



# PEACE RIVER REGIONAL DISTRICT

## NORTH PEACE LEISURE FACILITY REPLACEMENT STEERING COMMITTEE MEETING MINUTES

January 30, 2025, 10:00 a.m.  
Pomeroy Sports Centre  
9324 96 Street, Fort St. John, BC

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Directors Present: Chair Bolin, City of Fort St. John  
Vice-Chair Sperling, Electoral Area 'C'  
Mayor Hansen, City of Fort St. John  
Director Hiebert, Interim Electoral Area 'B' Representative & Regional Board Chair  
Alternate Director Graham, Electoral Area 'B'  
Councillor Turnbull, District of Taylor

Staff Present: Roxanne Shepherd, Chief Financial Officer – PRRD (via Zoom)  
Tyra Henderson, Corporate Officer – PRRD  
Kevin Clarkson, General Manager of Community Services – PRRD  
Bryna Casey, Community Services Manager – PRRD  
Jennifer Bell, Parks & Rural Recreation Coordinator – PRRD (via Zoom)  
Kyla Traichevich, Community Services Clerk/Recorder – PRRD  
Olivia Lundahl, Electoral Area Officer/Closed Meeting Recorder – PRRD  
Darrell Blades, Deputy Chief Administrative Officer – City of Fort St. John  
Kylah Bryde, Community Services Director – City of Fort St. John  
Ryan Galay, Chief Administrative Officer – District of Taylor

Others Present: Members of the Public in the Gallery

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### 1. ELECTION OF CHAIR AND VICE-CHAIR

Before calling the North Peace Leisure Facility Replacement Steering Committee meeting to order, the Corporate Officer explained that an election must be held before the January 30, 2025 Committee meeting for the positions of Chair and Vice-Chair for 2025. She then announced that Councillor Bolin had been elected as Chair and Director Sperling was elected Vice-Chair.

### 2. CALL TO ORDER

The Chair called the meeting to order at 10:06 a.m.

### 3. ADOPTION OF AGENDA

MOVED Alternate Director Graham

SECONDED Councillor Turnbull

That the North Peace Leisure Facility Replacement Steering Committee agenda for January 30, 2025, be adopted:



**3. ADOPTION OF THE AGENDA (Cont'd)**

**1. ELECTION OF CHAIR AND VICE-CHAIR**

**2. CALL TO ORDER**

**3. ADOPTION OF AGENDA**

**4. GALLERY COMMENTS OR QUESTIONS**

**5. ADOPTION OF MINUTES**

5.1 North Peace Leisure Facility Replacement Steering Committee Draft Meeting Minutes of August 29, 2024

**6. BUSINESS ARISING FROM THE MINUTES**

**7. CORRESPONDENCE**

**8. REPORTS**

8.1 Draft 2025 Project Budget – North Peace Leisure Facility Replacement Project, CS-NPLFRC-037

8.2 Notice of Closed NPLFRS Committee Meeting – January 30, 2025, CS-NPLFRC-038

**9. NEW BUSINESS**

**10. CONSENT CALENDAR**

10.1 Terms of Reference

**11. ADJOURNMENT**

**CARRIED**

**4. GALLERY COMMENTS OR QUESTIONS**

**Deborah Johnson - Item 8.1 Draft 2025 Project Budget – North Peace Leisure Facility Replacement Project**

Deborah Johnson, resident of Fort St. John, inquired about what capital reserves exist for the construction of a new facility as well as how the budget for referendum and communications for referendum is displayed. She suggested that the budget for the overall replacement project should include the cost of the property. While referring to the referendum, she inquired who would be eligible to vote and whether it would be taxpayers or all residents in the selected areas. Ms. Johnson also stated that the Steering Committee should contemplate the design and the appearance of the facility carefully, considering the use versus cosmetics of appearance and overall design.

**5. ADOPTION OF MINUTES**

**5.1 North Peace Leisure Facility Replacement Steering Committee Draft Meeting Minutes of August 29, 2024**

MOVED Alternate Director Graham

SECONDED Mayor Hansen

That the North Peace Leisure Facility Replacement Steering Committee Meeting Minutes of August 29, 2024 be adopted.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. CORRESPONDENCE**

**8. REPORTS**

**8.1 Draft 2025 Project Budget – North Peace Leisure Facility Replacement Project, CS-NPLFRC-037**

MOVED Councillor Turnbull

SECONDED Mayor Hansen

That the North Peace Leisure Facility Replacement Steering Committee recommend that the Regional Board include the draft 2025 project budget totalling \$1,188,700 for the North Peace Leisure Facility Replacement Project in Function 220 – Regional Recreation in



**8.1 Draft 2025 Project Budget – North Peace Leisure Facility Replacement Project, CS-NPLFRC-037 (Cont'd)**

the 2025 Financial Plan; further, that only Electoral Area B, Electoral Area C, Fort St. John and Taylor be requisitioned for the cost of the project in 2025.

**CARRIED**

**Vary Agenda**

Chair Bolin varied the agenda to deal with remaining Agenda Items 9 – New Business and 10 - Consent Calendar while members of the public were present in the gallery.

MOVED Director Sperling

SECONDED Mayor Hansen

That the North Peace Leisure Facility Replacement Steering Committee vary the agenda to consider Agenda Items 9 – New Business and 10 – Consent Calendar before recessing to the Closed session.

**CARRIED**

**9. NEW BUSINESS**

**10. CONSENT CALENDAR**

**10.1 Terms of Reference**

**8.2 Notice of Closed NPLFRS Committee Meeting – January 30, 2025, CS-NPLFRC-038**

MOVED Director Sperling

SECONDED Councillor Turnbull

That the North Peace Leisure Facility Replacement Steering Committee recess to a Closed Meeting at 10:15 a.m. for the purpose of discussing the following items:

Agenda Item	Description	Authority
3.1	Minutes	CC Section 97(1)(b) Closed minutes, access to records
6.1	NP Leisure Facility Replacement Project	CC 90(1)(e) Acquisition of land CC 90(1)(j) Freedom of information CC 90(1)(k) Negotiations regarding proposed provision of a service

**CARRIED**

**11. ADJOURNMENT**

The Chair reconvened and adjourned the meeting at 10:38 a.m.

CERTIFIED a true and correct copy of the Minutes of the North Peace Leisure Facility Replacement Steering Committee meeting held on January 30, 2025, at the Pomeroy Sports Centre, Fort St. John.

Trevor Bolin, Chair

Kyla Traichevich, Community Services Clerk/Recorder