



Chetwynd Public Library

Annual General Meeting Minutes – APPROVED

January 23, 2024 – in person and zoom

Call to Order: 5:30

Present In-person: Tanya Harmacek, Melissa Millsap (LD), Julia Nelson, Victoria Peterson, Dan Rose, Zach Sheridan-Carr,

Present Zoom: Eileen McPherson, Krixia Padilla, Kelly Wilson

Regrets: Wendy Fontaine

Agenda: MOVED by Dan, SECONDED by Victoria That the agenda be adopted. – CARRIED

Minutes: MOVED by Dan, SECONDED by Victoria That the minutes of the January 24, 2023 Annual General Meeting be adopted. – CARRIED

Reports:

- Treasurer – Monthly summary comparison of Chetwynd Public Library revenue and expense amounts and 2023 Income Statement.
- Chair – Aiming for retention of all board members this year. Congratulations to the library staff for successfully delivering on all fronts. Excited to see this year bring the new library building.
- Library Director – Thank you to the library board for their unwavering support. The resiliency of staff for navigating ever changing situations and delivering fun and creative programs and events was commemorated. Thanks to the board's support, we are strategically exploring new positions to meet the evolving needs of our community. The past year's full reopening and in-house programs highlight our dedication. Anticipating the new library, we are excited to enhance services. Gratitude to the board, staff, and all involved for their commitment and hard work.
- North East Library Federation (NELF) – Highlight was our in-person meeting in Tumbler Ridge networking with the other members and collaborating on the NELF strategic plan and priorities.
- Library Project Committee – The past year has been filled with excitement as we watched the advancement of the new library building. Securing the tri-party agreement and obtaining Ministers approval were significant milestones. Despite facing some delays, while we hoped for a prompt move, we are eagerly anticipating the upcoming relocation.
- Fundraising – Our main sources of funds in the previous year were the sales of library hoodies and book sales conducted on a donation basis.

MOVED by Tanya, SECONDED by Kelly That the reports be accepted as presented. – CARRIED

1. Election of Board of Trustees

Zach, Kelly, Tanya, (5 years remaining) Eileen, Wendy and Victoria (7 years remaining) all have 1 year remaining of their 2-year term.

- **Election for Trustees up for (re)election (2 year term)** – Krixia (4 years remaining) is voted in for a two year term by acclimation.
- **Peace River Regional District Area E Liaison Appointment**
 - Dan Rose
- **District of Chetwynd Liaison Appointment**
 - Julia Nelson
- **Chairman** – MOVED by Dan, SECONDED by Kelly That Zach be nominated as Chair for the Chetwynd Public Library – Carried
- **Vice Chair** – MOVED by Zach, SECONDED by Victoria That Dan be nominated as Vice Chair for the Chetwynd Public Library – Carried

Appointment of Committees

- New Library Project Committee – MOVED by Zach, SECONDED by Dan That Kelly and Tanya remain on the New Library Project Committee – Carried
- Northeast Library Federation (NELF) – MOVED by Zach, SECONDED by Dan That Kelly remain on the NELF Committee with Krixia being the alternat. – Carried
- Fundraising –Vacant

MOVED by Kelly, SECONDED by Victoria That Tamara Zenner remain our bookkeeper for 2024 – Carried

MOVED by Victoria, SECONDED by Tanya That Sander Rose Bone Grindle LLP, Chartered Professional Accountants be our Accountants for 2024 – Carried

MOVED by Tanya, SECONDED by Victoria That the Chetwynd Lake View Credit Union be our financial institution for 2024 – Carried

MOVED by Dan, SECONDED by Victoria That our meeting dates remain on the fourth Tuesday of every month starting at 5:30pm with exception to July, August, and December – Carried

Adjournment: MOVED by Kelly, SECONDED by Dan to adjourn the Annual General Meeting at 5:53pm. – CARRIED