdivisions.

Attachments:

1. Subdivision and Development Servicing Bylaw Draft Table of Contents
2. Subdivision and Development Servicing Bylaw Draft Schedule A: General Information and Requirements