



# REPORT

To: Chair and Directors

Date: February 28, 2020

From: Tyra Henderson, Corporate Officer

Subject: Proclamations – Special Events Policy

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## **RECOMMENDATION:** *[Corporate Unweighted]*

That the Regional Board repeal the Proclamations – Special Events Policy.

## **BACKGROUND/RATIONALE:**

The PRRD's Strategic Plan identified a Comprehensive Policy Review as a strategy to enhance organizational effectiveness.

The Proclamations – Special Events Policy states that proclamations by the Regional Board will appear in the minutes but will not be advertised, and that any proclamations that are to be declared prior to the next Regional Board meeting may be made by the Chair and ratified at the next Regional Board Meeting. The Regional Board last received and declared a proclamation on September 8, 2011, and last received a request for a proclamation on October 10, 2013.

## **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide direction to staff for amendments to the Proclamations Policy – Special Events Policy.
2. That the Regional Board retain the Proclamations – Special Events Policy.
3. That the Regional Board provide further direction.

## **STRATEGIC PLAN RELEVANCE:**

- ☒ Organizational Effectiveness
- ☒ Comprehensive Policy Review

**FINANCIAL CONSIDERATION(S):** N/A

## **COMMUNICATIONS CONSIDERATION(S):**

Staff will be notified of the changes through their Department Heads. Once the review has been completed, the PRRD policy manual will be posted online.

**OTHER CONSIDERATION(S):** N/A

Attachments: Proclamations – Special Events Policy

Staff Initials: *JB*

Dept. Head: *Tyra Henderson*

CAO: *[Signature]*



Department: Administration

## POLICY STATEMENT

### **PROCLAMATIONS - SPECIAL EVENTS**

That it be the policy of the Regional Board, that unless otherwise directed, that proclamations by the Regional District will appear in the minutes but will not be advertised. If the declaration is to be proclaimed prior to the next Regional Board Meeting, a proclamation may be made by the Chair, with ratification at the next available meeting.