



# PEACE RIVER REGIONAL DISTRICT

## ELECTORAL AREA DIRECTORS COMMITTEE

### MINUTES

June 26, 2025, 10:00 a.m.

1981 Alaska Avenue, Dawson Creek, BC

Directors Present: Chair Rose, Electoral Area E  
Vice-Chair Sperling, Electoral Area C  
Director Hiebert, Electoral Area D

Directors Absent: Director Graham, Electoral Area B

Staff Present: Shawn Dahlen, Chief Administrative Officer  
Roxanne Shepherd, Chief Financial Officer  
Tyra Henderson, Corporate Officer  
Joanne Caldecott, Deputy Corporate Officer  
Kari Bondaroff, General Manager of Environmental Services  
Ashley Murphey, General Manager of Development Services  
Bryna Casey, Community Services Manager  
Trevor Ouellette, IT Manager  
Katherine Lovino, Administrative Clerk  
Ryan Kirkham, Protective Services Manager  
Jody Schmidt, Financial Procurement Officer

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**1. CALL TO ORDER**

The Chair called the meeting to order at 10:00 a.m.

**2. ADOPTION OF AGENDA**

MOVED Director Sperling

SECONDED Director Hiebert

That the Electoral Area Directors Committee Meeting Agenda of June 26, 2025 be adopted:

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

**3. GALLERY COMMENTS OR QUESTIONS**

**4. ADOPTION OF MINUTES**

4.1 Electoral Area Directors Committee Draft Meeting Minutes of May 8, 2025

**5. BUSINESS ARISING FROM THE MINUTES**

**6. DELEGATIONS**

**7. CORRESPONDENCE**

**8. REPORTS**

8.1 Jackfish Community Hall Closure, CS-EADC-018

**9. NEW BUSINESS**

**10. DIARY**

10.1 EADC Diary

(Cont'd on next page)



**11. CONSENT CALENDAR**

11.1 EADC Terms of Reference

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**

**CARRIED**

**3. GALLERY COMMENTS OR QUESTIONS**

**4. ADOPTION OF MINUTES**

**4.1 Electoral Area Directors Committee Draft Meeting Minutes of May 8, 2025**

MOVED Director Hiebert

SECONDED Director Sperling

That the Electoral Area Directors Committee Meeting minutes of May 8, 2025 be adopted.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

**6. DELEGATIONS**

**7. CORRESPONDENCE**

**8. REPORTS**

**8.1 Jackfish Community Hall Closure, CS-EADC-018**

MOVED Director Hiebert

SECONDED Director Sperling

That the Electoral Area Directors Committee recommend that the Regional Board authorize the closure of Jackfish Community Hall, located at 1515 Old Jackfish Road, until such time as the facility is repaired to a safe standard and a Use and Occupancy Agreement is in place for its operation or another decision related to future operation of the hall has been made.

**CARRIED**

Staff explained that some years ago a significant financial commitment was made for this facility however noted concerns regarding the need for potential repairs, service area upgrades and that non-use will impact and more needs to be investigated. Staff is looking at holding a community meeting in August to determine their interest in operating the hall and expects to provide feedback from that meeting to the Committee in September. Depending on the Committee and Board's direction, repairs could possibly move forward next summer.

**9. NEW BUSINESS**

**10. DIARY**

**11. CONSENT CALENDAR**

**12. NOTICE OF MOTION**



**13. ADJOURNMENT**

The Chair adjourned the meeting at 10:04 a.m.

CERTIFIED a true and correct copy of the Minutes of the Peace River Regional District's Electoral Area Directors Committee meeting held on June 26, 2025 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

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Dan Rose, Chair

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Katherine Lovino, Administrative  
Clerk/Recorder