



FACILITY CODE OF CONDUCT

Department	Community Services	Policy No.	0340-012
Section	Parks & Recreation	Date Approved by Board	May 7, 2020
Repeals		Board Resolution #	RD/20/05/24

Amended		Board Resolution #	
Amended		Board Resolution #	
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Repealed		Board Resolution #	
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1. Purpose

1.1 The purpose of the Facility Code of Conduct Policy is to outline expected behaviours, non-acceptable behaviours, prohibited behaviours, enforcement and suspension procedures, and the appeal process for all users of not-for-profit society operated community halls and recreation grounds that are owned by, or tenured to, the Peace River Regional District.

2. Scope

2.1 The Facility Code of Conduct Policy will applies to all users of PRRD owned or tenured community halls and recreation grounds, user groups renting the facilities, volunteers, society directors, staff, and/or operators of the facility.

3. Definitions

- 3.1 *Expected behaviours*: behaviours that all users are expected to exhibit at all times.
- 3.2 *Non-acceptable behaviours*: behaviours that may lead to verbal or written warnings or short-term suspension of users or user groups.
- 3.3 *Prohibited behaviours*: are behaviours that are forbidden and may result in immediate and long-term suspension or expulsion.
- 3.4 *Enforcement*: the measures taken to ensure that the policy is adhered to for the health and safety of the operators and the public.
- 3.5 *Suspension*: is a temporary measure, as a result of a breach of the Facility Code of Conduct, whereby a user or user group is not allowed to use the facility or participate in activities at the facility.



- 3.6 *Expulsion*: a permanent measure, as a result of a breach of the Facility Code of Conduct, whereby a user or user group is not allowed to use the facility or participate in activities at the facility.
- 3.7 *Appeal*: the ability to request a review of the situation that lead to suspension or expulsion/

4. Policy

- 4.1 PRRD owned or tenured community halls or recreation grounds exist to provide residents and visitors with opportunities to participate in recreational, cultural, and educational activities in a safe and positive atmosphere.
- 4.2 Each visitor to the facility is expected to behave or act in a manner that respects the rights of others, so that everyone may use and enjoy the facility, programs, and services.
- 4.3 It is understood that the organizations using the facility will take primary responsibility for the behaviours and actions of all people associated with their program or event. If a breach of this policy occurs, remedial action may be taken as described below.

4.4 Expected Behaviours

Engaging in behaviours contrary to the following expectations, particularly after being warned, may lead to an official exclusion from the PRRD owned or tenured community halls and recreation grounds. Expected behaviours include but are not limited to:

- a) Treating others with dignity and respect;
- b) Being polite and courteous and using appropriate language;
- c) Following direction and/or instructions of staff and volunteers;
- d) Using the equipment and facility in a safe and appropriate manner; and
- e) Wearing shirts and shoes as required, unless you are doing an activity that requires otherwise.

4.5 Non-Acceptable Behaviours

Engaging in the following non-acceptable behaviours, may lead to remedial action. Non-acceptable behaviours include but are not limited to:

- a) Photographing or filming without permission;
- b) Rude behaviour;
- c) Inappropriate language; and
- d) Bullying and/or teasing.



4.6 Prohibited Behaviour

The following activities are prohibited and anyone engaging in them may be banned from the PRRD owned or tenured community hall or recreation grounds:

- a) Deliberate destruction, damage, misuse of property, machinery, equipment, tools
- b) Sexual and verbal harassment
- c) Sexual activity
- d) Public nudity
- e) Immoral conduct or indecency
- f) Possession, consumption, or distribution of alcoholic beverages and/or cannabis, unless authorized by a licensed event on site
- g) Possession or use of illegal substances
- h) Intoxication
- i) Creating or contributing to unsafe or unsanitary conditions
- j) Abusive or obscene language
- k) Possession or use of weapons
- l) Theft
- m) Vandalism
- n) Physical violence or threat of physical violence
- o) Threatening, intimidating or coercing others for any purpose
- p) Any behaviour that endangers the safety of any individual or group

4.7 Enforcement

- a) Individual(s) and/or organizations that breach this Facility Code of Conduct policy may be subject to verbal or written warnings or immediate suspension or expulsion from the facility for the remainder of the day.
- b) In the case of a breach by an organization, facility operators and society directors may take steps to cancel rental agreements or refuse to rent the facility to the organization.
- c) Depending on the severity of the breach, a further suspension from the facility for a period of time to be determined by the facility operator may be imposed in



accordance with the Enforcement and Suspension Procedures or the user or group may be expelled from the facility.

4.8 Appeal

- a) Where a suspension is imposed, staff or society directors will advise the participant or organization in writing that the individual or group has the right to appeal the suspension.

Affiliated Procedure	
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