

2021 Recreational Trials Grants-in-Aid - Summary of Applications

Organization name		Project Details	Total Project Cost	Amount Requested from PRRD	Maximum Grant Eligible (max 75% of total project costs)	Parks Committee Recommendation	Financials/ Budget/Quotes	Proof of Land Tenure	Societies Act of BC	Society Resolution	Proof of location	Letters of support	Meets Eligibility	Assessment Notes
Bear Mountain Nordic Ski Association		Trail upgrades to improve drainage and water conditions; project involves contouring, grading and ditching, removal of damaged and dangerous trees, installation of culverts - 30 new, 15 replaced.	\$ 67,700.00	\$ 67,700.00	\$ 50,775.00		✓	Recreation Site & Trails BC Site Agreement #PA 14 DPC-008; expires December 31, 2023	✓	✓	✓	3 - City of Dawson Creek; Rotary Club of Dawson Creek Sunrise; Special Olympics BC for Dawson Creek	✓	Applicant meets eligibility to be considered for funding under the Recreational Trails GIA policy; Applicant has established history with Regional District, uses grant funding in accordance with approval and completes projects in timely manner. BMNSA has received \$149,298.99 in Trials GIA since 2014; all funding has been utilized for projects.
Northland Trailblazers Snowmobile Club		Stewart Lake Trail cleanup and bridge repair at KM 6 and KM 8 of Stewart lake trail, brush clearing on trail at KM 30 - 40 of trail; clear and repair area of landslide (300 ft.) around KM 6 to prepare trails for 2020/2021 season	\$ 30,000.00	\$ 22,500.00	\$ 22,500.00		✓	Recreation Site & Trails BC Site Agreement #PA 14DPC-004; expires December 31, 2023	✓	✓	✓	3- MOF; Moose ATV Club; BC Snowmobile Federation; Rec Sites & Trails BC	✓	Applicant meets eligibility to be considered for funding under the Recreational Trails GIA policy; Applicant has established history with Regional District, uses grant funding in accordance with approval and completes projects in timely manner. NLTBSC has received \$68,355.34 in Trials GIA since 2014; all funding has been utilized for projects.
Subtotals			\$ 97,700.00	\$ 90,200.00	\$ 73,275.00	\$ -								

Land Tenure Examples

- 1. Provincial Land Tenure Agreement; Park Use Permit, License of Occupation, Rec & Trails BC site agreement.
- 2. Private land owned by not-for-profit organization.
- 3. Local government agreement supported by Board/Council resolution for projects on government land.

Total Fund	\$ 75,000.00
Total Available	\$ 75,000.00
Less Recommendation	\$ -
Total Remaining	\$ 75,000.00



PEACE RIVER REGIONAL DISTRICT

Recreation Trails Grants-in-Aid

Schedule "A" - Application

Date: September 22, 2020

Society Number: S-45828

APPLICANT INFORMATION

1) Name of Organization: Bear Mountain Nordic Ski Association

2) Contact Person: Jill Squires / Pat O'Reilly

Position: President / Vice-President

Mailing Address: PO Box 20133, Dawson Creek, V1G 4X8

Phone: [REDACTED] Fax: _____

Email: bearmountainnordic@gmail.com

Website: http://www.nordicski.ca

Please list our organization on the PRRD website as a "Local Community Group" ☒ Yes ☐ No (please check one)

3) Purpose of your organization & description of the types of activities your organization is involved in.

The Bear Mountain Nordic Ski Association is a non-profit recreational association created to provide access, facilities and opportunities, for all ages to learn and experience the sport of cross country skiing in the South Peace Region. The trails activities have also been expanded to offer other all-season use, including snow-shoeing, hiking, cross-country running, wildlife-viewing, mountain biking, horseback riding, orienteering, outdoor environmental studies, and similar non-motorized recreational activities.

4) If applicable, does your organization own any facilities or properties? ☐ Yes ☐ No (please check one)

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

5) Executives of Your Organization:

President/Chair

Name: Jill Squires Phone: _____ Email: _____

Vice President/Vice Chair

Name: Pat O'Reilly Phone: [REDACTED] Email: _____

Treasurer

Name: Jan Patterson Phone: [REDACTED] Email: _____

Secretary

Name: Deb Humphries Phone: _____ Email: _____



6) Please provide a 5 year action plan for your organization.

- Year 1:** Solve multiple water diversion concerns by repairing and replacing multiple culverts
- Year 2:** Increase opportunities to develop the physical fitness and health of the region's population
- Year 3:** Increase membership through increased sport / activity offerings
- Year 4:** Provide a competition class Nordic Ski training to support development of Nordic skiing in PRRD
- Year 5:** Provide a competition class Nordic Ski facility for hosting Northern & BC Winter Games

PROPOSED PROJECT INFORMATION (please complete the questions below or attach a separate sheet)

7) Describe the project for which your organization is requesting funding.

The Bear Mountain Nordic Ski Association is seeking funding to implement the next phase of a multi-phase trail upgrade and development plan for the Bear Mountain Nordic Ski trails nears Dawson Creek. The primary objective of the project is to improve drainage and watershed conditions by side cutting and sloping along existing trail surfaces, removing damaged and dangerous trees, and installing up to 30 new culverts and replacing 15 existing culverts that are deteriorating or are too small for current water volumes. The project will also involve necessary contouring, grading and ditching in order to clear up the trails. Increased usability and public safety is our objective.

8) Describe how your project will provide opportunities for healthy lifestyles – physical, mental and spiritual.

Providing a high quality trail system for all season use allows residents to enjoy healthy, affordable, family-friendly, and COVID-friendly recreation. Recreational facilities contribute to the health and wellbeing of residents, as well as improving overall quality of life through increased physical activity. Improvements to the facility help the club expand local interest in trail sports (cross-country skiing, snowshoeing, hiking, mountain biking, and other outdoor recreation).

9) Describe how the project will foster "regional pride" in the natural environment of the Regional District.

The eventual goal is to develop a competition-class facility that would be able to host regional and provincial sporting events, bringing greater awareness of, and economic benefits to, the regional district. The facility is also utilized by community groups throughout the regional district such as the local Scouts troop and school groups from throughout School District 59, providing unique opportunities for outdoor education, orienteering, and developing an appreciation for the Peace River Regional District landscape.

10) Describe how the project will make trails more accessible for multiple different user groups and those with mobility challenges.

Currently, the water diversion issues make portions of the trail completely inaccessible to user groups and volunteers. Drying the trails would provide secure footing and access to all users.



- 11) Describe how the project will utilize Crown or local government lands and measures that will be taken to avoid conflict with private lands (where applicable).**

The trails system is located 100% on crown land, with significant distance between our trails system and any privately held property. The trails system does not directly butt up against any privately held lands, and as such, this would not represent an issue for this project.

- 12) Describe how the project will build on the Provincial Trails Strategy**

(http://www.sitesandtrailsbc.ca/documents/Trail_Strategy%20for_BC.pdf)

The Provincial Trails Strategy highlights sustainability of the trails system, a mutual respect for the various user groups, and secure recreation opportunities for all users. With the current water pooling that is occurring in multiple sections of the trail pathways, we are experiencing erosion of the trail foundation that is requiring significant maintenance work each year to reconstruct. Furthermore, the pooling water is preventing the majority of trail users from experiencing long sections of the trail system through the spring and summer months. With the exception of the horseback riders, these trail sections become unusable for all users who are on foot. Lastly, the safety and security of the trail users is a paramount concern to the association, and leaving the standing and pooling water is contradictory to our safety directive.

- 13) How many volunteers does your organization have and approximately how many hours does your membership contribute each year?**

Individual volunteers have not been recorded, but typical hours are approximately 5,500 volunteer hours per year. In addition, the MLFRO fire crew including 22 fallers and buckers added an additional 880 hours (non-membership volunteers).

- 14) If there are continuing costs to operate or maintain your project, how do you plan to meet these costs in the future?**

Once the culverts are installed, there is little to no additional maintenance work required to preserve their good working order, other than ensuring that the mouths of the culverts are not blocked through the season. The trails are open to the general public (as well as to members of the association), and are provided on per-use or membership basis. The funds raised annually will help to cover any costs associated with the culvert maintenance in the future. Furthermore, the large majority of our trails maintenance work (if able to be done by hand), is done so by volunteers, and thus does not incur any additional costs to the club.

- 15) Please provide on a separate sheet information on how your project addresses one or more of the secondary selection criteria:**

Geographic Coverage	Ideally the regional trail system should be effectively distributed throughout the Regional District. Potential sites should be of interest to the whole region in the interest of servicing all residents.
Environmental, education or heritage representation	Representative or regionally significant landscapes should be considered when developing a new trail or preserving an existing one. Potential sites should be chosen to represent the diverse landscapes that the area encompasses. Balancing wildlife values against the proposed benefits of trail development should also be considered along with the unique historic, cultural, ecological, and educational aspects of the area.
Partnerships	Fostering partnerships with interest groups or other government agencies should be considered as it will aid in offsetting costs to develop and maintain existing or future regional trails.
Proximity	Trails that are located in close proximity to existing trails and parks or similar amenities should be considered.



Already established as an unofficial trailhead	Trails that are already established or maintained in a positive manner and demonstrate a high utilization rate should be considered.
User and site safety and the capacity to maintain	User and site must be considered to ensure the non-profit groups are able to maintain them to a reasonable and safe standard expected of a natural trail for the safe enjoyment of the public.

18) TOTAL funds requested from the Regional District:

~~\$75,000~~ \$67,700 see budget, confirmed by email

INCLUDED THE FOLLOWING ATTACHMENTS WITH YOUR APPLICATION

- a) Application Checklist
- b) Resolution from the society(s) board of directors authorizing the project and application to the Regional District for funding
- c) Project budget including:
 - i. Detailed cost estimates
 - ii. Sources of confirmed revenue
 - iii. Sources of revenue yet to be confirmed (i.e., pending grant applications)
 - iv. Sources of donations for labour and/or materials
- d) Three (3) quotes for any items valued at over \$3,000
- e) Current and year-end financial statements (balance sheet and income statement)
- f) Map and pictures showing the location of the project and planned route
- g) Confirmation of an agreement with Recreation and Trail Sites BC or BC Parks or a Council/Board resolution providing authorization to develop or re-establish a trail on local government property
- h) Two (2) letter of support from other organizations or groups supporting the project.

Signature of Applicant

Phone

Secondary Selection Criteria

- Education
- Partnerships
- Established trail
- User and site safety

The Bear Mountain Nordic Ski Association offers educational programs in both the winter and summer months. During the winter, the BMNSA offers youth programs focused on skate skiing techniques for both novice and advanced skiers. The program runs from January to the end of March, and all necessary equipment is provided for the youth skiers. We also offer ski lessons for adults! In the summer months, the trails are used for orienteering and outdoor skills development with Scouts and school groups, and wildlife viewing for all!

The BMNSA has been in partnership with Recreation Sites and Trails BC, who owns the land on which the trails system is laid out. With the COVID-19 pandemic, the BMNSA chose to eliminate the structured per-use fee system that was originally in place and move to a donation basis for use. This has helped to secure additional use of the trail as outdoor recreation has become a primary choice for community members to participate in physical activity while maintaining their health and safety. We are anticipating that this will continue in the years to come as a focus has been emphasized on health and well-being in environments that do not crowd individuals into confined spaces. The BMNSA is in a prime position to offer these additional safe recreation opportunities to our community members, who may have otherwise chosen indoor activities through the summer and winter months.

The Bear Mountain Demonstration Forest was initiated back in 1988, with trails being developed and laid out over the next few years. Over time, the trails system has expanded and grown within the 500 hectares of forest, and there are plans to continue expansion as time and funding permits. The BMNSA oversees a well-established trail system that is used by many local and geographical user groups, and we are always looking for new opportunities to expand our user base. Improvements to the trails systems provide new offerings to existing groups, and help to multiply the variety of groups who find use for the trails.

Lastly, the safety of all user groups is of paramount concern to the BMNSA. With the water that is pooling on the trails system, our users are limited to certain tracks of trails through the spring and summer months. In order to expand our outdoor recreation, we need to ensure that our users are safe and secure on all track paths, which will limit any congestion on turn-around points, or narrowing of the paths by water. The erosion of the trails system by the water is also cause for concern when it comes to providing safe and secure footing for our users. The water must be dealt with in order to ensure a solid foundation of the paths system for years to come.

Revenue Sources (Where the Funds Will Come From)	Sources			
	Confirmed Y/N	Cash \$	In-Kind \$	Total \$
BWO Welding	Y		6,800.00	6,800.00
Brassey Creek Ranches	Y		8,500.00	8,500.00
North Slope Enterprises	Y		11,250.00	11,250.00
Fibre Options	Y		10,250.00	10,250.00
Geopat Services	Y		2,000.00	2,000.00
Bear Mountain Nordic Clubs Volunteer Labour	Y		6,000.00	6,000.00
				-
Total		-	44,800.00	44,800.00
Expenditure Areas (Where Funds Will Be Spent)	Expenditures			
		Cash \$	In-Kind \$	Total \$
Track Hoe @ \$165.00 / Hr x 120 Hrs		19,800.00		19,800.00
D-8 Cat Dozer @ \$250.00 / Hr x 65 Hrs		16,250.00		16,250.00
Skidsteer @ \$100.00 / Hr x 150 Hrs		15,000.00		15,000.00
Vibra Pac Roller/Packer @ \$90.00 / Hr x 65 Hrs		5,850.00		5,850.00
Pipe Trailer @ \$200.00 / Day x 35 Days		7,000.00		7,000.00
Welding and Fabricating @ \$90.00 / Hr x 160 Hrs		14,400.00		14,400.00
Powersaw Bucking & Falling \$90.00 / Hr x 120 Hrs		10,800.00		10,800.00
Pipe		4,400.00		4,400.00
Seeding & Fertilizing		5,000.00		5,000.00
Project Supervision @ \$250.00 / Day x 35 Days		8,750.00		8,750.00
Labourers @ \$35 / Hr x 150 Hrs (* split between contractors for Hoe and Dozer work)		5,250.00		5,250.00
				-
Total		112,500.00	-	112,500.00
				-
Net Profit				- 67,700.00

Bear Mountain Nordic Ski Association

Income Statement Apr 01, 2019 to Mar 31, 2020

REVENUE

Sales Revenue

Membership - Adult & Family	11,019.40
Youth Membership & Youth Program	419.05
Ski Lessons	0.00
Drop Box	3,979.72
Fundraising	13,975.00
Megal Lottery Deposits	0.00
Mega Lottery Fundraising Commission	0.00
Donations - In kind	75,097.32
Donations	10,010.00
Donations - Shop/Caretaker	0.00
Donations - Adventure Playground	6,000.00
Donations - Solar Project	16,015.00
Donnations- Snowcat	0.00
Grants	0.00
PRRD- Adventure Play ground grant	2,902.62
Northern Development Initiative Trust	47,568.00
Brush Removal Fundraising	0.00
Stump Grinder Rental	0.00
Grant - Coaching	0.00
Rental	0.00
Rental - Caretaker	3,600.00
Gaming	0.00
Coaching Clinic Fees	0.00
Trail Grooming (other locations)	0.00
Net Sales	<u>190,586.11</u>

Other Revenue

Equipment Rental	285.81
Interest Revenue	172.64
Miscellaneous Revenue	143.36
Total Other Revenue	<u>601.81</u>

TOTAL REVENUE	<u>191,187.92</u>
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EXPENSE

COST OF SALES

COST OF SALES2	0.00
Loss on Disposal of Assets	<u>0.00</u>

TOTAL COST OF SALES

0.00

General & Administrative Expenses

Advertising & Promotions	251.70
Bookkeeping - in kind	0.00
Caretaker facility	851.66
Course fee reimbursement	135.00
CCBC Coaching course expenses	0.00
Club activities	0.00
Coaching - in kind	0.00
Courier & postage	169.00
Contract work	0.00
Contract work - In kind	0.00
Society Fees	40.00
CCBC Registration Processing fees	4.73
CCBC Insurance	-389.00
DCAA Registration	400.00
Interest & Bank Charges	98.17
Insurance	2,974.00
Office Supplies	426.78
Non-eligible GST paid	693.79
Grant Applications	0.00
Fundraising costs	10.00
Miscellaneous	269.88
Safety Training	0.00
Ski Supplies	136.96
Ski Programs	247.35
Ski equipment	0.00
Ski Equipment - Adult Ski Program	0.00
Adventure Ski Playground	2,764.40
Trail Maintenance	2,299.48
Trail maintenance - In kind	0.00
Bridge repairs	0.00
PRRD Grant- Trails Maintenance	-400.00
Repairs & maintenance - in kind	0.00
Repair & Maintenance - equipment	3,049.89
Snowplowing	750.00
Trail Upgrade & Culvert replacement	0.00
PRRD - Flood grant expenses	0.00
Trail & Culvert - Phase 2	0.00
Rental Expense	0.00
Phase 2 - In-kind donations	0.00
Shop addition	0.00
Building Repairs & Maintenance	295.19
Shop supplies	265.02
Stump grinding expenses	0.00
Small Equipment	45.39

Fuel	2,082.15
Fuel - in kind	834.88
Transporting	0.00
Utilities - Living Quarters	0.00
Utilities - Shop	21.34
Youth Program - Supplies	108.08
Youth Program - Ski Equipment	0.00
Youth Program - Coaching paid	1,240.00
Youth Program - Trail maintenance	0.00
Youth Group Uniforms	0.00
Youth Group - Adventure Playground	61,738.88
Youth Program - Coaching Clinic Fee	-1,240.00
Youth Program- Grooming	1,860.00
Youth Group - Donations in kind	72,512.00
Solar Project	13,281.94
Solar Project in kind	1,686.44
Total General & Admin. Expenses	<u>169,515.10</u>
 TOTAL EXPENSE	 <u>169,515.10</u>
 NET INCOME	 <u><u>21,672.82</u></u>

Generated On: Aug 14, 2020

Bear Mountain Nordic Ski Association

Balance Sheet As at Mar 31, 2020

ASSET

Current Assets

Petty Cash	20.00	
Gaming	490.20	
BMNSA chequing account	23,874.88	
Snow Cat Account	<u>28,661.85</u>	
Total Cash		53,046.93
Accounts Receivable	0.00	
Accounts Receivable - Other	0.00	
Caretaker Rent Receivable	3,600.00	
Accounts Receivable - Mega Lottery	0.00	
Accounts Receivable - NDIT	<u>0.00</u>	
Total Receivable		3,600.00
Prepaid Co-op account		0.00
Prepaid Windsor Plywood Account		<u>0.00</u>
Total Current Assets		<u>56,646.93</u>

CAPITAL ASSETS

Snowcat	43,450.30	
Snowcat Roller & Groomer	20,000.00	
Flex Tiler	26,000.00	
Twin Track	0.00	
Twin Track Roller & Groomer	4,000.00	
Bobcat/Stump Grinder	10,027.20	
Grooming Equipment	1,800.00	
Trail Equipment	12,500.00	
Yamaha Side-By-Side	6,955.00	
Ski Equipment	17,271.39	
Ski Equipment Trailer	8,165.61	
Misc. Equipment	4,345.51	
SeaCan	0.00	
Rental Shack	0.00	
Shop	92,382.74	
Caretaker Facility	<u>97,594.61</u>	
Total Capital Assets		<u>344,492.36</u>

Other Assets

Goodwill	<u>0.00</u>	
Total Other Assets	<u>0.00</u>	

TOTAL ASSET	<u>401,139.29</u>	
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LIABILITY**Current Liabilities**

Account Payable		0.00
Accounts Payable - Gaming		0.00
Other Trade Payables		0.00
Accounts Payable - NDIT Phase 2 Gra		0.00
GST Charged on Sales	578.29	
GST Paid on Purchases	-5,664.45	
deposit owing	0.00	
Total Payable		<u>-5,086.16</u>
Total Current liabilities		<u>-5,086.16</u>

Long Term liabilities

Loan - Community Futures		<u>0.00</u>
Total Long Term liabilities		<u>0.00</u>

TOTAL LIABILITY		<u>-5,086.16</u>
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EQUITY**OWNERS EQUITY**

Retained Earnings - Previous Year	384,552.63	
Current Earnings	21,672.82	
Total Equity		<u>406,225.45</u>

TOTAL EQUITY		<u>406,225.45</u>
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LIABILITIES AND EQUITY		<u><u>401,139.29</u></u>
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Generated On: Nov 15, 2020

Bear Mountain Nordic Ski Association

Income Statement Oct 01, 2020 to Oct 26, 2020

REVENUE

Sales Revenue

Membership - Adult & Family	5,393.34
Youth Membership & Youth Program	0.00
Ski Lessons	0.00
Drop Box	65.45
Fundraising	0.00
Megal Lottery Deposits	897.40
Mega Lottery Fundraising Commission	0.00
Donations - In kind	0.00
Donations	0.00
Donations - Shop/Caretaker	0.00
Donations - Adventure Playground	0.00
Donations - Solar Project	0.00
Donnations- Snowcat	0.00
Grants	0.00
PRRD- Adventure Play ground grant	0.00
Northern Development Initiative Trust	0.00
Brush Removal Fundraising	0.00
Stump Grinder Rental	0.00
Grant - Coaching	0.00
Rental	0.00
Rental - Caretaker	3,600.00
Gaming	0.00
Coaching Clinic Fees	0.00
Trail Grooming (other locations)	0.00
Firewood	1,710.00
Net Sales	11,666.19

Other Revenue

Equipment Rental	95.24
Interest Revenue	0.00
Miscellaneous Revenue	0.00
Total Other Revenue	95.24

TOTAL REVENUE	11,761.43
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EXPENSE

COST OF SALES

COST OF SALES2	0.00
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Loss on Disposal of Assets	0.00
TOTAL COST OF SALES	0.00

General & Admin expenses

Advertising & Promotions	0.00
Bookkeeping - in kind	0.00
Caretaker facility	0.00
Course fee reimbursement	134.87
CCBC Coaching course expenses	0.00
Club activities	0.00
Coaching - in kind	0.00
Courier & postage	0.00
Contract work	3,600.00
Contract work - In kind	0.00
Society Fees	0.00
CCBC Registration Processing fees	0.00
CCBC Insurance	0.00
DCAA Registration	0.00
Interest & Bank Charges	0.00
Insurance	0.00
Office Supplies	0.00
Non-eligible GST paid	0.00
Grant Applications	0.00
Fundraising costs	0.00
Miscellaneous	0.00
Safety Training	0.00
Ski Supplies	0.00
Ski Programs	0.00
Ski equipment	0.00
Ski Equipment - Adult Ski Program	0.00
Adventure Ski Playground	0.00
Trail Maintenance	0.00
Trail maintenance - In kind	0.00
Bridge repairs	0.00
PRRD Grant- Trails Maintenance	0.00
Repairs & maintenance - in kind	0.00
Repair & Maintenance - equipment	0.00
Snowplowing	0.00
Trail Upgrade & Culvert replacement	0.00
PRRD - Flood grant expenses	0.00
Trail & Culvert - Phase 2	0.00
Rental Expense	0.00
Phase 2 - In-kind donations	0.00
Shop addition	0.00
Building Repairs & Maintenance	0.00
Shop supplies	0.00
Stump grinding expenses	0.00

Small Equipment	0.00
Fuel	0.00
Fuel - in kind	0.00
Transporting	0.00
Utilities - Living Quarters	0.00
Utilities - Shop	0.00
Youth Program - Supplies	0.00
Youth Program - Ski Equipment	0.00
Youth Program - Coaching paid	0.00
Youth Program - Trail maintenance	0.00
Youth Group Uniforms	0.00
Youth Group - Adventure Playground	0.00
Youth Program - Coaching Clinic Fee	0.00
Youth Program- Grooming	0.00
Youth Group - Donations in kind	0.00
Solar Project	0.00
Solar Project in kind	0.00
Total General & Admin. Expenses	<u>3,734.87</u>
 TOTAL EXPENSE	 <u>3,734.87</u>
 NET INCOME	 <u><u>8,026.56</u></u>

Generated On: Oct 27, 2020

BEAR MOUNTAIN NORDIC SKI TRAILS



■	BEGINNER	
■	INTERMEDIATE	
■	ADVANCED	
.....	SNOWSHOE/ VIEWING TRAIL	
	LYNX TRAIL	1430M
*	WOLF TRAIL	3640M
	COYOTE TRAIL	500M
	GRIZZLY TRAIL	1760M
	FISHER TRAIL	610M
	BEAVER TRAIL	580 M
	FOX TRAIL	880M
	MARMOT TRAIL	1050M
*	BEAR TRAIL	950M
	WEASEL TRAIL	520M
	WOLVERINE TRAIL	1100M
*	BISSETTE TRAIL	1940M
	MUSKRAT TRAIL	580M
	MARTEN TRAIL	960M
	MINK TRAIL	840M
	KIWANIS LOOP	1800M
	LOG CABIN TRAIL	2010M
	SOUTH LOOP	2040M



Current project site







October 28, 2020

File: 1-1-4

To Whom It May Concern:

Re: Letter of Support – Grant Application for Bear Mountain Nordic Ski Association

The Council of the City of Dawson Creek received a request from the Bear Mountain Nordic Ski Association for a letter of support to go along with their grant application to continue the next phase of the trails upgrade.

Dawson Creek is a youthful, vibrant and diverse community that is strategically located in the heart of the Peace River Region. The Bear Mountain Nordic Ski Association has created beautiful cross-country skiing trails which are available to the community year-round for other outdoor activities such as snow-shoeing, trail hiking and cross-country running.

Dawson Creek is in need of such an outdoor recreational facility especially in these times of the COVID-19 pandemic, therefore; an opportunity for upgrades to these trails is welcomed. The Council of the City of Dawson Creek supports the application from the Bear Mountain Nordic Ski Association for a grant to upgrade the trails with ditching, grading, contouring and placing culverts.

Thank you for your consideration.

Sincerely,

Dale Bumstead
Mayor, City of Dawson Creek

/js

We are a dynamic group making a
meaningful impact on individuals and

their communities.

To Whom it May Concern

Bear Mountain Nordic Ski Association
Box 21033
Dawson Creek, BC
V1G 4X8

Re: Grant Application PRRD

Dear Sir:

On behalf of the Rotary Club of Dawson Creek, please accept this Letter of Support to the Bear Mtn Nordic Ski Association in their application for funding for completion of the next phase of the trails upgrade.

The Rotary Clubs of Dawson Creek are long time financial supporters of the Association. As well, members of the Club volunteer their time to make the ski trails available to the Community.

In this age of COVID, facilities such as the Nordic Ski Trails are more important than ever as they are able to provide physical distancing and outdoor activity for year-round pursuits.

Sincerely,

Keith Brown

Keith Brown
Acting President Rotary Club of Dawson Creek Sunrise
250-219-2434
keithinformed@gmail.com



October 08, 2020

Jill Squires & Pat O'Reilly
President & Vice President
PO Box 20133
Dawson Creek, BC V1G 4X8

Dear Jill & Pat,

On behalf of the local Dawson Creek Special Olympics group, please accept this letter of support to the Bear Mountain Nordic Ski Association in their pursuit of the multi-phase trail upgrades project related to water diversion and management.

With the onset of the COVID-19 pandemic, the traditional sports offerings that were previously provided by the Special Olympics group has been severely altered. At the moment, we are running pilot projects across the province of British Columbia to try to reintroduce some of our sport programming, such as 5-Pin Bowling. At the local level, we will be introducing snowshoeing into our fall & winter programs as this provides a sport program where physical distancing is much easier to achieve. The trails that are provided and maintained by the Bear Mountain Nordic Ski Association will be integral to our ability to offer this program.

Furthermore, the snowshoeing program is continued through the spring and summer months with the athletes through dry land training options. The effective diversion of water under or around the trails will be crucial to ensuring the safety of the athletes while they train on the trails. The water management project will also help to ensure that the maximum number and diversity of trail offerings are able to be provided through the spring and summer months to ensure a variety of challenging options for the athletes.

If you require more information about the Special Olympics BC – Dawson Creek local, please do not hesitate to reach out.

Sincerely,

Deanna Larson
Local Coordinator
Special Olympics BC – Dawson Creek
(250) 219-2362 / localcoordinator-sobcdc@outlook.com



PEACE RIVER REGIONAL DISTRICT

Recreation Trails Grants-in-Aid

Schedule "A" - Application

Date: _____

Society Number: _____

APPLICANT INFORMATION

1) Name of Organization: _____

2) Contact Person: _____

Position: _____

Mailing Address: _____

Phone: _____ Fax: _____

Email: _____

Website: _____

Please list our organization on the PRRD website as a "Local Community Group" ☐ Yes ☐ No *(please check one)*

3) Purpose of your organization & description of the types of activities your organization is involved in.

4) If applicable, does your organization own any facilities or properties? ☐ Yes ☐ No *(please check one)*

Please give the 9-1-1 address and legal description of the property that your organization either leases or owns.

5) Executives of Your Organization:

President/Chair

Name: _____ Phone: _____

Vice President/Vice Chair

Name: _____ Phone: _____ Email: _____

Treasurer

Name: _____ Phone: _____

Secretary

Name: _____ Phone: _____



6) Please provide a 5 year action plan for your organization.

Year 1: _____

Year 2: _____

Year 3: _____

Year 4: _____

Year 5: _____

PROPOSED PROJECT INFORMATION (please complete the questions below or attach a separate sheet)

7) Describe the project for which your organization is requesting funding.

8) Describe how your project will provide opportunities for healthy lifestyles – physical, mental and spiritual.

9) Describe how the project will foster “regional pride” in the natural environment of the Regional District.

10) Describe how the project will make trails more accessible for multiple different user groups and those with mobility challenges.



- 11) Describe how the project will utilize Crown or local government lands and measures that will be taken to avoid conflict with private lands (where applicable).
- 12) Describe how the project will build on the Provincial Trails Strategy
(http://www.sitesandtrailsbc.ca/documents/Trail_Strategy%20for_BC.pdf)
- 13) How many volunteers does your organization have and approximately how many hours does your membership contribute each year?
- 14) If there are continuing costs to operate or maintain your project, how do you plan to meet these costs in the future?
- 15) Please provide on a separate sheet information on how your project addresses one or more of the secondary selection criteria:

Geographic Coverage	Ideally the regional trail system should be effectively distributed throughout the Regional District. Potential sites should be of interest to the whole region in the interest of servicing all residents.
Environmental, education or heritage representation	Representative or regionally significant landscapes should be considered when developing a new trail or preserving an existing one. Potential sites should be chosen to represent the diverse landscapes that the area encompasses. Balancing wildlife values against the proposed benefits of trail development should also be considered along with the unique historic, cultural, ecological, and educational aspects of the area.
Partnerships	Fostering partnerships with interest groups or other government agencies should be considered as it will aid in offsetting costs to develop and maintain existing or future regional trails.
Proximity	Trails that are located in close proximity to existing trails and parks or similar amenities should be considered.



Already established as an unofficial trailhead	Trails that are already established or maintained in a positive manner and demonstrate a high utilization rate should be considered.
User and site safety and the capacity to maintain	User and site must be considered to ensure the non-profit groups are able to maintain them to a reasonable and safe standard expected of a natural trail for the safe enjoyment of the public.

18) TOTAL funds requested from the Regional District:

INCLUDED THE FOLLOWING ATTACHMENTS WITH YOUR APPLICATION

- a) Application Checklist
- b) Resolution from the society(s) board of directors authorizing the project and application to the Regional District for funding
- c) Project budget including:
 - i. Detailed cost estimates
 - ii. Sources of confirmed revenue
 - iii. Sources of revenue yet to be confirmed (i.e., pending grant applications)
 - iv. Sources of donations for labour and/or materials
- d) Three (3) quotes for any items valued at over \$3,000
- e) Current and year-end financial statements (balance sheet and income statement)
- f) Map and pictures showing the location of the project and planned route
- g) Confirmation of an agreement with Recreation and Trail Sites BC or BC Parks or a Council/Board resolution providing authorization to develop or re-establish a trail on local government property
- h) Two (2) letter of support from other organizations or groups supporting the project.

Signature of Applicant

Phone

Secondary Selection Criteria

Geographic coverage

- The Stewart Lake trail system is conveniently located between the communities of Fort St. John, Taylor, And Dawson Creek. User also come from other surrounding areas to use this trail system as well

Environmental, Education, or Heritage Representation

- The Stewart Lake Trail is already a designated trail system (registered with Recreation sites and trails BC) that was designed to allow for consideration of the diverse terrain, wildlife viewing, and secondary emergency access if required
- We host a cleanup event early in the season to gather up any garbage or debris that may have accumulated from the summer season
- We encourage new riders and members to come for the first ride to familiarize them with the are and the trails. Identify hazards and promote safe riding

Partnerships

- The Stewart Lake trail has a Joint tenure with the Moose ATV Club, and is also enjoyed by many other users including hiker, Skiers, and horse riders

Proximity

- The Stewart Lake Trail is part of a trail system cover hundreds of Kilometers of trails

Official Trailhead

- The Stewart Lake Trail is established and Registered with Recreation Sites and Trails BC. We have completed the new parking lot and installed an information Kiosk. The clubs maintain the parking lot, trails and warm up shelters as well as signage

User and Site Safety and the Capacity to Maintain

- The Northland Trailblazers currently maintains over 800 KM's of trails in the Peace river Area. We have an annual program that focuses on maintenance to ensure that the trails are safe for all users.

Northlandtrailblazers 2020 Financial statements to date

	Start	Expenses	Revenue	End total
January	53,081.94	3503	3208.63	52,787.57
February	52,787.57	619.92	4500.74	56,668.39
March	56,668.39	2815.99	770.29	54,622.69
April	54,622.69	3225.2	3619.2	55,016.69
May	55,016.69	179.75	0	54,836.94
June	54,836.94	6.5	381.85	55,212.29
July	55,212.29	6.5	0	55,205.79
August	55,205.79	6.5	0	55,199.29
September	55,199.29	300.23	0	54,899.06
October	54,899.06	820.25	1480	55,558.81

2020/2021 Stewart lake trail restoration grant budget

TASK for budget

Estimated budget

Bridge 1 repair KM 6	5000
Bridge 2 repair KM 8	5000
Bridge 3 repair KM 36	5000
Trails restoration 10kms	15000
	30000
Northland Trailblazers	7500
PRRD Recreation Trails Grants in Aid	22,500



Invoice number	Quote
	Date 04-Nov-20

Sold to: Northland Trail Blazers Snowmobile Club

[illegible]



Invoice number	Quote
	Date 04-Nov-20

Sold to: Northland Trail Blazers Snowmobile Club

[illegible]



✉ 6494 Airport Road
P.O. Box 6357, Fort St. John, B.C., V1J 4H8
☎ 250-787-7707
@ info@wlconstruction.com

Nov 9 2020

Att Bryan Chatten (northland trailblazers)

Price \$4900

Thanks for asking us to bid on your project.
As per our conversation the cost for clearing trail on the Stewart Lake trail system.
Cost includes
our dozer,
delivered with truck and trailer
and operator and helper

We look forward to hearing from you on this project.

Jadon Christianson
Millwork foreman / WL construction Ltd
jadon@wlconstruction.com

We thank you for the opportunity to price this project and look forward to hearing from you with any questions or concerns you may have.

Payment for work completed will be due thirty (30) days after date of invoicing.



DATE:
CONTACT: TJ Corr
CELL: (250)265-7422
EMAIL: highmarktj@gmail.com

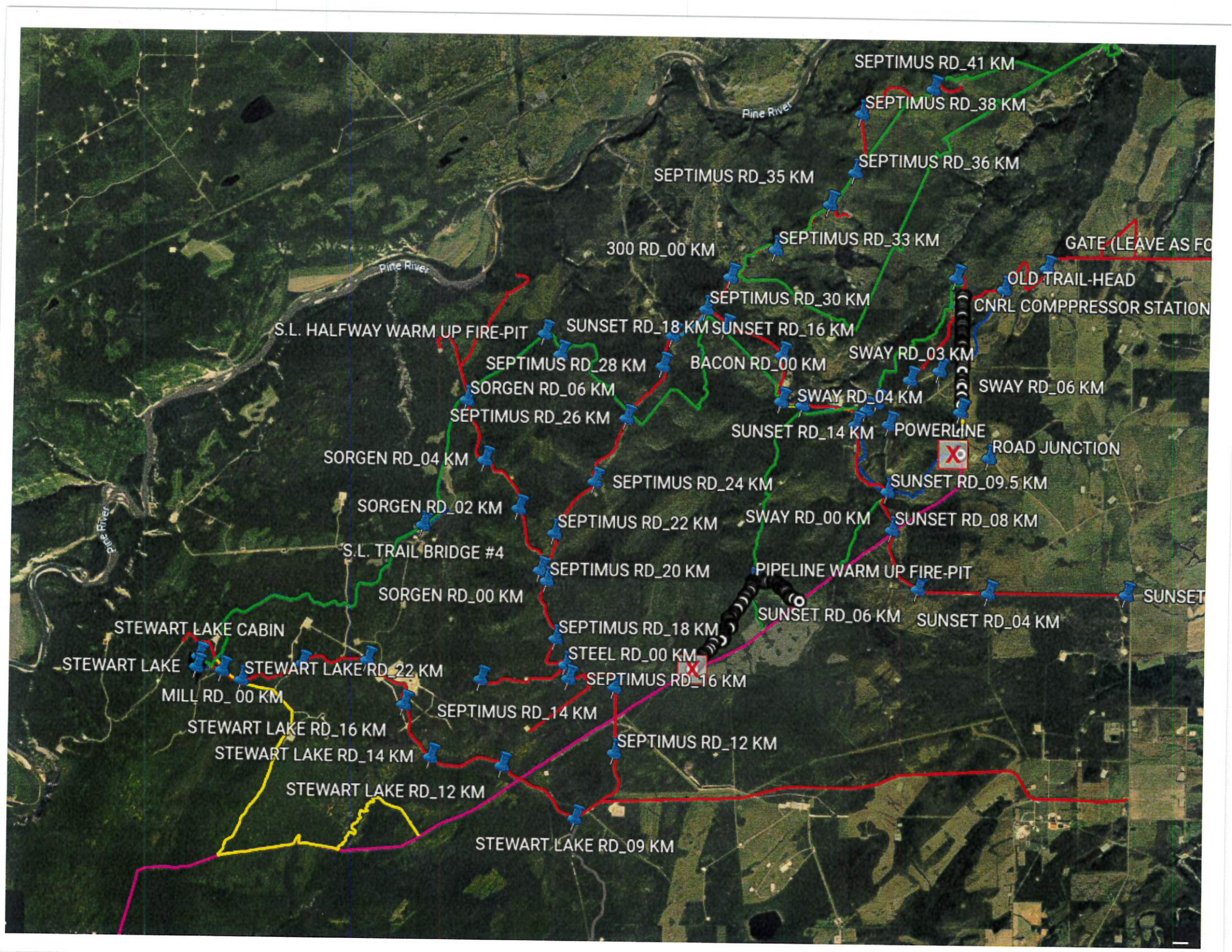
LSD:
FIELD:
AFF:
PO:

INVOICED

TOTAL DISCOUNT \$

SUBTOTAL \$	5,220.00
SALES TAX	
TOTAL \$	5,220.00

THANK YOU FOR YOUR BUSINESS!



Section of the trail damaged





Where trail slid to road



What the bridges looked like

Date: Nov. 10 2020

Topic :

Discuss and vote for approval of grant application for Stewart Lake trail

Signatures of Approval

Brian McBrearty - President

X Brian McBrearty

Peter Bueckert - Vice President

X Peter Bueckert

Jadon Christenson - Facilities Manager

X _____

Bryan Chatten - Treasurer

X Bryan Chatten

Kelly Kassian - Trailmaster

X Kelly Kassian

Jake Baker - Memberships

X Jake Baker



British Columbia Snowmobile Federation

PO Box 277, Keremeos, BC V0X 1N0

P: 250.499.5117 | F: 250.499.2103 | TF: 877.537.8716

office@bcsf.org | www.bcsf.org | www.LetsRideBC.com

November 16, 2020

To whom it may concern,

We understand that the Northland Trail Blazers Snowmobile Club and its partners are seeking funding to do some much-needed trail maintenance and brushing on their Stewart Lake Motorized Trail. This trail is important to local and family users because it is located close to town and is easily accessible. In order to have the trail groomed during the winter it is important that all brush and trees on the trail is removed and any ruts created by summer users are filled.

The BCSF supports many trail projects but we focus on trails that improve recreational opportunities and connectivity between communities. Therefore, the BC Snowmobile Federation would like to offer our complete support to this project by the Northland Trail Blazers Snowmobile Club. We hope that all possible funding agencies will consider the economic impact of outdoor recreation, including snowmobiling, is to the community of Fort St John. We also hope that they will assist the Northland Trail Blazers Snowmobile Club and its partners in their endeavor to improve their trail system with this project.

Sincerely,

Donegal Wilson
Executive Director

Community | Integrity | Engagement | Leadership

MISSION STATEMENT "The British Columbia Snowmobile Federation is dedicated to provide strong leadership and support to member clubs to establish, maintain and protect quality opportunities for organized snowmobiling in British Columbia and to promote the safe and environmentally responsible use of these opportunities."

M.O.O.S.E. Atv Club
RPO Downtown
PO Box 269
Fort St. John BC
V1J 0K9

November 10, 2020

PRRD Trails Grant Application.

The Northland Trailblazers Snowmobile Club of Fort St. John BC has the support of the M.O.O.S.E Atv Club for their proposed "Stewart Lake Trail Cleanup and Bridge Repair" Project being submitted for consideration under the PRRD Trails Grant Program.

Sincerely

Treasurer

Derry Randall



Club Contact:
Email: mooseatvclub@gmail.com



November 25th, 2020

Peace River Regional District
Jill Rickert, Grant Coordinator
Jill.Rickert@prrd.bc.ca

Re: Letter of Support for the Northland Trail Blazers Snowmobile Club

Recreation Sites & Trails BC (RSTBC) is pleased to provide this letter to the Northland Trail Blazers Snowmobile Club (NTBSC) in support of their current initiative to help repair and improve the Stewart Lake Motorized Trail (REC32204).

REC32204 is an established Recreation Trail that is located near both Dawson Creek & Fort St. John. It is a multi-use trail system that is currently used by ATV's, Snowmobiles, & Equestrians. Due to the wet soil conditions in the area and the heavy summer use the trails receive, the trails have become quite damaged and are no longer safe & enjoyable for inexperienced snowmobile users.

NTBSC would like to help promote this trail system as a local, safe, & enjoyable family riding area. The intent of NTBSC's proposed project is to help repair and improve the trail damage, so that it is accessible for snowmobile users of all experience levels to use. The project will involve trail clearing of regrown brush & surface leveling to help smooth out deep ruts that have developed. This will allow the trails to be smooth enough to be groomed during the winter months.

NTBSC has been a dedicated and long-standing partner of RSTBC. They are an established club with strong community connections. They have demonstrated perseverance, patience, and dedication in helping provide recreational opportunities for our residents.

Please do not hesitate to contact me if you require any further information or have any other questions regarding NTBSC.

Yours truly,

Denise Booy, RFT
District Recreation Officer - Peace-Fort Nelson
Phone: (250) 719-4993 // Email: Denise.Booy@gov.bc.ca