



REPORT

To: Peace River Regional Hospital District Board

Report Number: FN-RHD-040

From: Financial Administration

Date: July 17, 2025

Subject: Peace River Regional Hospital District Capital Expenditure Bylaw No. 217, 2025

RECOMMENDATION #1: [Corporate Weighted]

That the Peace River Regional Hospital District Board give "Peace River Regional Hospital District Capital Expenditure Bylaw No. 217, 2025" first, second and third readings.

RECOMMENDATION #2: [Corporate Weighted – 2/3 Majority]

That the Peace River Regional Hospital District Board adopt "Peace River Regional Hospital District Capital Expenditure Bylaw No. 217, 2025".

BACKGROUND/RATIONALE:

The Peace River Regional Hospital District (PRRHD) adopted Peace River Regional Hospital District 2025 Annual Budget Bylaw No. 215, 2025, on February 20, 2025. The annual budget is based on a draft budget submitted in the fall by Northern Health. As individual projects are approved at Northern Health, bylaw requests are sent to the Hospital District.

Section 32 of the *Hospital District Act* states that "A Board that proposes to borrow or spend money to meet capital expenditures, must prepare, in consultation with the minister, and enact, a capital bylaw permitting the borrowing or spending of that money." Therefore, adoption of a capital expenditure bylaw is necessary in order to release funds for Northern Health's budgeted capital expenditures.

ALTERNATIVE OPTIONS:

1. That the Peace River Regional Hospital District Board provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

The Hospital District 2025 Annual Budget includes \$5,192,920 for Annual Equipment and Major Projects. Peace River Regional Hospital District Capital Expenditure Bylaw No. 217, 2025, authorizes \$782,920 of that total to be paid to Northern Health.

The following table summarizes this bylaw request from Northern Health and compares it to Peace River Regional Hospital District 2025 Annual Budget Bylaw No. 215, adopted on February 20, 2025:

	2025 BUDGET Bylaw 215	CAP EXP Bylaw 216	CAP EXP Bylaw 217	REQUEST Under/(Over)
Building Integrity <\$100,000	46,400		46,400	-
Equipment & Projects <\$100,000	606,800		606,800	-
Information Tech	129,720		129,720	-
	129,720			
Major Equipment > \$100,000				
FSH CT Replacement	800,000	329,200		470,800
FSH Large Piece Folder	320,400	320,400		-
THC Automated Medication Dispensing Cabinet	85,200	85,200		-
FSH X-Ray Room Replacement	400,000	770,000		(370,000)
Other Major Equipment Projects	40,000			
	1,645,600	1,504,800	-	100,800
Proposed Major Projects < \$5m				
Other Major Projects	764,400			
	764,400			
Major Projects > \$5m				
Other Major Projects	2,000,000			
TOTAL ANNUAL EQUIP & MAJOR PROJECTS	5,192,920	1,504,800	-	100,800
Carried Forward Projects (Bylaw approved)				
Equipment > \$100,000				
CGH Nurse Call Replacement	32,260			
DCH Patient Monitoring System	281,318			
FSH Phone System	101,901			
FSH Network Replacement	584,400			
DCH DI X-Ray N0010114 Replacement	136,787			
DCH LAB Chemistry Analyze Replacement	154,172			
FSH/MMH Lab Telepathology (NHR Lab Pathol	236,423			
	1,527,261			
Major Projects < \$5,000,000				
PEA Peace Villa Air Conditioning	28,237			
TOTAL CARRY FORWARD PROJECTS	1,555,498	-		
TOTAL BYLAW REQUEST		1,504,800	782,920	

The total request for these three projects is exactly what was budgeted in 2025. Total payments for projects in 2025 will not exceed the total amount authorized in the 2025 budget.

COMMUNICATIONS CONSIDERATION(S):

"Peace River Regional Hospital District Capital Expenditure Bylaw No. 217, 2025" will be sent to the Ministry of Health.

OTHER CONSIDERATION(S):

None at this time.

Attachments:

1. PRRHD Capital Expenditure Bylaw No. 217, 2025
2. Northern Health Letter - Bylaw Request Capital Grant dated June 17, 2025