



REPORT

To: Chair and Directors

Report Number: ENV-BRD-238

From: Environmental Services

Date: May 1, 2025

Subject: Chetwynd Landfill Replacement Project – LoO Application and Rescheduling July SWC

RECOMMENDATION #1: [Corporate Weighted]

That the Regional Board approve a two-year Licence of Occupation (LoO) for the 9.03 hectare portion of land, adjacent to the existing Chetwynd Landfill, to allow for landfill site suitability work investigations; further, that staff be authorized to sign the LoO on behalf of the Peace River Regional District.

RECOMMENDATION #2: [Corporate Unweighted]

That the Regional Board reschedule the July 4, 2025 Solid Waste Committee Meeting to July 31, 2025 to align the meeting date with the timelines required for the Regional Solid Waste Management Plan Amendment Consultation Process.

BACKGROUND/RATIONALE:

Recommendation #1:

On November 7, 2024 the Regional Board passed the following resolution:

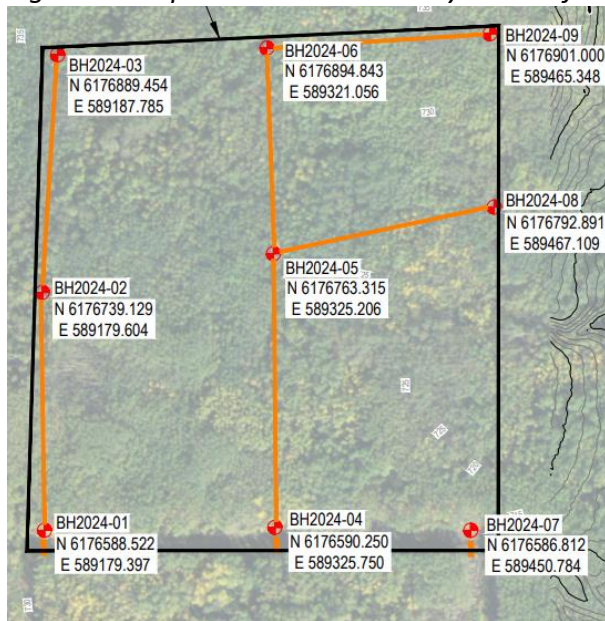
MOVED, SECONDED and CARRIED,

That the Regional Board primarily investigate the land adjacent to the existing landfill (Area B), for the suitability of an expanded landfill location and in the event that the landfill expansion be undesirable, the secondary site (Area A) located 4km north along Don Phillips Way, past the existing landfill be further investigated.

In September of 2024, the Peace River Regional District (PRRD) applied for a temporary two-year Licence of Occupation (LoO) for the 9.03 ha portion of land adjacent to the existing Chetwynd Landfill, previously referenced as Area B.

The temporary LoO is required to allow the PRRD to perform preliminary geotechnical investigations to determine the suitability of the area for a landfill. Along with the LoO, a Licence to Cut is required for the parcel to allow for the removal of trees. Staff has already signed the Licence to Cut to ensure process timelines are maintained, however it will not be in effect until the executed LoO is obtained and submitted to the Province. Figure 1 below shows the planned locations of the 9 boreholes and tree clearing (orange lines) for the site.

Figure 1: Proposed Area B - Chetwynd Landfill Expansion location



The LoO application went through the provincial processes, and on March 20, 2025 the PRRD received the LoO for signature. Tree clearing and drilling is anticipated to take place in July – August, 2025.

Recommendation #2:

On March 20, 2025 the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional Board approve initiating the process of amending the Peace River Regional District's Regional Solid Waste Management Plan to include a section that allows for future facilities to be contemplated; further, that staff notify the public of its intention to amend the Solid Waste Management Plan and begin consultation on the proposed amendment through the Public and Technical Stakeholder Committee.

On April 11, 2025 the Solid Waste Committee passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Solid Waste Committee recommended that the Regional Board approve the Regional Solid Waste Management Plan Amendment – Consultation Plan" dated March 13, 2025, to include the addition of a section for the contemplation of future facilities.

The proposed Regional Solid Waste Management Plan Amendment - Consultation Plan (the plan) was presented to the Public and Technical Stakeholder Committee (PTSC) on March 27, 2025 and to the Solid Waste Committee (SWC) April 11, 2025. The plan will be presented during the May 1, 2025 Regional Board meeting for final approval. A high-level timeline for the amendment process is presented in Table 1 below:

Table 1. Timeline for the Regional Solid Waste Management Plan Amendment Process

March 27, 2025	PTSC Meeting	Amendment Initiation and Recommendation Consultation Plan
April 11, 2025	SWC Meeting	Recommendation Consultation Plan from PTSC
May 1, 2025	Board Meeting	Recommendation Consultation Plan from SWC
May 3, 2025	June 30, 2025	Consultation Period
July 18, 2025	PTSC Meeting	Consultation Summary, Resolution to Approve or Reject Amendment.
July 31, 2025	SWC Meeting	Consultation Summary, and amendment recommendation from PTSC
August 14, 2025	Board Meeting	Consultation Summary, and amendment recommendation from SWC
September 2025		Submission of the Amendment for Ministry Approval

Should the Consultation plan be approved as presented, the SWC meeting currently scheduled for July 4, 2025, will need to be moved to July 31, 2025 to meet the timeline of the proposed amendment process.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

- ☒ Asset and Infrastructure Management

FINANCIAL CONSIDERATION(S):

Recommendation #1:

The estimated cost for tree clearing and preliminary geotechnical investigation reporting is \$700,000.

Recommendation #2:

None at this time.

COMMUNICATIONS CONSIDERATION(S):

Recommendation #1:

The parcel overlaps with additional Provincial tenure holders who will be consulted with prior to clearing and drilling activities taking place.

Recommendation #2:

The rescheduled meeting will be updated on the PRRD's website and social media channels. The calendar invitation will also be updated for Committee members.

OTHER CONSIDERATION(S):

None at this time.