



REPORT

To: Chair and Directors

Report Number: ADM-BRD-590

From: Corporate Administration

Date: May 1, 2025

Subject: 2025 UBCM Minister Meetings

RECOMMENDATION #1: [Corporate Unweighted]

That the Regional Board identify three meetings, and a maximum of three topics for each meeting, to be requested with Provincial Ministers during the 2025 Union of BC Municipalities Convention and place the meetings in priority sequence:

RECOMMENDATION #2: [Corporate Unweighted]

That the Regional Board invite both Larry Neufeld, Peace River South and Jordan Kealy, Peace River North, Members of the Legislative Assembly to all 2025 UBCM Minister Meetings upon confirmation/approval of Meeting requests.

BACKGROUND/RATIONALE:

Since 2019, the Regional Board has annually discussed the efficacy of Minister Meetings held during the Union of BC Municipalities (UBCM) convention. Starting in 2019, there has been recommendations to self-impose a limit of three requests for audiences with Provincial Ministers, staff, or other agencies, at the Union of BC Municipalities Convention (UBCM). In both 2022 and 2023, when presented with a report suggesting a self-imposed three meeting limit, the Board resolved a three meeting limit and then at the next meeting, reconsidered their decision and increased the number of meetings requested above the previously agreed upon three meeting limit; in 2022 to four meetings, in 2023 six meetings and in 2024, to six meetings.

UBCM Ministry Meetings will be held from September 22-26, 2025 in Victoria. The information regarding meeting requests, including a deadline for meeting request submissions, has not yet been released by the Province. It is suggested that the Regional Board identify three Ministries they wish to meet with and prioritize the importance of the three meetings for 2025.

In the past, each Minister meeting request has been limited to three topics. Each topic submitted must include a one-sentence summation of what the Regional Board would like from the meeting, with a brief back grounder (maximum 700 characters) about the topic. It is required that the background information be submitted with the meeting request, which provides a complete picture of the topics and requests.

ALTERNATIVE OPTIONS:

1. That the Regional Board provide further direction.

STRATEGIC PLAN RELEVANCE:

☒ Not Applicable to Strategic Plan

FINANCIAL CONSIDERATION(S):

None at this time.

COMMUNICATIONS CONSIDERATION(S):

None at this time.

OTHER CONSIDERATION(S):

None at this time.