



<u>Item #</u>	<u>Agenda Item</u>	<u>Minutes</u>
1.0	Roll Call	<p>North Peace Airport Society President Jim McKnight, Electoral Area C Vice-President Brent Taillefer, District of Taylor Director Arlene Boon, Electoral Area B Director Rob Fraser, District of Taylor Director Karen Goodings, Electoral Area B Director Moira Green, City of Fort St. John Director Dave Heiberg, District of Hudson's Hope Director Brad Sperling, Electoral Area C Director of Strategy, Capital & Planning, Miranda V. Flury</p> <p>North Peace Airport Services Tim Greening, Manager Programs & Regulatory Compliance (<i>left after Section 5.1</i>) Stacy Smith, Acting Manager, Airport Operations & Emergency Services (<i>left after Section 5.1</i>)</p> <p>Vantage Airport Group Zachary Berglund, Manager Facilities, Projects, and Capital Planning</p> <p>Absent Director Bob Norton, District of Hudson's Hope Director Byron Stewart, City of Fort St. John</p>
1.1	Call to Order	9:34 am
1.2	Amendments to Agenda	None.
2.0	Meeting Minutes	
2.1	Meeting Minutes December 4, 2019	<p>JAN/8/2020- 1 MOVED: Arlene Boon SECONDED: Dave Heiberg THAT the regular meeting minutes from December 4, 2019 are approved as presented.</p> <p>CARRIED</p>



3.0	Consent Agenda	JAN/8/2020- 2 MOVED: Arlene Boon SECONDED: Dave Heiberg THAT the consent agenda on January 8, 2020 is approved as presented. CARRIED
4.0	Society's Financial Statements	JAN/8/2020- 3 MOVED: Rob Fraser SECONDED: Brad Sperling THAT the Society's financial statements dated November 30, 2019 are accepted as presented. CARRIED
5.0	North Peace Airport Services Reports	
5.1	NPAServices' Operational Report November 2019	<ul style="list-style-type: none">• Received.• ACAP funding for the grader should be paid in January 2020.• BCAAP application for 03/21 will be submitted before the deadline.
5.2	NPAServices' Financial Statements	<ul style="list-style-type: none">• Received.• NPAServices will report back on the lease agreement where the tenant became bankrupt.
5.3	Project Status Updates	
5.3.1	Project Update- Runway Rehabilitation 03/21 ACAP	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.2	Project Update- Grader	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.3	Project Update- Firehall and Maintenance Upgrades	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.4	Project Update- Crash Gates	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.



5.3.5	Project Update- Professional Services Agreement with WSP (ARFF Firehall)	<ul style="list-style-type: none">• Still waiting for written confirmation from ACAP indicating YXJ still qualifies for a firehall if the original ACAP application is no longer active.
5.3.6	Project Update- Computer Server Upgrade	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
5.3.7	Project Update- North Cariboo Air Apron Rehabilitation	<ul style="list-style-type: none">• Not received, a smaller update was provided on MD report.
6.0	Unfinished Business	
7.0	New Business	
7.1	Vantage's Q4 2019 Industry Update	No discussion.
8.0	Adjournment	JAN/8/2020- 4 MOVED: Arlene Boon THAT the meeting is adjourned at 10:00 am. CARRIED
9.0	Closed Meeting	See closed meeting minutes.