



# REPORT

To: Chair and Directors

Report Number: ENV-BRD-220

From: Solid Waste Committee

Date: February 20, 2025

**Subject: Solid Waste Committee Recommendations from January 17, 2025**

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The following recommendations from the Solid Waste Committee meeting held on January 17, 2025 are presented to the Regional Board for consideration:

**RECOMMENDATION #1: *[Corporate Unweighted]***

That the Regional Board authorize staff to send a letter to the Moberly Lake Community Association responding to their request for an 8-yard bin at the transfer station to reduce the amount of overloading taking place and confirm the intention of the 24-hour access pilot project, advising that continued abuse may result in the current “outside” bin being removed.

**RECOMMENDATION #2: *[Corporate Weighted]***

That the Regional Board continue to implement the Recycle BC Program at its designated attended transfer stations for an additional 5-year term expiring December 31, 2029; further, that the Chair and Chief Administrative Officer be authorized to sign the agreement on behalf of the Peace River Regional District.

**RECOMMENDATION #3: *[Corporate Weighted]***

That the Regional Board approve an amendment to the “PRRD-DHH Solid Waste Management Agreement” which transfers responsibility for collection of cardboard at the Hudson’s Hope Transfer Station from the District of Hudson’s Hope to the Peace River Regional District effective March 1, 2025; further, that the Chair and Chief Administrative Officer be authorized to sign the amendment on behalf of the Peace River Regional District.

**RECOMMENDATION #4: *[Corporate Weighted]***

That the Regional Board provide operating budget approval for the 2025 supplemental request for North Peace Regional Landfill Mattress Shredding at a total cost not to exceed \$125,000 and authorize the inclusion of the expense in Function 500 – Regional Solid Waste draft 2025-2029 PRRD Financial Plan.

**RECOMMENDATION #5: *[Corporate Weighted]***

That the Regional Board receive the draft 2025 budget for Function 500 – Regional Solid Waste Management as presented, with an alternative budget to remove the transfer station capital project for Lebell and Groundbirch, during the special budget meeting scheduled for February 26, 2025.

**BACKGROUND/RATIONALE:**Recommendation #1

Please [click here](#) to access the Committee Agenda, please see Item 8.1 to review the letter.

Recommendation #2

Please [click here](#) to access the Committee Agenda, please see Item 9.1 to review the report.

Recommendation #3

Please [click here](#) to access the Committee Agenda, please see Item 9.2 to review the report.

The PRRD-DHH (District of Hudson's Hope) Solid Waste Management Agreement outlines each respective party's responsibilities for collection, transportation, and disposal of waste and recyclables collected within the community and at the Hudson's Hope Transfer Station (HHTS). As of October 1, 2024, the PRRD is responsible for the management of all materials collected that the transfer station, except for cardboard which is managed by the District of Hudson's Hope.

The District of Hudson's Hope has requested that the PRRD take over collection of cardboard at the HHTS to bring the site into alignment with other PRRD operated transfer stations. To support this request the PRRD would utilize the PRRD Recycling Services Contract for the collection and transportation of cardboard at the HHTS.

Recommendation #4 and #5

Please [click here](#) to access the Committee Agenda, please see Item 9.3 to review the report.

**ALTERNATIVE OPTIONS:**

1. That the Regional Board provide further direction.

**STRATEGIC PLAN RELEVANCE:**

- Asset and Infrastructure Management

**FINANCIAL CONSIDERATION(S):**Recommendation #1 – Moberly Lake Community Association

None at this time.

Recommendation #2 – Recycle BC Contract

In 2024, between January 1 and October 31, the PRRD collected 43 tonnes of materials valued at \$12,081.07 in Market Revenue. If the new rates applied in 2024, the PRRD would have made \$44,561.49 in Market Revenue, an increase of \$32,480.42. Even with a loss of \$9,659 in the Educational Top Up Fee, the PRRD will still have netted an increase of \$22,821.42 due to the new fee structure. The new rates became effective January 1, 2025.

Recommendation #3 – Cardboard collection at HHTS

Taking over collection of cardboard at the Hudson's Hope transfer station through the PRRD's recycling contractor will not increase costs to the PRRD because the tonnage received through the PRRD Recycling Services Contract is not changing.

**Recommendation #4 – Mattress Shredding**

Upon successful outcome and airspace savings, the program will be implemented as part of the Landfill Operations contract at all three PRRD landfills. In future years, PRRD can look to develop tipping fees for cost recovery of the program.

**Recommendation #5 – Regional Solid Waste Management Budget**

Total budget as presented increased to \$19,148,924 in 2025 compared to \$17,923,696 in 2024, which is an increase of \$1,225,228 or 6.8%.

- Total operating budget decreased by \$51,017 (0.4%)
- Total capital budget increased by \$1,276,245 (23%)

Total requisition increased to \$10,500,000 in 2025 compared to \$9,250,000 in 2024, which is an increase of \$1,250,000 or 13.51% due to increase in capital project funding and lower operational grant and fee revenues.

The estimated tax rate increased to \$0.3086/\$1,000 in 2025 compared to \$0.2919/\$1,000 in 2024, which is an increase of \$0.0167/\$1,000 or 5.72%.

**COMMUNICATIONS CONSIDERATION(S):**

None at this time.

**OTHER CONSIDERATION(S):**

None at this time.