



## **North Peace Leisure Pool Grant in Aid Policy**

Committee Policy No. 12/ 10

### **Policy:**

NPLP Commission has allocated \$2000 in the annual operating budget for the purpose of assisting users of the facility with programs or activities that do not qualify for one of the other support programs in place.

### **Eligibility:**

Applicant organization(s) must be non-profit;

The application must be in support of a special event/activity or pilot project taking place at the North Peace Leisure Pool;

The project can only receive funding one time;

The Pool Commission will only fund a maximum of 50% of the project costs to a maximum of \$2000 in the form of facility fee waiver and/or staff cost waivers.

### **Application:**

Applicants must complete a NPLP Grant-in-aid application form and include a detailed budget for the project/initiative;

Applications must be received a minimum of one month prior to commencement of the activity or special event.

### **Adjudication:**

The application will be reviewed by the Director of Community Services or designate who will have the authority to make the final decision on behalf of the North Peace Leisure Pool Commission.



## North Peace Leisure Pool Application for Grant-in-Aid

Date:		Date Received:	
Official Name of the Non-profit organization:			
Purpose of the Organization:			
Mailing Address:			
Contact Person:		Alternate Contact:	
Position:		Position:	
Telephone:		Telephone:	
Cell #:		Cell #:	
Fax #:		Fax #:	
Email:		Email:	
User Statistics: #of users served by your organization annually?			
Which communities does your organization serve?			

### Program Information

*Please attach the following information:*

Describe the event for which your Organization is requesting the Grant.

- ✓ Will the event be open to the community-at-large?
- ✓ How was the need for your proposal identified and how will the activity meet this need?
- ✓ What are the expected outcomes of the proposed activity/event?
- ✓ Will this activity/event be complete in this fiscal year (Jan 01 – Dec 31)?
- ✓ Amount requested from the North Peace Leisure Pool Commission?
- ✓ Identify all organizations that will be contributing to the program?
- ✓ Provide a detailed budget including:
  - All sources of revenue
  - Itemized expenditures
  - In-kind contributions (and by whom)

### Declaration

I hereby declare that the statements and information contained in the material submitted in support of this application are to the best of my belief true and correct in all respects.

I hereby agree to indemnify and save harmless the North Peace Leisure Pool, Peace River Regional District, City of Fort St John and its employees against all claims, liabilities, judgments, costs and expenses of whatsoever kind which may in any way occur against the said North Peace Leisure Pool, Peace River Regional District, City of Fort St John and its employees in consequence of an incidental to, the granting of this exemption, if issued, and I further agree to conform to all requirements of the applicable bylaws in force in the City of Fort St John.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_