



REPORT

To: Chair and Directors

Report Number: ENV-BRD-221

From: Environmental Services

Date: February 20, 2025

Subject: RFP Award 20-2025 Hudson’s Hope and Tumbler Ridge TS-500 Transtor Bin Replacement

RECOMMENDATION: [Corporate Weighted]

That the Regional Board award Request for Proposal 20-2025 “Hudson’s Hope and Tumbler Ridge TS-500 Transtor Bin Replacement” to Rollins Machinery at a cost of \$868,674 (excluding taxes); further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

BACKGROUND/RATIONALE:

On October 24, 2024 a supplemental request and business case was presented to the Solid Waste Committee that outlined the Tumbler Ridge and Hudson’s Hope Transtor Replacement project.

On November 21, 2024 the Regional Board passed the following resolution:

MOVED, SECONDED and CARRIED,

That the Regional Board provide capital budget pre-approval for the 2025 supplemental requests/business cases:

1. Construction of Attended Tier 1 Transfer Stations – Groundbirch and Lebell \$4,000,000

2. Tumbler Ridge and Hudson’s Hope Transtor Replacement \$1,125,000

and authorize the inclusion of the expenses in Function 500 – Regional Solid Waste Management draft 2025-2029 PRRD Financial Plan.

To maintain the service provided at the Hudson’s Hope and Tumbler Ridge sites replacement of the existing Transtor units is required, as the existing transtor bins are approximately 25-26 years old. Typical service lives of these units is 20 years, and with the current age of the units, maintenance requirements are increasing, and major repairs are beyond what internal staff can perform and will be needed to keep these units operational.

Staff issued a Request for Proposal (RFP) to acquire best pricing for the supply and installation of five new transtor bins as well as the removal and disposal of the existing units. One bid was received, the results of the scoring matrix is provided on the next page:

Rollins Machinery Ltd.	
Mandatory Requirements	
Submission Form (Appendix B)	✓
Pricing (Appendix C)	✓
Scoring Matrix Results	
Experience and Qualification , Methodology and Work Plan , Value Added Offering (50%)	28.50
Project budget (50%)	50.00
Total Score	78.50

Rollins Machinery’s submission met the mandatory requirements of the RFP, and based on the scoring matrix above is the preferred proponent.

ALTERNATIVE OPTIONS:

1. That the Regional Board provides further direction.

STRATEGIC PLAN RELEVANCE:

- Asset and Infrastructure Management
 - Undertake Condition Assessments for all PRRD Owned Assets
 - Determine Service Expectations for all Assets

FINANCIAL CONSIDERATION(S):

Through the 2025 budget process, \$1,125,000 was allocated to the project. The proposed project cost of \$868,674 provides a contingency of \$256,326.

COMMUNICATIONS CONSIDERATION(S):

With the purchase of the Transtor bins, staff will be working with the contractor to coordinate the installation of the new units with the respective Districts and site attendants.

OTHER CONSIDERATION(S):

None at this time.

External Links:

1. [Solid Waste Committee Meeting Budget Recommendations from October 24, 2024](#) – See Item 8.4 on the Regional Board Meeting Agenda dated November 21, 2024.