



PROCLAMATIONS

Department	Administration	Policy No.	0340-75
Section	Board/General	Date Approved by Board	September 8, 2022
Repeals		Board Resolution #	RD/22/09/33

Amended		Board Resolution #	
Amended		Board Resolution #	
Amended		Board Resolution #	

Repealed		Board Resolution #	
----------	--	--------------------	--

1. Purpose

1.1 The purpose of the Proclamation Policy is to identify the types of proclamation requests that will be accepted by the Regional Board for inclusion on a Regional Board agenda seeking support or endorsement by the Regional Board, and to establish a framework for staff to use to review and process requests.

2. Scope

2.1 This policy applies to all proclamation requests received by the PRRD, from local, national, or international organizations or community groups.

3. Definitions

3.1 In this policy:

“Proclamation” means a public or official announcement in recognition of an event, cause, or organization that is supported and endorsed by the Regional Board, often observed on a particular day, week, or month in honor of a matter of significance or importance to the Regional Board.

4. Policy

4.1 The Regional Board will consider a request for endorsement or support of a proclamation in support of an event, organization or cause, if the request is within the following categories:

- a) Civic promotions,
- b) public awareness campaigns,
- c) charitable fundraising campaigns, or
- d) arts and cultural celebrations;

AND

the organization requesting the proclamation maintains a presence in the region; absent a local champion, the Regional Board will only consider requests that align with the Peace River



Regional District Vision, Mission and Values, or that have a direct connection to the Regional Board’s Strategic Plan.

4.2 The Regional Board will not consider requests for proclamations that include any of the following:

- a) defamatory, hateful, racists, discriminatory, homophobic, or other negative positions or statements,
- b) matters of political controversy,
- c) controversial matters which may be subject to opposing points of view,
- d) religious organization or religious events or celebrations,
- e) organizations or events with no direct relationship to the PRRD,
- f) celebrations, campaigns or events intended for profit making purposes; or
- g) campaigns or information aimed at influencing government policy at a local, provincial, or federal level.

4.3 Proclamations that meet the criterion identified in 4.1 shall be included on the agenda of a Regional Board Meeting. If a proclamation request is received that refers to a particular date that is prior to the next regularly scheduled Board meeting, the Chair is authorized to issue the proclamation at his discretion, and it shall be included on the next agenda for the Board’s information.

Affiliated Procedure	
----------------------	--