



# REPORT

To: Chair and Directors

Report Number: ENV-BRD-237

From: Environmental Services

Date: May 1, 2025

**Subject: RFP 08,09-2025 Rural Refuse Collection and Transfer Services Contract**

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## **RECOMMENDATION #1: *[Corporate Weighted]***

That the Regional Board award Request for Proposal 08-2025 "South Peace Rural Collection and Transfer Services Contract" to Green for Life Inc (GFL) for a three-year contract, from July 1, 2025, to July 1, 2028 at a cost of \$1,020,921 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

## **RECOMMENDATION #2: *[Corporate Weighted]***

That the Regional Board award Request for Proposal 09-2025 "North Peace Rural Collection and Transfer Services Contract" to Green for Life (GFL) for a three-year contract, from July 1, 2025, to July 1, 2028 at a cost of \$616,207 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

## **BACKGROUND/RATIONALE:**

The Peace River Regional District (PRRD) operates one attended and eleven unattended transfer stations that utilize PL-6 bins for the collection of household bagged waste throughout the North and South Peace areas. Servicing these sites is done through contract on a fixed weekly schedule to collect waste, remove windblown litter and clear snow from around the bins as needed. Through these contracts, the contractor is also responsible for removing any littered bulky waste within 72 hours of its discovery. In the event the contractor finds that a bin is damaged or unusable, the contractor places an "Out of Service" sign on it and notifies PRRD staff. The PL-6 bins are owned and maintained by the PRRD. When a bin is reported as out of service, the bin is then either replaced or repaired on-site by Field Services staff. The service contracts have been split into two areas as described below:

### **South Peace**

The South Peace Rural Refuse Collection and Transfer Station Service Contract provides waste hauling services to eight unmanned transfer stations in the South Peace area listed below:

- |                            |                         |
|----------------------------|-------------------------|
| - Lebell (7 bins)          | - Groundbirch (4 bins)  |
| - Fellers Heights (6 bins) | - East Pine (4 bins)    |
| - Progress (8 bins)        | - Lone Prairie (4 bins) |
| - Hasler Flats (4 bins)    | - Sukunka (1 bin)       |

The current contract was awarded to Green for Life Environmental (GFL) in 2022 and ends on June 30, 2025. Staff issued a Request for Proposals (RFP) to secure best prices for service for the next three years. Only one proposal was received, and the results of the evaluation are provided in Table 1 below:

Table 1: Scoring Matrix RFQ 08-2025 South Peace Rural Collection and Transfer Service Contract

GFL Environmental Inc	
<b>Mandatory Requirements</b>	
Submission Form (Appendix B)	✓
Pricing (Appendix C)	✓
<b>Scoring Matrix Results</b>	
Experience, Qualifications and Methodology - 50 %	35.42
Pricing - 50%	50.00
<b>Total Score</b>	<b>85.42</b>

The proposal was evaluated on qualifications, methodology, and pricing, and the submission met all mandatory requirements as outlined in the RFP.

### North Peace

The North Peace Rural Refuse Collection and Transfer Station Service Contract secures a contractor to provide waste hauling services to three unattended transfer stations and one attended transfer station as listed below:

- Mile 62.5 Attended TS (3 bins)
- Milligan Creek HWY (3 bins)
- Upper Cache (3 bins)
- Osborn (2 bins)

The current contract was awarded to Green for Life Environmental (GFL) in 2022 and ends on June 30, 2025. Staff issued a Request for Proposals (RFP) to secure best prices for service for the next three years. Only 1 proposal was received, and the results of the evaluation are provided in Table 2 below:

Table 2: Scoring Matrix RFQ 09-2025 North Peace Rural Collection and Transfer Service Contract

GFL Environmental Inc	
<b>Mandatory Requirements</b>	
Submission Form (Appendix B)	✓
Pricing (Appendix C)	✓
<b>Scoring Matrix Results</b>	
Experience, Qualifications and Methodology - 50 %	34.59
Pricing - 50%	50.00
<b>Total Score</b>	<b>84.59</b>

The proposal was evaluated on qualifications, methodology, and pricing, and the submission met all mandatory requirements as outlined in the RFP.

### **ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

### **STRATEGIC PLAN RELEVANCE:**

- ☒ Not Applicable to Strategic Plan

**FINANCIAL CONSIDERATION(S):**

Costs associated with either contract have been included in the approved 2025 Function 500 - Regional Solid Waste budget. A summary of each new contract compared to the previous three-year contract is provided below.

**South Peace**

Table 3 below compares the new contract rates to the previous ones:

*Table 3: Comparison of previous contract to proposed contract*

	Previous Contract			Proposed Contract		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Scheduled Tips	\$279,448	\$279,448	\$287,812	\$262,704	\$262,704	\$269,360
Hourly Cleanup Rate	\$175/hr	\$180/hr	\$185/hr	\$185/hr	\$185/hr	\$190/hr
<b>Total Schedule Tip Costs</b>				<b>\$794,768</b>		
<b>Estimated Cleanup Costs</b>				<b>\$56,000</b>		
<b>20% Contingency</b>				<b>\$170,153</b>		
<b>TOTAL CONTRACT AWARD</b>				<b>\$1,020,921</b>		

When compared to the previous contract, the cost for scheduled tips is down 6% overall, while the hourly rate for cleanup remains the same in years one and two and increases by 3% in year three.

The anticipated contract cost through the three-year term is \$850,768.

**North Peace**

Table 4 below compares the new contract rates to the previous ones:

*Table 4: Comparison of previous contract to proposed contract*

	Previous Contract			Proposed Contract		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Scheduled Tips	\$125,255	\$125,255	\$128,720	\$165,930	\$165,930	\$167,646
Hourly Cleanup Rate	\$175/hr	\$180/hr	\$185/hr	\$185/hr	\$185/hr	\$190/hr
<b>Total Schedule Tip Costs</b>				<b>\$499,506</b>		
<b>Estimated Cleanup Costs</b>				<b>\$14,000</b>		
<b>20% Contingency</b>				<b>\$102,701</b>		
<b>TOTAL CONTRACT AWARD</b>				<b>\$616,207</b>		

When compared to the previous contract, the cost for scheduled tips has increased by 24% overall, while the hourly rate for cleanup remains the same in years one and two and increase by 3% in year three.

The anticipated contract cost through the three-year term is \$513,506.

In either contract, the 20% contingency will only be used for additional litter cleanup or additional servicing of sites through times of high volume.

**COMMUNICATIONS CONSIDERATION(S):**

None at this time.

**OTHER CONSIDERATION(S):**

None at this time.