



REPORT

To: Rural Budgets Administration Committee

Report Number: ENV-RBAC-007

From: Kari Bondaroff, Environmental Services Manager

Date: December 17, 2020

Subject: Chilton, Harper, and Friesen Subdivision Wastewater Condition Assessments

RECOMMENDATION #1:

That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$50,000, payable from Electoral Area D Community Works Gas Tax, to be issued to the Chilton Subdivision sewer function – 602, for a 2021 condition assessment for the Chilton Sewer, including but not limited to the collection works and the lift station and further; that any remaining funds be permitted to be used for capital upgrade requirements.

RECOMMENDATION #2:

That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$50,000, payable from Electoral Area D Community Works Gas Tax, to be issued to the Harper Subdivision sewer function – 605, for a 2021 condition assessment for the Harper Sewer including but not limited to the collection works and the lift station and further; that any remaining funds be permitted to be used for capital upgrade requirements.

RECOMMENDATION #3:

That the Rural Budgets Administration Committee approve a funding commitment in the amount of \$50,000, payable from Electoral Area D Community Works Gas Tax, to be issued to the Friesen Subdivision sewer function – 604, for a 2021 condition assessment for the Friesen Sewer, including but not limited to the collection works and the lift station and further; that any remaining funds be permitted to be used for capital upgrade requirements.

BACKGROUND/RATIONALE:

Within the 2019-2022 Strategic Plan of the Regional Board, the first priority is to develop a corporate asset management program which includes undertaking condition assessments for all PRRD owned assets. As the three of these functions are all within the proximity of Dawson Creek and all feed into the Dawson Creek collection facility, efficiency will be obtained by combining the three condition assessments into one request for proposal (RFP). The RFP for each of the proposed assessments will include:

- a. A detailed inspection of each system.
- b. An estimated costs to conduct major repairs and parts replacements.
- c. Expected timelines for major repairs and parts replacements will be provided.

The results of the assessment will be used to inform budgeting for works on the appropriate sewer systems (see Financial Considerations for further details).

ALTERNATIVE OPTIONS:

1. That the Rural Budgets Administration Committee allocate use of Area D Fair Share funds towards the three condition assessments for Harper Sewer (\$50,000), Chilton Sewer (\$50,000), and Friesen Sewer (\$50,000).
2. That the Rural Budgets Administration Committee recommend the funding of the 2021 condition assessment for the Harper Sewer, Chilton Sewer, and Friesen sewer systems be done through parcel tax charges.
3. That the Rural Budgets Administration Committee provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Organizational Effectiveness
- ☒ Develop a Corporate Asset Management Program

FINANCIAL CONSIDERATION(S):

During the condition assessments there may be deficiencies found that require immediate attention. Additional funding will be required to conduct any repair work. As such, should any large repairs and or replacements of infrastructure be recommended for any of the systems, additional funding may be required through additional grant funding allocations or parcel tax requisitions within the appropriate service area.

Table 1. Current Operational and Capital Reserve Balances as of December 4, 2020

Function	Operational Reserve Balance	Capital Reserve Balance
Harper Sewer	\$24,458.59	\$26,952.76
Chilton Sewer	\$30,155.41	\$34,785.05
Friesen Sewer	\$21,085.31	\$13,852.62

As of November 30, 2020, the balance available after remaining commitments in the Area D Community Works Gas Tax Reserve fund was \$937,141 and \$2,177,417 in Electoral Area D Fair Share fund.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.