



# PEACE RIVER REGIONAL DISTRICT

## ELECTORAL AREA DIRECTORS COMMITTEE

### MINUTES

**April 17, 2025, 10:00 a.m.**

**1981 Alaska Avenue, Dawson Creek, BC**

Directors Present: Chair Rose, Electoral Area E  
Vice-Chair Sperling, Electoral Area C  
Director Graham, Electoral Area B (via Zoom)  
Director Hiebert, Electoral Area D

Staff Present: Shawn Dahlen, Chief Administrative Officer  
Roxanne Shepherd, Chief Financial Officer  
Tyra Henderson, Corporate Officer  
Ashley Murphey, General Manager of Development Services (via Zoom)  
Kevin Clarkson, General Manager of Community Services  
Daris Gillis, Environmental Services Manager  
Bryna Casey, Community Services Manager  
Ashley Dimapilis, Grants Coordinator  
Olivia Lundahl, Electoral Area Officer  
Katherine Lovino, Administrative Clerk

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**1. CALL TO ORDER**

The Chair called the meeting to order at 10:00 a.m.

**2. ADOPTION OF AGENDA**

MOVED Director Hiebert

SECONDED Director Sperling

That the Electoral Area Directors Committee Meeting Agenda of April 17, 2025 be adopted:

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

**3. GALLERY COMMENTS OR QUESTIONS**

**4. ADOPTION OF MINUTES**

4.1 Electoral Area Directors Committee Draft Meeting of March 27, 2025

**5. BUSINESS ARISING FROM THE MINUTES**

**6. DELEGATIONS**

**7. CORRESPONDENCE**

**8. REPORTS**

8.1 Electoral Area Boundary Changes, DR-EADC-023

8.2 Area B Water – Buick Creek Rodeo Grounds and Romedo Spring, ENV-EADC-042

8.3 Rose Prairie Water Station 2025 Community Meeting and Survey Results, ENV-EADC-043

**9. NEW BUSINESS**

(Cont'd on next page)



**10. DIARY**

10.1 EADC Diary

**11. CONSENT CALENDAR**

11.1 2024 Area B Potable Water Stations Financial Report, ENV-EADC-044

11.2 EADC Terms of Reference

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**

**CARRIED**

**3. GALLERY COMMENTS OR QUESTIONS**

**4. ADOPTION OF MINUTES**

**4.1 Electoral Area Directors Committee Draft Meeting of March 27, 2025**

MOVED Director Hiebert

SECONDED Director Sperling

That the Electoral Area Directors Committee Meeting Minutes of March 27, 2025, be adopted.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

**6. DELEGATIONS**

**7. CORRESPONDENCE**

**8. REPORTS**

**8.1 Electoral Area Boundary Changes, DR-EADC-023**

MOVED Director Sperling

SECONDED Director Hiebert

That the Electoral Area Directors Committee receive Report DR-EADC-023 titled “Electoral Area Boundary Changes” for discussion.

**CARRIED**

The Chief Administrative Officer confirmed that staff could investigate the process to request a change to Electoral Area boundaries and report back to the Committee so long as the work could be completed in less than four hours, as beyond that threshold, Board approval would be required.

**8.2 Area B Water – Buick Creek Rodeo Grounds and Romedo Spring, ENV-EADC-042**

MOVED Director Graham

SECONDED Director Sperling

That the Electoral Area Directors Committee recommend that the Regional Board proceed with decommissioning of the Buick Creek Rodeo Grounds Well Tag Number 113985, Well Identification Plate Number 51591, in Area B, as this well was never fully developed for use as an Area B Bulk Fill Tank Loader location.

**CARRIED**

MOVED Director Graham

SECONDED Director Hiebert

That the Electoral Area Directors Committee recommend that the Regional Board investigate returning the donated land, known as Romedo Springs, back to the landowner,

- 8.2 Area B Water – Buick Creek Rodeo Grounds and Romedo Spring, ENV-EADC-042 (Cont'd)**  
as the water source and water license, C118291 for the purpose of waterworks, has not been utilized since the spring fill station was closed in 2015 due to contamination concerns.

**CARRIED**

- 8.3 Rose Prairie Water Station 2025 Community Meeting and Survey Results, ENV-EADC-043**  
MOVED Director Graham  
SECONDED Director Sperling  
That the Electoral Area Directors Committee receive and forward the report titled 'Rose Prairie Water Station 2025 Community Meeting and Survey Results – ENV-EADC-043' to the Regional Board for information.

**CARRIED**

MOVED Director Graham  
SECONDED Director Hiebert

That the Electoral Area Directors Committee defer consideration of further drilling of the fourth well at the Rose Prairie Bulk Fill Station until the Area B Director has discussed options with representatives of Kelt Exploration and CNRL.

**CARRIED**

- 8.4 2024 Area B Potable Water Stations Financial Report, ENV-EADC-044**

MOVED Director Graham  
SECONDED Director Hiebert

That the Electoral Area Directors Committee receive and forward the report titled "2024 Area B Potable Water Stations Financial Report – ENV-EADC-044", which outlines the consumption, revenue, and expenses of the five Area B Potable Water Station from 2018 to 2024, to the Regional Board for information.

**CARRIED**

**9. NEW BUSINESS**

**10. DIARY**

**11. CONSENT CALENDAR**

**12. NOTICE OF MOTION**

**13. ADJOURNMENT**

The Chair adjourned the meeting at 10:09 a.m.

CERTIFIED a true and correct copy of the Minutes of the Peace River Regional District's Electoral Area Directors Committee meeting held on April 17, 2025 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

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Dan Rose, Chair

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Katherine Lovino,  
Administrative Clerk/Recorder