



# REPORT

To: Emergency Executive Committee

Report Number: CS-EEC-006

From: David Sturgeon, Protective Services Manager

Date: December 1, 2020

**Subject: Old Fort Emergency Response Plan Update**

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## **RECOMMENDATION:**

That the Emergency Executive Committee receive the report titled "Old Fort Emergency Response Plan Update - CS-EEC-006," which includes a more comprehensive emergency response plan for the community, for information.

## **BACKGROUND/RATIONALE:**

Following the 2018 Old Fort Landslide an evacuation plan was developed for the community that provided trigger points to consider evacuations, ways in which evacuations would take place, contact information for responders, etc. Following the 2020 reactivated landslide, staff started to work on developing a more comprehensive emergency response plan for the community that considers actions for all types of hazards and detailed information about sheltering in place.

Currently the Emergency Response Plan (ERP) is in draft 1.1 at this time. The ERP has been expanded to include several hazards as they relate directly to Old Fort, including landslides, flooding natural/freshet, flooding from man-made/dam failures, and evacuation/shelter in place. At this time the overreaching document is near completion and will be sent out for subject matter expert input in the coming weeks.

The plan includes:

- Overall strategies for all of the hazards identified
- Emergency Operations Centre Roles
- Initial and potential actions to reduce risk for identified hazards
- Mapping, communications charts, and decision matrices

Not completed are some of the reference materials that will be contained in the plan including:

- The Tetra-Tech Geotechnical assessment (not yet complete)
- Updated and pre-approved evacuation and resource contracts – (currently waiting for updated costing from one vendor - expect by mid-December).
- A detailed evacuation reference document that will include;
  - Detailed Evacuation Procedures
  - Detailed Shelter in Place Procedures
  - Detailed instructions on transport (Boat/Bus)
  - Detailed instruction on the provision of services (water and garbage removal)
  - Detailed instructions for needs assessment surveys
  - Detailed instructions for planning and logistics

- Confidential planning information
- Confidential contacts and personal information
- Some further details surrounding responsibilities in the plan surrounding BC Hydro

The completed Emergency Response Plan for Old Fort will continue to be worked on by the Protective Services Department and should be complete for presentation to the Emergency Executive Committee in the first quarter of 2021.

**ALTERNATIVE OPTIONS:**

1. That the Emergency Executive Committee provide further direction.

**STRATEGIC PLAN RELEVANCE:**

- ☒ Not Applicable to Strategic Plan.

**FINANCIAL CONSIDERATION(S):**

Once the plan has been completed staff intend to seek pre-approvals from Emergency Management British Columbia (EMBC) for expenses related to shelter-in-place strategies. It is hoped that if EMBC can provide approvals in advance of the next landslide, the Emergency Operations Centre will be able to deploy contractors to install docks, water taxis, garbage removal and water services faster.

**COMMUNICATIONS CONSIDERATION(S):**

Upon completion of the ERP, portions of the plan will be available on the PRRD's website. Confidential and vendor proprietary information will not be released.

**OTHER CONSIDERATION(S):**

None