



# REPORT

To: Chair and Directors

Report Number: ENV-BRD-246

From: Environmental Services

Date: July 17, 2025

**Subject: Contract Award ITT 19-2025 Kelly Lake Valve Replacements and Interconnect Repairs**

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## **RECOMMENDATION: [Corporate Weighted]**

That the Regional Board award Invitation to Tender 19-2025 “Kelly Lake Valve Replacements and Interconnect Repairs” for replacement of lagoon valving and repair of interconnects, to Big League Utilities Ltd. at a cost of \$350,000 (excluding taxes) utilizing previously allocated Area D Peace River Agreement funds; further, that the Chair and Chief Administration Officer be authorized to sign the contract on behalf of the Peace River Regional District.

## **BACKGROUND/RATIONALE:**

The Regional Board provided business case approval for the Kelly Lake Valve Replacements and Interconnect Repairs project on December 6, 2024 when the following motion was passed:

*MOVED, SECONDED and CARRIED,*

*That the Regional Board provide capital pre-budget approval for the 2025 supplemental requests/business cases:*

- 1. Sewer System Infrastructure Monitoring and SCADA Upgrades \$40,000*
  - 2. Valve Replacements Interconnect Repairs Project \$100,000*
- funded by Electoral Area D Peace River Agreement Funds, Spending Item #9, and authorize the inclusion of the expenses in the Kelly Lake Sewer draft 2025-2029 PRRD Financial Plan.*

This project aims to address aging infrastructure within the Kelly Lake Sewer system by replacing five interconnect valves between treatment lagoons. These components have reached the end of their service life, posing risks to operational reliability, environmental safety and service continuity.

Based on an approved business case presented to the Regional Board on December 6, 2024, an Invitation to Tender was issued on Bonfire from May 6, 2025 to June 2, 2025. The original solicitation received no bids, so the invitation to bid was reopened through direct invitations. One bid was received in response; Big League Utilities Ltd. submitted a compliant bid within the project budget. Based on this outcome, staff recommends awarding the contract to Big League Utilities.

## **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

## **STRATEGIC PLAN RELEVANCE:**

- ☒ Asset and Infrastructure Management

**FINANCIAL CONSIDERATION(S):**

This project is funded by two funding commitments.

The Regional Board provided pre-budget approval for the Kelly Lake Valve Replacements and Interconnect Repairs project on December 6, 2024 through the following motion:

*MOVED, SECONDED and CARRIED,*

*That the Regional Board provide capital pre-budget approval for the 2025 supplemental requests/business cases:*

*1. Sewer System Infrastructure Monitoring and SCADA Upgrades \$40,000*

*2. Valve Replacements Interconnect Repairs Project \$100,000*

*funded by Electoral Area D Peace River Agreement Funds, Spending Item #9, and authorize the inclusion of the expenses in the Kelly Lake Sewer draft 2025-2029 PRRD Financial Plan.*

On May 9, 2025, the Rural Budgets Administration Committee provided additional project funding through the following motion:

*MOVED, SECONDED and CARRIED,*

*That the Rural Budgets Administration Committee approve an additional funding commitment for the 'Kelly Lake Valve Replacements and Interconnect Repairs' project in the amount of \$250,000, payable from Electoral Area D Peace River Agreement Funds, Spending Item #9 - PRRD Sewer Services Assistance, to be issued to the Kelly Lake Sewer Function – 606.*

**COMMUNICATIONS CONSIDERATION(S):**

None at this time.

**OTHER CONSIDERATION(S):**

This project does not require permits or approvals and is not anticipated to impact the public.