



**SOLID WASTE COMMITTEE MEETING
MINUTES**

**January 17, 2025, 10:00 a.m.
1981 Alaska Avenue, Dawson Creek, BC**

Directors Present: Director Hiebert, Electoral Area D, Committee Chair (via Zoom)
Alternate Director Parslow, City of Dawson Creek
Director Rose, Electoral Area E
Director Quibell, District of Hudson's Hope (via Zoom)
Director Sperling, Electoral Area C
Director Zabinsky, City of Fort St. John (via Zoom)

Directors Absent: Director Krakowka, District of Tumbler Ridge
Director Dober, City of Dawson Creek
Director Sperling, Electoral Area C

Staff Present: Shawn Dahlen, Chief Administrative Officer
Tyra Henderson, Corporate Officer
Kari Bondaroff, General Manager of Environmental Services
Gerritt Lacey, Solid Waste Manager
Roxanne Shepherd, Chief Financial Officer
Colin Bates, Solid Waste Foreman
Leah Dueck, Solid Waste Coordinator
Suzanne Garrett, Corporate Services Coordinator/Recorder

1. ELECTION OF CHAIR AND VICE-CHAIR

Before calling the meeting to order, the Chief Administrative Office explained that an election had been held for the positions of Chair and Vice-Chair of the Solid Waste Committee for 2025. He announced that Director Hiebert was elected Chair and Director Zabinsky was elected Vice-Chair.

2. CALL TO ORDER

Director Hiebert assumed the Chair and called the meeting to order at 10:02 a.m.

3. ADOPTION OF AGENDA

MOVED Director Zabinsky

SECONDED Director Rose

That the Solid Waste Committee adopt the January 17, 2025 agenda:

1. ELECTION OF CHAIR AND VICE-CHAIR

2. CALL TO ORDER

3. ADOPTION OF AGENDA

4. GALLERY QUESTIONS OR COMMENTS

5. ADOPTION OF MINUTES

5.1 Solid Waste Committee Meeting Minutes of October 24, 2024

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS



8. CORRESPONDENCE

8.1 Request for 8-yard Dumpster at Moberly Lake

9. REPORTS

9.1 Recycle BC Contract Update, ENV-SWC-174

9.2 Cardboard Collection at the Hudson’s Hope Transfer Station, ENV-SWC-175

9.3 2025 Function 500 – Regional Solid Waste Management Draft Budget, ENV-SWC-176

10. New Business

11. Consent Calendar

11.1 Solid Waste Committee Terms of Reference

12. Adjournment

CARRIED

4. GALLERY COMMENTS OR QUESTIONS

5. ADOPTION OF MINUTES

5.1 Solid Waste Committee Draft Meeting Minutes of October 24, 2024

MOVED Director Quibell

SECONDED Director Zabinsky

That the Solid Waste Committee adopt the Solid Waste Committee Meeting minutes of October 24, 2024.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS

8. CORRESPONDENCE

8.1 Request for 8-yard Dumpster at Moberly Lake

MOVED Director Rose

SECONDED Director Zabinsky

That the Solid Waste Committee receive the request from the Moberly Lake Community Association for an 8-yard dumpster at Moberly Lake for discussion.

CARRIED

Comments:

- Bins placed outside of the manned transfer station gates for after hour use are not being used as intended.
- Staff confirmed there is signage on the bins that outlines the proper use of the after hours bins, stating that only household bagged waste is accepted and that all other material types need to be brought in during business hours.
- Service is not provided in every community, pilot is for 24-hour access for residential waste only. Adding bulky waste is inappropriate.

MOVED Director Rose

SECONDED Director Zabinsky

That the Solid Waste Committee recommend that the Regional Board authorize staff to send a letter to the Moberly Lake Community Association responding to their request for an 8-yard bin at the transfer station to reduce the amount of overloading taking place and confirm the intention of the 24-hour access pilot project, advising that continued abuse may result in the current “outside” bin being removed.

CARRIED

9. REPORTS

9.1 Recycle BC Contract Update, ENV-SWC-174

MOVED Director Zabinsky
SECONDED Director Rose

That the Solid Waste Committee recommend that the Regional Board continue to implement the Recycle BC Program at its designated attended transfer stations for an additional 5-year term expiring December 31, 2029; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

CARRIED

9.2 Cardboard Collection at the Hudson's Hope Transfer Station, ENV-SWC-175

MOVED Director Quibell
SECONDED Director Zabinsky

That the Solid Waste Committee recommend that the Regional Board approve an amendment to the "PRRD-DHH Solid Waste Management Agreement" which transfers responsibility for collection of cardboard at the Hudson's Hope Transfer Station from the District of Hudson's Hope to the Peace River Regional District effective March 1, 2025; further, that the Chair and Chief Administrative Officer be authorized to sign the amendment on behalf of the Peace River Regional District.

CARRIED

9.3 2025 Function 500 – Regional Solid Waste Management Draft Budget, ENV-SWC-176

MOVED Director Rose
SECONDED Director Zabinsky

That the Solid Waste Committee receive the report titled "2025 Function 500 – Regional Solid Waste Management Draft Budget, ENV-SWC-176" for discussion.

CARRIED

Comments:

- Staff confirmed that mattresses do not compact when placed in a landfill without some form of processing. Shredding mattresses prior to landfilling allows the materials to be broken down. Procurement of a contractor will be undertaken to shred the existing stockpile of mattresses on site at the North Peace Regional Landfill.
- Upon successful completion of the pilot shredding program, shredding can be added to the scope of work under the landfill contract to lower costs for equipment mobilization with the contractor supplying their own shredder.
- Staff confirmed that establishing tipping fees to recover costs after the program has been evaluated could be done.

MOVED Director Zabinsky
SECONDED Alternate Director

That the Solid Waste Committee recommend that the Regional Board provide operating budget approval for the 2025 supplemental request for North Peace Regional Landfill Mattress Shredding at a total cost not to exceed \$125,000 and authorize the inclusion of the expense in Function 500 – Regional Solid Waste draft 2025-2029 PRRD Financial Plan.

CARRIED



9.3 2025 Function 500 – Regional Solid Waste Management Draft Budget, ENV-SWC-176 (Cont'd)

Comments:

- Construction of transfer stations in Lebell and Groundbrich is a result of various resolutions to improve services, removal of construction project would result in carry forward of funds to be used for other projects. Changes would not impact the Regional Solid Waste Management Plan.
- Staff confirmed should the construction project be deferred construction costs will be increased.

MOVED Director Rose

SECONDED Director Zabinsky

That the Solid Waste Committee recommend that the Regional Board approve the draft 2025 budget totally \$19,148,924 for Function 500 – Regional Solid Waste Management, with a total requisition of \$10,500,000 and an estimated tax rate of \$0.3086, further, with a second budget alternative included illustrating the removal of transfer station capital projects for Lebell and Groundbirch included in the report for the Board’s consideration.

CARRIED

OPPOSED: Alternate Director Parslow

10. NEW BUSINESS

11. CONSENT CALENDAR

MOVED Alternate Director Parslow

SECONDED Director Rose

That the Solid Waste Committee receive the January 17, 2025 Consent Calendar.

CARRIED

12. ADJOURNMENT

The Chair adjourned the meeting at 11:17 a.m.

CERTIFIED a true and correct copy of the Minutes of the Solid Waste Committee from a meeting held on January 17, 2025 in the PRRD Board Room, 1981 Alaska Avenue, Dawson Creek, BC.

Leonard Hiebert, Committee Chair

Suzanne Garrett, Corporate Services
Coordinator/Recorder